

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
January 23, 2007

Members present: P. Kanter, L. Krause, C. Dundon, R. Ackley

Members absent: P. Van Horn

Others present: J. Aquavia, Arenz, Molter, Macy & Riffle, S.C., D. Roberts, Highway Superintendent, P. Mortimer, Code Enforcement Officer, D. Dupies, Park & Recreation Chairman, M. Walden, Snyder Insurance, P. Opie, Rural Insurance, J. Stevens, Lake Country Reporter, 1 citizen

First order of business: Call to Order

Chairman Kanter called the Board of Supervisors meeting to order at 7:00 P.M.

Second order of business: Pledge of Allegiance

Third order of business: Minutes of January 9, 2006

The minutes will be filed as presented by the Town Clerk. The Town Board requested clarification from the Town Engineer regarding his note in Item 7B. He will provide this information at the next meeting.

Fourth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2007 budget

Chairman Kanter stated that the Park and Recreation Commission has requested an amendment to the 2007 budget, and it will be addressed in Item 7D.

B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #43068 – 43129 IN THE AMOUNT OF \$8,044,818.41

Payroll

MOVED TO APPROVE PAYMENT OF CHECKS #17792 – 17814 IN THE AMOUNT OF \$23,203.20

MS. DUNDON/MR. ACKLEY

MOTION CARRIED

Fifth order of business: Communications (*for discussion and possible action*)

A. None

Sixth order of business: Unfinished Business

A. None

Seventh order of business: New Business

A. Consideration of Park Master Plan Recommendations - (Attorney Riffle, 1/12/07)

Ms. Aquavia stated that the impact fee analysis portion of the park master plan should be amended before a fee is determined. The analysis was based on an average home cost of \$522,000, which could not be considered affordable housing. She presented a draft impact fee ordinance and stated that this document, along with the public facilities needs assessment, must be available for inspection by the public in the Town Clerk's office at least 20 days before holding a public hearing. The hearing must be noticed through publication of a Class I notice. The Town Board directed Ms. Aquavia to work with the Park and Recreation Commission to amend the impact fee analysis portion of the Park Master Plan. The Public Hearing will be held at the first Town Board meeting in March.

- B. Peter Opie, Rural Insurance Company and Mike Walden, Snyder Insurance Agency, Re: Consideration of renewal of property and liability insurance for Town of Delafield

Peter Opie stated that he has been with Rural Insurance for 21 years - the #2 writer of town liability insurance policies. He reviewed the premium summary. Mike Walden, Snyder Insurance, provided a premium coverage comparison of Community and Rural Insurance and summarized.

MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO ACCEPT THE RURAL INSURANCE PREMIUM OF \$34,013.

Discussion followed with concerns regarding the differences in coverage provided and whether or not the least expensive premium is the most important issue in making a change. Mr. Krause withdrew his motion.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKELY TO ACCEPT THE PROPOSAL FROM SNYDER INSURANCE AGENCY FOR LIABILITY, WORKER'S COMPENSATION, CRIME AND BOILER IN THE AMOUNT OF \$38,495.00. MOTION CARRIED.

- C. Consideration of zoning regulation requests – (Al Haubner, 12/12/06)

Mr. Mortimer stated that the Building Inspection Department is working on these issues. He cannot confirm when some of the structures were put up. By looks of the pictures presented, these could be several years old. He stated that the department needs cooperation of the homeowners to bring violations to their attention, as they hold limited business hours. Chairman Kanter stated that he liked both ideas presented by Mr. Hauber. He feels that the assessor could take pictures of properties (all views) in the reassessment process. He encouraged Mr. Mortimer to make trips with the Pewaukee Lake Patrol annually to observe the subject areas of the town.

- D. Consideration of Application and Rental Agreement for Town Parks, Park Rental Use Fee Analysis and Baseball/Softball Fee Costs and User Fees

Mr. Dupies stated that there was a need to compare fees of neighboring communities to determine whether or not they need to be raised in the Town, as there has not been an increase in approximately 10 years. The lack of increase in fees has resulted in the fields not being maintained as needed. The leagues placed formal complaints with the Park & Rec. Commission last season referring to the fields as "mud holes" and asked what was going to be done to remedy the situation. This change would provide a more accurate cost to the participants with the addition of field and maintenance costs to do a better job in maintaining the fields. It would not be a "money making" event for the Commission. An estimate of \$30,000 was given to upgrade the baseball diamonds/fields, and the Park & Rec. Commission is requesting an amendment of \$16,500 from the general surplus fund in order to complete this project.

MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO APPROVE THE REQUESTED BUDGET AMENDMENT. MOTION CARRIED.

MOTION MADE BY MR. KRAUSE, SECONDED BY MR ACKLEY TO APPROVE THE FEE BASEBALL/SOFTBALL FEE COSTS AND USER FEES AND FEES FOR SHELTER AND FIELD RENTALS. MOTION CARRIED.

E. Report from Highway Superintendent re: Employee Status

Mr. Roberts stated that Mr. Martin will be out for 4 months yet. He has hired temporary part-time help and they are doing a wonderful job.

F. Consideration of Applications for Temporary Class "B" License to sell fermented malt beverages and a Temporary "Class B" License to sell wine during a special event on February 2, 2007, for St. Anthony Congregation Men's Club

MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO APPROVE. MOTION CARRIED.

Eighth order of business: Announcements and Planning Items

- A. WI Towns Association County Unit Meeting – January 24 – Waukesha Town Hall – 7:00 PM
- B. Next Plan Commission Meeting – February 6
- C. Next Park and Recreation Commission Meeting – February 12
- D. Next Town Board Meeting – February 14
- E. Spring Primary Election – February 20

Ninth order of business: Adjournment

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO ADJOURN. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 9:15 P.M.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk

Minutes approved on February 14, 2007