

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**December 11, 2007**

**Members present:** P. Kanter, C. Dundon, P. Van Horn, R. Ackley, L. Krause

**Others present:** D. Roberts, *Highway Superintendent*, T. Barbeau, *Town Engineer*, P. Mortimer, *Code Enforcement Officer*, C. Watt, *Independent Inspections*, D. Richards, *Fire Chief*

**First order of business:** Call to Order  
*Chairman Kanter called the Board of Supervisors meeting to order at 8:10 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Minutes of November 27, 2007  
*Ms. Dundon directed attention to Item 7B #1.; "Del-Hart property" should be revised to read, "Del-Town Park property".*

*The minutes will be filed with the noted revision.*

**Fourth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2007 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #44068 – 44101 IN THE AMOUNT OF \$47,844.94**

Payroll

**MOVED TO APPROVE PAYMENT OF CHECKS #18752 – 18813 IN THE AMOUNT OF \$32,558.60**

**MS. DUNDON/MR. KRAUSE**

**MOTION CARRIED**

**Fifth order of business:** Communications (*for discussion and possible action*)

A. None

**Sixth order of business:** Unfinished Business

A. Consideration of Resolution Requiring the Routing of all Geo-Referenced Subdivision Plats and Certified Survey Maps to the County Land Information Office upon Approval (Diggers Hotline) – Tabled 11/27/07

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO REMOVE FROM TABLE.**

*The Town Board is opposed to approving the subject resolution, as an adequate reason was not provided by the County for requesting it. Mr. Barbeau offered to work with the County Land Information Office and route all geo-referenced subdivision plats and certified survey maps upon approval.*

**Seventh order of business:** New Business

A. Mike Walden, Snyder Insurance Agency, Re: Consideration of renewal of liability insurance for Town of Delafield

*Mr. Walden was not in attendance.*

## B. Lieutenant Gumm, Waukesha County Sheriff's Dept., Re: Discussion of 2008 services

*The Town Clerk stated that she received a call from Lieutenant Gumm requesting that she express his apologies to the Board for not attending the meeting, as he had a family obligation. He wishes to be placed on the Town Board agenda in January.*

## C. Discussion Re: Snow and Ice Control Plan

*Mr. Roberts stated that the subject plan is being proposed as a result of the numerous complaints he receives each year regarding the conditions of the roads in the Town. Residents question why the County and State highways are more easily traveled than Town roads. The County and State apply all salt to the roads. He is of the opinion that using all salt, when necessary, would reduce complaints and be more economically advantageous, i.e., easier on the equipment and reduce overtime hours. He stated that after researching the subject of sand usage, he discovered that it is harder on the environment. The Town Board requested Staff to provide comparison information regarding the effects of salt and sand on the environment and also on the equipment. Further discussion will take place at a future meeting.*

## D. Salt Storage Shed Update

*Mr. Barbeau summarized his memo dated December 6 defining assumptions for the project along with four main storage options. He, along with Mr. Roberts, recommended the timber structure. The Town Board is in favor of this recommendation. Staff will submit additional information to be addressed at the January 8 meeting.*

## E. Consideration of the following agreements: Elmbrook Humane Society, Rotroff Jeanson &amp; Company, Independent Inspections and R.A. Smith &amp; Associates

*Ms. Dundon directed attention to Letter N of the Elmbrook Humane Society Agreement suggesting the following addition: add "if the Town of Delafield permits" after the word licenses.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKLEY TO APPROVE THE 2008 SERVICES AGREEMENT FOR ELMBROOK HUMANE SOCIETY WITH THE REVISION. MOTION CARRIED.**

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKLEY TO APPROVE THE 2008 SERVICES AGREEMENT FOR ROTROFF JEANSON & COMPANY. MOTION CARRIED.**

*Connie Watt, Independent Inspections, requested changes to the revised agreement provided by the Town Attorney. She directed attention to # 4. Independent Inspections is asking to have the wording put back into the document stating, "and for a period of 12 months after termination of this Agreement". The Town Board agreed conditioned upon replacing 12 months with 6 months. Ms. Watt also requested that the \$3 million in umbrella insurance coverage be reduced to \$2 million, as had been indicated in past contracts.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THE 2008 SERVICES AGREEMENT FOR INDEPENDENT INSPECTIONS WITH AMENDMENTS. MR. ACKLEY – NO, MOTION CARRIED.**

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE THE 2008 SERVICES AGREEMENT FOR R.A. SMITH & ASSOCIATES. MOTION CARRIED.**

- F. Consideration of Application for Temporary Class “B” License to sell fermented malt beverages and a Temporary “Class B” License to sell wine during a special event on January 12, 2008, for St. Anthony School Committee

**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. VAN HORN TO APPROVE. MOTION CARRIED.**

- G. Appointment of Election Inspectors for the period of 1/1/2008 – 12/31/2009

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE. MOTION CARRIED.**

- H. Appointment of Clerk, Treasurer, Deputy Clerk Treasurer and Fire Chief

**MOTION MADE BY CHAIRMAN KANTER, SECONDED BY MR. ACKLEY TO RE-APPOINT MARY ELSNER AS CLERK, SHELBY ENGEL AS TREASURER, DIANN WICK AS DEPUTY CLERK TREASURER AND DEAN RICHARDS AS FIRE CHIEF. MOTION CARRIED.**

- I. Fire Department Facilities Workshop

*Mr. Ackley summarized stating that 2 issues were remaining on the table from the last meeting. Mr. Krause contacted the City of Delafield and was informed that the connection from the Sports Commons site to Del-Hart would require 1900 ft. Mr. Ackley spoke with the holders of the warranty deed. He was informed that the company would be in favor of changing the use, but that the process would require some special wording. Mr. Ackley will contact the Town Attorney to request that he research the existing Del-Town Park property deed. The subject of shared facilities with the City of Delafield was discussed, but the consensus of the Town Board is that the Town has their own fire department. Chairman Kanter stated that discussions will convene after the warranty deed issue is resolved.*

**Eighth order of business:** Announcements and Planning Items

- A. Next Town Board Meeting – December 27, 2007  
B. Next Plan Commission Meeting – January 15, 2008

**Ninth order of business:** Adjournment

**MOTION MADE BY MR. ACKLEY, SECONDED BY MR. KRAUSE TO ADJOURN. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 9:45 P.M.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk

Minutes approved on December 27, 2007