

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**June 8, 2010**

**Members Present:** P. Kanter, P. Van Horn, C. Dundon, L. Krause and R. Ackley

**Others Present:** T. DeLacy, *Independent Inspections*, J. Stevens, *Lake Country Reporter*, 2 citizens

**First order of business:** Call to Order

*Chairman Kanter called the meeting to order at 7:00 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Minutes of May 25, 2010

*The minutes will be filed by the Clerk with revisions to include voting of the motion made by Chairman Kanter in Item 5A and one minor spelling correction.*

**Fourth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2010 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #47240 – 47276 IN THE AMOUNT OF \$34,680.37**

Payroll

**MOVED TO APPROVE PAYMENT OF CHECKS #21533 – 21589 IN THE AMOUNT OF \$31,121.41**

**MS. DUNDON/MR. KRAUSE MOTION CARRIED.**

*Ms. Dundon directed attention to the May invoice from Independent Inspections that included special inspections/services charges. Mr. DeLacy, Independent Inspections, stated that the former building inspectors were not documenting their time for code enforcement services; thus, the town was not being charged for several years. The general consensus of the Town Board is to research this matter further and table the \$951.50 portion of the invoice until the next meeting.*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO AMEND THE MOTION OF ACCOUNTS PAYABLE TO EXCLUDE THE \$951.50 CHARGE FROM INDEPENDENT INSPECTIONS, BRINGING THE TOTAL TO \$33,728.87. MOTION CARRIED.**

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKLEY TO APPROVE PAYROLL IN THE AMOUNT OF \$31,121.41. MOTION CARRIED.**

*Chairman Kanter requested to take Item 7a out of order. There was no objection.*

**Seventh order of business:** New Business

A. Update on Building Inspector/Code Enforcement Officer

*Mr. DeLacy spoke on behalf of Independent Inspections stating that it will take the present building inspector, Peter Rafalski, approximately one year to learn the town code. As a result, he assigned Tony Fockler to work Mon., Wed. and Fri. between 8:00 – 10:30 a.m. and Peter Rafalski to Tues. and Thurs. between 11:30 – 12:30 p.m. Ms. Dundon expressed her concern regarding continuity, i.e., scheduling 2 different people every other day. Mr. DeLacy also stated that billable hours for code enforcement services were not being charged to the town for the past 10-12 years. He is looking for direction from the Town Board, as the terms for these services are stated in the current contract. Chairman Kanter directed attention to a proposal submitted by Engineer Barbeau for code enforcement services. He stated that he has questioned whether or not the building inspector is properly suited to do zoning administration. Engineer Barbeau knows the town code inside and out. Would Engineer Barbeau be the logical connection? As the Town Board did not have adequate time to review the proposal, it will be addressed at the next meeting. Chairman Kanter stated that the responsibilities of the building inspector and town engineer need to be clearly defined.*

Should the responsibilities of zoning administration be taken from Independent Inspections and given to someone else?

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO TABLE. MOTION CARRIED.**

**Fifth order of business:** Communications (for discussion and possible action)

A. Steve Korthof (4/23/10), Re: Inspections of Local Establishments  
None

*Chairman Kanter requested to take item 7B out of order. There was no objection.*

**Seventh order of business:** New Business

B. Consideration and possible action of Alcohol Permit request for a wedding reception to be held at the Sports Commons on 8/21/10

*The applicants stated that Cindy and Scott Lang will be in charge of serving the alcoholic beverages at their wedding reception.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKLEY TO APPROVE. MOTION CARRIED.**

**Sixth order of business:** Unfinished Business

A. Consideration and discussion of procedures concerning new fire station

*Mr. Krause stated that a conference call was held with Chief Richards, Deputy Chief Hoppe, Mr. Ackley, Mr. Mann, himself and Zimmerman regarding a revised plan for construction of a fire station. Zimmerman was requested to provide a proposal outlining their scope of services to be completed by August 1. Mr. Krause also contacted Brian Lanser of Quarles & Brady regarding information on the role of bond counsel and Ehlers and Associates for financial consultation. Mr. Ackley stated that he received a proposal from Zimmerman in the amount of \$19,540.00, including reimbursable expenses, to re-design a building (fee inclusions are reflected in the letter dated June 7). The cost of a single computer image is included in the base fee. The cost of additional images is: second image, \$2300; third image, \$1700.*

**MOTION MADE BY MR. ACKLEY, SECONDED BY MR. KRAUSE TO PROCEED WITH THE PROGRAM THAT WAS OUTLINED THIS EVENING NOT TO EXCEED \$19,540.00 INCLUDING REIMBURSABLE EXPENSES. MR. ACKLEY – YES, MS. DUNDON – YES, CHAIRMAN KANTER – YES, MR. KRAUSE – YES, MR. VAN HORN – NO. MOTION CARRIED 4-1.**

