



A PERFECT ENVIRONMENT

Residential Recreational Responsible

Chair
Ron Troy
Supervisors
Edward Kranick
Christie Dionisopoulos
Steve Michels
Clerk/Treasurer
Dan Green

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
TUESDAY, FEBRUARY 23, 2021 – 6:30 P.M.
DELAFIELD TOWN HALL – W302 N1254 MAPLE AVENUE, DELAFIELD, WI**

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Citizen Comments: Public comments from citizens regarding items on, or not on the Agenda. The Board may not engage in a discussion with the citizen making the comments. During this period of citizen comments, the following procedures shall apply:
 1. Each citizen wishing to address the Board will have up to three (3) minutes to speak.
 2. Presentations shall be directed to topics subject to Town Board action and related to the Town of Delafield. Presentations are not limited to items on the agenda.
 3. Comments shall be limited to thirty (30) minutes in total, unless otherwise deemed appropriate by the Chairperson or a consensus of the Town Board; the time limit may be increased by increments of 15 minutes.
 4. All citizen comments shall be directed only to the members of the Town Board, and not to Town staff, applicants, other residents, or members of the audience.
 5. Citizens shall not make comments regarding personalities of the Town Board, Town staff, applicants or members of the audience.
 6. Citizen's comments shall not attempt or be designed for the purpose of engaging the Town Board, Town staff, applicants, or members of the audience in a debate, conversation or a question and answer session.
 7. Citizens making comments are not allowed to yield time to another citizen.
 8. Citizens are limited to speaking once during citizen comments
 9. No Board member may address the board during citizen comments.
5. Approval of Minutes:
 - a. February 9, 2020 Town Board Minutes
6. Action on vouchers submitted for payment:
 - A. Report on budget sub-accounts and action to amend 2020 budget
 - B. Report on budget sub-accounts and action to amend 2021 budget
 - C. 1) Accounts payable; 2) Payroll
7. Communications (*for discussion and possible action*)
 - A. Mixed Use Ordinance General Update (Discussion Only)
 - B. Commissioners of Public Lands Loan Update
8. Unfinished Business - None
9. New Business

- A. Discussion and possible action on the adoption of Resolution 21-645, a resolution to adopt the 2021 Fee Schedule.
- B. Gerald and Tricia Tetzlaff, N41 W28088 Glacier Road, Re: Consideration and possible action on Certified Survey Map to reconfigure land at N41 W28088 Glacier Road and N41 W28010 Ishpaton Lane from 3 lots to 2 lots.
- C. Discussion and possible action on the adoption of Resolution 21-646, a resolution to designate a quiet zone at the CP railroad crossing at CTH KE and Glacier Road.
- D. Discussion and possible action on a new Chicken License Application for Megan Novak at N3W31747 Twin Oaks Drive.
- E. Discussion and possible action on a Letter of Credit reduction number 5 for Woodridge Estates in the amount of \$25,552.

10. Announcements and Planning items

- A. Plan Commission – Tuesday, March 2, 2021 @ 6:30PM
- B. Town Board – Tuesday, March 9, 2021 @ 6:30PM

11. Adjournment



Dan Green
Town of Delafield Clerk/Treasurer

PLEASE NOTE:

- ✓ It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Town Clerk Dan Green (262) 646-2398.

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
FEBRUARY 9, 2021 @ 6:30 PM**

Members Present: Chairman Troy, Supervisor Kranick, Supervisor Michels and Supervisor Dionisopoulos. Also present was Administrator/Clerk/Treasurer Dan Green.

First order of business: Call to Order
Supervisor Troy called the meeting to order at 6:30 a.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments: None

Fourth order of business:
A. Approval of January 26, 2021 Town Board Minutes

Motion made by Supervisor Michels to approve the minutes from January 26, 2021 subject to changes described by the Administrator. Seconded by Supervisor Dionisopoulos. Motion carried 4-0.

Fifth order of Business: Action on vouchers submitted for payment:
A. Report on budget sub-accounts and action to amend 2020 budget
B. 1) Accounts payable; 2) Payroll

Motion by Supervisor Kranick to approve payment of checks #64384-#64386, #64389-#64436, and in the amount of \$775,942.06, and the payrolls dated February 5, 2021 in the amount of \$15,264.17. Seconded by Supervisor Dionisopoulos. Motion carried 4-0.

Sixth order of Business: Communications (*for discussion and possible action*)

A. Mixed Use Ordinance General Update (Discussion Only)

Administrator Green explained that the draft ordinance was sent out to the work group for their review and comment. Those comments are due back to Jason Fruth by February 16.

