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Larry Krause
Supervisors
Pete Van Horn
Christopher Smith
Edward Kranick
Ron Troy
Clerk/Treasurer
Mary Elsner

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
FRIDAY, DECEMBER 21, 2018 – 8:00 A.M. (PLEASE NOTE CHANGE IN DATE AND TIME)
DELAFIELD TOWN HALL – W302 N1254 MAPLE AVENUE, DELAFIELD, WI**

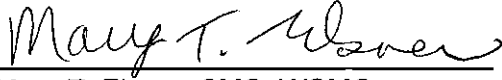
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Citizen Comments – During the Public Comment period of the agenda, the Town Board welcomes comment from any member of the public, other than an elected Town Board member, on any matter not on the agenda. Please be advised that pursuant to State law, the Board cannot engage in a discussion with you but may ask questions. The Board may decide to place the issue on a future agenda for discussion and possible action. Each person wishing to address the Board will have up to five (5) minutes to speak. Speakers are asked to submit to the Town Clerk, a card providing their name, address, and topic for discussion.

The Board will also take comment from the public on agenda items as called by the Chair, but not during the Public Comment. Please note that once the Board begins its discussion of an agenda item, no further comment will be allowed from the public on that issue.

4. Approval of December 11, 2018, Town Board Minutes
5. Action on vouchers submitted for payment:
 - A. Report on budget sub-accounts and action to amend 2018 budget
 - B. 1) Accounts payable; 2) Payroll
6. Communications (*for discussion and possible action*)
 - A. None
7. Unfinished Business
 - A. None
8. New Business
 - A. None
9. Announcements and Planning items
 - A. Next Town Board Meeting – January 8, 2019
 - B. Next Park and Recreation Commission Meeting – January 10, 2019
 - C. Next Plan Commission Meeting – January 15, 2019

10. Adjournment



Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
December 11, 2018**

Members Present: L. Krause, P. Van Horn, E. Kranick, R. Troy, C. Smith

Others Present: T. Barbeau, *Town Engineer*, T. Dunker, *Waukesha County Sheriff's Dept.*, 2 citizens

First order of business: Call to Order
Chairman Krause called the meeting to order at 7:00 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments
There were no citizen comments.

Fourth order of business: Approval of November 27, 2018, Town Board Minutes
MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO APPROVE THE MINUTES AS PRESENTED BY THE CLERK. MOTION CARRIED.

Fifth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2018 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #61064 – #61117 THE AMOUNT OF \$220,948.12

Payroll

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$50,526.55

MR. TROY/MR. KRANICK

MOTION CARRIED.

Sixth order of business: Communications (*for discussion and possible action*)

A. None

Seventh order of business: Unfinished Business

A. Consideration and possible action on a request to reduce the letter of credit for the Woodridge Estates II subdivision (tabled 11/13/18)

The item will be left on the table.

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO TAKE ITEM 8C OUT OF ORDER.
MOTION CARRIED.**

Eighth order of business: New Business

C. Appointment to Plan Commission – Nicole Dickenson

MOTION MADE BY CHAIRMAN KRAUSE, SECONDED BY MR. KRANICK TO APPOINT NICOLE DICKENSON TO THE PLAN COMMISSION FOR A 3-YR. TERM. MOTION CARRIED.

A. Consideration and possible action on an Ordinance to Amend the Zoning Map, Joseph Gliniecki, W300S1350 Brandybrook Rd.

Engineer Barbeau stated that the subject property is surrounded by Waukesha County shoreland zoning, but the location of the home is in the Town's A-1 zoning district. Currently, the subject property does not meet the required 95% open space and is considered a legal non-conforming lot. The request to rezone to A-2 Rural Home District will reduce the open space requirement to 85% and will allow the lot to become conforming.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO APPROVE THE CHANGE IN ZONING FOR THE GLINIECKI PROPERTY. MOTION CARRIED.

