



A PERFECT ENVIRONMENT

Residential ♦ Recreational ♦ Responsible

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING TUESDAY, JANUARY 14, 2020 - 6:30 P.M. DELAFIELD TOWN HALL – W302 N1254 MAPLE AVENUE, DELAFIELD, WI

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Citizen Comments – During the Public Comment period of the agenda, the Town Board welcomes comment from any member of the public, other than an elected Town Board member, on any matter not on the agenda. Please be advised that pursuant to State law, the Board cannot engage in a discussion with you but may ask questions. The Board may decide to place the issue on a future agenda for discussion and possible action. Each person wishing to address the Board will have up to five (5) minutes to speak. Speakers are asked to submit to the Town Clerk, a card providing their name, address, and topic for discussion.

The Board will also take comment from the public on agenda items as called by the Chair, but not during the Public Comment. Please note that once the Board begins its discussion of an agenda item, no further comment will be allowed from the public on that issue.

4. Approval of Minutes:
 - A. December 19, 2020 Town Board Minutes
 - B. November 20, 2019 Joint Public Hearing Minutes
5. Action on vouchers submitted for payment:
 - A. Report on budget sub-accounts and action to amend 2019 budget
 - B. Report on budget sub-accounts and action to amend 2020 budget
 - C. 1) Accounts payable; 2) Payroll
6. Communications (*for discussion and possible action*)
 - A. Wisconsin Town's Association Waukesha County Unit Meeting at 6:30 p.m. on January 22, 2020.
 - B. Waukesha County Park's 35th Annual Waukesha JanBoree: January 17 - January 26, 2020.
7. Unfinished Business
 - A. Discussion and possible action on request to install biking etiquette signage on bike path running parallel with Cushing Park Road (tabled 12/19/2019)
 - B. Discussion and possible action on concern re: condition of property at S1W31448 Hickory Hollow Ct.
 - C. Discussion and possible action on code enforcement options for the property located at N14W28109 Silvernail Rd.
 - D. Discussion and possible action regarding Dog Licenses ordinance (tabled 12/10/2019).
 - E. Discussion and possible action regarding building inspector services

8. New Business



A. Discussion and possible action on the issuance of Direct Seller's Licenses for Joshua Walejewski and Ricky Zwieg dba Kettle Moraine Heating & Air Conditioning.

9. Announcements and Planning items

A. Next Town Board Meeting – Tuesday, January 28 @ 6:30

B. Next Plan Commission Meeting – February 4, 2020 @ 6:30

C. Park and Planning Commission Public Hearing (Waukesha County) – February 20, 2020 @ 1:00 pm

10. Adjournment

Dan Green

Town of Delafield Clerk/Treasurer

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
December 19, 2019 @ 6:30**

Members Present: Chairman Troy, Supervisor Kranick, Supervisor Dionisopoulos

Members Absent: Supervisor Van Horn, Supervisor Cooley

First order of business: Call to Order
Chairman Troy called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance
Chairman Troy led all in the Pledge of Allegiance.

Third order of business: Citizen Comments
Alan Knepper, Brookstone Circle, asked the Board if he can get the names of the Developers that were present at the Plan Commission Workshop on October 3, 2019, as the meeting minutes state that there were "8 Developers" present as pertaining to the Thomas land.

Fourth order of business: Approval of December 10, 2019, Town Board Minutes
MOTION MADE BY SUPERVISOR KRANICK TO APPROVE THE MINUTES AS PRESENTED BY THE CLERK. SUPERVISOR DIONISOPOULOS SECONDED. MOTION CARRIED UNANIMOUSLY.

Fifth order of business: Action on vouchers submitted for payment:
A. Report on budget sub-accounts and action to amend 2019 budget
B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS # 62515-62533 IN THE AMOUNT OF \$ 28,300.92.
MOTION MADE SUPERVISOR KRANICK. SECONDED BY SUPERVISOR DIONISOPOULOS.**

Payroll

THERE IS NO PAYROLL TO APPROVE AT THIS TIME. PAYROLL WILL BE APPROVED AT THE JANUARY 14, 2020 MEETING. EMPLOYEES WILL STILL BE PAID ON TIME.

