

A PERFECT ENVIRONMENT

Residential ♦ Recreational ♦ Responsible

Larry Krause
Supervisors
Pete Van Horn
Christopher Smith
Edward Kranick
Ron Troy
Clerk/Treasurer
Mary Elsner

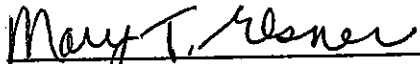
**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
TUESDAY, FEBRUARY 12, 2019 – 7:00 P.M.
DELAFIELD TOWN HALL – W302 N1254 MAPLE AVENUE, DELAFIELD, WI**

AMENDED AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Citizen Comments – During the Public Comment period of the agenda, the Town Board welcomes comment from any member of the public, other than an elected Town Board member, on any matter not on the agenda. Please be advised that pursuant to State law, the Board cannot engage in a discussion with you but may ask questions. The Board may decide to place the issue on a future agenda for discussion and possible action. Each person wishing to address the Board will have up to five (5) minutes to speak. Speakers are asked to submit to the Town Clerk, a card providing their name, address, and topic for discussion.

The Board will also take comment from the public on agenda items as called by the Chair, but not during the Public Comment. Please note that once the Board begins its discussion of an agenda item, no further comment will be allowed from the public on that issue.
4. Approval of January 22, 2019, Town Board Minutes
5. Action on vouchers submitted for payment:
 - A. Report on budget sub-accounts and action to amend 2019 budget
 - B. 1) Accounts payable; 2) Payroll
6. Communications (*for discussion and possible action*)
 - A. Karen Schuh (1/24/19), Re: Waukesha County Shoreland Ordinance & General Zoning Code Amendments
 - B. Hon. Timothy T. Kay (2/4/19), Re: Lake Country Municipal Court, 2018 Year in Review
7. Unfinished Business
 - A. 2020 Town Budget Planning
8. New Business
 - A. Consideration and possible action on Waukesha County's proposed modifications to their Shoreland & Floodland Protection Ordinance
 - B. Park and Recreation Commission update

- C. Consideration and possible action on Operator's License for the period of 7/1/18 to 6/30/20:
 - 1. *Wyatt Michaud – Buck Rub Outfitters*
 - 2. *Brian Blau – Buck Rub Outfitters*
 - D. Consideration and possible action on Act 190 Ordinance
9. Announcements and Planning items
- A. Next Park and Recreation Commission Meeting – February 14
 - B. Next Town Board Meeting – February 26
 - C. Next Plan Commission Meeting – March 5 (and April 3 – due to Spring Election)
10. Adjournment



Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin. The Town Board may take action on any item on the agenda. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the Town Board of Supervisors. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Elsner, Town Clerk, at W302 N1254 Maple Avenue, Delafield, WI 53018-7000. This agenda is for informational purposes only. Posted – 2/8/19

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
January 22, 2019

Members Present: L. Krause, E. Kranick, R. Troy, C. Smith

Members Absent: P. Van Horn

Others Present: M. Walden, R&R Insurance Services, Inc., 1 citizen

First order of business: Call to Order
Chairman Krause called the meeting to order at 7:00 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments
There were no citizen comments.

Fourth order of business: Approval of January 8, 2019, Town Board Minutes
MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE THE MINUTES AS PRESENTED BY THE CLERK. MOTION CARRIED.

Fifth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2018 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #61365 – #61404 THE AMOUNT OF \$80,127.65

Payroll

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$29,630.05

MR. TROY/MR. KRANICK

MOTION CARRIED.

Sixth order of business: Communications (*for discussion and possible action*)

A. None

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO TAKE ITEM 8B OUT OF ORDER. MOTION CARRIED.

Eighth order of business: New

B. Mike Walden, R&R Insurance Services, Inc., Discussion and possible action on 2019 property and liability coverages

Mr. Walden presented materials identifying workmen's compensation loss runs of all claims as of 9/14/2018 and mod analysis effective 1/29/19. He reviewed the proposed 2019 property and liability coverages. The general consensus of the Town Board is to increase the current \$1,000 deductible re: business auto coverage to a \$5,000 deductible, which reduces the premium by \$2941. The decision was made to exclude the auto med pay option and to include the injunction relief coverage.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO TAKE ITEM 8A OUT OF ORDER MOTION CARRIED.

Eighth order of business: New Business

A. Discussion and possible action on Sanctuary of Heart and Hope, LLC, Three Party Intermunicipal Agreement

Chairman Krause stated that the subject agreement reflects the comments provided by Attorney Larson to change all areas defined as "developer" to "owner".

MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE THE SANCTUARY OF HEART AND HOPE, LLC THREE PARTY INTERMUNICIPAL AGREEMENT AS PRESENTED THIS EVENING WITH THE SUGGESTED CORRECTIONS, MADE AT THE ADVICE OF ATTORNEY LARSON, TO USE THE TERM "OWNER" RATHER THAN THE TERM "DEVELOPER". MOTION CARRIED.

Seventh order of business: Unfinished Business

C. 2020 Town Budget Planning

Discussion followed on timeline planning, preparation of 2 budgets, length of time re: levy increase, etc.

