

**TOWN OF DELAFIELD
WAUKESHA COUNTY, WISCONSIN**

FINANCIAL STATEMENTS

DECEMBER 31, 2018

TOWN OF DELAFIELD
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Year Ended December 31, 2018

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Independent Auditors' Report

Town Board
Town of Delafield
Waukesha County, Wisconsin

Dear Board Members:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Delafield, Wisconsin as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Delafield, Wisconsin as of December 31, 2018, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Delafield, Wisconsin's basic financial statements. The combining and individual fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Ratoff Jensen & Company

Delafield, Wisconsin
April 4, 2019

TOWN OF DELAFIELD
STATEMENT OF NET POSITION
Governmental Activities
December 31, 2018

Assets:	
Current assets:	
Cash and temporary investments	\$ 3,029,835
Receivables:	
Property taxes	1,265,972
Other (net)	132,450
Prepaid expenses	4,797
Inventory of supplies	65,273
Non-current assets:	
Special assessments	42,857
Capital assets:	
Non-depreciable:	
Land	544,229
Depreciable:	
Capital assets, net of accumulated depreciation	<u>12,215,717</u>
Total assets	<u>17,301,130</u>
Liabilities:	
Current liabilities:	
Accounts payable	118,730
Other accrued liabilities	75,644
Unearned revenue	668,556
Current portion of long-term obligations	207,740
Non-current liabilities:	
Non-current portion of long-term obligations	<u>3,245,006</u>
Total liabilities	<u>4,315,676</u>
Deferred Inflows of Resources:	
Subsequent year's tax levy	<u>2,028,994</u>
Net Position:	
Net investment in capital assets	9,417,253
Restricted	
Expendable:	
Capital outlays	29,642
Unrestricted	<u>1,509,565</u>
Total net position	<u>\$ 10,956,460</u>

The accompanying notes are an integral part of these financial statements

TOWN OF DELAFIELD
STATEMENT OF ACTIVITIES
Governmental Activities
Year Ended December 31, 2018

		Program Revenues			
Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Position	
Primary government:					
Direct expenses:					
General government	\$ 714,905	40,586	-	-	(674,319)
Public safety	1,025,139	351,993	77,382	61,904	(533,860)
Health and sanitation	641,439	629,692	47,216	-	35,469
Highway and transportation	1,127,236	13,712	179,917	810,345	(123,262)
Parks and recreation	112,217	20,134	4,700	41,804	(45,579)
Indirect expenses:					
Interest and other related charges	104,095	-	-	-	(104,095)
Total primary government	\$ 3,725,031	1,056,117	309,215	914,053	(1,445,646)
General revenues and losses:					
Property taxes				\$ 2,026,107	
Grants not restricted to specific programs				106,154	
Video service provider fee				75,399	
Interest and investment earnings				47,886	
Miscellaneous				4,002	
Loss on disposal of capital assets				(6,300)	
Total general revenues and losses				2,253,248	
				Change in Net Position	807,602
				Net Position - Beginning of Year	10,148,858
				Net Position - End of Year	\$ 10,956,460

The accompanying notes are an integral part of these financial statements

TOWN OF DELAFIELD
BALANCE SHEET
Governmental Funds
December 31, 2018

	<u>General</u>	<u>Debt Service</u>	<u>Impact Fee</u>	<u>Total Governmental Funds</u>
Assets:				
Cash and temporary investments	\$ 2,836,181	164,012	29,642	3,029,835
Receivables:				
Taxes	1,121,350	144,622	-	1,265,972
Accounts	42,096	-	-	42,096
Intergovernmental	59,184	-	-	59,184
Special assessments	42,857	-	-	42,857
Prepaid expenditures	4,797	-	-	4,797
Inventory of supplies	65,273	-	-	65,273
Total assets	<u>\$ 4,171,738</u>	<u>308,634</u>	<u>29,642</u>	<u>4,510,014</u>
Liabilities, Deferred Inflows of Resources and Fund Balance:				
Liabilities:				
Accounts payable	\$ 118,730	-	-	118,730
Accrued payroll	34,881	-	-	34,881
Other accrued liabilities	14,554	-	-	14,554
Unearned revenue	668,556	-	-	668,556
Total liabilities	<u>836,721</u>	<u>-</u>	<u>-</u>	<u>836,721</u>
Deferred Inflows of Resources:				
Subsequent year's tax levy	1,720,360	308,634	-	2,028,994
Special assessments	42,857	-	-	42,857
Total deferred inflows of resources	<u>1,763,217</u>	<u>308,634</u>	<u>-</u>	<u>2,071,851</u>
Fund Balance:				
Nonspendable	70,070	-	-	70,070
Restricted	-	-	29,642	29,642
Assigned	397,799	-	-	397,799
Unassigned	1,103,931	-	-	1,103,931
Total fund balance	<u>1,571,800</u>	<u>-</u>	<u>29,642</u>	<u>1,601,442</u>
Total liabilities, deferred inflows of resources and fund balance	<u>\$ 4,171,738</u>	<u>308,634</u>	<u>29,642</u>	<u>4,510,014</u>

The accompanying notes are an integral part of these financial statements

TOWN OF DELAFIELD
 RECONCILIATION OF THE BALANCE SHEET
 TO THE STATEMENT OF NET POSITION
 Governmental Funds
 December 31, 2018