Sixth order of business: Communications (for discussion and possible action)
A. From Tim Barbeau, regarding Elmhurst Road Bridge

Chairman Troy stated that Supervisor Van Horn, who wasn't present, asked Chairman Troy to state that he (Supervisor Van Horn) is against replacing the bridge. Supervisor Kranick stated that he has seen concrete falling off the bridge and does not agree with Supervisor Van Horn. Chairman Troy stated that this is not a Town project, but a Wis DOT project. Supervisor Kranick and Town Engineer, Tim Barbeau, will contact Wis DOT to see if the Town can have input on the bridge work and work time frame. Supervisor Kranick will report back to the Town after meeting with Wis DOT. Alan Knepper, Brookstone Circle, commented that he lives in High Point Subdivision and this bridge project will re-route traffic off of 94 onto Golf Road. He has concerns about that. Tim Barbeau responded that the 94 re-routes would only be at night and when there is full closure of 94. Chairman Troy stated that this is a Wis DOT project and we don't have much control over it, but he will bring concerns to Wis DOT.

B. From Paul Farrow, regarding Draft Animal Keeping and Miscellaneous Zoning Amendments

Chairman Troy stated that is letter is self-explanatory.

C. Moody's Investor Service Annual Comments Report for the Town of Delafield

Supervisor Kranick stated that this is a good report, but he noted that Moody's mentioned some land that is not part of the Town of Delafield. Chairman Troy stated that we will send corrections.

Seventh order of business: Unfinished Business

- A. Discussion and possible action on request to install biking etiquette signage on bike path running parallel with Cushing Park Road (tabled 10/8/19)

SUPERVISOR KRANICK MOTIONED TO REMOVE THIS ITEM FROM THE TABLE. SUPERVISOR DIONISOPOULOS SECONDED. MOTION CARRIED UNANIMOUSLY.

Supervisor Kranick stated that this item will be part of the City of Delafield Park and Rec. Meeting in January.

SUPERVISOR KRANICK MOTIONED TO PUT THIS ITEM BACK ON THE TABLE. SUPERVISOR DIONISOPOULOS SECONDED. MOTION CARRIED UNANIMOUSLY.

- B. Discussion and possible action on concern re: condition of property at S1W31448 Hickory Hollow Ct.

Tim Barbeau, Town Engineer, is waiting for the Inspection Warrant. Once he receives the warrant, he will sign it, and then go with a Deputy to inspect the sight. Gerald Voss, Hickory Hollow Ct., stated that the property appears to be abandoned and that there is a sticker on the door, dated December 9, 2019, from the property management company that was hired by the bank. The sticker states that if the management company doesn't hear from the homeowner in a certain number of days, the locks will be changed.

- C. Discussion and possible action on code enforcement options for the property located at N14W28109 Silvernail Road.

Tim Barbeau, Town Engineer, stated that certified letters have been sent to the homeowner. They have 30 days to get into compliance. Engineer Barbeau stated that the owner has cleaned up some of the items, although there is still junk in the front yard.

- D. Discussion and possible action regarding Dog Licenses ordinance. (tabled 12/10/19).

Chairman Troy stated that there is no information for discussion at this time. The Board will wait until all Supervisors are present.

- E. Discussion and possible action on issues involving road-shoulders on the North shore entrance to Woodridge Estates (tabled 12/10/19).

SUPERVISOR KRANICK MOTIONED TO REMOVE THIS ITEM FROM TABLE. SUPERVISOR DIONISOPOULOS SECONDED. THE MOTION PASSED UNANIMOUSLY.

Supervisor Kranick would like a meeting with Don Roberts, Highway Department Superintendent, and the HOA of Woodridge Estates. If any Board action is needed after that meeting, Supervisor Kranick will give an update.

Eighth order of Business: New Business

- A. Discussion and possible action regarding the Waukesha Sheriff's Department 2020 Police Service Contract.

SUPERVISOR KRANICK MADE A MOTION TO APPROVE THE 2020 POLICE SERVICE CONTRACT. SUPERVISOR DIONISOPOULOS SECONDED. THE MOTION PASSED UNANIMOUSLY.

- B. Discussion and possible action regarding the proposed 2020 Lake Country Municipal Court Budget.

SUPERVISOR KRANICK MADE A MOTION TO APPROVE THE 2020 LAKE COUNTRY MUNICIPAL COURT BUDGET. SUPERVISOR DIONISOPOULOS SECONDED. THE MOTION CARRIED UNANIMOUSLY.

- C. Discussion and possible action regarding the RA Smith Service Contract for 2020.

SUPERVISOR KRANICK MADE A MOTION TO APPROVE THE 2020 RA SMITH SERVICE CONTRACT FOR 2020. SUPERVISOR DIONISOPOULOS SECONDED. MOTION CARRIED UNANIMOUSLY.

- D. Approval of revised November 13, 2019 Public Hearing Minutes.

SUPERVISOR KRANICK MADE A MOTION TO APPROVE THE NOVEMBER 13, 2019 PUBLIC HEARING MINUTES. SUPERVISOR DIONISOPOULOS SECONDED. THE MOTION PASSED UNANIMOUSLY.