B. Discussion/Review of Polling Locations

Clerk Elsner stated that she contacted Kettle Moraine School re: Brandybrook Community Center. The electorate is unable to use the facility in August of each election year, due to the fact that it is being utilized for day care camp. Dayspring Church is the best alternative and will be used as the polling location, for those electors who vote at Brandybrook, beginning in February 2020.

Ninth Order of Business: Announcements and Planning Items

- A. WTA Waukesha County Unity Meeting – January 23 @ 7.00 p.m. – Town of Vernon Fire Station #1, W233S7475 Woodland Lane
- B. Next Plan Commission Meeting – February 5
- C. Next Town Board Meeting – February 12
- D. Next Park and Recreation Commission Meeting – February 14

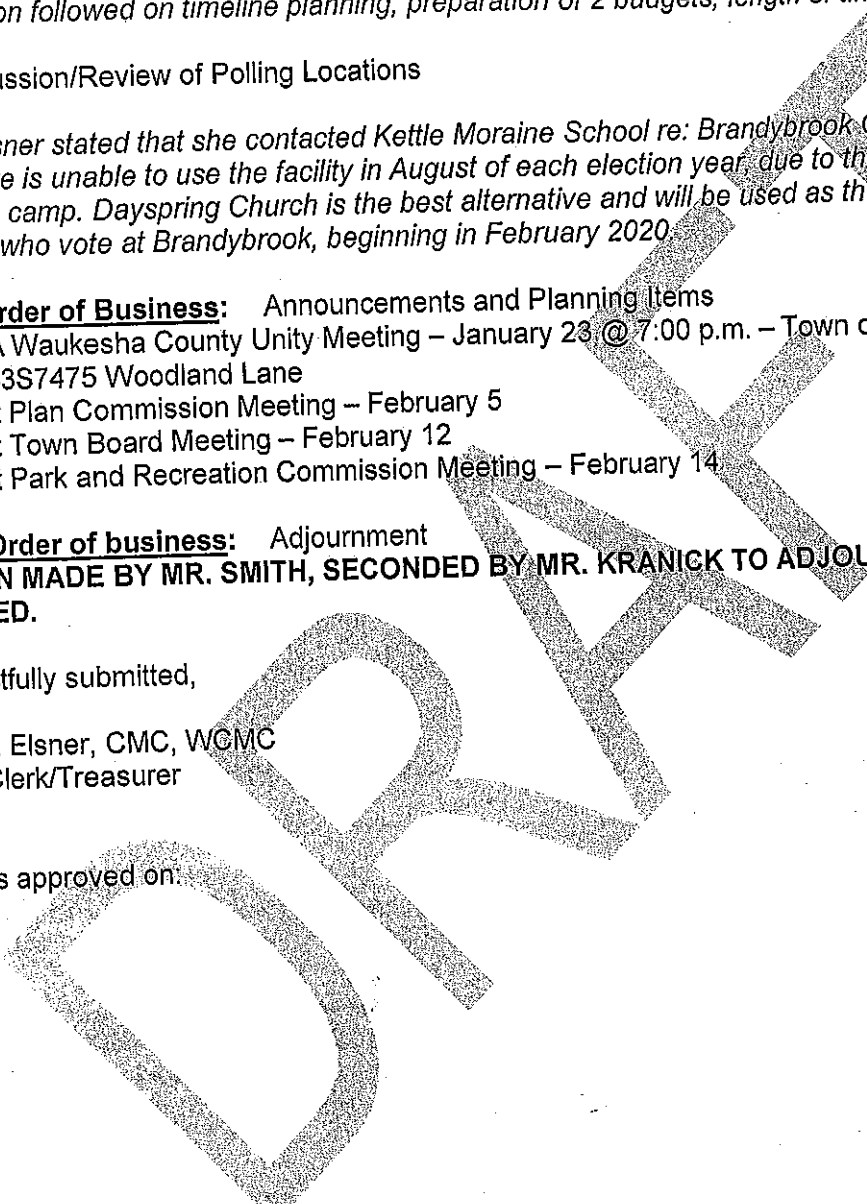
Tenth Order of business: Adjournment

MOTION MADE BY MR. SMITH, SECONDED BY MR. KRANICK TO ADJOURN AT 8:27 P.M. MOTION CARRIED.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on:



FEB 12 2019

Mary Elsner

ITEM # 6A PAGE 1 of 1

From: clerk@townofvernon.org
Sent: Thursday, January 24, 2019 9:40 PM
To: Kathy Nickolaus; Lynn Pepper; 'Meri Majeskie'; Mary Elsner ; Kathy Karalewitz
Cc: 'tbird'; jmillies1@wi.rr.com; gwilde@townofvernon.org; emoline@wi.rr.com; emoline@townofvernon.org; Bill Craig-town
Subject: FW: Waukesha County Shoreland Ordinance & General Zoning Code Amendments
Attachments: FINAL DRAFT 2019 GENERAL CODE track changes.pdf; FINAL SHORELAND ORDINANCE track changes.pdf; Executive Summary 2019 Code Amendments.pdf
Importance: High

Hello All,

My Board was wondering if your board would be interested in sharing the cost of the legal review of the Waukesha County Shoreland Ordinance, draft General Code and the Executive Summary. If you could kindly ask your boards we would deeply appreciate your timely response. Thank you

Karen L. Schuh

Town Clerk
Town of Vernon
W249 S8910 Center Dr
Big Bend, WI 53103
PH: 262-662-2039
FX: 262-662-3510
Population 7,600
clerk@townofvernon.org
www.townofvernon.org

Nobody cares how much you know, until they know how much you care!

