

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
September 25, 2007

Members present: P. Kanter, C. Dundon, P. Van Horn, R. Ackley, L. Krause

Others present: D. Roberts, *Highway Superintendent*, T. Barbeau, *Town Engineer*, P. Mortimer, *Code Enforcement Officer*, K. Enders, *Waukesha Sheriff's Dept.*, 6 citizens

First order of business: Call to Order

Chairman Kanter called the Board of Supervisors meeting to order at 6:30 p.m.

Second order of business: Interview firms for Building Inspection and Zoning Administration Services:

A. Independent Inspections – 6:30 p.m.

Connie Watt, Vice President, spoke on behalf of Independent Inspections stating that the firm began providing services to the Town in 1979. In response to the question raised regarding handling of code enforcement issues, she stated that Independent Inspections will continue to provide this service as well as submit monthly follow-up reports to the Town.

B. Wisconsin Building Inspections – 7:00 p.m.

Tom Marks, Senior Partner, spoke on behalf of Wisconsin Building Inspections. He explained the code enforcement process stating that it is handled by response to a written complaint form. The inspector takes pictures of the subject property and then follows through by preference of the Town. If the owner does not comply after 30 days, a citation is issued. The Town Board stressed the importance of code enforcement to Mr. Marks and his partners.

Third order of business: Pledge of Allegiance

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO TAKE ITEM 8A OUT OF ORDER. MOTION CARRIED.

Fourth order of business: Minutes of September 11, 2007

The Town Clerk directed attention to the Third order of business and stated that she will correct the sentence to read: "MOTION MADE BY MR. VAN HORN, SECONDED BY MR. ACKLEY TO APPROVE. MOTION CARRIED."

Ms. Dundon directed attention to the Third order of business requesting that "wrought" replace "brought".

MOTION MADE BY MR. VAN HORN, SECONDED BY MR. KRAUSE TO APPROVE AS AMENDED. MOTION CARRIED.

Fifth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2007 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #43832- 43874 IN THE AMOUNT OF \$94,476.37

Payroll

MOVED TO APPROVE PAYMENT OF CHECKS #18463 – 18518 IN THE AMOUNT OF \$22,596.40

MS. DUNDON/MR. ACKLEY

MOTION CARRIED

Sixth order of business: Communications (for discussion and possible action)

- A. Ken Schlager (7/9/07), Re: Calming Plan for Imperial Drive

The Town Board requested that Mr. Schlager provide the subject plan for review at the next Town Board meeting.

- B. Kent & Lewaune Hanson (8/31/07), Re: Letter of Credit for Scuppernong Springs Condominiums

Mr. Barbeau provided a summary of the provisions in Mr. Hanson's Developers Agreement. He also referenced Attorney Riffles' e-mail to the Town Clerk dated 9/17/07.

- C. Attorney Riffle (9/7/07), Re: Open Meetings Law Public Notice Requirements
None

Seventh order of business: Unfinished Business

- A. None

Eighth order of business: New Business

- A. Presentation and discussion of sewer service to the Village of Wales – Jeff Flaws

Mr. Flaws requested approval from the Town Board to allow the School District of Kettle Moraine and Brandybrook Senior Center properties, located in the Town, to be served with public sanitary sewer. This would require a letter to SEWRPC stating that the Town has no objection to this request.

MOTION MADE BY MR. ACKLEY, SECONDED BY MR. KRAUSE TO APPROVE THE SUBJECT REQUEST CONDITIONED UPON THE FOLLOWING: IF THE PROPERTIES ARE SOLD OR OTHERWISE TRANSFERRED BY THE SCHOOL DISTRICT OF KETTLE MORaine, THIS AGREEMENT IS NULL AND VOID. MOTION CARRIED.

- B. Budget Workshops – Engineering and Highway Department

Tim Barbeau and Don Roberts presented their budgets.

- C. Consideration of bids for salt/storage building

Mr. Barbeau stated that Krebs Construction LLC and Burkhart Construction Corporation submitted bids that exceed the budget amount. He questioned whether or not he should come up with an alternate plan.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. ACKLEY TO REJECT BIDS.

MOTION MADE BY CHAIRMAN KANTER, SECONDED BY MR. VAN HORN TO TABLE TO CONFER WITH LEGAL COUNSEL ON WHETHER OR NOT THE TOWN CAN NEGOTIATE WITH THE LOWEST BIDDER. MOTION CARRIED.

- D. Approval of hiring – Park & Recreation Coordinator

Chairman Kanter stated that he and Dan Dupies met with a candidate for the subject position and felt that he would fit in well. He was instructed to contact the Town Clerk for follow-up and has not yet done so.

MOTION MADE BY MR. VAN HORN, SECONDED BY MR. KRAUSE TO TABLE. MOTION CARRIED.

- E. Approval of 2008 Park Rental User Fees, Baseball Fee Costs & Baseball Registration Forms

MOTION MADE BY MR. KRAUSE, SECONDED BY MR. VAN HORN TO APPROVE THE NEW FEES AS PRESENTED.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO TABLE TO ALLOW STAFF TO CONSULT WITH LEGAL COUNSEL AS TO WHETHER OR NOT THE TOWN CAN CHARGE FEES WITHOUT AFFECTING OUR RECREATIONAL IMMUNITY. MOTION CARRIED.

- F. Consideration of request to release Veolia from service to Linwood Assisted Living

MOTION MADE BY MR. VAN HORN, SECONDED BY MR. ACKLEY TO APPROVE. THE MOTION WAS AMENDED TO APPROVE THE REQUEST ON THE UNDERSTANDING THAT THIS ACTION IS BEING TAKEN BECAUSE LINWOOD ASSISTED LIVING IS A COMMERCIAL OPERATION AS OPPOSED TO A RESIDENTIAL OPERATION. MOTION CARRIED.

- G. Schedule workshop dates for Fire Dept. facilities study

The date was set for October 24 @ 6:30 p.m.

Ninth order of business: Announcements and Planning Items

- A. Board of Review – September 26, 2007 – 1:00 to 3:00 P.M.
- B. Next Plan Commission Meeting – October 2, 2007
- C. Budget Workshop – October 3, 2007 (Treasurer, Clerk, Park & Rec., Wauk. Sheriff & Lake Patrol)
- D. Next Park and Recreation Commission Meeting – October 8, 2007 - 6:30 P.M.
- E. Budget Workshop – October 10, 2007
- F. WI Towns Association Convention – October 21-24 (Regency Suites, Green Bay)
- G. Budget Workshop – October 24, 2007 (Fire Department)

Ninth order of business: Adjournment

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO ADJOURN. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 9:10 P.M.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk

Minutes approved on October 9, 2007