Ninth order of Business: Announcements and Planning items:

Next Plan Commission Meeting is January 7 @ 6:30
Next Town Board Meeting is January 14 @ 6:30

Chairman Troy stated that the Thomas Farm will be on the Agenda for the January 7, 2020 Plan Commission Meeting, but there will be no public comments or discussion at that meeting. Public comments will be allowed when the Plan Commission brings this item to the Town Board at the January 28, 2020 meeting. Anyone will be allowed to speak on January 28, 2020.

Tenth order of Business: Adjournment

SUPERVISOR KRANICK MADE A MOTION TO ADJOURN. SUPERVISOR DIONISOPOULOS SECONDED. THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 6:57p.m.

Respectfully submitted:

Lori Schmeling
Town of Delafield, Office Staff

Minutes Approved:

PUBLIC HEARING ON LAND USE AND MIXED USE ZONING CODE
TOWN OF DELAFIELD NOVEMBER 20, 2019 – 6:30 p.m.

Board members present: Chairman Ron Troy, Supervisor Ed Kranick, Supervisor Pete Van Horn, Supervisor Billy Cooley, Supervisor Christie Dionisopoulos

Plan Commission members present: Kevin Fitzgerald, Casey Diddrich, Tim Frank, Nicole Dickenson

Also present: Tim Barbeau, Town Engineer; Karen Nipko, Deputy Clerk; Two Waukesha county Deputies; Kelly Smith, Waukesha Freeman; 51 citizens

Kevin Fitzgerald read the public hearing notice.

Rob Thomas, resident and part owner of the property, presented the Thomas family's request to change the Land Use Plan as described in the hearing notice. The Land Use Plan (LUP) was designated for office use in the early 1990's. The land has been on the market for 10 years. Two offers were made and then withdrawn due to stringent code requirements. The family desires a high quality development.

Jeff Lien, W296N1734 Hidden Creek Ct, in the High Ridge Subdivision, stated that his house abuts the property. There is a major water problem in his neighborhood and he stated that any new development better have a good storm water management plan.

Allan Knepper, N16W29838 Brookstone, stated that he wants his house to have resale value when he sells it. He also is concerned with light pollution coming from new developments.

Kathy Gutenkunst, N20W29668 East Glen Cove, wants low density residential. Senior housing would be acceptable. Ms. Gutenkunst feels that light industrial is not compatible with residential. She does not want apartments due to transients. She would not like to see restaurants on this land. This is a town: do not shoehorn development in.

Paul Kanter, S10W31599 Glacier Pass, stated that he is concerned that the Town Board is seeking to serve the individual land owner (and the land they develop) over the other residents of the town. Retail development and restaurants get away from the residential flavor of the town. Office development (in the current Land Use Plan) was meant to be a buffer to the interstate. Retail and restaurants will require more police and fire services and that will increase taxes.

Janine Borel, N16W29803 Brookstone Circle, stated that Glen Cove Road and Golf Road are getting busier. Ms. Borel doesn't like that we are taking away green space and are letting light pollution creep into the area. As businesses come in, safety issues and traffic issues will increase. Homeowners have to live with what is left after the Thomas family leaves.

Clare Dundon, N11W28910 Northview, asks that the land is not rezoned without a plan from the developer. She would prefer that it be developed under a conditional use permit.

Joe Schmit, N18W29085 Golf Ridge South, states that the new residential development should be in the same density range as the existing single family developments. Mr. Schmit feels that retail does not fit but understands that senior living may be needed. He would not want 4-story apartment buildings. He is concerned with transients. He is also concerned with light pollution.

Denise Reese, N18W29054 Golf Ridge South, was told that there would never be smaller lots than hers. She wants houses like her house. She also stated that Golf Road is very different now: it is a busy road. When I-94 has a back-up, Golf Road gets very busy. With new development, we will have even more cars.

Public hearing was closed at 7:27p.m.

The Second Public hearing on Mixed Use Zoning Ordinance and minor revisions to the pending conditional use ordinance was opened by Kevin Fitzgerald at 7:28 p.m.

Jon Spheeris, S1W33857 Abitz Road, stated that the Town required all development as a PUD. He does not want all development to be PUD's and wants the opportunity to have larger lots.

Erik Weidig, N8W29141 Windrift Lane, likes the residential character of the town. He does not want restaurants. He would like to see us define what is acceptable and what is not acceptable for a conditional use rather than put it in a permitted code district.

Allan Knepper told the audience that there will be a zoning hearing but once the town approves the land use and new code, then it's a done deal.