Theodore

Roosevelt

Open Meetings Disclaimer: The email above contains the thoughts, opinions, and commentary of the author alone. It is intended as a one-way transmission of a thought, idea, or information related to my role as municipal official or issues within the municipality, but is not intended to serve as an invitation for reply, rebuttal, discussion, debate or responsive commentary. Please do not respond to this email, unless specifically requested to do so above, as it is the author's intention to utilize the informality and convenience of this electronic message while simultaneously avoiding any and all violations of the Wisconsin Open Meetings Law contained in Section 19.81 of the Wisconsin Statutes or elsewhere within Wisconsin law, as applicable to this municipality as described in 66 Op. Att'y Gen. 237 (1977). Specifically, there is no intention on the part of the author to engage in or foster any "governmental business" as defined in State ex.rel. Newspapers v. Showers, 398 N.W.2d 154 (Wis. 1987). You are specifically requested to refrain from forwarding or "replying to all" with regard to its contents, so as to avoid the possible "walking quorum" proscriptions, including those considered in State ex.rel. Lynch v. Conta, 239 N.W.2d 313 (Wis. 1976). It is the author's motive and intent to comply with the overriding policy of the open meetings law - to ensure public access to information about governmental affairs. Your cooperation in accomplishing this end is most appreciated.

From: clerk@townofvernon.org <clerk@townofvernon.org>
Sent: Tuesday, January 22, 2019 3:49 PM
To: 'tbird@townofvernon.org' <tbird@townofvernon.org>; jmillies1@wi.rr.com; gwilde@townofvernon.org;

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LAKE COUNTRY MUNICIPAL COURT

174 E. Wisconsin Avenue
Oconomowoc, WI 53066
262-569-0920 - T

www.lcmunict.com

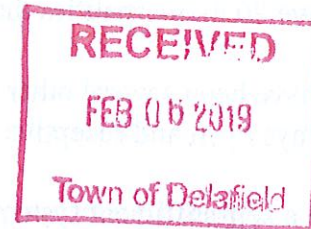
Clerk Pamela Strunk
clerk@lcmunict.com

Deputy Clerk Theresa Berlin
deputyclerk@lcmunict.com

Honorable Timothy T. Kay

February 4, 2019

Chairman Larry Krause
Town of Delafield Town Hall
W302N1254 Maple Avenue
Delafield WI 53018 7000



Re: Lake Country Municipal Court
State of the Court / Year 2018 in Review

Dear Chairman Krause:

I would like to take this opportunity to provide your municipality with this Annual State of the Court for our Lake Country Municipal Court for the year 2018 in review.

Several municipalities have requested that the Judge appear before their boards to provide an annual update. I enjoy appearing before each and every board. Should your municipality believe this would be beneficial, please contact my clerk, Pamela Strunk, who will coordinate efforts with my office administrator, Kit Allen. If you do not believe that you need for me to appear before your Board, you can simply re-print copies of this correspondence and provide the copies to your trustees, supervisors or aldermen.

Once again, I am pleased to report that by all accounts Lake Country is running smoothly and efficiently for our Municipal Court.

Honorable Timothy T. Kay proudly serving the following municipalities:

City of Oconomowoc, Town of Delafield, Town of Erin, Town of Ixonia, Town of Lisbon, Town of Merton, Town of Oconomowoc, Town of Ottawa, Village of Chenequa, Village of Dousman, Village of Hartland, Village of Johnson Creek, Village of Lac LaBelle, Village of Merton, Village of Nashotah, Village of Oconomowoc Lake, Village of Sullivan, Village of Summit, Village of Sussex

1. LCMC COURT EXPANSION.

We are the largest joint municipal court in the State of Wisconsin. Recently the Town of Sullivan was accepted to become a contract member. At our annual meeting last month, the Village of Johnson Creek was approved to become a permanent member of the Court. We now have 20 municipalities that belong to our Court.

There have been several other efforts initiated by other municipalities to join our Court. I am always open and receptive to new municipalities for joining.

We are a self-sufficient system. The more municipalities that join and utilize our system, the better-off financially all of the other municipalities are, and we all gain from our efficiency and increased economies of scale.

2. LCMC BUDGET.

Budget was approved by the 19 current municipalities in December of 2018. By all accounts, we oversaw an increase in court cost revenue by approximately \$15,000 (unaudited), and we also saw a decrease in expenses of approximately \$6,800, for a positive gain for our court of \$21,800 (unaudited). I know I run the court in a very efficient manner and in an accommodating and fair manner, while providing justice for all individuals who appear.