Total fund balances - governmental funds	\$	1,601,442
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Certain accounts receivable are not available soon enough after year-end to pay for the current year's expenditures, and therefore are not reported in the governmental funds		
		74,027
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds:		
Governmental capital assets	\$ 18,180,682	
Less: Accumulated depreciation	<u>(5,420,736)</u>	12,759,946
Interest payable used in the governmental activities is not payable from current resources and therefore is not reported in the governmental funds.		
		(26,209)
Accrued compensated absences are not due and payable in the current period and therefore are not reported in the governmental funds.		
		(57,336)
Long-term liabilities are not due and payable in the current year and therefore are not reported in the governmental funds.		
		<u>(3,395,410)</u>
Total net position - governmental activities	\$	<u><u>10,956,460</u></u>

The accompanying notes are an integral part of these financial statements

TOWN OF DELAFIELD
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
Governmental Funds
Year Ended December 31, 2018

	General	Debt Service	Impact Fee	Total Governmental Funds
Revenues:				
Taxes	\$ 1,708,858	317,249	-	2,026,107
Special assessments	8,572	-	-	8,572
Intergovernmental	447,766	-	-	447,766
Regulation and compliance	288,722	-	-	288,722
Charges for services	847,961	-	-	847,961
Public improvement	-	-	41,804	41,804
Interest	47,751	-	135	47,886
Miscellaneous	10,033	-	-	10,033
	<u>3,359,663</u>	<u>317,249</u>	<u>41,939</u>	<u>3,718,851</u>
Expenditures:				
Current:				
General government	688,324	-	-	688,324
Public safety	773,401	-	-	773,401
Health and sanitation	641,439	-	-	641,439
Highway and transportation	969,639	-	-	969,639
Parks and recreation	79,145	-	-	79,145
Capital outlays	455,030	-	-	455,030
Debt service:				
Principal	-	211,808	-	211,808
Interest	-	105,441	-	105,441
	<u>3,606,978</u>	<u>317,249</u>	<u>-</u>	<u>3,924,227</u>
Net change in fund balances	(247,315)	-	41,939	(205,376)
Fund balance (deficit):				
January 1	1,819,115	-	(12,297)	1,806,818
December 31	<u>\$ 1,571,800</u>	<u>-</u>	<u>29,642</u>	<u>1,601,442</u>

The accompanying notes are an integral part of the financial statements

TOWN OF DELAFIELD
 RECONCILIATION OF THE STATEMENT OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES
 TO THE STATEMENT OF ACTIVITIES
 Governmental Funds
 Year Ended December 31, 2018

Net change in fund balances - total governmental funds	\$	(205,376)
<p>Amounts reported for governmental activities in the Statement of Activities are different because:</p>		
Revenues in governmental funds include those which provide financial resources of the current year but which were earned in prior years.		(5,134)
Contributed capital assets are not included as revenues in the governmental funds. In the Statement of Activities, however, they are reported at their estimated fair value at the time of acquisition.		825,216
Capital outlays are reported in governmental funds as expenditures. In the Statement of Activities, however, the cost of those assets is depreciated over their estimated useful lives. This is the amount by which depreciation expenses (\$745,807) exceeds capital asset purchases (\$733,597)		(12,210)
In governmental funds proceeds from the sale of assets are financial resources and are recognized as revenue. In the Statement of Activities, only the amount by which the sales proceeds exceed the remaining book value of the sold asset is recognized as revenue.		(6,300)
Interest on long-term debt is recognized as an expenditure in the funds when it is due. In the Statement of Activities, however, interest expense is recognized as it accrues.		1,346
Compensated absences not payable from current year resources are not reported as expenditures of the current year. In the Statement of Activities, however, these costs are current year expenses.		(1,748)
Repayment of long-term debt obligations is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.		<u>211,808</u>
Change in net position of governmental activities	\$	<u><u>807,602</u></u>

The accompanying notes are an integral part of these financial statements

TOWN OF DELAFIELD
BUDGETARY COMPARISON STATEMENT
General Fund
Year Ended December 31, 2018

	Budget		Actual Amounts	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Budgetary fund balance, January 1	\$ 1,819,115	1,819,115	1,819,115	-
Resources (inflows):				
Taxes	1,694,973	1,694,973	1,708,858	13,885
Special assessments	9,600	9,600	8,572	(1,028)
Intergovernmental	393,317	441,850	447,766	5,916
Regulation and compliance	321,485	321,485	288,722	(32,763)
Charges for services	829,945	829,945	847,961	18,016
Interest	12,500	12,500	47,751	35,251
Miscellaneous	27,242	27,242	10,033	(17,209)
Amounts available for appropriation	<u>5,108,177</u>	<u>5,156,710</u>	<u>5,178,778</u>	<u>22,068</u>
Charges to appropriations (outflows):				
Current:				
General government	699,175	717,111	688,324	28,787
Public safety	841,891	841,891	773,401	68,490
Health and sanitation	633,354	633,354	641,439	(8,085)
Highway and transportation	980,974	985,974	969,639	16,335
Parks and recreation	101,718	101,718	79,145	22,573
Capital outlays	317,614	471,036	455,030	16,006
Total charges to appropriations	<u>3,574,726</u>	<u>3,751,084</u>	<u>3,606,978</u>	<u>144,106</u>
Fund balance, December 31	\$ <u>1,533,451</u>	<u>1,405,626</u>	<u>1,571,800</u>	<u>166,174</u>

The accompanying notes are an integral part of the financial statements

TOWN OF DELAFIELD
STATEMENT OF FIDUCIARY NET POSITION
Agency Fund
December 31, 2018