B. Administrator's Report

Fee Schedule Update

Staff is currently working through the fee schedule for 2021, making some changes to engineering and Plan Commission fees to bring them up to date. We are also working on a better format for these fees to be displayed on our website that is easy to read. Expect fee schedule updates to come up at the next board meeting. These fees have not been updated in many years, and costs have gone up significantly since fees were last reviewed. Impact fee increases took affect January 1, 2021, adjusted for CPI.

February 16, 2021 Primary

There will be a Primary Election held on Tuesday, February 16, 2021 for the State Superintendent of Public Instruction. All three polling locations will be open from 7:00AM to 8:00PM. We have in-person absentee voting available at Town Hall until Friday, February 12. Those wishing to receive an absentee ballot by mail can request a ballot through Thursday, February 11. The Spring Election will be held on Tuesday, April 6, requiring our Plan Commission meeting to be rescheduled.

Taxes

Taxes that have not been paid to this point are considered late and need to be paid directly to Waukesha County. Staff will be refunding overpayments over the next few weeks. With taxes being collected at Waukesha State Bank and Waukesha County, staff has been able to continue day to day operations, prepare for elections, and work on end-of-year procedures including assisting with the 2020

audit. We received significantly fewer complaints this year, with the convenience of Waukesha State Bank being close by.

C. Lake Country Fire Commission Update

John Schroeder gave an update to the board on the progress of the Fire Commission with their recruiting process. Mark Hoppe also gave an update on Lake Country Fire's involvement with the Covid-19 vaccinations to this point. He explained that Lake Country Fire will officially stand down at the end of February so Waukesha County can take over.

Seventh order of Business: Unfinished Business

- A. Discussion and possible action on the approval of Ordinance 2021-01, an Ordinance to repeal and re-create portions of Chapter 2 of the Town of Delafield Municipal Code, concerning the conduct of meetings and vacation of chair. (tabled)

Motion by Supervisor Kranick to remove "Discussion and possible action on the approval of Ordinance 2021-01, an Ordinance to repeal and re-create portions of Chapter 2 of the Town of Delafield Municipal Code, concerning the conduct of meetings and vacation of chair" from the table. Seconded by Supervisor Dionisopoulos. Motion passed 4-0.

Supervisor Dionisopoulos questioned if 30 minutes was a long enough time limit given some of the contentious issues that have arisen over the past year. She asked how the board should determine what items get more time than others. Chairman Troy explained that there are two avenues by which more time can be allotted to public comment. The Chair can allow for the time limit to exceed 30 minutes, or by the consensus of the board. He also explained that once points of discussion become redundant, that is a good indication that the discussion is finished. Supervisor Kranick agreed that 30 minutes is a good starting point. Supervisor Michels added that the proceedings for a public hearing are outside of the public comment portion and a lot for longer periods of public comment.

Chairman Troy explained that the word "citizen" is not defined in this ordinance. The Town's attorney advised that the board may want to give a definition to this term, otherwise, it leaves a broad interpretation of who is allowed to speak during public comment. The board discussed not defining the term, as any individual who wishes to address the board directed to topics subject to Town Board action, is defined in 2.04(1)(d).

Motion by Supervisor Kranick to adopt Ordinance 2021-01, an Ordinance to repeal and re-create portions of Chapter 2 of the Town of Delafield Municipal Code, concerning the conduct of meetings and vacation of chair, contingent on using gender neutral references throughout the ordinance. Seconded by Supervisor Dionisopoulos. Motion passed 4-0.

Eighth order of Business: New Business

- A. Discussion and possible action on the approval of Ordinance 2021-02, an Ordinance to repeal and recreate Section 14.02(1) of the Municipal Code, to update the Administrative Code references.

Administrator Green explained that this ordinance allows the Town to conduct inspections on commercial buildings, instead of relying on the State.

Motion by Supervisor Kranick to approve Ordinance 2021—02, an Ordinance to repeal and recreate Section 14.02(1) of the Municipal Code, to update the Administrative Code references. Seconded by Supervisor Dionisopoulos. Motion passed 4-0.

- B. Discussion and possible action on the authorization to sell Engine #3162 through Wisconsin Surplus Auction.

Chief Mark Hoppe explained this truck was purchased in 1996 for \$153,000. He explained it served as a back up engine for many years and has low miles. He asked that the board make a decision on a reserve for the auction site. The board set a reserve at \$15,000.

Motion by Supervisor Kranick to approve the sale of Engine #3162 through Wisconsin Surplus Auction at a reserve of \$15,000. Seconded by Supervisor Michels. Motion passed 4-0.