Any excess revenues from the court operating account will be transferred to the fund balance account for the new courthouse build out.

We continue to collect our court costs on each citation of \$33 in order to maintain our court's operations. As a result of our efficiencies, we do not require any municipalities to provide support or funds to run our Court.

Because there have been so many questions in the past as to the court costs retained from each citation, I have developed a chart that quickly identifies Lake Country Municipal Court break down of a typical forfeitures. Please see attached.

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3. NEW COURTHOUSE.

All current 19 municipalities have approved of joining efforts with the City of Oconomowoc in supporting the move of the police department and the courthouse to a new safety building, formerly known as the Sentry Building in downtown Oconomowoc. Atty. Bill Chapman has recently formed a long-range planning / building committee in order to help oversee these efforts and in order to coordinate our needs along with the City's needs for the design and implementation of the project.

I, as well, have been very supportive of this process and the new facility, and have publically stated that this is good for the court, good for the members of the court, and good for the community. Former Police Chief Donald Wiemer has been elected as our chairperson for this important committee. He has retired from his other Village of Oconomowoc Lake duties. I am very pleased that he will be able to lend his expertise. Other members of the Long Range Planning and Building Committee are as follows:

Atty. Bill Chapman
Former Chief Donald Wiemer
Town Chair Larry Krause

Judge Tim Kay
Realtor Maureen Stapleton
Chief Robert Douglas
Clerk Pam Strunk

4. COURT STAFF.

We continue to oversee the cross-training of all four of our clerks. This has proven beneficial in the past when one or two clerks are unable to attend due to sickness or illness, or scheduled vacation. We also have a new clerk this year, Melissa Peterson. Melissa joins Chief Clerk Pam Strunk, Chief Deputy Clerk Teri Berlin, and Assistant Clerk Kathy Pedri. The clerks have proven they are extremely helpful and considerate to citizens who utilize the court.

Honorable Timothy T. Kay proudly serving the following municipalities:

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February 4, 2019
Page 4

LAKE COUNTRY MUNICIPAL COURT
174 E. Wisconsin Avenue
Oconomowoc, WI 53066

We have been able to have a very productive and efficient year with the staff and the court. Through the efforts of Clerk Pam Strunk and myself, we have been able to resolve issues as they have arisen.

We have recently completed the chief clerk / employees duties and responsibilities and are continuing to develop those for the deputy clerk and assistant clerks as well. This will guide us in continuing our cross-training efforts.

5. OFFICERS.

Throughout the year, I have presided over dozens of trials and motions and once again, I am always pleased by the professionalism of your police officers. They are respectful and courteous even to those who receive citations. They are always prepared in order to effectuate their duties.

6. ADMINISTRATIVE / OPERATIONS COMMITTEE.

Once again, I would take this opportunity to thank our Administrative Chair, Atty. Bill Chapman, and provides an invaluable service and insight to the overall court operations. Atty. Chapman has spent a great deal of time reviewing plans for the building process. He has been instrumental in coordinating a unanimous vote of each of the 19 members to proceed forward with the safety building.

My clerks have been able to relay financial information, reports and provide data to those who attend our Operations Committee. As always, I attend each monthly Operations Committee as an advisor and we are able to keep the court moving efficiently. The individuals of the Operations Committee are able to provide assistance when necessary.

I am always impressed and fortunate to have the Operations Committee members help me in the day-to-day functions of the Municipal Court.

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Town of Ottawa, Village of Chenequa, Village of Dousman, Village of Hartland, Village of Johnson Creek, Village of Lac LaBelle,
Village of Merton, Village of Nashotah, Village of Oconomowoc Lake, Village of Sullivan, Village of Summit, Village of Sussex*

February 4, 2019
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LAKE COUNTRY MUNICIPAL COURT
174 E. Wisconsin Avenue
Oconomowoc, WI 53066

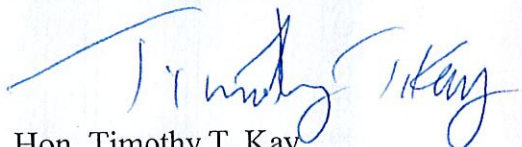
7. IN CONCLUSION.

I enjoy appearing before your Board am happy to do so. Please have your clerks let me the availability at your next Town, Village or City meeting so we can coordinate the effort between my clerk, Pam Strunk, or my office administrator, Kit Allen. I would also appreciate your clerks distributing copies of this letter and attachments to your elected officials, including aldermen, supervisors and trustees, as well as police chiefs and police personnel.

I totally enjoy serving as your Judge. I look forward to serving the Lake Country Community and your municipality and its citizens. I further look forward to the upcoming year and being an active member on the building committee and the eventual move to the new safety building.