Assets:	
Cash and cash equivalents	\$ 10,326,307
Taxes receivable	<u>9,011,004</u>
Total assets	<u><u>\$ 19,337,311</u></u>
Liabilities:	
Due to other taxing units:	
School districts	\$ 15,509,203
Waukesha County	3,468,803
Sanitary districts	252,205
Deposits:	
Ditch and occupancy bonds	101,150
Developer	3,960
Holding tank	<u>1,990</u>
Total liabilities	<u><u>\$ 19,337,311</u></u>

The accompanying notes are an integral part of the financial statements

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

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TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(1) Summary of Significant Accounting Policies

The accounting and reporting policies of the Town of Delafield included in the accompanying basic financial statements conform to accounting principles generally accepted in the United States of America applicable to state and local governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant accounting policies:

A. Reporting Entity

This report includes all of the funds of the Town of Delafield. The reporting entity for the Town consists of the primary government, organizations for which the primary government is financially accountable and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to or burdens on the primary government. The primary government may be financially accountable if an organization is fiscally dependent on the primary government. This report does not contain any component units.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment, are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Town does not allocate indirect expenses to functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not included among program revenues are reported instead as general revenues. Internally dedicated resources are reported as general revenues rather than as program revenues.

Fund Financial Statements

The accounts of the Town are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Funds are organized as major funds or non-major funds within the governmental statements. An emphasis is placed on major funds within the governmental category. Major individual governmental funds are reported in separate columns in the fund financial statements.

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(1) Summary of Significant Accounting Policies - Continued

B. Government-Wide and Fund Financial Statements - continued

Fund Financial Statements - continued

A fund is considered major if it is the primary operating fund of the Town or meets the following criteria:

- a. Total assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues, or expenditures/expenses of that individual fund is at least 10 percent of the corresponding total for all funds of that category or type, and
- b. The same element of the individual fund that met the 10 percent test is at least 5 percent of the corresponding total for all funds combined.
- c. In addition, any other fund that the Town believes is particularly important to financial statement users may be reported as a major fund.

The Town reports the following major governmental funds:

General Fund – The general fund accounts for the Town’s primary operating activities. It is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Fund – The debt service fund accounts for resources accumulated and payments made for principal and interest on long-term debt.

The Town reports the following non-major governmental fund:

Impact Fee Fund – The impact fee fund is a special revenue fund which accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for parks, playgrounds and athletic fields.

In addition, the Town reports the following fund type:

Agency Fund – The agency fund accounts for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide statement of net position and statement of activities are reported using the economic resources measurement focus and the accrual basis of accounting. Accordingly, all the Town’s assets, deferred outflows of resources, liabilities and deferred inflows of resources, including capital assets and long-term liabilities, are included in the accompanying Statement of Net Position.

Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Property taxes are recognized as revenues in the year for which they are levied.

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(1) Summary of Significant Accounting Policies - Continued

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation - continued

Government-Wide Financial Statements – continued

Taxes receivable for the following year are recorded as receivables and deferred inflows of resources. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recorded when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, and judgments, which are recorded as a fund liability when expected to be paid with expendable available financial resources. Property taxes are recorded in the year levied as receivables and deferred inflows of resources. They are recognized as revenues in the succeeding year when services financed by the levy are being provided.

Inspection fees, refuse collection fees, ambulance transport fees and video service provider fees associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Intergovernmental aids and grants are recognized as revenues in the period the Town is entitled to the resources and the amounts are available. Amounts owed to the Town but not available are recorded as receivables and deferred inflows of resources. Amounts received prior to the entitlement period are recorded as current liabilities.

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

1. Deposits and Investments

Wisconsin municipalities are authorized by statute to invest idle funds in the following institutions and investments:

- a. Time deposits in any credit union, bank, savings bank, trust company or savings and loan association, which is authorized to transact business in this state.
- b. Bonds or securities issued or guaranteed as to principal and interest by the federal government or by a commission, board or other instrumentality of the federal government.
- c. Bonds or securities of any county, city, drainage district, technical college district, village, town or school district of this state.
- d. Bonds issued by a local exposition district, local professional baseball park district, local professional football stadium district or local cultural arts district.
- e. Bonds issued by the University of Wisconsin Hospitals and Clinics Authority or the Wisconsin Aerospace Authority.

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(1) Summary of Significant Accounting Policies - Continued

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity - continued

1. Deposits and Investments - continued

- f. Any security which matures or which may be tendered for purchase at the option of the holder within not more than 7 years of the date on which it is acquired, if that security has a rating which is the highest or 2nd highest rating category assigned by Standard & Poor's corporation, Moody's investors service or other similar nationally recognized rating agency or if that security is senior to, or on a parity with, a security of the same issuer which has such a rating.
- g. Securities of an open-end management investment company or investment trust, if the investment company or investment trust does not charge a sales load, if the investment company or investment trust is registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, and if the portfolio of the investment company or investment trust is limited to the following:
 - 1. Bonds and securities issued by the federal government or a commission, board or other instrumentality of the federal government.
 - 2. Bonds that are guaranteed as to principal and interest by the federal government or a commission, board or other instrumentality of the federal government.
 - 3. Repurchase agreements fully collateralized by bonds or securities under (g) 1 or 2.
- h. Bonds or securities issued under the authority of the municipality, whether the bonds or securities create a general municipality liability or a liability of the property owners of the municipality for special improvements and may sell or hypothecate the bonds or securities.
- i. The Local Government Pooled Investment Fund.
- j. Repurchase agreements with public depositories, if federal bonds or securities secure the agreement.

Investments made during 2018 were held in the Town's name and were in accordance with those allowable by state statutes.

The Wisconsin Local Government Investment Pool (LGIP) is part of the State Investment Fund (SIF), and is managed by the State of Wisconsin Investment Board. The SIF is unrated and is not registered with the Securities and Exchange Commission but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At December 31, 2018, the fair value of the Town's share of the LGIP's assets was substantially equal to the amount as reported in these statements.