Janine Boral is opposed to light industrial or office. She wants green space and residential.

Kevin Fitzgerald acknowledged the receipt of 5 letters and summarized the positions on each one:

Dick Nowacki – in favor

Troy and Margaret Giles – opposed

Terri Mahoney-Ogden -- opposed

James Bauer --- opposed

Peter Ogden -- provided specific comments on the building height and open space elements of the proposed mixed use ordinance

The public hearing was closed at 7:49 p.m.

**WISCONSIN TOWNS ASSOCIATION
WAUKESHA COUNTY UNIT MEETING AGENDA
WEDNESDAY, January 22, 2020
6:30 P. M.**

**Delafield Town Hall
W302 N1254 Maple Avenue
Delafield, WI 53018**

Call to order – Chairman Leair

- 1. Welcome and Pledge of Allegiance – Ron Troy, Delafield Town Chairman**
- 2. Roll call and introductions**
- 3. Approval of minutes of October 23, 2019**
- 4. Children’s Hospital Wisconsin/Presentation on Human Trafficking**
- 5. Update and discussion of State legislative issues/Legislators**
- 6. Reports by WTA District Representatives (Tom Winker and Dick Gimler)**
- 7. Treasurer’s Report**
- 8. General Discussion/New Business**
- 9. Next County Unit Meeting – Wednesday, April 22, 2020 – Town of Eagle**
- 10. Adjourn**

****Food and beverages will be served at 6:30 p.m.**

**By: Karen Schuh, Secretary/Treasurer
Waukesha County Unit WTA**

Paul Farrow
County Executive

Dale Shaver
Director



Waukesha County

Department of Parks and Land Use

Contact: Emily Heller
Phone: 262-548-7803

FOR IMMEDIATE RELEASE
Date: Tuesday, January 7, 2020

ADVENTURE AWAITS IN WAUKESHA COUNTY PARKS DURING 2020 WAUKESHA JANBOREE

(WAUKESHA, WI) – Get out and embrace winter in Waukesha County Parks during the 35th Annual Waukesha JanBoree. The event will run for 10 days from January 17 – January 26, 2020, and offers many opportunities to try unique winter activities throughout Waukesha County.

“Come out and take advantage of all the wonderful things to do in Waukesha County throughout the winter,” said Waukesha County Executive Paul Farrow. “There is something for everyone to enjoy indoors and outdoors!”

Waukesha JanBoree is produced by the City of Waukesha Parks, Recreation & Forestry Dept. along with many community partners, including the Waukesha County Park System. JanBoree events taking place in the Waukesha County Park System are highlighted below. For more information, visit: <http://www.janboree.org/>, or call WPRF at 262-524-3737.

Saturday, January 18, 2020

Friends of Retzer Nature Center’s Nature Passport Expedition (Noon. to 4 p.m.)

Trek on over and travel through various Nature Passport Expedition Stations to discover and learn about the wildlife found inside and out, weather permitting. Guided Winter Wildlife Hikes at 1:00 pm, 2:00 pm, or 3:00 pm (45 min. each). Or explore the nature trails on your own by hiking or with free use of snowshoes, weather permitting. Retzer Nature Center is located at S14W28167 Madison St. in Waukesha.

Horwitz-DeRemer Planetarium Show (Noon to 3:30 p.m., 30 minute show every half-hour.)

Watch “A Teenager’s Guide to the Galaxy.” Created and hosted by cosmically curious teenagers from Milwaukee schools, this unique cosmic experience takes you on a dynamic journey across the universe and through time. Topics include black holes, cosmology, origins and fate of the universe, star cycles, sun, earth, origins & history, water origins, and chemistry. The School District of Waukesha’s planetarium is located at S14W28167 Madison St. at the Retzer Learning Center in Waukesha. For more information, call (262) 970-4139.

(more)

Department of Parks and Land Use
515 W. Moreland Blvd
Waukesha, WI 53188
Phone (262) 548-8300



Ice Skating at Eble Park Ice Arena (2 to 4 p.m. - Doors open at 1:45 p.m.)

Bring your family and friends to Eble Park Ice Arena for free public skating! Open to the first 300 people. Skate rental is extra (\$3/pair) and quantities are limited, so bring your own if you can, we can't guarantee rental skates availability. Eble Park Ice Arena is located at 9400 W. Bluemound Rd. in Brookfield. For more information, please call (262) 784-7512.

Tuesday, January 21, 2020**Winter Tyke Hike at Retzer Nature Center** (9 to 10 a.m.)

