Ron Troy
Supervisors
Pete Van Horn
Edward Kranick
Billy Cooley

Residential & Recreational & Responsible



## TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING TUESDAY, NOVEMBER 12, 2019 - 6:30 P.M. DELAFIELD TOWN HALL – W302 N1254 MAPLE AVENUE, DELAFIELD, WI

## **AGENDA**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Citizen Comments During the Public Comment period of the agenda, the Town Board welcomes comment from any member of the public, other than an elected Town Board member, on any matter not on the agenda. Please be advised that pursuant to State law, the Board cannot engage in a discussion with you but may ask questions. The Board may decide to place the issue on a future agenda for discussion and possible action. Each person wishing to address the Board will have up to five (5) minutes to speak. Speakers are asked to submit to the Town Clerk, a card providing their name, address, and topic for discussion.

The Board will also take comment from the public on agenda items as called by the Chair, but not during the Public Comment. Please note that once the Board begins its discussion of an agenda item, no further comment will be allowed from the public on that issue.

- 4. Approval of October 22, 2019, Town Board Minutes
- 5. Action on vouchers submitted for payment:
  - A. Report on budget sub-accounts and action to amend 2019 budget
  - B. 1) Accounts payable; 2) Payroll
- 6. Communications (for discussion and possible action)
  - A. None
- 7. Unfinished Business
  - A. Discussion and possible action on request to install biking etiquette signage on bike path running parallel with Cushing Park Road (tabled 10/8/19)
  - B. Discussion and possible action on concern re: condition of property at S1W31448 Hickory Hollow Ct.
  - C. Discussion and possible action on code enforcement options for the property located at N14W28109 Silvernail Rd.
- 8. New Business
  - A. Discussion and possible action on appointment of Christie Dionisopoulos as Town Supervisor to replace Supervisor Chris Smith.

Town of Delafield Board of Supervisors Meeting Agenda November 12, 2019 Page 2

- B. R&R insurance Services Re: Health Insurance, discussion and possible action regarding 2020 Budget.
- C. Discussion and possible action on RFP for Building Inspection Services.
- D. Discussion regarding hiring a Town Clerk and/or Administrator.
- 9. Announcements and Planning items
  - A. Annual Budget Hearing November 13 @ 6:30 p.m.
  - B. Joint Public Hearing Wednesday, November 20 @ 6:30 p.m. Proposed Mixed Use Zoning Changes
  - C. Next Town Board Meeting November 26 @ 6:30 p.m.
  - D. Next Plan Commission Meeting December 3 @ 6:30 p.m.
- 10. Adjournment

Deputy Clerk, Town of Delafield

Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin. The Town Board may take action on any item on the agenda. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the Town Board of Supervisors. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Elsner, Town Clerk, at W302 N1254 Maple Avenue, Delafield, WI 53018-7000. This agenda is for informational purposes only. Posted - 10/21/19

## TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING October 22, 2019

Members Present: R. Troy, P. Van Horn, E. Kranick, B. Cooley

Others Present: T. Barbeau, Town Engineer, D. Roberts, Highway Superintendent, M. Burrill, Assistant Highway Superintendent, T. Fitzsimmons, Highway Department, D. Hendrix, Building Inspector (SafeBuilt), 6 citizens

First order of business:

Call to Order

Chairman Troy called the meeting to order at 7:00 p.m.

Second order of business:

Pledge of Allegiance

Third order of business:

Citizen Comments

Dave Hendrix, Building Inspector (SafeBuilt), introduced himself and stated the importance of keeping the lines of communication open. He provided information on his professional employment background and stated that he is the Vice Chairman of the Racine County Board of Adjustment. The most important things he brings to the municipality is his ability to communicate with people and treat them with respect while getting their project completed. He feels that there may be a sense of disconnect with what he does as a building inspector. This needs to be a team effort in order to get anything accomplished.