2. Receivables

Property taxes are levied in December on the assessed value as of the prior January 1. In addition to property taxes for the Town, taxes are collected for and remitted to the county government as well as the local school district and technical college district.

Taxes for all local governmental units billed in the current year for the succeeding year are reflected as receivables and due to other taxing units on the accompanying agency fund balance sheet.

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(1) Summary of Significant Accounting Policies - Continued

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

2. Receivables - continued

Property tax calendar – 2018 tax roll:

Levy:

Tax lien and levy date	December 2018
Tax bills mailed	December 2018

Due dates:

Real property taxes:

Payment in full or first installment	January 31, 2019
Second installment payable to County	July 31, 2019

Personal property taxes, special assessments and special charges, in full	January 31, 2019
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Tax settlements with taxing jurisdictions:

First settlement	January 15, 2019
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Second settlement	February 20, 2019
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Final settlement	August 20, 2019
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Tax sale - 2018 delinquent real estate taxes	October 2021
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Delinquent real estate taxes as of July 31 are paid in full by Waukesha County, which assumes their collection. The Town maintains responsibility for collection of delinquent personal property taxes.

3. Inventories and Prepaid Items

Governmental fund inventories are valued at cost on a first in, first out basis. Inventory in the general fund consists of expendable supplies held for consumption. Costs are recorded as expenditures at the time individual inventory items are consumed. Reported inventories are offset as nonspendable fund balance, which indicates that they do not constitute "available spendable resources" even though they are a component of net position.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

4. Capital Assets

Government – Wide Statements

In the government-wide financial statements, capital assets are defined by the government as assets with an initial cost of more than \$5,000 and an estimated useful life in excess of three years. All capital assets are valued at historical cost or estimated historical cost if actual amounts are unavailable. Donated capital assets are recorded at their estimated acquisition value at the date of donation. Acquisition value is the price that would be paid to acquire an asset with equivalent service potential in an orderly market transaction at the acquisition date, or the amount at which a liability could be liquidated with the counterparty at the acquisition date.

Prior to 2004, infrastructure assets of governmental funds were not capitalized. Upon implementing GASB 34, governmental units were required to account for all capital assets, including infrastructure, in the government-wide statements. As allowed under the reporting standards the Town elected to report its infrastructure prospectively from the date of implementation.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation.

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(1) Summary of Significant Accounting Policies - Continued

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

4. Capital Assets - continued

Government – Wide Statements - continued

The range of estimated useful lives by type of asset is as follows:

Buildings and improvements	5-50 Years
Land improvements	10-40 Years
Machinery and equipment	5-20 Years
Vehicles	5-25 Years
Infrastructure	10-50 Years

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

5. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position or fund balance that applies to a future period and thus, will not be recognized as an outflow of resources (expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section of deferred inflows of resources. This separate financial statement element represents an acquisition of net position or fund balance that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

6. Compensated Absences

Compensated absences represent liabilities arising from the Town's sick leave and vacation leave policies. The sick leave policy allows full-time and supervisory employees to accrue sick leave at a rate of one day per month to a maximum of 360 hours for fire department personnel and 320 hours for all other eligible employees. Employees, with a minimum of 15 years of service, will receive payment upon leaving employment with the Town for those accumulated unused hours at the hourly rate or equivalent that they were paid at the time their tenure is ended. A liability is recorded only to the extent that it is estimated to result in termination payments. At December 31, 2018 the total liability for payments related to accrued sick time was \$57,336.

The Town's vacation leave policy allows employees to accrue vacation benefits. Vacation leave accrues to a maximum of four weeks based upon each employee's length of service. A maximum of 40 hours of the earned benefit can be carried over to the following year. No vacation time was accrued at December 31, 2018.

All vested vacation and sick leave pay is accrued when earned in the full-accrual government-wide financial statements. The vacation pay liability is reported in governmental fund financial statements however, vested sick pay is accrued only to the extent that it is expected to utilize current financial resources.

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(1) Summary of Significant Accounting Policies - Continued

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

7. Long-Term Obligations

All long-term obligations to be repaid from governmental resources are reported as liabilities in the government-wide statements. The long-term obligations consist of bonds and notes payable.

Long-term obligations for governmental funds are not reported as liabilities in the fund financial statements. The face value of debts (plus any premiums) is reported as other financing sources and payments of principal and interest are reported as expenditures.

8. Claims and Judgments

Claims and judgments are recorded as liabilities if all of the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. If they are not to be liquidated with expendable available financial resources, no liability is recognized in the governmental fund statements. The related expenditure is recognized when the liability is liquidated. Claims and judgments are recorded in the government-wide statements as expenses when the related liabilities are incurred.

9. Equity Classifications

Government–Wide Statements

Equity is classified as net position and displayed in three components:

- a. Net investment in capital assets includes the Town's capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position includes assets with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or, (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position includes all other net positions that do not meet the definition of "net investment in capital assets" or "restricted".

Fund Statements

Governmental fund equity is classified as fund balance. In accordance with Governmental Standards Board Statement No. 54 fund balance is further categorized into five classifications based on the constraints imposed on the use of these resources. These five classifications are nonspendable, restricted, committed, assigned and unassigned.

Nonspendable fund balance includes amounts that cannot be spent because they are either not spendable form – prepaids or inventories; or are legally or contractually required to be maintained intact. The spendable portion of the fund balance comprises the remaining four classifications.

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(1) Summary of Significant Accounting Policies - Continued

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

9. Equity Classifications - continued

Fund Statements - continued

- a. Restricted - This classification reflects the constraints imposed on resources externally by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation.
- b. Committed - These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Town Board, the government's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the Town Board removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.
- c. Assigned - This classification reflects the amounts the Town intends to be used for a specific purpose but are neither restricted nor committed. The Town Board has the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.
- d. Unassigned - This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

The Town has not adopted a fund balance spend-down policy regarding the order in which fund balance will be utilized. In these circumstances GASB Statement No. 54 indicates that restricted funds are to be spent first, followed by committed funds, and then assigned funds. Unassigned funds would be spent last.

10. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

(2) Stewardship, Compliance, and Accountability

A. Budgetary Information

Budgetary information is derived from the annual operating budget and is presented using the same basis of accounting for each fund as described in Note 1(C). The Town prepares an annual budget for all funds on a basis consistent with generally accepted accounting principles.

Public hearings are conducted on the proposed budget prior to Town Board approval. After such hearings the Town holds a special town meeting at which time the Town residents set and approve the annual tax levy. The budget is legally enacted prior to December 31 through approval of the Town Board.

The general fund budget is adopted at the departmental level of expenditure. All other governmental funds of the Town are adopted at the functional level of expenditure.

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(2) Stewardship, Compliance, and Accountability - Continued

A. Budgetary Information - continued

Subsequent to the enactment of the budget, the Town Board has the authority to make amendments to the budget, which may result in changes in total appropriations. Such amendments require approval of two-thirds of the governing body. Amendments made to the original approved general fund budget were in accordance with these requirements and included the following:

	<u>Original</u>	<u>Amended</u>
General Fund		
Revenues:		
Intergovernmental	\$ 393,317	441,850
Expenditures:		
Capital outlays	317,614	471,036

The budgetary comparison statement for the general fund is shown as part of the basic financial statements. Budgetary comparisons for all other governmental funds are included in supplemental information.

B. Limitations of the Town's Tax Levy

Wisconsin Statute 66.0602 limits the Town's property tax levy, with exceptions, to its prior tax levy, increased by the percentage change in the Town's equalized value due to new construction. Changes in debt service from one year to the next are generally exempt from this limit.

(3) Detailed Notes on All Funds

A. Deposits and Investments

The Town's deposits at December 31, 2018 were comprised of the following:

	<u>Carrying Value</u>	<u>Bank and Investment Balances</u>	<u>Associated Risks</u>
Deposits	\$ 13,327,317	13,364,623	Custodial credit risk
LGIP	28,275	28,275	Credit and Interest rate risk
Petty cash	<u>550</u>	<u>550</u>	
	<u>\$ 13,356,142</u>	<u>13,393,448</u>	

The difference between the carrying value and bank balance is due to outstanding checks. Reconciliation of the carrying values of the deposits and investments to the statement of net position and statement of fiduciary assets is as follows:

Per Statement of Net Position	\$ 3,029,835
Per Statement of Fiduciary Net Position	<u>10,326,307</u>
	<u>\$ 13,356,142</u>

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(3) Detailed Notes on All Funds - Continued

A. Deposits and Investments - continued

At December 31, 2018, idle funds were invested in time and demand deposits of authorized depositories. Such deposits and investments are insured in any one depository institution through federal depository insurance funds. Insurance coverage for governmental depositors depends upon the type of deposit and the location of the insured depository institution.

All time and savings deposits owned by the Town and held by the Town's official custodian in an insured depository institution within the State of Wisconsin are combined and insured up to \$250,000. All demand deposits owned by the Town and held by the Town's official custodian in an insured depository institution within the State of Wisconsin are combined and insured up to \$250,000. For the purpose of these rules, the term 'time and savings deposits' includes NOW accounts and money market deposit accounts. The term 'demand deposits' means both interest bearing and non-interest bearing deposits that are payable on demand and for which the depository institution does not reserve the right to require advance notice of an intended withdrawal. For accounts held by the Town located outside the State of Wisconsin, all time, savings, and demand deposits are combined within each depository institution and insured up to \$250,000.

In addition to FDIC insurance, there is insurance currently available through the State of Wisconsin depository insurance program, which would provide a maximum of \$400,000 of insurance on deposits in any one institution. The amount available to fund the entire Wisconsin program is limited and, therefore, the actual benefits available at a time of claim would depend upon the remaining balance in the state fund.

The State Investment Fund, which the LGIP is a part of, had 87% of its investments in U.S. government securities at December 31, 2018.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a financial institution failure, the Town would not be able to recover its deposits or collateral securities that are in the possession of an outside party. As of December 31, 2018, \$11,197,441 of the Town's total bank balance was collateralized with financial institutions in excess of federal depository insurance limits.

Fluctuating cash flows during January and December, due to tax collections, result in temporary cash and investment balances, which significantly exceed insured amounts, until settlement with the respective taxing jurisdictions during the following month. The Town does not have a deposit policy for custodial credit risk.

Credit and Interest Rate Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value has to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure of fair value losses arising from changes in interest rates.

At December 31, 2018 the Town held investments with a fair value of \$28,275 in the LGIP. The average maturity date for investments held by the LGIP is 19 days.

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(3) Detailed Notes on All Funds - Continued

B. Receivables

Governmental fund financial statements report deferred inflows of resources in connection with receivables not considered available to liquidate liabilities of the current period. Property taxes levied for the subsequent year are not earned and cannot be used to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned.