Very truly yours,

LAKE COUNTRY MUNICIPAL COURT



Hon. Timothy T. Kay
Municipal Judge

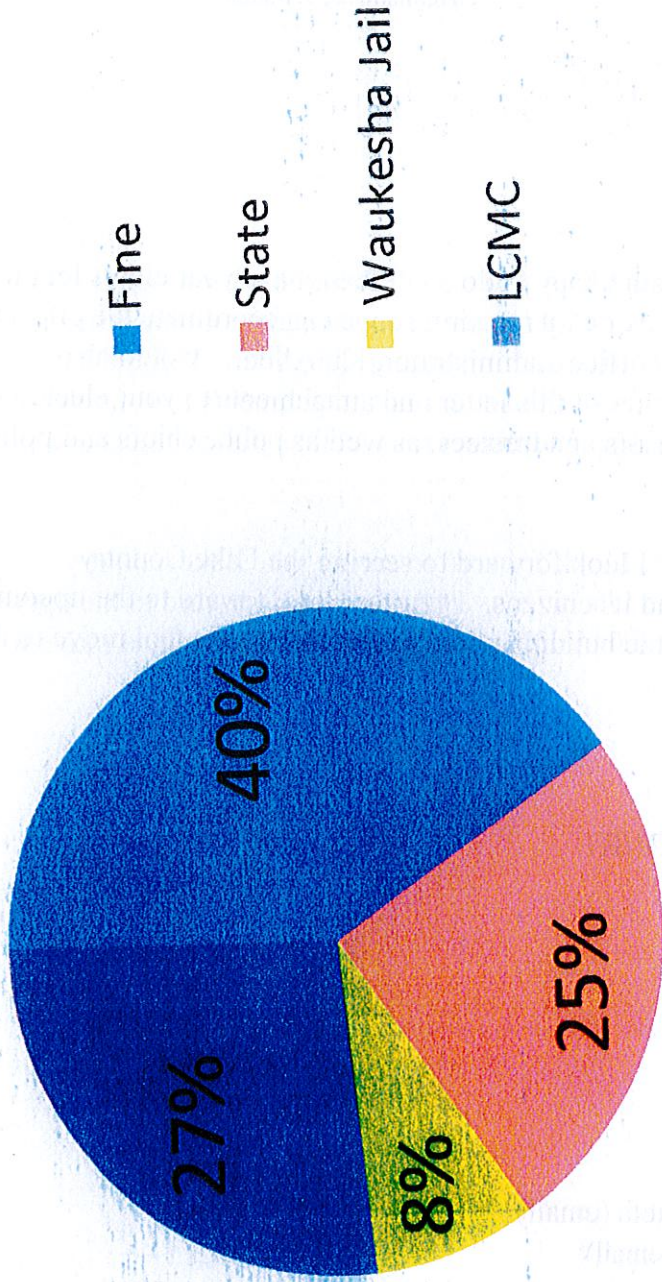
TTK/kfa

pc Clerk Pamela Strunk (email)
LCMC Law Enforcement Chiefs (email)
Clerks of All Municipalities (email)

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LCMC Breakdown of Forfeiture



For example, a \$50 dollar *fine* plus costs mandated by statute totals a \$124 *forfeiture*.

Fine	State	County	LCMC	Total forfeiture
\$50	\$31	\$10	\$33	\$124

All *fine* dollars are returned in full to the 17 municipal members; i.e. no costs to the taxpayers.

AGENDA ITEM

FEB 12 2019

ITEM # 8A PAGE 1 of 2

Proposed Ordinance Modification (excluding Downtown Oklauchee District related standards)	Shoreland & Floodland Protection Ordinance	Ordinance Section	Page #	General Zoning Code	Code Section	Page #
Definitions: offset (include structures, not just buildings), special exception (modify standards to reduce subjectivity of review), structure (include fences w/in 75 ft. of shore per DNR), substantial evidence, unnecessary hardship, and use & area variance (per state statute)	X	2(a)	26-38	X (except fence reference)	2.02	15-22
Provide option for Town Plan Commission to waive some Plan of Operation review authority or assign to Town Planner	X	3(c)6	47	X	3.03(6)	25
Clarify that Town & County Plan Commission approval is not required for farm buildings within FLP District	X	3(d)1	52	X	3.04(1)	27
Require Town/County Plan Commission approval for walls less than 5 ft. from a lot line, rather than 5 ft. or less from a lot line	X	3(d)5.C	55	X	3.04(5)(A)	29
Clarify that priority tree removal requires replacement with priority tree species, add black cherry to priority tree species list	X	3(d)9.D.ii & Table 6(b)1.B.i	60, 268	NA	NA	NA
Remove multiple-family use statement regarding definition and permitting requirements, already specified elsewhere	X	3(e)4	63	NA	NA	NA
Specify that road setback averaging applies to both public and private roads, clarify existing road setback averaging provisions and requirements for improvements to structures in road R-O-W, exempt fences from road setback	X	3(h)1	64-67	X	3.09(1)	62-65
Apply wetland setback averaging provisions to swimming pools located immediately adjacent to a residence	X	3(h)2.I.v	71	X	3.09(2)(C)5	66-67
Clarify provisions related to the clustering of accessory structures	X	3(h)3.A.iv	72	X	3.09(3)(A)3	67-68
Exempt fences from the offset provisions	X	3(h)3.A.ix	73	NA	NA	NA
Require 20 ft. offset between buildings unless otherwise specified, remove provision that allows reduced offset on one side if increase setback on other side	X	3(h)3.C.ii	73	X	3.09(3)(C)2	68-69
Clarify that the 35 ft. building height restriction within 75 ft. of a waterway does not apply if only the adjacent deck/patio is located within 75 ft., include long-term maintenance provisions for the planting of trees that are required when increasing the height of a building adjacent to a waterway	X	3(i)1	74	NA	NA	NA
Provide an exception from the min. living floor area provisions in order to accommodate max. 600 sq. ft. garage	X	3(j)1.B	75	X	3.11(1)(B)	70
Modify minimum living floor area requirements for single-family and two-family units that are part of a mixed-use development to match multi-family unit provisions	X	3(j)1.C	75	X	3.11(1)(C)	70
Remove a substandard lot provision that was also recently removed from State Statutes	X	3(j)3	77	X	3.11(3)	72

Proposed Ordinance Modification (excluding Downtown Okauchee District related standards)	Shoreland & Floodland Protection Ordinance	Ordinance Section	Page #	General Zoning Code	Code Section	Page #
Repeal and re-create off-street parking section: modernize stall and aisle sizes, determine minimum # of non-residential parking spaces required on a case-by-case basis using parking demand estimates, professional guidance documents and other factors, and add accessible parking standards	X	3(k)	79-87	X	3.12	73-81
Modify nonconforming structure section & North Lake Overlay District per State Statutes; specifically allow modifications/reconstruction of existing nonconforming structures	X	3(o)3	90-94, 209-210	X (except North Lake Overlay District)	3.47(2)	83-88
Identify Stormwater Permit requirement for new boathouse construction, ensures erosion control oversight to protect lakes	X	3(s)9	98		NA	NA
Include long-term maintenance provisions in the Treated Impervious Surface standards	X	3(f)9.C.IV	101-102		NA	NA
Replace the term "Treated Impervious Surface" with "Stormwater BMP" within the mitigation standards to simplify terminology	X	3(u)3.C.IV	109		NA	NA
Amend Conditional Use section to add references to substantial evidence, etc. to incorporate new statutory requirements; A more comprehensive update of this section is planned in the future.	X	4	114-116	X	3.08	33-35
Clarify applicability of reverse shore setback averaging provisions & remove building separation requirement that considers buildings on adjacent lots (requested change by Town of Defafield)	X	37(c) & (d)	246-247		NA	NA
Reference existing Board of Adjustment rules of procedures & slightly modify considerations for decision making to match statutory language	X	38(b)3 & 38(c)	248-250	X	19.02(3) & 19.03	166-167
Add 2 recent LOMR's to official floodplain maps (Pewaukee River & Rosenow Creek)	X	Table 6(b)1.B.1	270		NA	NA

FEB 12 2019

ITEM # 8.C.1. PAGE 1 of 4

Town of Delafield Fermented Malt Beverages & Intoxicating Liquors License Application

To the Board of Supervisors of the Town of Delafield:

I hereby apply for a License of service, from date hereof to June 30, 2020, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

New **Renewal** Please Print

Driver's License Or WI I.D.#	Birth Date	Telephone Number <u>262-587-9033</u>	
First Name <u>Wyatt</u>	Middle Initial <u>D</u>	Last Name <u>Michaud</u>	
Street Address <u>148 Wolf Dr.</u>	City <u>Dousman</u>	State <u>WI</u>	Zip Code <u>53118</u>
Social Security Number	United States Citizen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Business Establishment For Which Applying <u>Buck Pub Outfitters</u>	Street Address of Business <u>N13 W28400 Silverhill Rd Pewaukee WI 53092</u>		

1. If you checked **NEW** above – have you completed the Bartenders Training Course in the State of Wisconsin or held a bartenders license in the State of Wisconsin within the last two years? Yes No
2. Have you **EVER** been convicted of violating any:

Federal Laws ANYWHERE?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Wisconsin State Laws?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Laws of ANY other State?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Ordinances of any municipality?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. If you answered **YES** to any question listed in #2 above complete the following for each conviction:

Date of Conviction	City & State where violation occurred
Nature of offense	

Date of Conviction	City & State where violation occurred
Nature of offense	

(List additional offenses on back of form)

4. Are there any charges listed in #2 above that are **PRESENTLY PENDING** against you? Yes No
If YES answer:

Date of Offense	City & State where violation occurred
Nature of offense	

(List additional offenses on back of form)

WISCONSIN SELLER / SERVER CERTIFICATION

School Name: 360training.com, Inc.

Certification #: WI-92472

Trainee Name: Wyatt Michaud

Date of Completion: 01/24/2019

I, *South Michaud*

Certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
6801 N. Central Expressway, Suite 150
Austin, TX 78751
P: 877-881-9235



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Request Date: 2/1/2019

Report Date: 2/1/2019

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

Name: WYATT, MICHAUD

Date of Birth:

Alias Names:

NOTICE TO EMPLOYERS

It may be a violation of state law to discriminate against a job applicant because of an arrest or conviction record. Generally speaking, an employer may refuse to hire an applicant on the basis of a conviction record only if the circumstances of the offense for which the applicant was convicted substantially relate to the circumstances of the particular job. For more information, see [Statute 111.335](#) and the Department of Workforce Development's publication, Arrest and Conviction Records Under the Law.

Before you make a final decision adverse to an applicant based on the following arrest record, in addition to any other opportunity you offer the applicant to explain the following arrest record, please notify the applicant of:

1. His or her right to challenge the accuracy and completeness of any information contained in a arrest record, and
2. The process for submitting a challenge

The applicant should submit his or her challenge to CIB on Form DJ-LE-247. Form DJ-LE-247 is available free of charge on [The Department of Justice website](#) or by calling (608) 266-7314. A challenge may include a request for comparison of the fingerprints of the person submitting the challenge to the fingerprints on file that are associated with the Wisconsin arrest record below.

NO RECORD FOUND

An arrest record search based only on a name, date of birth, and other identifying data that is not unique to a particular person (like "sex" or "race") may result in:

1. Identification of criminal history records for multiple persons as potential matches for the identifying data submitted, or
2. Identification of an arrest history record belonging to a person whose identifying information is similar in some way to the identifying data that was submitted to be searched, but is not the same person whose identifying data was submitted for searching. The Crime Information Bureau

(CIB) therefore cannot guarantee that the response below pertains to the person in whom you are interested without a fingerprint submission.

Based on the above identifying data provided for this search, no matching Wisconsin arrest records were found at this time. These search results do not preclude an individual from having an arrest record at a local law enforcement agency that was not reported to the Department of Justice or in another state, or juvenile records that are confidential by law. The results of this search are effective and current for the date of this search only. A new search should be submitted if an updated response is needed at a later time.

Date: 1/25/19 FEB 12 2019

ITEM # 8.02 PAGE 1 of 4

Town of Delafield Fermented Malt Beverages & Intoxicating Liquors License Application

To the Board of Supervisors of the Town of Delafield:

I hereby apply for a License of service, from date hereof to June 30, 20²⁰, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

New Renewal

Please Print

Driver's license Or WI ID #	Birth Date	Telephone Number	
First Name Brian	Middle Initial J	Last Name Blair	
Street Address 913 Howard St	City Waukesha	State WI	Zip Code 53198
Social Security Number	United States Citizen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Business Establishment For Which Applying Buck Rub Outfitters	Street Address of Business N13 W28400 Silvernail Rd		

- If you checked **NEW** above - have you completed the Bartenders Training Course in the State of Wisconsin or held a bartenders license in the State of Wisconsin within the last two years? Yes No
- Have you **EVER** been convicted of violating any:

Federal Laws ANYWHERE?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Wisconsin State Laws?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Laws of ANY other State?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Ordinances of any municipality?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
- If you answered **YES** to any question listed in #2 above complete the following for each conviction:

Date of Conviction	City & State where violation occurred
Nature of offense	

Date of Conviction	City & State where violation occurred
Nature of offense	

(List additional offenses on back of form)

- Are there any charges listed in #2 above that are **PRESENTLY PENDING** against you? Yes No
If YES answer:

Date of Offense	City & State where violation occurred
Nature of offense	

(List additional offenses on back of form)

WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: Brian Blau

Date of Completion: 01/23/2019

I, *Brian Blau*

Certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

School Name: 360training.com, Inc.

Certification #: WI-92450

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
6801 N. Central Expressway, Suite 500
Austin, TX 78751
P: 877-884-5293



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Request Date: 2/1/2019

Report Date: 2/1/2019

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

Name: **BLAU, BRIAN**

Date of Birth:

Alias Names:

NOTICE TO EMPLOYERS

It may be a violation of state law to discriminate against a job applicant because of an arrest or conviction record. Generally speaking, an employer may refuse to hire an applicant on the basis of a conviction record only if the circumstances of the offense for which the applicant was convicted substantially relate to the circumstances of the particular job. For more information, see [Statute 111.335](#) and the Department of Workforce Development's publication, Arrest and Conviction Records Under the Law.

Before you make a final decision adverse to an applicant based on the following arrest record, in addition to any other opportunity you offer the applicant to explain the following arrest record, please notify the applicant of:

1. His or her right to challenge the accuracy and completeness of any information contained in a arrest record, and
2. The process for submitting a challenge

The applicant should submit his or her challenge to CIB on Form DJ-LE-247. Form DJ-LE-247 is available free of charge on [The Department of Justice website](#) or by calling (608) 266-7314. A challenge may include a request for comparison of the fingerprints of the person submitting the challenge to the fingerprints on file that are associated with the Wisconsin arrest record below.

NO RECORD FOUND

An arrest record search based only on a name, date of birth, and other identifying data that is not unique to a particular person (like "sex" or "race") may result in:

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that are confidential by law. The results of this search are effective and current for the date of this search and
new search should be submitted if an updated response is needed at a later time.

FEB 12 2019

Mary Elsner

From: Oldenburg, Lynn M - DOR <Lynn.Oldenburg@wisconsin.gov>
Sent: Wednesday, February 06, 2019 3:40 PM
To: mary elsner
Subject: ACT 190 Payments Town of Delafield

ITEM # 8D PAGE 1 of 4

Importance: High

Hello Mary,

In looking through our records, the Town of Delafield qualifies for direct distribution of the School Levy Tax Credit, Lottery and Gaming Credit and First Dollar Credit.