- C. Discussion and possible action on the adoption of Resolution 21-644, a Resolution approving the Mutual Aid Box Alarm System Agreement.

Chief Hoppe explained that because the Town's Fire Department is no Lake Country Fire, the old MABAS agreement is no longer valid with the State and requires readoption. He explained that Wales and Genesee are going through the same procedures.

Motion by Supervisor Michels to adopt Resolution 21-644, a Resolution approving the Mutual Aid Box Alarm System Agreement. Seconded by Supervisor Kranick. Motion passed 4-0.

Ninth order of Business: Announcements and Planning items

- A. Spring Primary – Tuesday, February 16, 2021
- B. Plan Commission – Thursday, February 18, 2021 @ 6:30PM
- C. Town Board – Tuesday, February 23, 2021 @ 6:30PM

Tenth order of Business: Adjournment

Motion by Supervisor Michels to adjourn the February 9, 2021 Town Board meeting at 7:08 p.m. Seconded by Supervisor Kranick. Motion carried 4-0.

Respectfully submitted:

Dan Green, CMC/WCMC
Administrator - Town Clerk/Treasurer



A PERFECT ENVIRONMENT

Chair 006
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Steve Michels
Administrator
Dan Green

Residential Recreational Responsible

To: Town Board Members
From: Dan Green, Administrator
Date: February 23, 2021

Item: Discussion and possible action on the adoption of Resolution 21-645, a resolution to adopting the 2021 Fee Schedule

Description:

Each year, it is recommended that the fee schedule for the town be reviewed and amended if necessary. In 2021, these fees were reviewed, and changes were recommended based on the costs associated with Plan Commission items. The proposed changes are as follows:

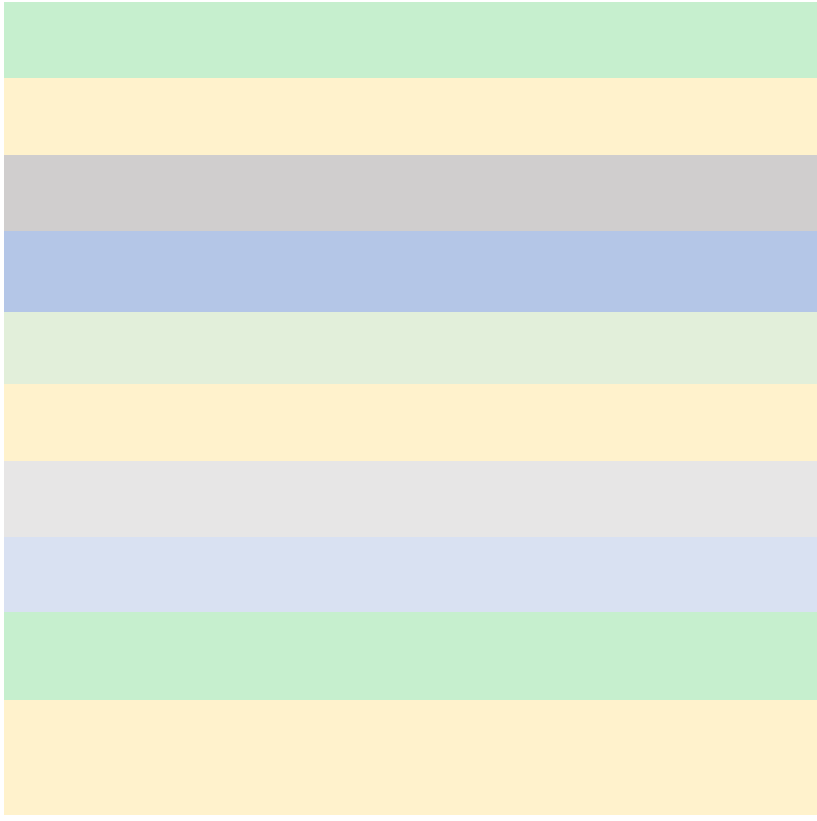
Application	Current Fee	Proposed Fee
Site Plan/Plan of Operation:	\$50.00	\$150.00
Signage Plan:	\$50.00	\$75.00
Preliminary Plat:	\$100.00	\$300.00
Final Plat:	\$100.00	\$150.00
CSM	\$100.00	\$250.00
Zoning Amendment	\$225.00	\$300.00
Land Use Amendment	\$225.00	\$300.00

The proposed changes are due to the increase in costs associated with the review of applications, and the cost of holding meetings. The reasoning behind the increase is based on the hourly rate (actual rate) of the Administrator, staff and Plan Commission members. The actual hourly rate of the Administrator is \$45.88 per hour, and Plan Commission’s pay per meeting is \$193.32 (with a full commission). Although the Town Engineer does charge back the fees for his review, there are other expenses incurred by the Town, including publishing and printing packets, correspondence with applicants, reviewing applications with the Engineer, and recording documents with Waukesha County.

