

**Town of Delafield
Park and Recreation Commission Meeting
Meeting Minutes
May 10, 2010 - 6:30 p.m.**

Call to Order

The regular meeting of the Town of Delafield Park and Recreation Commission was called to order at 6:40 p.m. on Monday, May 10, 2010 in the Town Hall by Chairperson, Dan Dupies. Members present at time of calling the meeting to order: Patti Chasteen, Dan Dupies, James Gende, and Dawn Thomson, Town Liaison, Supervisor Larry Krause, Shawn Kramlich and Park Coordinator, Amy Miller were absent in attendance.

Second Order of Business

Pledge of Allegiance.

Third Order of Business

Minutes of April 12, 2010. Ms. Chasteen noted there needs to be a correction in grammar in a sentence in the Seventh Order of Business. It should read "Once we have the . . . we will send". *A motion to approve the minutes was made by Ms. Chasteen; seconded by Mr. Gende. The motion passed unanimously.*

Fourth Order of Business

Communications

A. Town Board Park/Recreation Liaison Report

No report.

B. Park & Recreation Coordinator Report

Chairman Dupies mentioned the graffiti on the sign in the skateboard park area at Sports Commons. The Town DPW have been alerted and will work to take care of it. Ms. Thomson will follow-up. Mr. Gende reported on the activity he has observed with the Town's Youth Ball Program. Chairman Dupies reported that at Lapham Peak Park an informal parking exists in the area where the Joint Bike Path with cross. A woman from Summit complained to the DNR regarding the loss of parking. The DNR will take care of the complaint.

A motion was made to take Item 7 a. out of order on the agenda by Ms. Thomson; seconded by Ms. Chasteen. Motion passed unanimously.

Seventh Order of Business - Unfinished Business

A. Cushing Park Road Bicycling Path Update

Dan Dupies reported that he spoke with the Town Engineer and the Town has been in contact with the utility company to remove or move the power poles. There has been no word yet from the DNR and the wetland issue. These two issues need to be resolved before we can move ahead and finalize plans and go to bid. Mrs. Betty Riemer was in attendance and questioned the poles and their placement as well as the path's placement within the right-of-way. Mr. Larry Sheets questioned the wetland area and the DNR's statement about that issue and a need for a Public Hearing. He was informed by Chairman Dupies that the DNR has the "option" to hold a Public

Hearing. Chairman Dupies stated when we receive DNR input we will move forward in their direction. Mrs. Riemer asked about the Hwy. 18 crossing issue. Chairman Dupies stated that the Town Engineer has not given Dan information about this issue. He did state that the crossing would be west of the resident's driveway by 10's of feet.

A motion was made to return to the agenda order by Ms. Chasteen; seconded by Ms. Thomson. Motion approved unanimously.

Fifth Order of Business - Reports

A. None.

Sixth Order of Business - New Business

A. Rental of Park for Birthday Party with Laser Tag

The Town Board approved the rental agreement and concessions. The Park Board needs to take care of the parking, signage and hour issue.

1. Temporary signage, set back from road, put on park property, do comparable to the Skateboard Event in the summer. Applicant should send Amy a diagram of signage and Amy will decide if it is okay.

2. The hours of the event should be on the rental agreement. We should receive 20% of revenue and rental fee. Hours should be 10-6 p.m. They can use the soccer field and shelter.

There is a question by Commission members whether this birthday party IS the fund raiser for the Laser Tag Coordinators. Signage needs to be involved.

B. Volunteers for Fright Hike

Ms. Chasteen voiced her concern in getting volunteers. She stated the schools need to be visited this month by Amy Miller to see if there is an interest. If there isn't school interest, the Commission should not do the event. At least 19 Fright Sites are needed to make the event a success (in '09 there were 13 and this was too low).

Seventh Order of Business - Unfinished Business

C. Log Cabin Run Progress Update

Mr. Gende said Ms. Chasteen is working on T-shirts, brochures and awards. We are changing from plaques to medals which are less expensive and nice. The Timer's payment went out last month. The T-shirts will be red in 2010 and we are beginning to look for Event sponsors.

Eighth Order of Business - Announcements and Planning

A. Next meeting date will be June 14, 2010 at 6:30 p.m.

B. May 15th is the Appreciation Dinner.

C. Adjournment

A motion was made to adjourn the meeting at 7:28 p.m. by Ms. Chasteen; seconded by Mr. Gende. Motion passed unanimously.

Respectfully submitted, Dawn Thomson, Park and Recreation Commissioner