Approval of October 8, 2019 Fown Board Minutes Fourth order of business: MOTION MADE BY MR. COOLEY SECONDED BY MR. VAN HORN TO APPROVE AS PRESENTED BY THE CLERK. MOTION CARRIED.

Action on vouchers submitted for payment Fifth order of business:

A. Report on budget sub-accounts and action to amend 2019 budget

B. 1) Accounts payable; 2) Payroll.

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #62387 - #624181N THE AMOUNT OF \$95,482.32

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$56,323.78

MR. COOLEY/MR. VAN HORN

MOTION CARRIED.

Sixth order of business:

Communications (for discussion and possible action)

A. None

Chairman Troy stated that he received a communication item from the WI Dept. of Justice inviting any member of the Board to attend a public hearing and workshop at Marquette University Law School re: Civil Right Laws and Religious Land Use and Institutionalized Persons Act, which protects faith communities when it comes to zoning and land use processes. He forwarded the information to the Town Board Supervisors.

Seventh order of business. Unfinished Business

A. Discussion and possible action on request to install biking etiquette signage on bike path running parallel with Cushing Park Road (tabled 10/8/19)

Chairman Troy stated that he doesn't have anything new to report at this time.

B. Discussion and possible action on concern re: condition of property at S1W31448 Hickory Hollow Ct.

Engineer Barbeau stated that he was informed that the post office will no longer deliver mail to the subject address, as the mailbox is full at this time. He mailed a certified letter to an alternate address with a return receipt request and has not heard anything to date. Attorney Larson suggested that a letter be sent to the subject address. If after 1 week there is no response, an affidavit will be drafted and sent to the municipal judge.

The judge would then issue a warrant, and the site would be inspected by the building inspector, town engineer and deputy. The resident will be given 30 days to make repairs and clean up the property. If nothing is done, the matter will go to circuit court.

C. Discussion and possible action on code enforcement options for the property located at N14W28109 Silvernail Rd.

Engineer Barbeau stated that he and Mr. Van Horn visited the subject site today. He summarized all current violations. They communicated with the owner, and she stated that her husband will contact Engineer Barbeau. Mr. Van Horn and Engineer Barbeau will meet with the parties again to follow up on this issue.

## **Eighth order of business:** New Business:

A. Carmen Winkleman, R&R Insurance Services Re: Health Insurance

Carmen reviewed her cost analysis re: the past 6 years. The plan has not changed since 2014. She directed attention to the renewal report, which summarized current and alternate carrier rates and deductibles. When asked, Carmen recommended to look at a different deductible with WPS to lower costs.

The general consensus of the Town Board is to allow the employees to review the information and provide feedback.

B. Approval of Reduction in Letter of Credit in the amount of \$27,510 for Woodridge Estates

Mr. Kranick recused himself and left the meeting room. Engineer Barbeau stated his clarification on the reduction amount. The actual Letter of Credit that has to be maintained is \$27.510, and the amount to be reduced is \$59,669.

MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO REDUCE THE LETTER OF CREDIT IN THE AMOUNT OF \$59,669 FOR WOODRIDGE ESTATES. MOTION CARRIED.

C. Approval of Reduction in Letter of Credit in the amount of \$25,552 for Woodridge Estates II

Engineer Barbeau stated his clarification on the reduction amount. The actual Letter of Credit that has to be maintained is \$25,552 and the amount to be reduced is \$51,238.

MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO REDUCE THE LETTER OF CREDIT IN THE AMOUNT OF \$51,238 FOR WOODRIDGE ESTATES II. MOTION CARRIED.

Mr. Kranick returned to the meeting room.