The proposed fees were partially determined by the comparison of fees from other communities. Looking at the average costs charged by other communities, the proposed fees would still be substantially less than the average. These fee changes were reviewed and approved by the Town Administrator and the Town Engineer. The Plan Commission fees have not been updated since at least 2010 (earliest fee schedule found).

Recommendation:

Staff recommends approval of Resolution 21-645, a Resolution adopting the 2021 Fee Schedule with the changes described above.



Town of Delafield Fee Schedule

Clerk’s Office Fees

Licenses

Class “A” Beer.....	\$100.00
Class “B” Beer.....	\$100.00
“Class A” Liquor.....	\$500.00
“Class B” Liquor.....	\$500.00
“Class C” Wine.....	\$100.00
Special Class “B” (Picnic).....	10.00
Reserve “Class B” Liquor.....	\$10,000.00
Cigarette.....	\$100.00
Soda.....	\$5.00
Bartender’s License (2-year).....	\$40.00
Direct Seller/Peddler (90 day).....	\$100.00
<i>(\$25.00 Registration fee & \$75.00 License Fee)</i>	

Administrative Fees

Publication/Administrative Fee Liquor/Beer).....	\$30.00
Background Check (Liquor/Beer/Bartender).....	\$10.00

Dog/Chicken License

Male/Female (unaltered).....	\$15.00
Neutered/Spayed.....	\$10.00
Hobby Kennel (4 or more dogs).....	\$25.00
<i>(Conditional Use Permit Required. See Engineering Fees below)</i>	
Chicken License.....	\$75.00 new/\$25 renewal
Dog at Large – 1 st offense.....	\$50.00
Dog at Large – 2 nd offense.....	\$75.00
Dog at Large – 3 rd offense.....	\$100.00

Miscellaneous Fees

Photo Copies.....	\$.25/page
Poll List.....	Visit Wisconsin Election Commission website
Special Assessment Letters.....	\$25.00 (\$40.00 for 48 hr. notice)
Returned Check (NSF)	\$25.00
Garbage/Recycle pick up (New construction)	\$213.00

Plan Commission Fees

Site Plan/Plan of Operation.....	\$150.00
Site Grading Plan.....	\$50.00
Lighting Plan.....	\$50.00
Signage Plan.....	\$50.00
Preliminary Plat.....	\$300.00
Final Plat.....	\$150.00
Certified Survey Map.....	\$250.00
Developer’s Agreement.....	\$100.00
Home Occupation.....	\$50.00
Zoning Amendment.....	\$300.00
Land Use Amendment.....	\$300.00
Conditional Use.....	\$225.00
Plan of Operation.....	\$50.00
Planned Unit Development.....	\$225.00
Conceptual Plan Review.....	\$100.00
Other.....	\$50.00 min

Building Inspector Fees

Residential

Zoning Permit Fees

New Dwelling	\$290.00
Addition/Alteration	\$180.00
Accessory Building, Fence, Decks, Pools	\$140.00

Building Permit Fees

New Dwelling	<i>\$.37/square foot of all floor areas</i>
Additions.....	<i>\$.37/square foot of all floor areas</i>
Remodels.....	<i>\$11.50 per \$1,000 of evaluation for remodels</i>
<i>(Plus \$.30/square foot for accessory structures)</i>	
Decks (less than 100 square feet).....	\$80.00
Decks (100 square feet or more).....	\$160.00
Sheds and Commercial Tents (400 square feet or more, 50+ occupants).....	\$70.00

Early Start.....	\$210.00
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Commercial

Zoning Permit Fees

New Structure Application Fee.....	\$410.00
Addition/Alteration Application Fee	\$360.00

Building Permit Fees

Multi-Family (3 family or more) Motels, CBRF.....	\$.37/sq. ft.
Mercantile, Restaurants, Taverns Assembly Halls, Offices.....	\$.35/sq. ft.
Schools, Institutional, Hospitals.....	\$.35/sq. ft.
Manufacturing and Industrial.....	\$.30/sq. ft.
Vehicle Repair and Vehicle Storage.....	\$.35/sq. ft.
Warehouse, Mini Warehouse, Building Shells for	\$.30/sq. ft.
Multi-Tenant Buildings.....	\$.30/sq. ft.
Build-Out.....	\$.35/sq. ft.
Signage Plan.....	\$165.00 plus \$1.25/sq. ft.
Special Occupancies (Outdoor Pools, Towers, Tents, etc.).....	\$12.50 per \$1,000 eval
Erosion Control.....	\$260/first acre, \$125/second + acres
Remodel, Reroof, Residing.....	\$70.00 plus \$.06 S.F. feet of all areas
Occupancy, Change of Use.....	\$70.00/unit