At the end of the current fiscal year, the various components of the Town's receivables included deferred inflows of resources reported in the governmental fund financial statements as follows:

	<u>Unearned</u>	<u>Unavailable</u>	<u>Total</u>
Current year taxes receivable:			
General fund	\$ 1,121,350	-	1,121,350
Debt service fund	144,622	-	144,622
Special assessments receivable:			
General fund	<u>-</u>	<u>42,857</u>	<u>42,857</u>
	<u>\$ 1,265,972</u>	<u>42,857</u>	<u>1,308,829</u>

In addition, other receivables are reported in the government-wide financial statements net of the amount estimated to be uncollectible of \$28,784.

C. Capital Assets

Capital asset activity in the governmental activities for the year ended December 31, 2018 was as follows:

	<u>Balance 12/31/17</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance 12/31/18</u>
Capital Assets Not Being Depreciated:				
Land	\$ 544,229	-	-	544,229
Construction in progress	<u>529,045</u>	<u>50,139</u>	<u>579,184</u>	<u>-</u>
	<u>1,073,274</u>	<u>50,139</u>	<u>579,184</u>	<u>544,229</u>
Capital Assets Being Depreciated:				
Buildings and improvements	4,570,481	71,799	38,000	4,604,280
Land improvements	756,103	-	-	756,103
Machinery and equipment	1,067,322	43,890	-	1,111,212
Vehicles	1,787,231	814,476	114,788	2,486,919
Infrastructure	<u>7,513,246</u>	<u>1,164,693</u>	<u>-</u>	<u>8,677,939</u>
	<u>15,694,383</u>	<u>2,094,858</u>	<u>152,788</u>	<u>17,636,453</u>
Total capital assets	<u>16,767,657</u>	<u>2,144,997</u>	<u>731,972</u>	<u>18,180,682</u>
Less Accumulated Depreciation:				
Buildings and improvements	(723,168)	(110,348)	(24,700)	(808,816)
Land improvements	(430,819)	(24,658)	-	(455,477)
Machinery and equipment	(487,328)	(89,449)	-	(576,777)
Vehicles	(963,181)	(97,777)	(114,788)	(946,170)
Infrastructure	<u>(2,209,921)</u>	<u>(423,575)</u>	<u>-</u>	<u>(2,633,496)</u>
Total accumulated depreciation	<u>(4,814,417)</u>	<u>(745,807)</u>	<u>(139,488)</u>	<u>(5,420,736)</u>
Capital assets, net of depreciation	<u>\$ 11,953,240</u>	<u>1,399,190</u>	<u>592,484</u>	<u>12,759,946</u>

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(3) Detailed Notes on All Funds - Continued

C. Capital Assets - continued

Depreciation expense was charged to functions as follows:

Governmental activities:	
General government	\$ 57,829
Public safety	179,987
Highway and transportation	479,619
Parks and recreation	<u>28,372</u>
	<u>\$ 745,807</u>

D. Payables

Payables as of December 31, 2018 for the Town's individual major funds and non-major funds in the aggregate, are as follows:

Accounts payable	\$ 118,730
Accrued payroll	34,881
Other accrued liabilities	<u>14,554</u>
Total per fund balance sheet	168,165
Accrued interest	<u>26,209</u>
Total per government-wide statement of net position	<u>\$ 194,374</u>

E. Long-Term Obligations

Long-term obligations activity for the year ended December 31, 2018 was as follows:

	Balance <u>12/31/17</u>	<u>Increases</u>	<u>Decreases</u>	Balance <u>12/31/18</u>	Amounts Due Within <u>One Year</u>
Governmental Activities:					
General obligation debt	\$ 3,603,150	-	207,740	3,395,410	207,740
Installment loan	4,068	-	4,068	-	-
Other liabilities:					
Vested compensated absences	<u>55,588</u>	<u>1,748</u>	<u>-</u>	<u>57,336</u>	<u>-</u>
Total governmental long-term liabilities	<u>\$ 3,662,806</u>	<u>1,748</u>	<u>211,808</u>	<u>3,452,746</u>	<u>207,740</u>

All general obligation and installment debt will be retired by future property tax levies.

In accordance with Wisconsin Statutes, total general obligation indebtedness of the Town may not exceed 5% of the equalized value of taxable property within the Town of \$1,614,368,500. The debt limit as of December 31, 2018, was \$80,718,425.

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(3) Detailed Notes on All Funds - Continued

E. Long-Term Obligations - continued

Total general obligation debt outstanding at year-end was \$3,395,410. The following is a list of long-term obligations at December 31, 2018:

	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Indebtedness</u>	<u>Balance 12/31/18</u>	<u>Amounts Due Within One Year</u>
General obligation debt:					
2010 Promissory note	1/25/20	3.25%	\$ 352,750	70,550	35,275
2014 Promissory note	2/15/22	0%	19,720	9,860	2,465
2014 Town building bonds	4/1/34	2.0-3.75%	3,950,000	<u>3,315,000</u>	<u>170,000</u>
				<u>\$ 3,395,410</u>	<u>207,740</u>

Debt service requirements to maturity are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 207,740	100,894	308,634
2020	212,740	96,298	309,038
2021	177,465	92,225	269,690
2022	182,465	88,675	271,140
2023	185,000	84,100	269,100
2024 - 2028	1,000,000	333,125	1,333,125
2029 - 2033	1,170,000	156,563	1,326,563
2034	<u>260,000</u>	<u>4,875</u>	<u>264,875</u>
	<u>\$ 3,395,410</u>	<u>956,755</u>	<u>4,352,165</u>

F. Governmental Activities Net Position/Fund Balances

Governmental activities net position reported on the government-wide statement of net position at December 31, 2018 includes the following:

