

**TOWN OF DELAFIELD  
PLAN COMMISSION MEETING  
TUESDAY, OCTOBER 5, 2021, 6:30 P.M.**

**Video Link:** <https://www.youtube.com/watch?v=3JR78zVkiw4>

**First order of business:** Call to Order and Pledge of Allegiance

Chairman Fitzgerald called the meeting to order at 6:30 p.m. and led all in the Pledge of Allegiance.

Members present: Chairman Troy, Supervisor Kranick, Commissioner Dickenson, Commissioner Janusiak, and Plan Commission Chairman Fitzgerald.

Also present: Administrator-Clerk/Treasurer Dan Green and Engineer Tim Barbeau.

Commissioner Diderrich and Commissioner Frank were excused.

**Second order of business:** Approval of the minutes of September 7, 2021.

*Motion made by Kranick to approve the September 7, 2021, with correction to Supervisor Dickenson being changed to Commissioner Dickenson. Seconded by Troy. Motion passed 5-0.*

**Third order of business:** Communications (for discussion and possible action):

**Fourth order of business:** Unfinished Business: None

**Fifth order of business:** New Business:

- A. Jon Spheeris, developer, The Retreat subdivision, Re: Consideration and possible action on the approval of the Final Plat for The Retreat.

Engineer Barbeau explained the final plat is for an 8-lot subdivision. The layout has not changed since the preliminary plat which was approved in 2020. The deed restrictions were reviewed by staff with some minor changes. The final plat conforms to the preliminary plat. Commissioner Dickenson asked if there were any changes to the deed restrictions based on the discussions around the developer's agreement. Engineer Barbeau explained the developer addressed these concerns and changed some driveway locations. The section regarding the berm, the word "naturally" was removed. Owners cannot change the grade of their lots without staff approval (besides the grading for the house).

*Motion by Supervisor Kranick to approve the Final Plat for The Retreat subdivision dated September 23, 2021. Seconded by Chairman Troy. Motion passed 5-0.*

- B. John and Theresa Singer, owner, W334 S828 Cushing Park Road, by Jon Spheeris, Coldwell Banker Elite, agent, Re: consideration and possible action on the reapproval of a Certified Survey Map to create three parcels of land located at W334 S828 Cushing Park Road.

Engineer Barbeau explained this CSM was originally approved in July of 2020. The State Statutes requires a CSM to be recorded within 12 months of its approval. This is coming back for reapproval so they can meet that timeline.

*Motion by Supervisor Kranick to approve the Certified Survey Map to create three parcels of land located at W334 S828 Cushing Park Road dated February 3, 2021. Seconded by Commissioner Dickenson. Motion passed 5-0.*

**Sixth Order of Business:** Discussion: None

**Seventh Order of Business:** Announcements and Planning Items: Next meeting: November 2, 2021.

**Eighth Order of Business:** Adjournment

*Motion by Supervisor Kranick to adjourn the October 5, 2021, Plan Commission meeting at 6:38 p.m. Seconded by Plan Commission Chair Fitzgerald . Motion passed 5-0.*

Respectfully submitted,

Dan Green, CMC, WCMC  
Administrator-Clerk/Treasurer