In the winter months, nature records fascinating activities of animals. We can tell a lot about animals by the signs they leave behind. Children ages 2-5 are invited to join us as we search for signs of animal activity and footprints. Use Retzer's snowshoes or bring your own (snowshoe quantities may be limited). A trail hike will replace snowshoeing if snow cover is not adequate. Participants must be accompanied by an adult. Pre-registration (per child only, please do not register any accompanying adults) is required by January 17th, limited to the first 25 children. Register at <https://www.janboree.org/2242/Winter-Tyke-Hike>.

Thursday, January 23, 2020**Sky Map Talk & Skywatch at Horwitz-DeRemer Planetarium** (6:30 to 7 p.m.)

Explore the night sky outside of the Planetarium using a sky map as a tool. Participants learn the basics of observing the night sky with little to no equipment. Pre-registration is required by January 22nd, limited to 50 people. Register at <https://www.janboree.org/2243/Sky-Map-Talk>.

Saturday, January 25, 2020**Adventures in Minooka Park** (9 a.m. to 7 p.m.)

Celebrate winter with fun activities all day long in Minooka Park, located at 1927 E. Sunset Dr. in Waukesha. The park entrance fee will be waived for visitors throughout the day to experience all the fun in the park!

- **NEW! Frosty Pups Event & Photo Contest** (9 a.m. to 4 p.m. – Vendors Noon to 3 p.m.)
Bring your pup for a frosty frolic in the off-leash Dog Exercise Area! Vendor giveaways from Noon-3 p.m. Submit a photo of your pet wearing their best winter attire on Waukesha County Parks Facebook at <https://www.facebook.com/WaukeshaCountyParks/> between January 20-24, for a chance to win a special pet prize basket!
- **Ice-fishing Clinic** (10 a.m. to 2 p.m.): Join the Muskellunge Club of Wisconsin for this hands-on ice fishing clinic. Stop in anytime between 10 a.m. and 2 p.m. to learn great tips and tricks from fishing experts. Equipment and bait will be provided.
- **Alaskan Malamute Dog Pull** (11 a.m. to approximately 3:30 p.m.): Watch the dogs from the Alaskan Malamute Club of Wisconsin show off their strength by pulling up to 3,000 pounds on a wheeled cart! Held with or without snow.
- **Candlelight Hike & Delafield Brewhaus Beer Garden** (3 p.m. to 7 p.m., hikes at 4 p.m.): Join Delafield Brewhaus in the enclosed shelter at Picnic Area 3, while taking in Minooka Park's winter beauty. Keep warm by the campfire and venture on a self-guided candlelight hike. Chili and beverages available for purchase.

Paul Farrow
County Executive

Dale Shaver
Director



Waukesha County

Department of Parks and Land Use

Ice Skating at Naga-Waukee Park Ice Arena (3 to 5 p.m.)

Bring your family and friends to Naga-Waukee Park Ice Arena for free public skating! Open to the first 300 people. Skate rental is extra (\$3/pair) and quantities are limited, so bring your own if you can, we can't guarantee rental skates availability. Naga-Waukee Park Ice Arena is located at 2699 Golf Rd. in Delafield. For more information, call Naga-Waukee Ice Arena at (262) 646-7072.

All Week! Saturday, January 18 – Saturday, January 25, 2020

Frozen FootGolf at Moor Downs Golf Course (Daily, 10:00 a.m. – 4:30 p.m.)

Try Winter FootGolf! A combination of golf and soccer. Kick a soccer ball into an oversized hole in the fewest amount of kicks. Bring your own soccer ball, a limited supply of balls will be available. Held with or without snow. Moor Downs Golf Course is located at 438 Prospect Ave. in Waukesha.

###



A PERFECT ENVIRONMENT

Residential Recreational Responsible

Chair 012
Ron Troy
Supervisors
Pete Van Horn
Edward Kranick
Christie Dionisopoulos
Billy Cooley
Clerk/Treasurer
Dan Green

January 10, 2020

To: Chairman Ron Troy
Cc: Town Board
From: Dan Green, Clerk/Treasurer

Item: Discussion and possible action on the issuance of Direct Seller's Licenses for Joshua Walejewski and Ricky Zwieg dba Kettle Moraine Heating & Air Conditioning.

Description:

Two applicants filed an application for a Direct Sellers Permit for a period of no more than 3 months to hand out door hangers to solicit business for their company, Kettle Moraine Heating and Air Conditioning. This falls within the scope of the permit and the applicants must follow the rules set forth in Chapter 12.05 of the Town Municipal Code.

Recommendation:

Staff recommends approval of a Direct Seller's License for Joshua Walejewski and Ricky Zwiega dba Kettle Moraine Heating and Air Conditioning.