Governmental Activities	
Net investment in capital assets:	
Capital assets, net of accumulated depreciation	\$ 12,759,946
Less: related long-term debt outstanding, excluding borrowings for non-capital purposes	<u>(3,342,693)</u>
	9,417,253
Restricted	
Expendable	
Enabling legislation for capital projects	29,642
Unrestricted	<u>1,509,565</u>
Total governmental activities net position	<u>\$ 10,956,460</u>

TOWN OF DELAFIELD
NOTES TO FINANCIAL STATEMENTS

(3) Detailed Notes on All Funds - Continued

F. Governmental Activities Net Position/Fund Balances - continued

Governmental fund balances reported on the fund financial statements at December 31, 2018 include the following:

Non-Spendable - Major Funds:	
General Fund	
Prepaid expenditures	\$ 4,797
Inventory of supplies	65,273
Restricted:	
Non-Major Funds	
Impact Fee Funds:	
Capital improvements	29,642
Assigned – Major Funds:	
General Fund	
Future capital outlays	306,459
Park improvements	91,340
Unassigned:	
Major Funds:	
General Fund	<u>1,103,931</u>
Total governmental fund balances	<u>\$ 1,601,442</u>

(4) Other Information

A. Other Employee Benefits

The Town provides for benefits in lieu of a formal retirement plan for full time employees by contributing eleven percent of the employee's yearly base salary to a deferred compensation plan. Costs related to the Town's contributions are accrued when earned and the total cost for the year ended December 31, 2018, was \$50,483.

B. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage during the past three years.

C. Subsequent Events

In preparing the financial statements, the Town has evaluated events and transactions for potential recognition or disclosure through April 4, 2019, the date the financial statements were available to be issued. There were no subsequent events that required recognition or disclosure.

SUPPLEMENTARY INFORMATION

TOWN OF DELAFIELD
STATEMENT OF NET EXPENDITURES, REVENUES AND CHANGES IN FUND BALANCE - BUDGETARY BASIS
All Governmental Fund Types
Year Ended December 31, 2018

		Program Revenues and Other Sources			Net (Expenditure)
	Expenditures	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Revenue and Changes in Fund Balance
Current:					
General government	\$ 688,324	45,584	-	-	(642,740)
Public safety	773,401	346,108	77,382	47,033	(302,878)
Health and sanitation	641,439	629,692	47,216	-	35,469
Highway and transportation	969,639	10,962	179,917	8,572	(770,188)
Parks and recreation	79,145	20,134	4,700	41,804	(12,507)
Capital outlays	455,030	-	-	-	(455,030)
Debt service:					
Principal	211,808	-	-	-	(211,808)
Interest	105,441	-	-	-	(105,441)
Total primary government	\$ 3,924,227	1,052,480	309,215	97,409	(2,465,123)
General revenues:					
					\$ 2,026,107
Property taxes					106,154
Grants not restricted to specific programs					75,399
Video service provider fee					47,886
Interest and investment earnings					4,201
Miscellaneous					2,259,747
		Total general revenues			
					(205,376)
					1,806,818
					\$ 1,601,442

TOWN OF DELAFIELD
General Fund
STATEMENT OF REVENUES COMPARED TO BUDGET
Year Ended December 31, 2018

	Budget		Actual	Variance:
	Original	Final		Favorable (Unfavorable)
Taxes:				
General tax levy	\$ 1,694,903	1,694,903	1,694,903	-
Land-use penalties	-	-	13,766	13,766
Sales tax discount	40	40	30	(10)
Managed forest land	30	30	159	129
	<u>1,694,973</u>	<u>1,694,973</u>	<u>1,708,858</u>	<u>13,885</u>
Special assessments	<u>9,600</u>	<u>9,600</u>	<u>8,572</u>	<u>(1,028)</u>
Intergovernmental:				
State shared revenues	99,561	99,561	100,027	466
Fire insurance dues	53,000	53,000	53,606	606
Public safety grants	-	48,533	48,533	-
Lake patrol aids	14,000	14,000	12,340	(1,660)
Aids in lieu of taxes	5,500	5,500	5,631	131
Exempt computer aids	500	500	496	(4)
Transportation aids	179,756	179,756	179,917	161
County recycling aids	41,000	41,000	47,216	6,216
	<u>393,317</u>	<u>441,850</u>	<u>447,766</u>	<u>5,916</u>
Regulation and compliance:				
Licenses:				
Liquor	1,500	1,500	1,530	30
Operator	1,400	1,400	825	(575)
Soda	35	35	35	-
Dog	3,500	3,500	7,119	3,619
Other	350	350	300	(50)
Permits:				
Building	105,000	105,000	81,070	(23,930)
Electrical	38,000	38,000	31,773	(6,227)
Heating	35,000	35,000	29,971	(5,029)
Plumbing	35,000	35,000	24,681	(10,319)
Zoning	15,000	15,000	14,256	(744)
Temporary occupancy	2,500	2,500	4,611	2,111
State code stamps	3,000	3,000	945	(2,055)
Driveway	100	100	350	250
Sellers	200	200	400	200
Other	-	-	250	250
Building reinspection	400	400	780	380

TOWN OF DELAFIELD
 General Fund
 STATEMENT OF REVENUES COMPARED TO BUDGET
 Year Ended December 31, 2018