- B. Consideration and possible action on request to encroach into the Town right-of-way, Stephan Cooper, W282N3388 Taylors Woods Rd.

Engineer Barbeau summarized the subject request to take off the existing 6' roof of the garage at the subject address and increase it to 8' to allow regular sized vehicles to park in the structure. Since the property is located within the County Shoreland zoning, the property owner requested a permit from Waukesha County. The Ordinance of the County Shoreland requires that all improvements within a Town right-of-way be approved by the Town Board.

MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE THE REQUEST TO ENCROACH INTO THE TOWN RIGHT-OF-WAY AT W282N3388 TAYLORS WOODS RD. MR. VAN HORN – AYE, MR. KRANICK – AYE, MR. TROY – AYE, MR. SMITH – NAY, CHAIRMAN KRAUSE – AYE. MOTION PASSED 4-1

- D. Consideration and possible action on 2019 Contract Renewals:
- Retroff Jeanson & Company

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO APPROVE THE CONTRACT FOR ROTROFF JEANSON & COMPANY FOR 2019. MOTION CARRIED.

- R.A. Smith National

MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE THE CONTRACT RENEWAL FOR R.A. SMITH FOR 2019. MOTION CARRIED.

- Waukesha County Police Services and Transcription Services

MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE THE WAUKESHA COUNTY POLICE SERVICES AND TRANSCRIPTION SERVICES CONTRACT FOR 2019 AS PRESENTED. MOTION CARRIED.

- Humane Animal Welfare Society

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO APPROVE RENEWAL CONTRACT FOR HAWS FOR 2019. MOTION CARRIED.

- Police Citation Administrative Support Services – Village of Sussex

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO APPROVE THE POLICE CITATION ADMINISTRATIVE SUPPORT SERVICES CONTRACT WITH THE VILLAGE OF SUSSEX. MOTION CARRIED.

- E. Consideration and possible action on appointments effective 1/1/2019:
1. Clerk/Treasurer

MOTION MADE BY CHAIRMAN KRAUSE, SECONDED BY MR. SMITH TO RE-APPOINT MARY ELSNER AS CLERK/TREASURER. MOTION CARRIED.

2. Deputy Clerk/Treasurer

MOTION MADE BY CHAIRMAN KRAUSE, SECONDED BY MR. KRANICK TO RE-APPOINT KAREN NIPKO AS DEPUTY CLERK/TREASURER. MOTION CARRIED.

3. Fire Chief

MOTION MADE BY CHAIRMAN KRAUSE, SECONDED BY MR. KRANICK TO RE-APPOINT PAUL KOZLOWSKI AS FIRE CHIEF. MOTION CARRIED.

F. Consideration and possible action on Operator's License for the period of 7/1/18 to 6/30/20:
Mark Danielski – *St. Anthony on the Lake*

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO APPROVE AN OPERATOR'S LICENSE FOR THE PERIOD OF 7/1/18 TO 6/30/20: MARK DANIELSKI – ST. ANTHONY ON THE LAKE. MOTION CARRIED.

G. Consideration and possible action on a Temporary Class "B" license to sell fermented beverages and a Temporary "Class B" license to sell wine: St. Anthony on the Lake – January 26, 2019

MOTION MADE BY MR. KANTER, SECONDED BY MR. SMITH TO APPROVE A TEMPORARY CLASS "B" LICENSE TO SELL FERMENTED BEVERAGES AND A TEMPORARY "CLASS B" LICENSE TO SELL WINE: ST. ANTHONY ON THE LAKE – JANUARY 26, 2019. MOTION CARRIED.

Ninth Order of Business: Announcements and Planning Items

- A. Next Park and Recreation Commission Meeting – December 13
- B. Next Town Board Meeting – December 21 @ 8:00 a.m.
- C. Next Plan Commission Meeting – January 15, 2019

Tenth Order of business: Adjournment

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO ADJOURN AT 7:40 P.M. MOTION CARRIED.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on: