

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**May 13, 2008**

**Members present:** C. Dundon, P. Van Horn, L. Krause and R. Ackley

**Members absent:** P. Kanter

**Others present:** T. Barbeau, *Town Engineer*, D. Roberts, *Highway Superintendent*, P. Mortimer, *Code Enforcement Officer*, J. Stevens, *Lake Country Reporter*, 4 citizens

**First order of business:** Call to Order

*Acting Chairperson Dundon called the Board of Supervisors meeting to order at 7:00 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Minutes of April 22, 2008

**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO APPROVE. MOTION CARRIED.**

**Fourth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2008 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #44815 – 44884 IN THE AMOUNT OF \$126,145.58**

Payroll

**MOVED TO APPROVE PAYMENT OF CHECKS #19228 – 19306 IN THE AMOUNT OF \$58,646.45**

**MS. DUNDON/MR. ACKLEY**

**MOTION CARRIED**

**Fifth order of business:** Communications (*for discussion and possible action*)

A. H. Stanley Riffle (4/25/08), Re: Miscellaneous 2007 Wisconsin Acts

*None*

**Sixth order of business:** Unfinished Business

A. None

**Seventh order of business:** New Business

A. Approval of vacation of old easement and approval of new easement at Golf Ridge Condominiums

*Mr. Barbeau summarized the subject issue utilizing an 11x17" aerial photo of Golf Ridge Condominiums. He stated that the owner of Unit B, Bldg. 2, second amendment to Golf Ridge, has received approval of a proposed addition to be located where there is an existing deck. The deck is currently located over a portion of a stormwater easement. The actual stormwater grading associated with our easement in this development is outside of the recorded Town easement. There is another structure encroaching on our easement to the west. The developer has requested that the Town accept a new easement located where the actual grading exists. In his review process, Attorney Riffle reported that if the Town would ever need to use the easement to protect stormwater run-off or otherwise, it may be necessary for the Town to acquire title to this easement through condemnation. He directed the Town to request that the developer provide a title policy for \$100,000 to cover the cost if there were any structures or other features on the property that would have to be relocated.*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. VAN HORN TO APPROVE VACATION OF THE OLD EASEMENT AND APPROVAL OF THE NEW EASEMENT AT GOLF RIDGE**

**CONDOMINIUMS CONTINGENT UPON ATTORNEY RIFFLE'S APPROVAL OF THE TITLE POLICY. MOTION CARRIED.**

- B. Approval of the following positions: Part-time seasonal help (parks) – Kyle McGavock  
Full-time highway patrolman – Dennis Schuetz

*Mr. Roberts recommended approval of the subject individuals. They were both in attendance. He stated that Mr. Schuetz has been working for the Town as a seasonal employee doing plowing.*

**MOTION MADE BY MR. VAN HORN, SECONDED BY MR. KRAUSE TO APPROVE THE HIRING OF KYLE MCGAVOCK CONTINGENT UPON COMPLETION OF A BACKGROUND CHECK, AND TO APPROVE THE HIRING OF DENNIS SCHUETZ AS A FULL-TIME HIGHWAY PATROLMAN EFFECTIVE JUNE 2. MOTION CARRIED.**

- C. Consideration of Application for Temporary Class "B" license to sell fermented malt beverages and Temporary "Class B" License to sell wine at St. Anthony Festival Grounds on June 22, 2008

**MOTION MADE BY MR. ACKLEY, SECONDED BY MR. KRAUSE TO APPROVE. MOTION CARRIED.**

- D. Fire Department Facilities Workshop

*Mr. Mann was in attendance and described the interview process of architectural firms that submitted proposals. He reviewed the submittals along with Mr. Ackley, Mr. Krause and Chief Richards. They are recommending Zimmerman Architectural Studios based on their vast experience in the type of work that the Town is asking for. They have done a number of fire stations and town halls throughout the State of Wisconsin. They felt very comfortable with the team from Zimmerman. Mr. Ackley presented the following quotes: Phase I - \$68,395 to include confirmation of site for the salt storage building, site plans and all necessary steps to take the Town up to the referendum process; Phase II - \$208,000 to include final construction services contingent upon passage of the referendum.*

**MOTION MADE BY MR. ACKLEY, SECONDED BY MR. KRAUSE TO AWARD THE CONTRACT TO ZIMMERMAN ARCHITECTURAL STUDIOS FOR PHASE I NOT TO EXCEED \$68,395 FOR SITE DRAWINGS AND COST ESTIMATES TO BE COMPLETED BY AUGUST 30 AND FOR PHASE II NOT TO EXCEED \$208,000 FOR FINAL CONSTRUCTION SERVICES CONTINGENT UPON PASSAGE OF THE REFERENDUM SUBJECT TO ATTORNEY RIFFLE'S REVIEW OF ANY CONTRACTS SUBMITTED. MOTION CARRIED UNANIMOUSLY.****Eighth order of business:** Announcements and Planning Items

- A. Next Plan Commission Meeting – May 20  
B. Board of Review – May 27 – 7:00 p.m.; Town Board Meeting Immediately Following

**Ninth order of business:** Adjournment**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. ACKLEY TO ADJOURN. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 7:50 P.M.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk

Minutes approved on May 27, 2008