

TOWN OF DELAFIELD BOARD OF REVIEW MEETING
May 22, 2007

Members present: P. Kanter, C. Dundon, P. Van Horn, L. Krause, R. Ackley

Others present: T. Barbeau, *Town Engineer*, P. Mortimer, *Code Enforcement Officer*, K. Enders, *Waukesha County Sheriff's Department*, 6 citizens

First order of business: Call to Order

Chairman Kanter called the Board of Review meeting to order at 7:08 PM.

Second order of business: Adjournment – Board of Review adjourned to September 26, 2007 at 1:00 p.m.

MOTION MADE BY MR. ACKLEY, SECONDED BY MR. KRAUSE TO ADJOURN THE BOARD OF REVIEW MEETING TO SEPTEMBER 26, 2007, AT 1:00 P.M. MOTION CARRIED.

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING

First order of business: Call to Order

Chairman Kanter called the Board of Supervisors meeting to order at 7:09 PM.

Second order of business: Pledge of Allegiance

Third order of business: Minutes of May 8, 2007

The minutes will be filed as prepared by the Clerk.

Fourth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2007 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #43489 – 43539 IN THE AMOUNT OF \$131,227.33

Payroll

MOVED TO APPROVE PAYMENT OF CHECKS #18119 – 18176 IN THE AMOUNT OF \$30,842.53

MS. DUNDON/MR. KRAUSE

MOTION CARRIED

Fifth order of business: Communications (*for discussion and possible action*)

A. H. Stanley Riffle (5/10), Re: Model Development Agreement

Chairman Kanter directed the Clerk to contact Attorney Riffle and request that he incorporate the suggested language into the model development agreement.

Sixth order of business: Unfinished Business

A. None

Seventh order of business: New Business

A. Consideration of Plan Commission's recommendation to approve a Certified Survey Map to create one new lot at and adjacent to N11 W28723 Northview Road

Chairman Kanter stated that there was a motion before the Plan Commission to approve the subject land division with the stipulation that no further division of Lot 1 occur. That motion failed with a 3-3 vote. He requested that the Board consider this. Engineer Barbeau indicated that the rezoning of lands, known as Outlot 4, was ratified by the County. The CSM incorporates all

conditions of the rezoning ordinance. The Plan Commission recommended approval of the CSM. The land is heavily wooded with steep slopes and does not lend itself to additional development.

MOTION MADE BY MR. VAN HORN, SECONDED BY MR. ACKLEY TO APPROVE THE CERTIFIED SURVEY MAP SUBJECT TO LOT 1, AS SHOWN ON THE CSM, NEVER BEING DIVIDED. MOTION CARRIED.

Mr. Barbeau was directed to add that stipulation on the CSM prior to execution.

- B. Consideration of Plan Commission's recommendation to approve a Legal Non-Conforming Conditional Use Permit to allow the construction of two single-family condominiums on one parcel located at N26 W30249 Maple Avenue and approval of the site plan, grading plan, landscape plan, architectural drawings and materials

Mr. Barbeau summarized stating that the applicant originally requested a 32-foot wide driveway. The Plan Commission reduced it to 24 feet, but requested that Staff determine the proper width that would best provide enough room for the owners to make a safe turning movement off of Maple Avenue. Mr. Barbeau and Mr. Roberts met with the applicant and determined that 28 feet would work best. A condition of the conditional use permit is to require the owner to prepare a CSM to dedicate the difference between the existing right-of-way (24.75 feet) and the required 33 feet on the south side of Maple Avenue.

MOTION MADE BY MR. VAN HORN, SECONDED BY MR. KRAUSE TO APPROVE THE SITE PLAN, GRADING PLAN, LANDSCAPE PLAN, CONDOMINIUM PLAT, ARCHITECTURAL DRAWINGS AND MATERIALS OF TWO SINGLE-FAMILY CONDOMINIUMS ON ONE PARCEL LOCATED AT N26 W30249 MAPLE AVENUE. MOTION CARRIED.

- C. Consideration of Alcohol Permits for Town Park Facilities at the request of Amy Jeseritz, Mary Hoppe and Arliss Lopina

MOTION MADE BY MR. VAN HORN, SECONDED BY MR. ACKLEY TO APPROVE THE SUBJECT ALCOHOL PERMITS FOR RENTALS TO BE HELD AT THE TOWN OF DELAFIELD SPORTS COMMONS. MOTION CARRIED.

- D. Consideration of Operator's License for the period of July 1, 2006 to June 30, 2008
- Kelly D. Cannizzaro for Airman's Sandtrap

MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKLEY TO APPROVE THE OPERATOR'S LICENSE FOR KELLY D. CANNIZZARO. MOTION CARRIED.

Eighth order of business: Announcements and Planning Items

- A. Next Plan Commission Meeting – June 5, 2007
- A. Next Park and Recreation Commission Meeting – June 11 – 6:30 P.M.
- B. Next Town Board Meeting – June 12, 2007

Ninth order of business: Adjournment

MOTION MADE BY MR. ACKLEY, SECONDED BY MR. KRAUSE TO ADJOURN. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 7:35 P.M.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk

Minutes approved on June 12, 2007