

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
December 8, 2009

Members Present: P. Kanter, C. Dundon, P. Van Horn, L. Krause and R. Ackley

Others Present: T. Barbeau, *Town Engineer*, P. Mortimer, *Code Enforcement Officer*, Sheriff Trawicki, 9 citizens

First order of business: Call to Order
Chairman Kanter called the meeting to order at 7:00 p.m.

Second order of business: Pledge of Allegiance

Chairman Kanter requested that Item 7D be taken out of order, as Amy Miller (Park & Recreation Coordinator) had another meeting to attend.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO TAKE ITEM 7D OUT OF ORDER. MOTION CARRIED.

Seventh order of business: New Business
D. Consideration and possible action of proposed 2010 baseball fees.

Ms. Miller summarized the baseball/softball fee comparison sheet.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKLEY TO APPROVE THE PROPOSED 2010 BASEBALL/SOFTBALL FEES. MOTION CARRIED.

Third order of business: Minutes of November 24, 2009
The minutes will be filed as prepared by the Clerk/Treasurer

Fourth order of business: Action on vouchers submitted for payment:
A. Report on budget sub-accounts and action to amend 2009 budget
B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #46677 – 46713 IN THE AMOUNT OF \$112,150.32

Payroll

MOVED TO APPROVE PAYMENT OF CHECKS #21002 – 21054 IN THE AMOUNT OF \$29,410.17

MS. DUNDON/MR. KRAUSE

MOTION CARRIED.

Fifth order of business: Communications (*for discussion and possible action*)
A. None

Sixth order of business: Unfinished Business
A. None

Seventh order of business: New Business
A. Consideration and possible action of Agreement for Operation of the Lake Country Municipal Court for Western Waukesha County.

MOTION MADE BY MR. ACKLEY, SECONDED BY MS. DUNDON TO APPROVE THE AGREEMENT FOR OPERATION OF THE LAKE COUNTRY MUNICIPAL COURT FOR WESTERN WAUKESHA COUNTY. MOTION CARRIED.

- B. Consideration and possible action of Plan Commission's recommendation to approve the Conditional Use Permit for Prairie Hill Waldorf School and consideration and possible action of updated Exhibit A (site plan).

Engineer Barbeau summarized conditions to the conditional use document recommended by the Plan Commission. He stated that Prairie Hill Waldorf School presented an updated site plan to the commission, but it did not include a specific designation for a concrete play area in the subject document. They are requesting the revision as part of this approval.

Discussion followed with concerns about setting a precedent by allowing the proposed windmill and modification to the site plan.

MOTION MADE BY MS. DUNDON TO APPROVE THE AMENDED CONDITIONAL USE PERMIT WITHOUT THE PROPOSED CONCRETE PLAY AREA. MOTION FAILED FOR LACK OF A SECOND.

MOTION MADE BY MR. VAN HORN, SECONDED BY CHAIRMAN KANTER TO APPROVE THE SUBMITTED CONDITIONAL USE PERMIT AS RECOMMENDED BY THE PLAN COMMISSION, EXCLUDING THE LETTER "O" REFERENCING THE WINDMILL AND THE SITE PLAN TO INCLUDE THE PROPOSED PLAY AREA (NOT CONCRETE). MR. ACKLEY – YES, MS. DUNDON – NO, MR. KRAUSE – NO, CHAIRMAN KANTER – YES, MR. VAN HORN – YES. MOTION CARRIED.

- C. Consideration and possible action of the following agreements: Elmbrook Humane Society, Rotroff Jeanson & Company, Waukesha County Sheriff's Department, R.A. Smith National, Inc. and Independent Inspections, Ltd.

Ms. Dundon suggested the following addition to 3.14: "per the direction of the municipality".

MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO APPROVE THE 2010 SERVICES AGREEMENT BETWEEN THE TOWN OF DELAFIELD AND ELMBROOK HUMANE SOCIETY WITH THE SUGGESTED AMENDMENT. MOTION CARRIED.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE THE 2010 AUDIT SERVICES AGREEMENT WITH ROTROFF JEANSON & COMPANY, SC. MOTION CARRIED.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKLEY TO APPROVE THE 2010 POLICE SERVICES CONTRACT BETWEEN THE WAUKESHA COUNTY SHERIFF'S DEPARTMENT AND THE TOWN OF DELAFIELD. MOTION CARRIED.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THE TRANSCRIPTION SERVICE CONTRACT BETWEEN THE WAUKESHA COUNTY SHERIFF'S DEPARTMENT AND THE TOWN OF DELAFIELD. MOTION CARRIED.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THE 2010 AGREEMENT BETWEEN THE TOWN OF DELAFIELD AND R.A. SMITH NATIONAL, INC. MOTION CARRIED.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO CONSIDER THE INDEPENDENT INSPECTIONS, LTD., AGREEMENT WITH ITEM 7 I. MOTION CARRIED.

- E. Consideration of Application for Temporary Class "B" License to sell fermented malt beverages and a Temporary "Class B" License to sell wine during a special event on January 30, 2010, for St. Anthony School Committee.

MOTION MADE BY MR. ACKLEY, SECONDED BY MR. KRAUSE TO APPROVE THE APPLICATION FOR A TEMPORARY CLASS "B" LICENSE TO SELL FERMENTED MALT BEVERAGES AND A TEMPORARY "CLASS B" LICENSE TO SELL WINE DURING A SPECIAL EVENT ON JANUARY 30, 2010, FOR ST. ANTHONY SCHOOL COMMITTEE.

- F. Appointment of Election Inspectors for the period of 1/1/2010 – 12/31/2011.

Clerk/Treasurer Elsner provided a list of elections inspectors to be appointed (on file in the Clerk's office).

MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO APPROVE. MOTION CARRIED.

- G. Appointment of Clerk/Treasurer, Deputy Clerk/Treasurer and Fire Chief.

MOTION MADE BY CHAIRMAN KANTER, SECONDED BY MR. VAN HORN TO APPROVE THE APPOINTMENT OF CLERK/TREASURER MARY ELSNER. MOTION CARRIED.

MOTION MADE BY CHAIRMAN KANTER, SECONDED BY MS. DUNDON TO APPROVE THE APPOINTMENT OF DEPUTY CLERK/TREASURER DIANN WICK. MOTION CARRIED.

MOTION MADE BY CHAIRMAN KANTER, SECONDED BY MS. DUNDON TO APPROVE THE APPOINTMENT OF FIRE CHIEF DEAN RICHARDS. MOTION CARRIED.

- H. Pewaukee Lake Advisory Committee Report and discussion of new contract.

Mr. Ackley provided a summary of the recent meeting held by the subject committee stating their consensus to welcome all proposals for services in 2010. The Village of Pewaukee and Waukesha County Sheriff's Department have expressed interest in taking over the Pewaukee Lake Patrol.

The general consensus of the Town Board is to get as many qualified proposals as possible. Mr. Ackley stated that the subject committee will draft an RFP at their next meeting to include acceptance of Pewaukee Lake Patrol proposals by the end of January.

- I. Code Enforcement Review Report

Mr. Ackley stated that he met with Mr. Mortimer to review the protocol and approach to code enforcement issues. He informed Mr. Mortimer that the approach needs to be more vigorous. He is of the opinion that the code enforcement officer has a clear understanding of the needs for proper enforcement.

MOTION MADE BY MR. ACKLEY, SECONDED BY MR. KRAUSE TO RENEW THE CONTRACT FOR INDEPENDENT INSPECTIONS, LTD. MOTION CARRIED.

Eighth order of business: Announcements and Planning Items

- A. Next Town Board Meeting – December 22
B. Next Plan Commission Meeting – January 5, 2010

Ninth order of business: Adjournment

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO ADJOURN. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:35 P.M.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on _____