D. Consideration and possible action on a request to hold a Christmas Fantasy House fundraiser for the Ronald McDonald House Charities at W336 S981 Riemer Court between November 2 and November 10, 2019

Gail Johnson, volunteer for the Ronald McDonald House, stated that in the last 26 years approximately \$3M has been raised. The event is proposed to be held in the White Oak Conservancy in a Victory Home model. Every room is a Christmas fantasy with stunning displays of holiday decor and lights. She stated that guests will be shuttled, at no cost, from the Nagawaukee Park & Ride, in order to help eliminate parking in the area. No parking signs will be provided, and all information has been communicated to the Waukesha County Sheriff's Dept. An average of 4-5,000 people are expected to visit the site over the 6 days scheduled.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE THE REQUEST TO HOLD A CHRISTMAS FANTASY HOUSE FUNDRAISER FOR THE RONALD MCDONALD HOUSE

CHARITIES AT W336 S981 RIEMER COURT BETWEEN NOVEMBER 2 AND NOVEMBER 10, 2019. MOTION CARRIED.

E. Update on Lakeside Rd. water issue re: Cindy Wagner

Chairman Troy stated that approximately 2 weeks ago, the Town finalized the release re: Cindy Wagner and she was paid approximately \$27,000 for the water drainage issue. The Town received a letter from Hans Meyer, today, requesting legal fees in the amount of \$16,000. The insurance company does not pay legal fees, as they are not required by WI State Statutes. Chairman Troy stated that this letter will be made part of the public record, as the matter is totally done. There is no action necessary.

F. Approval of 2020 Budget

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE THE 2020 BUDGET FOR THE PUBLIC HEARING AND PUBLIC BUDGET SESSION. MOTION CARRIED.

G. Approval of transfer in the amount of \$168,975 from General Fund to Replacement Fund for roads

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE THE TRANSFER IN THE AMOUNT OF \$168,975 FROM GENERAL FUND TO REPLACEMENT FUND FOR ROADS. MOTION CARIED.

H. Discussion and possible action on Town of Delaffeld residents survey re: recreational programs and parks

MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO APPROVE THE MAILING OF THE PARK AND RECREATION SURVEY TO TOWN OF DELAFIELD RESIDENTS. MOTION CARRIED.

1. Discussion and possible action on drafting of policy re-occupancy bonds that are not redeemed

Mr. Kranick volunteered to work on drafting the subject policy. Chairman Troy suggested that he contact the WI Town's Association for possible examples. Dave Hendrix, building inspector, offered his services as well.

J. Consideration and possible action on 2019 Tax Collection Agreement

Chairman Troy recommended that the 2019 tax collection process be contracted out with Waukesha County and Waukesha State Bank, It will cost approximately \$5000-\$7000.

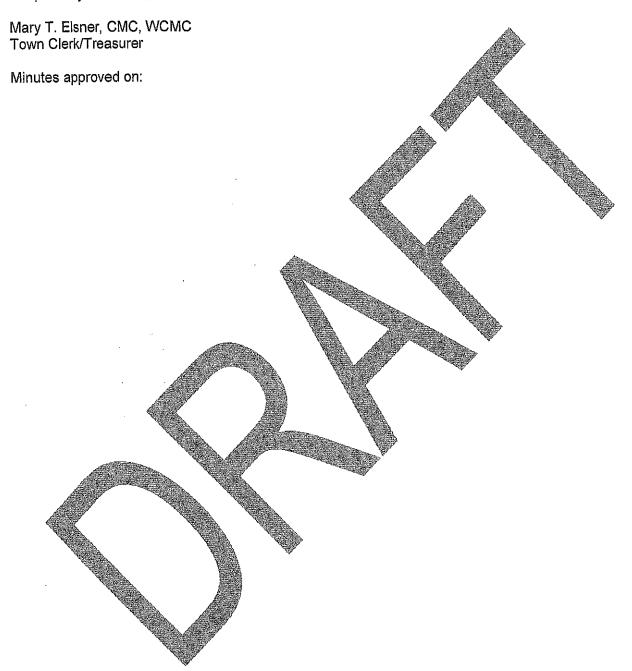
MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE THE 2019 TAX COLLECTION AGREEMENT AND TO REQUEST THAT AN ARTICLE BE PLACED IN THE WAUKESHAFREEMAN NOTIFYING RESIDENTS OF THE CHANGE. MOTION CARRIED.

