

**Town of Delafield
Park and Recreation Commission
Meeting Minutes
September 13, 2010 – 6:30 PM**

Call To Order

Chairperson, Dan Dupies, called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 6:30 PM on Monday, September 13, 2010 in the Highway Department Garage. Members present at time of calling to order: Shawn Kramlich, Patti Chasteen, Dawn Thomson, and Town Liaison, Supervisor Larry Krause. Park and Recreation Coordinator, Amy Miller was in attendance.

Second Order of Business

Pledge of Allegiance.

Third Order of Business

Approval of Minutes from August 9, 2010. ***A motion to approve the minutes was made by Ms. Chasteen, seconded by Mr. Kramlich. The motion passed unanimously.***

Fourth Order of Business

Communications

- A. Town Board Park & Recreation Liaison Report
 - 1. *There will be a \$4 million dollar bond referendum for the proposed fire station on the November ballot.*

- B. Park and Recreation Coordinator Report
 - 1. *Elmhurst Park (Path Washout)– Tim Barbeau is working on the cost estimates for replacing part or the entire path. It has also been suggested that the culvert on the opposite side of the road may also have an effect on the washout.*
 - 2. *The bid document for the bike path will be going out soon. The permit for the path is almost complete.*

Fifth Order of Business

Reports

- A. Update of baseball field repairs
The Highway Department completed the repair of the large diamond infield. The work included: weed kill, additional dirt, leveling of the infield, reseeding the infield, addressing the issues surrounding 3rd base, adding gravel to the dugouts and along fence line, and the scoreboard posts were removed.

We will ask the Highway Department to address some of the issues on the small diamond and the remainder of the budgeted money will be spent on Magic Mix.

Sixth Order of Business

New Business

- A. Tree planting and additional ball field repairs at Sports Commons
There is \$4000 in the budget for trees at Sports Commons. The Commission received bids from Terra Tec, Hawks Nursery, and an estimate from Trees on the Move. There was discussion on landscaping, planting, and tree type. A vendor was not decided on for this project.

Seventh Order of Business

Unfinished Business

- A. Volunteers for Fright Hike sites (continued)
The Fright Hike has been re-branded with new flyers/posters. A Facebook page has been created and the website has been freshened up. 10 local schools have been targeted for volunteers, with specific clubs being sought after and not working through the activities director any longer. On October 18th the barn will be unpacked and volunteers are needed for that day. Fright Hike meetings will be held on October 20th & 23rd. Mannequins will be used at 3-5 outstanding static sites. Discussion on possibly using the snow making machines and having a boat site.

- B. New Sign at skateboard park
The sign will be installed as soon as it arrives.

Eighth Order of Business

Announcements and Planning

- A. The next meeting of the Park and Recreation Commission will be on October 11, 2010.

- B. Adjournment
A motion to adjourn the meeting was made by Supervisor Krause, seconded by Ms. Thomson. The motion passed unanimously. (7:53 PM)

Respectfully submitted, Amy Miller, Park and Recreation Coordinator.