	Budget		Actual	Variance: Favorable (Unfavorable)
	Original	Final		
Regulation and compliance - continued:				
Court fines	\$ 10,000	10,000	12,852	2,852
Parking tickets	500	500	1,575	1,075
Video service provider fee	70,000	70,000	75,399	5,399
Total regulation and compliance	<u>321,485</u>	<u>321,485</u>	<u>288,722</u>	<u>(32,763)</u>
Charges for services:				
Sales of maps and code books	100	100	492	392
Tax search	500	500	665	165
Public hearing	1,500	1,500	1,640	140
Building grade review	1,200	1,200	1,232	32
Reimbursed fees:				
Engineering	25,000	25,000	27,528	2,528
Legal	7,000	7,000	5,176	(1,824)
Sale of highway materials	-	-	10,962	10,962
Refuse collection	626,008	626,008	629,692	3,684
House numbers	-	-	59	59
Fire runs	7,000	7,000	2,201	(4,799)
Ambulance runs	135,000	135,000	139,102	4,102
Services to Wisconsin	8,987	8,987	8,804	(183)
Park reservation fees	5,000	5,000	2,263	(2,737)
Baseball program fees	10,000	10,000	13,546	3,546
Team sponsors	2,500	2,500	4,325	1,825
Other	150	150	274	124
Total charges for services	<u>829,945</u>	<u>829,945</u>	<u>847,961</u>	<u>18,016</u>
Interest:				
Investments	12,500	12,500	45,694	33,194
Special assessments	-	-	2,057	2,057
	<u>12,500</u>	<u>12,500</u>	<u>47,751</u>	<u>35,251</u>
Miscellaneous:				
Donations	20,042	20,042	5,832	(14,210)
Insurance claims	-	-	2,574	2,574
Other	7,200	7,200	1,627	(5,573)
Total miscellaneous	<u>27,242</u>	<u>27,242</u>	<u>10,033</u>	<u>(17,209)</u>
Total revenues	\$ <u>3,289,062</u>	<u>3,337,595</u>	<u>3,359,663</u>	<u>22,068</u>

TOWN OF DELAFIELD
General Fund
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
Year Ended December 31, 2018

	Budget		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
General government:				
Town board	\$ 48,078	48,078	42,755	5,323
Clerk/Treasurer	200,293	200,293	172,443	27,850
Elections	21,650	21,650	15,851	5,799
Assessor	38,650	38,650	39,940	(1,290)
Outside services:				
Legal	67,000	67,000	67,387	(387)
Accounting	34,500	34,500	35,384	(884)
Engineering	163,000	163,000	162,820	180
Town hall	48,900	66,836	68,664	(1,828)
Plan commission	3,391	3,391	1,877	1,514
Board of appeals	265	265	177	88
Insurance	73,448	73,448	80,416	(6,968)
Other	-	-	610	(610)
Total general government	<u>699,175</u>	<u>717,111</u>	<u>688,324</u>	<u>28,787</u>
Public safety:				
Law enforcement	60,394	60,394	62,232	(1,838)
Inspection	131,380	131,380	102,654	28,726
Lake patrol	24,763	24,763	24,706	57
Fire and rescue	<u>625,354</u>	<u>625,354</u>	<u>583,809</u>	<u>41,545</u>
Total public safety	<u>841,891</u>	<u>841,891</u>	<u>773,401</u>	<u>68,490</u>
Health and sanitation:				
Refuse collection	626,008	626,008	634,080	(8,072)
Stormwater control	4,000	4,000	2,710	1,290
Animal control	2,346	2,346	2,346	-
Hazardous waste	<u>1,000</u>	<u>1,000</u>	<u>2,303</u>	<u>(1,303)</u>
Total health and sanitation	<u>633,354</u>	<u>633,354</u>	<u>641,439</u>	<u>(8,085)</u>

TOWN OF DELAFIELD
General Fund
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
Year Ended December 31, 2018

	Budget		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Highway and transportation:				
Operations and maintenance	\$ 980,974	985,974	969,639	16,335
Parks and recreation:				
Parks	54,406	54,406	50,508	3,898
Recreation	47,312	47,312	28,637	18,675
Total parks and recreation	101,718	101,718	79,145	22,573
Capital outlays:				
General government:				
Elections	-	1,400	-	1,400
General buildings and plant	1,000	1,000	-	1,000
Public safety:				
Fire and rescue	301,714	377,236	372,017	5,219
Highway	1,000	77,500	78,313	(813)
Parks and recreation:				
Parks	13,900	13,900	4,700	9,200
Total capital outlays	317,614	471,036	455,030	16,006
Total expenditures	\$ 3,574,726	3,751,084	3,606,978	144,106

TOWN OF DELAFIELD
Debt Service Fund
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
Year Ended December 31, 2018

	<u>Actual</u>	<u>Budget</u>	Variance: Favorable (Unfavorable)
Revenues:			
Tax levy	\$ 317,249	317,249	-
Expenditures:			
Debt service:			
Principal	211,808	211,808	-
Interest	105,441	105,441	-
Total expenditures	<u>317,249</u>	<u>317,249</u>	-
Net change in fund balance	-	<u>-</u>	<u>-</u>
Fund balance, January 1	<u>-</u>		
Fund balance, December 31	\$ <u>-</u>		

TOWN OF DELAFIELD
Special Revenue Fund
Impact Fee Fund
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
Year Ended December 31, 2018

	<u>Actual</u>	<u>Budget</u>	Variance: Favorable (Unfavorable)
Revenues:			
Public improvement:			
Impact fees	\$ 41,804	42,008	(204)
Interest	<u>135</u>	<u>15</u>	<u>120</u>
Net change in fund balance	41,939	<u><u>42,023</u></u>	<u><u>(84)</u></u>
Fund balance (deficit), January 1	<u>(12,297)</u>		
Fund balance, December 31	\$ <u><u>29,642</u></u>		