Ninth Order of business: Announcements and Planning items

- A. WI Towns Association, Waukesha County Unit Meeting October 23, 6:30 p.m. Brookfield Town Hall
- B. Trick or Treat October 317 4:00 p.m. to 7:00 p.m.
- C. Next Plan Commission Meeting November 5 @ 6:30 p.m.
- D. Next Town Board Meeting November 12 @ 6:30 p.m.
- E. Annual Budget Hearing November 13 @ 6:30 p.m.
- F. Public Hearing Wednesday, November 20 @ 6:30 p.m. Proposed Mixed Use Zoning Changes and Request for Lane Use Plan Change
- G. Next Town Board Meeting November 26 @ 6:30 p.m.

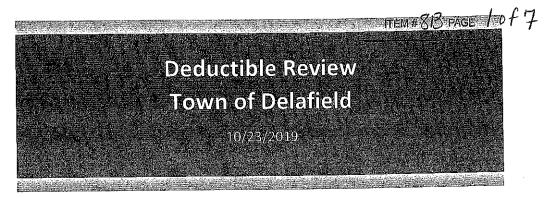
<u>Tenth Order of business</u>: Adjournment MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO ADJOURN AT 8:20 P.M. MOTION CARRIED.

Respectfully submitted,

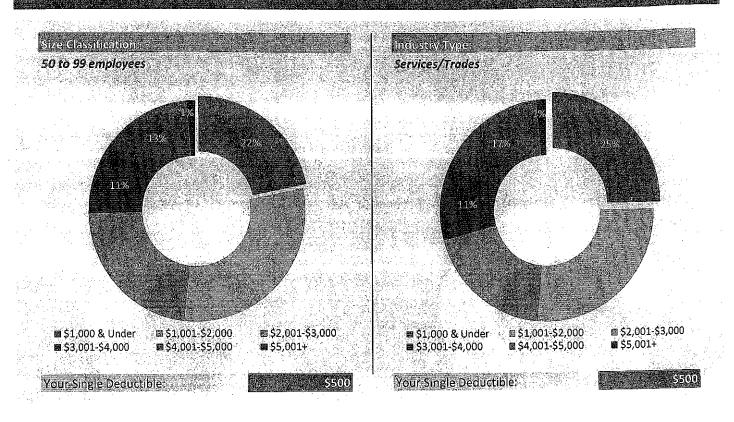


## AGENDA ITEM

NOV 122019

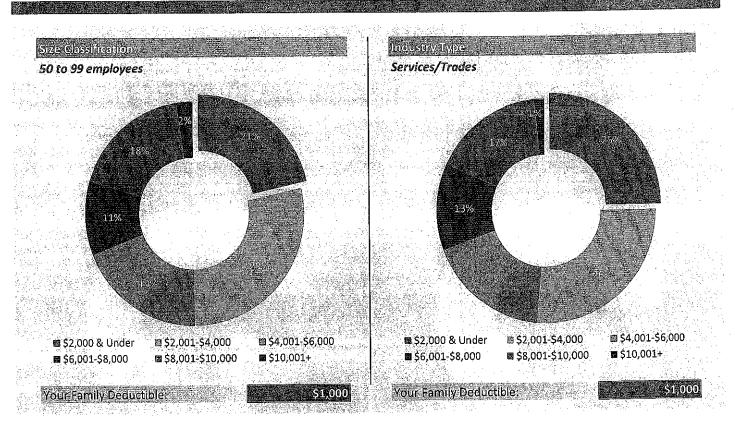






## Plan Deductible (Family Coverage)

PPO



## At A Glance...

## Medical/Rx

:	Current Plan
Plan Name:	WI 100/70 PPO 16 Copay OPT 21 \$40/\$55 OV
Network:	HPN
Plan Deductibles:	\$2,000/\$6,000
Out-of-Pocket Max:	\$5,000/\$15,000
Office Visit Copays:	\$40/\$55
Pharmacy Benefits:	\$10/45/90/25%
Optional Benefits:	N/A
Association Name:	N/A
Grandfathered Coverage:	No
Monthly Medical/RX Premlum:	