Plan Review Fees

One and Two Family Residence.....	\$250.00
Apartment, 3-Family Residence, Row Housing, Multi-Family Building.....	\$300.00
	Plus \$27/unit
Commercial/Industrial.....	Per SBD 118
Additions to One & Two Family Dwellings.....	\$85.00
Alterations to One & Two Family Dwellings.....	\$55.00
Accessory Buildings, greater than 300 square feet.....	\$65.00
Decks, Swimming Pools.....	\$55.00
Heating, lighting and energy plans, including calcs to heating plans.....	\$65.00 each

Occupancy Permit

Single-family/Multi-family Residential.....	\$55.00/unit
Additions, Alterations or accessory buildings less than \$300 sq. ft.....	\$55.00/unit
Commercial/Industrial building, Alterations & Additions.....	\$215.00
Temporary Occupancy Permit (6 months or less).....	\$580.00

Erosion Control Permit

New Home.....	\$175.00
Addition.....	\$85.00

Plumbing Permit

Residential

- One & Two Family New Building/Addition.....\$70.00 plus \$.06 S.F. feet of all areas
- One & Two Family Alteration.....\$70.00 plus \$.06 per S.F. Alteration area
- Replacement & Miscellaneous Items.....\$70.00
- Outside Sewer & Water.....\$80.00

Commercial

- New Building/Addition.....\$70.00 plus \$.06 S.F. feet of all areas
- Alterations.....\$70.00 plus \$.06 per S.F. Alteration area
- Replacement & Miscellaneous Items.....\$70.00
- Outside Sewer & Water.....\$80.00

Electrical Permit

Residential

- One & Two Family New Building/Addition.....\$70.00 plus \$.06/S.F. feet of all areas
- One & Two Family Alteration.....\$70.00 plus \$.06/S.F. Alteration area
- Replacement & Miscellaneous Items.....\$70.00

Commercial

- New Building/Addition.....\$70.00 plus \$.06/S.F. feet of all areas
- Alterations.....\$70.00 plus \$.06/S.F. Alteration area
- Replacement & Miscellaneous Items.....\$70.00

HVAC Permit

Residential

- One & Two Family New Building/Addition.....\$70.00 plus \$.06/S.F. feet of all areas
- One & Two Family Alteration.....\$70.00 plus \$.06/per S.F. Alteration area
- Replacement & Miscellaneous Items.....\$70.00
- Razing Fee.....\$75.00 plus \$.05/S.F. of all areas
- Completion Deposit Inspection.....\$80.00/unit
- Other.....\$105 min

Commercial

- New Building/Addition.....\$70.00 plus \$.06/S.F. feet of all areas
- Alterations.....\$70.00 plus \$.06/S.F. Alteration area
- Replacement & Miscellaneous Items.....\$70.00
- Commercial Plan Review - Certified Muni. Per SPS 302.31.....See SBD Form
- Commercial/Industrial Exhaust Hoods and Exhaust Systems.....\$180/unit
- Fire Suppression Systems.....\$60.00 plus \$.06/S.F. feet of all areas
- Early Start Permit (Footings/Foundations per SPS 361.32).....\$80.00
- Razing Fee.....\$75.00 plus \$.05/S.F. of all areas
- Completion Deposit Inspection\$80.00/unit
- Other.....\$105 min

Agricultural Buildings (Unheated)

New Buildings.....	\$.08/sq. ft. all floor areas
Remodel.....	\$7.00/thousand of valuation
Other.....	\$70.00

Miscellaneous

Re-inspection Fee.....	\$70.00
Failure to call for inspection.....	\$70.00
<i>(Quad fees due if work is started before permit is issued)</i>	
<i>(Permit Renewal – 50% of the original permit fee amount)</i>	
Temporary Occupancy.....	\$115.00
Ditch & Occupancy Bond Inspection.....	\$70.00
State Seal.....	\$65.00
Occupancy Bond.....	\$1,000.00
Temporary Occupancy Bond.....	\$580.00
Ditch Bond.....	\$1,000.00
Engineering, Grade Set.....	\$40.00
New Construction Set.....	\$25.00
Impact Fee.....	\$1,993.00

