

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
October 9, 2007**

Members present: P. Kanter, C. Dundon, P. Van Horn, R. Ackley, L. Krause

Others present: D. Roberts, *Highway Superintendent*, T. Barbeau, *Town Engineer*, P. Mortimer, *Code Enforcement Officer*, 10 citizens

First order of business: Call to Order

Chairman Kanter called the Board of Supervisors meeting to order at 7:00 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Minutes of September 25, 2007

The minutes will be filed as prepared by the Town Clerk.

Fourth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2007 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #43879- 43915 IN THE AMOUNT OF \$58,993.71

Payroll

MOVED TO APPROVE PAYMENT OF CHECKS #18522 – 18539 IN THE AMOUNT OF \$23,221.54

MS. DUNDON/MR. KRAUSE

MOTION CARRIED

Fifth order of business: Communications (*for discussion and possible action*)

A. Ken Schlager (10/5/07), Re: Calming Plan for Imperial Drive

Mr. Van Horn stated that the Town has already paid a substantial amount for work done in the subject area. If the residents want additional work done, they will have to pay for it themselves. Chairman Kanter stated that any work done will not be paid by taxpayer funds but by special assessments.

This item will be placed on the November 13 Town Board Agenda to allow Mr. Schlager to present additional information.

Sixth order of business: Unfinished Business

A. Consideration of bids for salt/storage building (tabled 9/25/07)

MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKLEY TO REMOVE FROM TABLE. MOTION CARRIED.

Mr. Barbeau stated that he contacted Attorney Riffle as to whether or not the Town could renegotiate with the lowest bidder. State law does not allow for this. Mr. Barbeau offered the suggestions to reduce the size of the building and eliminate the retaining wall as a starting point to help cut costs.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO REJECT BIDS PREVIOUSLY RECEIVED. MOTION CARRIED.

Mr. Barbeau stated that the process will begin again.

- B. Approval of 2008 Park Rental User Fees, Baseball Fee Costs & Baseball Registration Forms (tabled 9/25/07)

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO REMOVE FROM TABLE. MOTION CARRIED.

Chairman Kanter stated that this item was tabled at the last meeting to allow staff to contact Attorney Riffle and question whether or not these fees would negatively affect our recreational immunity. As this does not apply, the following motion was made:

MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO APPROVE THE 2008 PARK RENTAL USER FEES, BASEBALL FEE COSTS AND BASEBALL REGISTRATION FORMS. MOTION CARRIED.

- C. Approval of hiring – Park and Recreation Coordinator (tabled 9/25/07)

MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKLEY TO REMOVE FROM TABLE. MOTION CARRIED.

Chairman Kanter confirmed his recommendation to hire James Gruenberg for the subject position. His impression in the interview process was favorable. James recently graduated from college with a degree in recreation. He is energetic and has expressed ideas for new things to do in the park, i.e., movies in the park.

MOTION MADE BY CHAIRMAN KANTER, SECONDED BY MR. KRAUSE TO APPROVE THE EMPLOYMENT OF JAMES GRUENBERG AS PARK AND RECREATION COORDINATOR. MOTION CARRIED.

Seventh order of business: New Business

- A. Consideration of Plan Commission's recommendation to approve a Conditional Use permit for T-Mobile to allow the installation of a telecommunications tower and equipment cabinets at W287 N1963 Oakton Road

Chairman Kanter stated that this is actually a tower that will be inside an already existing high tension tower and not an addition to the scarring of the landscape. Mr. Barbeau summarized the subject proposal.

MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO ACCEPT THE PLAN COMMISSION'S RECOMMENDATION TO APPROVE THE CONDITIONAL USE PERMIT FOR T-MOBILE TO ALLOW THE INSTALLATION OF A TELECOMMUNICATIONS TOWER AND EQUIPMENT CABINETS AT W287 N1963 OAKTON ROAD. MOTION CARRIED.

- B. Selection of Building Inspection and Zoning Administration Service

Mr. Ackley and Mr. Krause summarized reference checks performed on Independent Inspections and Wisconsin Building Inspections.

The general consensus of the Board is that they are not convinced of a compelling reason to change firms at this time. They feel that institutional knowledge is very important.

MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUNDON TO CONTINUE THE RELATIONSHIP WITH INDEPENDENT INSPECTIONS AS THE BUILDING AND CODE ENFORCEMENT AGENCY FOR THE TOWN OF DELAFIELD. MR. ACKLEY – NO. MOTION CARRIED.

Eighth order of business: Announcements and Planning Items

- A. Budget Workshop – October 10, 2007 – 6:30 P.M.
- B. WI Towns Association Convention – October 21-24 (Regency Suites, Green Bay)
- C. Next Town Board Meeting – October 24, 2007
- D. Next Park and Recreation Commission Meeting – November 5, 2007 - 6:30 P.M.
- E. Next Plan Commission Meeting – November 6, 2007
- F. Town Board Meeting and Fire Dept. Facilities Workshop – November 13, 2007
- G. Annual Budget Hearing – November 14, 2007

Ninth order of business: Adjournment

MOTION MADE BY MR. ACKLEY, SECONDED BY MR. KRAUSE TO ADJOURN. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:05 P.M.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk

Minutes approved on October 24, 2007