

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
August 10, 2010

Members Present: P. Kanter, P. Van Horn, C. Dundon, and L. Krause

Members Absent: R. Ackley

Others Present: T. Barbeau, *Town Engineer*, D. Roberts, *Highway Superintendent*, D. Richards, *Fire Chief*, T. DeLacy, *Independent Inspections*, J. Stevens, *Lake Country Reporter*, 3 *Citizens*

First order of business: Call to Order
Chairman Kanter called the meeting to order at 7:00 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Minutes of July 27, 2010
The minutes will be filed as prepared by the Clerk.

Fourth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2010 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #47411 – 47443 IN THE AMOUNT OF \$10,413.50

Payroll

MOVED TO APPROVE PAYMENT OF CHECKS #21686 – 21705 IN THE AMOUNT OF \$27,003.53

MS. DUNDON/MR. KRAUSE MOTION CARRIED.

Fifth order of business: Communications (*for discussion and possible action*)

A. Tom DeLacy (7/23/10), Re: Building Inspection Department Information Sheet
The Town Board had requested that Mr. DeLacy provide the subject information.

B. Eric J. Larson (7/26/10), Re: Basic Municipal Law Principles – Recent Court of Appeals Decisions

None

Sixth order of business: Unfinished Business

A. Consideration and discussion of procedures concerning new fire station

Mr. Krause stated that he contacted Ehlers & Associates regarding a \$4,000,000 General Obligation Corporate Purpose Bond. He provided a handout that provided sources and uses of funds and a 20-year debt service schedule. He stated that Ehlers is advising the town to be rated by Moody's to make the bonds more marketable.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO ASK THE VOTERS TO APPROVE A GENERAL OBLIGATION BONDS OF \$4,000,000 AT THE NOVEMBER 2 ELECTION. MS. DUNDON-AYE, CHAIRMAN KANTER-AYE, MR. KRAUSE-AYE, MR. VAN HORN-NAY. MOTION CARRIED.

An informational meeting will be held with town residents and the architect on September 21 @ 7:00 p.m. Staff was directed to contact Attorney Larson to question whether or not informational handouts could be provided at all polling locations at the September 14 election.

Seventh order of business: New Business

- A. Confirmation of Sherry Dunker as fire department lieutenant

Chief Richards indicated his appointment of Sherry Dunker as fire department lieutenant. The Town Board had no objection and expressed their approval.

- B. Consideration and possible action of Plan Commission's recommendation to approve the existing Conditional Use Permit for Golden Anchor, including requiring the current owners to sign a new Conditional Use document

Engineer Barbeau provided a summary of the subject issue stating that Torano Financial, LLC is the current owner being requested to sign the Conditional Use document. The only changes to the current C.U. include the new owners name and Paragraph T to include, "No parking shall be allowed on the grass portions of the property. Owner shall install a sign to indicate no parking on the grass and enforce this requirement".

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THE EXISTING CONDITIONAL USE PERMIT FOR GOLDEN ANCHOR, INCLUDING REQUIRING THE CURRENT OWNERS TO SIGN A NEW CONDITIONAL USE DOCUMENT

- C. Consideration and possible action of Ordinance to Eliminate the Requirement for a Holding Tank Cash Bond Requirement

Engineer Barbeau stated that the current code allows a \$300.00 cash bond to be held if the owner does not clean out their existing tank.

MOTION MADE BY MR. KRAUSE, SECONDED BY MR. VAN HORN TO APPROVE THE ORDINANCE TO ELIMINATE THE REQUIREMENT FOR A HOLDING TANK CASH BOND REQUIREMENT. MOTION CARRIED.

- D. Consideration and possible action of Ordinance to Repeal and Recreate Sections 25.04(1)(a) and 25.04(1)(b) of the Town of Delafield Municipal Code

Engineer Barbeau stated that the current code reflects a \$5 minimum penalty for a first offense with the request to change the amount to \$100.00. Discussion followed on Attorney Larson's recommendation to increase the minimum penalty for the second offense.

MOTION MADE BY MR. KRAUSE, SECONDED BY MR. VAN HORN TO APPROVE THE PROPOSED ORDINANCE TO REFLECT A \$100.00 MINIMUM PENALTY FOR THE FIRST OFFENSE AND A \$200.00 MINIMUM PENALTY FOR THE SECOND OFFENSE. MOTION CARRIED.

- E. Consideration and possible action of Resolution to Establish a Fee Schedule for the Town of Delafield

Mr. Van Horn requested that the highway department fees be re-visited, as he wishes to further review the matter.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE THE FEE SCHEDULE WITH THE EXCEPTION OF THE HIGHWAY DEPARTMENT PROPOSED FEES LISTED ON PAGE 5 AND THE INCLUSION OF THE WORDS, "SUBDIVISION PLATS" ADDED TO THE CHARGE FOR LAND SPLITS AND CERTIFIED SURVEY MAPS. MOTION CARRIED.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THE RESOLUTION TO ESTABLISH A FEE SCHEDULE, LISTED AS EXHIBIT A, FOR THE TOWN OF DELAFIELD. MOTION CARRIED.

F. Consideration and possible action of Agreement for Services - Independent Inspections, Ltd.

Mr. DeLacy stated that the fee split has been revised due to a 35% fee added in for zoning administration services.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. VAN HORN TO APPROVE THE NEW CONTRACT FOR INDEPENDENT INSPECTIONS, LLC TO BE EFFECTIVE AUGUST 10, 2010. MOTION CARRIED.

G. Consideration and possible action of proposal to upgrade HVAC in the Town Hall

Mr. Van Horn referenced a proposal from Aasen Heating and Cooling in the amount of \$9775.00. Mr. Roberts presented a proposal from Sprung Heating and Cooling in the amount of \$9179.00 to include cash back reward of \$150.00 for installation of a furnace and \$100.00 for installation of an air conditioning unit. The general consensus of the Town Board is not to upgrade the equipment at this time, as it is functioning properly. Ms. Dundon stated that she would like to see proposals for ductwork replacement to alleviate the noise problem.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO DIRECT STAFF TO OBTAIN QUOTES TO RE-DO THE DUCTWORK IN THE BOARD ROOM. MOTION CARRIED.

H. Approval of payment for final invoice - Wolf Paving

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE PAYMENT TO WOLF PAVING IN THE AMOUNT OF \$329,126.06 AS RECOMMENDED BY THE TOWN ENGINEER. MOTION CARRIED.

I. Consideration and possible action of renewal of Operator's License for the period of July 1, 2010 to June 30, 2012:
- Haley A. Wittemann for Western Lakes Golf Course

Ms. Wittemann indicated a recent underage drinking offense in anticipation of the ticket being dismissed. The Town Board would like to see proof of resolution of the ticket being issuing the subject license.

MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUNDON TO TABLE. MOTION CARRIED.

Eighth order of business: Announcements and Planning Items

- A. Next Town Board Meeting – August 24
- B. Next Plan Commission Meeting – September 7
- C. Next Park and Recreation Commission Meeting – September 13 – 6:30 p.m.
- D. Partisan Primary Election – September 14

Ninth order of business: Adjournment

MOTION MADE BY MR. VAN HORN, SECONDED BY MR. KRAUSE TO ADJOURN AT 8:40 P.M.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on August 24, 2010