Highway Department

Culvert Installation.....	\$23.65/foot
20 Foot Culvert.....	\$472.95
22 Foot Culvert.....	\$520.25
24 Foot Culvert.....	\$567.54
Labor.....	\$225.00
Weed/Grass Cutting.....	\$75.00/hour
Opening in Streets & Highways Permit.....	\$50.00

Parks (All fees include \$50.00 refundable deposit)

Resident – 0 to 50 persons.....	\$100.00
Non Resident - 0 to 50 persons.....	\$120.00
Resident - 51-100 persons.....	\$125.00
Non Resident - 51 to 100 persons.....	\$145.00
Resident - Over 100 persons.....	\$150.00
Non Resident - Over 100 persons.....	\$170.00
Alcohol Permit Deposit - Resident or Non-Resident.....	\$100.00

RESOLUTION NO. 21-645

A RESOLUTION TO UPDATE THE FEE SCHEDULE FOR THE
TOWN OF DELAFIELD

WHEREAS, The Town Board, pursuant to its statutory authority, and as required by the Town of Delafield Code of Ordinances, is empowered and required to set fees for various Town services, permits, licenses, inspections and services; and

WHEREAS, the Town Board has reviewed such fees as required to be set throughout the Code; and

WHEREAS, The Town Board has determined appropriate fees consistent with the objective of recouping actual and direct costs attendant with the various matters for which fees are required; and

WHEREAS, The Town Board has determined it is in the public interest to set such fees in a readily discernable format, which format shall be conducive to public disclosure and review.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board adopts such fees as therein set forth, under its statutory authority, and in accord with the various sections of the Town of Delafield Code as therein referenced, and

BE IT FURTHER RESOLVED, that the Town Staff is directed to bring this resolution forward to the Town Board on an annual basis as part of its annual budget review, and

BE IT FURTHER RESOLVED, that Town Staff is directed to maintain this fee schedule at the Town Hall for convenience of the public, and to further publish such fee schedule on the Town website.

PASSED AND ADOPTED by the Town Board of the Town of Delafield, Waukesha County, Wisconsin this 23rd day of February, 2021.

TOWN OF DELAFIELD

Ron Troy, Town Chairman

ATTEST:

Dan Green, Administrator-Clerk/Treasurer

Regular Meeting - August 18, 2021

Tetzlaff/Valente CSM Agenda Item No. 5. A.

Request to

to

2 R Road off of D
1 28088 R Road 1 28010

Report

The Tetzlaff's currently own a parcel of land off of Glacier Road that contains a single family home. Tricia's father... Mr... M... ff's.

Staff Recommendation:

Request to... M... R... 2021



LAND INFORMATION SYSTEMS DIVISION

Waukesha County GIS Map



- Legend**
- Municipal Boundary_2K
 - FacilitySites_2K_Labels
 - Lots_2K**
 - Lot
 - Unit
 - General Common Element
 - Outlot
 - SimultaneousConveyance**
 - Assessor Plat
 - CSM
 - Condominium
 - Subdivision
 - Cartoline_2K**
 - <all other values>
 - EA-Easement_Line
 - PL-DA
 - PL-Extended_Tie_line
 - PL-Meander_Line
 - PL-Note
 - PL-Tie
 - PL-Tie_Line
 - Road Centerlines_2K**
 - Railroad_2K**
 - TaxParcel_2K
 - Waterbodies_2K_Labels**
 - Waterlines_2K_Labels**

0 268.38 Feet

The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein, or for use which ignores this warning.

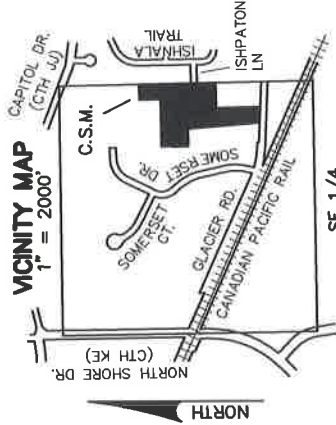
Notes:

Printed: 2/8/2021



CERTIFIED SURVEY MAP NO.