**Seventh order of business:** New Business

C. Request to approve renewal Alcohol Beverage "Class B" Liquor and Class "B" Beer License Applications for the period from July 1, 2010 through June 30, 2011 for the following:  
1. Western Lakes Golf Club

*Ms. Dundon stated that Mr. Essig failed to complete C. 1. and C. 3. of the application.*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. VAN HORN TO APPROVE THE SODA LICENSE AND CLASS B LICENSE WITH THE CONDITION THAT THE PRESIDENT PROVIDE THE FULL NAME OF THE CORPORATION AND COMPLETION OF C. 3. (ALCOHOL BEVERAGES MUST BE PURCHASED FROM WI WHOLESALERS). MOTION CARRIED.**

2. Frank's Tap - Lloyd's Never Inn

**MOTION MADE BY MR. VAN HORN, SECONDED BY MR. ACKLEY TO APPROVE THE CLASS B RETAILER'S LICENSE FOR FRANK'S TAP – LLOYD'S NEVER INN. MOTION CARRIED.**

**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. VAN HORN TO APPROVE THE CIGARETTE LICENSE FOR FRANK'S TAP – LLOYD'S NEVER INN. MOTION CARRIED.**

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THE SODA LICENSE FOR FRANK'S TAP – LLOYD'S NEVER INN. MOTION CARRIED.**

3. Pewaukee Yacht Club

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE THE CLASS B RETAILER'S LICENSE CONTINGENT UPON THE FACT THAT THE PEWAUKEE YACHT CLUB PURCHASE THEIR BEVERAGES FROM WI WHOLESALERS, APPROVAL OF THE NEW OFFICERS: GREG RIEMER, ROBERT GUIDINGER AND PETER MCCORMICK. MOTION CARRIED.**

4. Airman's Sandtrap

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THE CLASS B RETAILERS LICENSE, SODA LICENSE AND CIGARETTE LICENSE FOR AIRMAN'S SANDTRAP. MOTION CARRIED.**

5. Aliota's Golden Anchor

*It was suggested that this item be tabled due to the Wholesaler's Report of Delinquent Retail Licensee submitted by Capitol-Husting Company, Inc. to Aliota's Golden Anchor as of May 25, 2009.*

**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUNDON TO TABLE FOR PROOF OF PAYMENT. MOTION CARRIED.**

D. Request to approve renewal Alcohol Beverage Class "B" Beer License Application for the period from July 1, 2010 through June 30, 2011 for the following:

- Buck Rub Outfitters, LTD

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THE CLASS "B" BEER LICENSE AND SODA LICENSE FOR BUCK RUB OUTFITTERS, LTD. MOTION CARRIED.**

E. Consideration and possible action of renewal of Operator's Licenses for the period of July 1, 2010 to June 30, 2012:

1. *Marijo Burbach for Airman's Sandtrap*
2. *Teresa Burbach for Airman's Sandtrap*
3. *Karyn A. Dutton for Airman's Sandtrap*
4. *Michael L. Helker for Airman's Sandtrap*
5. *Katherine M. Rizer for Airman's Sandtrap*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. VAN HORN TO APPROVE. MOTION CARRIED.**

6. *Hilbert A. Gramza for Lloyd's Never Inn*
7. *Lisa Hansen for Lloyd's Never Inn*
8. *Annelie E. Kolander for Lloyd's Never Inn*
9. *Larry D. McCutcheon for Lloyd's Never Inn*
10. *Susan Myatt for Lloyd's Never Inn*
11. *Stacy L. Smith for Lloyd's Never Inn*
12. *Betty J. Stacks for Lloyd's Never Inn*
13. *Julie M. Stephens for Lloyd's Never Inn*
14. *Dina M. Veas for Lloyd's Never Inn*
15. *Mary L. Ybarra for Lloyd's Never Inn*

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE. MOTION CARRIED.**

16. *Briana M. Books for Pewaukee Yacht Club*
17. *Aaron J. Frank for Pewaukee Yacht Club*
18. *John W. Grignon, Jr. for Pewaukee Yacht Club*
19. *Michael H. McCaffrey for Pewaukee Yacht Club*
20. *Taylor A. Scholz for Pewaukee Yacht Club*
21. *Kayla M. Whitney for Pewaukee Yacht Club*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO APPROVE. MOTION CARRIED.**

22. *Courtney L. Carlson for Western Lakes Golf Club*
23. *Michael P. Culver for Western Lakes Golf Club*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO APPROVE. MOTION CARRIED.**

**Eighth order of business:** Announcements and Planning Items

- A. Next Town Board Meeting - June 22
- B. Next Plan Commission Meeting – July 6
- C. Next Park and Recreation Commission Meeting – July 12 – 6:30 p.m.

**Ninth order of business:** Adjournment

**MOTION MADE BY MR. VAN HORN, SECONDED BY MR. KRAUSE TO ADJOURN AT 8:30 P.M.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on June 22, 2010