Humana's Wellness Engagement Incentive program can offer your company potential savings on each monthly medical premium invoice. When your employees get engaged in Go365™, your business can earn up to 15 percent in wellness engagement incentives in the form of a monthly credit on its medical premium invoice.\* To learn more, register on the secure Employer Portal on Humana.com, then click on Billing, and the "View invoice summary" dropdown. From the Invoice Summary, you can access Wellness Engagement Incentives to see your earned credits.

Your accumulated savings from Wellness Engagement Incentives since your last renewal = \$0.00

With this renewal, your annual maximum potential savings for Wellness Engagement Incentives = \$14,999,49

\*If your company receives its medical premium invoices from a third party administrator, any earned Wellness Engagement Incentives will be issued quarterly directly to your company, separate from your medical premium invoice. Please contact your third party administrator for details.

If applicable, the medical premiums reflected in this renewal notice will include a prorated share of additional taxes and fees required by the federal Affordable Care Act. The additional taxes and fees include (a) Comparative Effectiveness Fee, (b) Federal insurer Annual Fee, and (c) Federal Reinsurance Assessment. Humana will pay the fees directly and add these fees to premiums.

## WPS Renewal Ranes - 12/041/2019

## **Town of Delafield**

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<sup>†</sup> In-network benefits shown

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# WPS Renewal/Benefits - 12/01/2019 Town of Delafield

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## **Town of Delafield**

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Renewal 15.6%	WPS	LG 2018 Copay 500 100	🎺 : 'Traditional'	Statewide	in Network Out of			Collisal arice   Collisal arice		NA CONTRACTOR	\$20 copay	\$40 copay	\$60 copav	¢60 consv	you copa	Yes, for Maintenance Drugs	(Can Opt Out)	Standard
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## TOWN OF DELAFIELD NOTICE OF PUBLIC HEARING

ITEM#9B PAGE 10f1

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Town of Delafield Town Board and Plan Commission on Wednesday, November 20, 2019, starting at 6:30 p.m., at the Delafield Town Hall, W302 N1254 Maple Avenue, Delafield, WI 53018. The purpose of the hearing is to consider a request from Amy E. Thomas and Charlotte A. Thomas, The Robert G. and Ann B. Thomas Revocable Trust and Amy Thomas, et al to change the Town of Delafield Land Use Plan on the following parcels of land located north of Golf Road, between Elmhurst Drive and Glen Cove Road: Tax Key Nos. DELT 0811-999, DELT 0809-996 and DELT 0809-995. The change request on parcel DELT 0811-999 is from Commercial and Office Park to Mixed Use, except in the areas designated as Primary Environmental Corridor (PEC), which are to remain as designated. The change request on parcel DELT 0809-996 is from Suburban I Density Residential to Low Density Residential, except in the areas designated as PEC, which are to remain as designated. The change request on parcel DELT 0809-995 is from Suburban I Density Residential to Low Density Residential for lands located north of a line between the southeast corner of tax parcel DELT 0809-996 and the center line of Elmhurst Drive directly west of the southwest corner of Lot 9, Golf Ridge subdivision, except in the areas designated as PEC; also, a change request for that portion of parcel DELT 0809-995 located south of said line from Commercial and Office Park to Mixed Use.

For information regarding the public hearing, please contact Tim Barbeau, Town Engineer at (262) 317-3307 or Karen Nipko, Town of Delafield clerk's office at (262) 646-2398.

All interested parties will be heard.

TOWN OF DELAFIELD Ronald A. Troy, Chairman W302 N1254 Maple Avenue Delafield, WI 53018

Waukesha Freeman. Please place this notice in a column on 10/22/19.