PARCEL A OF CSM 2787, LOT 1 OF CSM 5854, AND LANDS, IN THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 1, TOWN 7 NORTH, RANGE 18 EAST, IN THE TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN

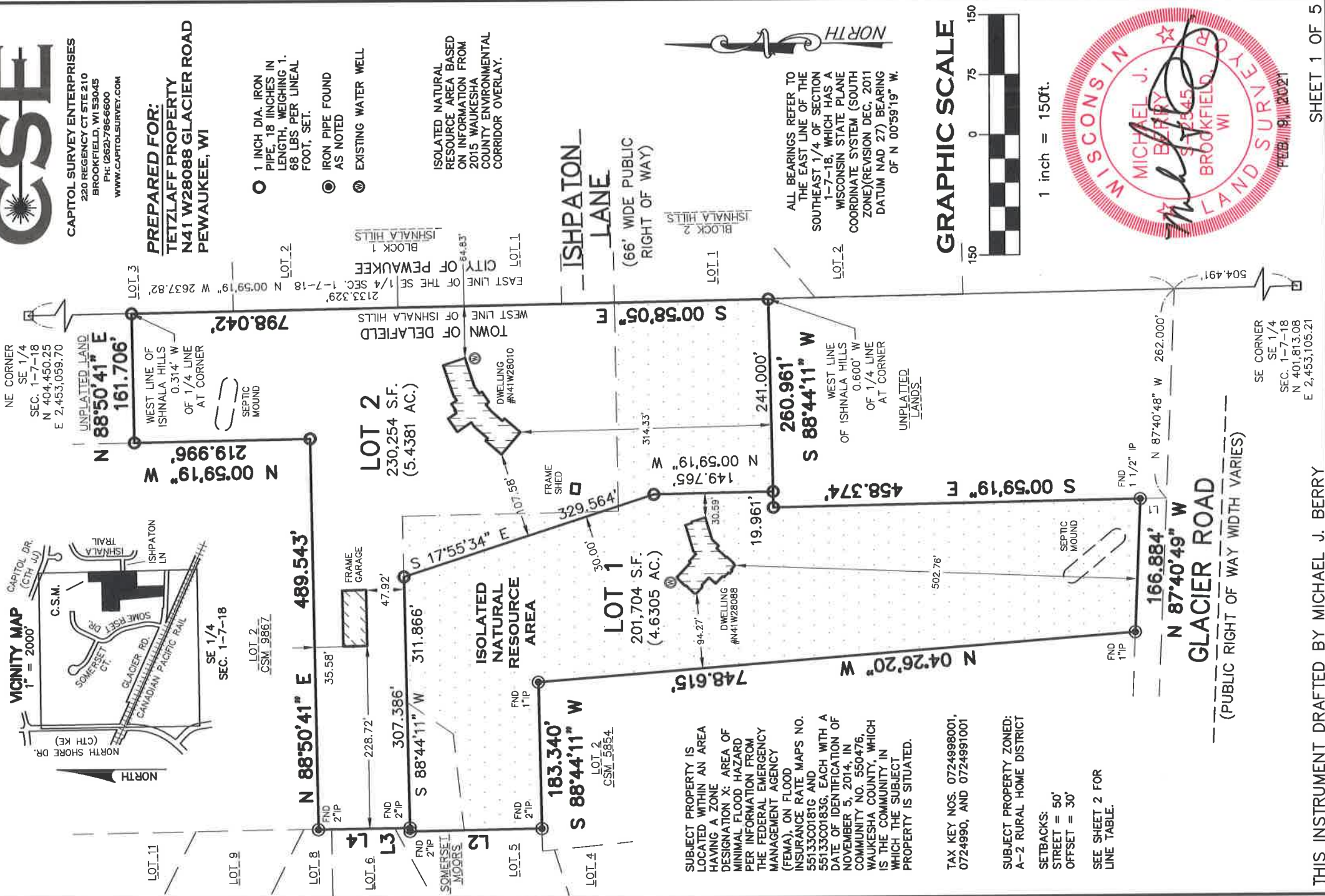


CAPITOL SURVEY ENTERPRISES
220 REGENCY CT STE 210
BROOKFIELD, WI 53045
PH: (262)786-6600
WWW.CAPITOLSURVEY.COM

PREPARED FOR:
TETZLAFF PROPERTY
N41 W28088 GLACIER ROAD
PEWAUKEE, WI

- 1 INCH DIA. IRON PIPE, 18 INCHES IN LENGTH, WEIGHING 1.68 LBS PER LINEAL FOOT, SET.
- IRON PIPE FOUND AS NOTED
- ⊗ EXISTING WATER WELL

ISOLATED NATURAL RESOURCE AREA BASED ON INFORMATION FROM 2015 WAUKESHA COUNTY ENVIRONMENTAL CORRIDOR OVERLAY.