Per the law;

Wis. Stats. 79.10 (7m) (cm)1

(cm) Distribution to certain municipalities.

79.10(7m)(cm)1.a.a. If, in any year, the total of the amounts determined under subs. (4), (5), and (5m) for any municipality is \$3,000,000 or more, the municipality, with the approval of the majority of the members of the municipality's governing body, may notify the department of administration to distribute the amounts directly to the municipality and the department of administration shall distribute the amounts at the time and in the manner provided under pars. (a) 1., (b) 1., and (c) 1. Beginning in 2018, if the municipality approves the distribution under this subd. 1. a. by enacting an ordinance and provides a copy of the ordinance to the department of administration and the department of revenue, the department of administration shall distribute the amounts determined under subs. (4), (5), and (5m) to the municipality as provided under this subd. 1. a. for the year in which the municipality enacts the ordinance and in all subsequent years until the municipality notifies the department of administration and the department of revenue that the municipality has repealed the ordinance or until the total amounts under subs. (4), (5), and (5m) to be distributed to the municipality in a year is less than \$3,000,000.

If the Town of Delafield would like direct distribution of the School Levy Tax Credit, Lottery and Gaming Credit and First Dollar Credit, **please submit your ordinance directly to me by February 22.** Submission of the ordinance after this date will be processed for the 2020 property tax distributions.

You may email or fax your village ordinance.

Let me know if you have any questions.

Thank you,

Lynn Oldenburg

Wisconsin Department of Revenue
Local Government Services
608-266-2569
FAX 608 264-6887

Mary Elsner

From: Oldenburg, Lynn M - DOR <Lynn.Oldenburg@wisconsin.gov>
Sent: Thursday, February 07, 2019 1:09 PM
To: mary elsner
Subject: ACT 190 Payment explanation
Attachments: Sample Ordinance.pdf

Importance: High

Hi Mary,

The payment of property tax credits under Act 190 are sent directly to the municipality instead of the county.

The lottery credit payment disbursed the 3rd Monday in March would go directly to the municipality. Otherwise, the payment is sent to the county and the county has no later than April 15 to share this money with the municipality.

The first dollar credit and shared revenue payment disbursed the 3rd Monday of July would go directly to the municipality. Otherwise, the payment is sent to the county and the county has no later than August 15 to share the payment with the municipality.

Attached is a sample ordinance for your convenience.

Sincerely,

Lynn Oldenburg

Wisconsin Department of Revenue
Local Government Services
608-266-2569

CONFIDENTIALITY NOTICE: This electronic mail transmission and any accompanying documents contain information belonging to the sender which may be confidential and legally privileged. This information is only for the use of the individual or entity to whom this electronic mail transmission was intended. If you are not the intended recipient, any disclosure, copying, distribution, or action taken in reliance on the contents of the information contained in this transmission is strictly prohibited. If you have received this transmission in error, please immediately contact the sender and delete the message. Thank you.

ORDINANCE #18-05

CREATING SECTION 13-4.1. MUNICIPAL CODE NOTIFYING THE
STATE OF WISCONSIN TO DISTRIBUTE PAYMENTS FOR STATE PROPERTY
TAX CREDITS DIRECTLY TO THE CITY

WHEREAS, pursuant to Resolution #14-09, the Common Council delegated authority to the City Clerk-Treasurer to notify the State Department of Administration to disburse lottery tax credits, school tax credits, and other such credits directly to the City for each year the City reaches the monetary credit payment threshold of \$3,000,000 (three million); and

WHEREAS, 2017 Wisconsin Act 59 adjusted a municipality's requirements for requesting direct distribution for property tax credits, requiring the enactment of an ordinance.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF
WISCONSIN, DO ORDAIN AS FOLLOWS:

Section 1. Section 13.4.1, *Tax credits to be paid directly to city.*, is hereby created to read as follows:

(a) The City : receives more than \$3,000,000 in payments from the State of Wisconsin for the state school levy, lottery and gaming, and first dollar property tax credits.

(b) Pursuant to 2017 Wisconsin Act 59, municipalities receiving greater than \$3,000,000 in state property tax credits may notify the state departments of administration and revenue that the municipality approves the direct distribution of the property tax credits to the municipality until or unless the ordinance is repealed, or the property tax credits to be distributed no longer exceed \$3,000,000 annually.

(c) By passage of this ordinance, the City of _____ hereby notifies the state departments of administration and revenue to make such direct payments in 2018 and for all subsequent years. Further, the Clerk shall send a copy of this ordinance to the Wisconsin Departments of Administration and Revenue by February ^{22 9} 28, 2018.

Section 2. All ordinances and parts of other ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall take effect upon passage and publication.

Adopted by the Common Council of the City of _____ Wisconsin, this 21st day of February, 2018.

APPROVED:



Mayor

ATTEST:



Clerk-Treasurer

Ayes: 8

Nays: 0