

**TOWN OF DELAFIELD  
PLAN COMMISSION MEETING  
June 2, 2009**

**Members present:** T. Oberhaus, C. Dundon, M. Tagtow, and L. Cunningham

**Members absent:** P. Kanter, E. Gratz and G. Meyer

**Also present:** P. Van Horn, *Town Board Supervisor*, T. Barbeau, *Town Engineer*, P. Mortimer, *Code Enforcement Officer*, 1 citizen

**First order of business:** Call to Order

*Chairman Oberhaus called the meeting to order at 7:10 PM*

**Second order of business:** Minutes of May 5, 2009

**MOTION MADE BY MR. TAGTOW, SECONDED BY MS. CUNNINGHAM TO APPROVE. MS. DUNDON – ABSTAINED. MOTION CARRIED.**

**Third order of business:** Communications (for discussion and possible action)

A. Waukesha County Department of Parks and Land Use (5/4/09) Approval of a Certified Survey Map for Mike Southard located in Section 27.

None

B. Waukesha County Department of Parks and Land Use (5/8/09) McCormick landscape plan comments.

*Mr. Mortimer stated that the McCormick's have applied for a zoning and building permit. They have been getting rid of concrete on the property and are adding plants and vegetation.*

C. Town of Delafield to Waukesha County Dept. of Parks and Land Use, Re: Approval of retaining wall within 5 feet of the lot line on the Lukach property N30 W29497 Hillcrest Drive.

None

D. Waukesha County Department of Parks and Land Use (5/14/09) Approval of retaining walls within 5 feet of the property line.

*Mr. Barbeau stated that Mr. and Mrs. Lukach still have outstanding issues to resolve with the County.*

**Fourth order of business:** Old Business

A. None

**Fifth order of business:** New Business

A. Prairie Hill Waldorf School, N14 W29143 Silvernail Road, Re: Request for approval to update and clarify their existing Conditional Use permit.

*The general consensus of the Plan Commission is that the proposed changes presented are significant enough to require a public hearing.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. TAGTOW TO TABLE. MOTION CARRIED.**

B. Consideration of modifications to the Town of Delafield Zoning Code Section 17.04 5.H.2.(a). 2 regarding the allowance of animals on lands zoned A-2.

*Chairman Oberhaus stated that the A-2 classification is limited to 5 large animals, and a Conditional Use permit will be required for any in excess of 5. Discussion followed on suggested revisions. Engineer Barbeau will provide written language and bring it back to a future meeting.*

**MOTION MADE BY MR. TAGTOW, SECONDED BY MS. CUNNINGHAM TO TABLE. MOTION CARRIED.**

- C. Town of Delafield Comprehensive Plan Re: Proposed amendment to address intergovernmental cooperation and identification of existing or potential conflicts between governmental units.

*Engineer Barbeau stated that a planning grant administrator from the Department of Administration reviewed the subject document and provided a letter to the Town stating that some of the requirements of the grant did not seem to be satisfied. The Plan Commission offered the following suggested amendments to the proposed resolution: In Exhibit B, listed under the heading "Specific Development Objectives", remove item numbers 8 and 9; In Chapter 2 B. 2., add the following bullet points: Arrowhead School District, Waukesha School District and Del-Hart Sewer District; Chapter 2 B. 3., should be revised to read: "Provide mutual aid for fire and emergency service (11 communities).*

**MOTION MADE BY MR. TAGTOW, SECONDED BY MS. CUNNINGHAM TO RECOMMEND ADOPTION TO THE TOWN BOARD WITH AMENDMENTS. MOTION CARRIED.**

**Sixth order of business:** Discussion

- A. None

**Seventh order of business:** Announcements and Planning Items

- A. Next meeting – Tuesday, July 7, 2009

**Eighth order of business:** Adjournment

**MOTION MADE BY MR. TAGTOW, SECONDED BY MS. CUNNINGHAM TO ADJOURN AT 8:45 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk

Minutes approved on \_\_\_\_\_ July 7, 2009 \_\_\_\_\_