SUBJECT PROPERTY IS LOCATED WITHIN AN AREA HAVING A ZONE DESIGNATION X: AREA OF MINIMAL FLOOD HAZARD PER INFORMATION FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), ON FLOOD INSURANCE RATE MAPS NO. 55133C0181G AND 55133C0183G, EACH WITH A DATE OF IDENTIFICATION OF NOVEMBER 5, 2014, IN COMMUNITY NO. 550476, WAUKESHA COUNTY, WHICH IS THE COMMUNITY IN WHICH THE SUBJECT PROPERTY IS SITUATED.

TAX KEY NOS. 0724988001, 0724990, AND 0724991001

SUBJECT PROPERTY ZONED: A-2 RURAL HOME DISTRICT

SETBACKS:
STREET = 50'
OFFSET = 30'

SEE SHEET 2 FOR LINE TABLE.



CERTIFIED SURVEY MAP NO. _____

PARCEL A OF CSM 2787, LOT 1 OF CSM 5854, AND LANDS, IN THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 1, TOWN 7 NORTH, RANGE 18 EAST, IN THE TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN) SS
WAUKESHA COUNTY)

I, MICHAEL J BERRY, A PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED, AND MAPPED PARCEL A OF CSM 2787, LOT 1 OF CSM 5854, AND LANDS, IN THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF SECTION 1, TOWN 7 NORTH, RANGE 18 EAST, IN THE TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID 1/4 SECTION; THENCE S 00°59'19" E 2133.329 FEET ALONG THE EAST LINE OF SAID 1/4 SECTION TO THE CENTERLINE OF GLACIER ROAD; THENCE N 87°40'48" W 262.000 FEET ALONG SAID CENTERLINE; THENCE N 00°59'19" W 33.054 FEET TO A 1" IRON PIPE FOUND AT THE SOUTHEAST CORNER OF CSM 5854 AND THE POINT OF BEGINNING OF LANDS TO BE DESCRIBED; THENCE N 87°40'49" W 166.884 FEET; THENCE N 04°26'20" W 748.615 FEET; THENCE S 88°44'11" W 183.340 FEET; THENCE N 00°59'19" W 165.420 FEET; THENCE N 88°44'11" E 4.480 FEET; THENCE N 00°43'53" W 114.329 FEET; THENCE N 88°50'41" E 489.543 FEET; THENCE N 00°59'19" W 219.996 FEET; THENCE N 88°50'41" E 161.706 FEET TO THE WEST LINE OF ISHNALA HILLS; THENCE S 00°58'05" E 780.042 FEET; THENCE S 88°44'11" W 260.961 FEET; THENCE S 00°59'19" E 458.374 FEET TO THE POINT OF BEGINNING.

CONTAINING: 438,588 SQUARE FEET OR 10.0686 ACRES.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF GERALD L & TRICIA M. TETZLAFF, AND DAVID G. VALENTE, OWNERS OF SAID LAND.

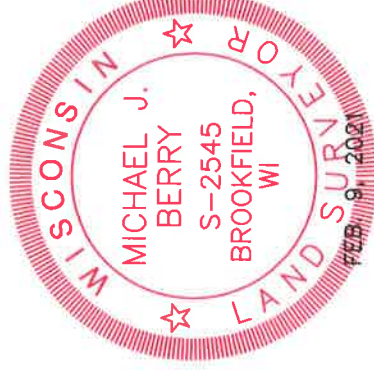
THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE STATUTES OF THE STATE OF WISCONSIN AND THE SUBDIVISION REGULATIONS OF THE TOWN OF DELAFIELD IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS 27TH DAY OF JANUARY, 2021.

LINE TABLE		
LINE	BEARING	LENGTH
L1	N 00°59'19" W	33.054'
L2	N 00°59'19" W	165.420'
L3	N 88°44'11" E	4.480'
L4	N 00°43'53" W	114.329'


MICHAEL J. BERRY
PROFESSIONAL LAND SURVEYOR,
S-2545
STATE OF WISCONSIN



CERTIFIED SURVEY MAP NO.

PARCEL A OF CSM 2787, LOT 1 OF CSM 5854, AND LANDS, IN THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 1, TOWN 7 NORTH, RANGE 18 EAST, IN THE TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN

OWNER'S CERTIFICATE

GERALD L. TETZLAFF AND TRICIA M. TETZLAFF, AS OWNERS, CERTIFY THAT I HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS MAP IN ACCORDANCE WITH THE ORDINANCES OF THE TOWN OF DELAFIELD.

IN WITNESS WHEREOF, GERALD L. TETZLAFF AND TRICIA M. TETZLAFF HAS CAUSED THESE PRESENTS TO

BE SIGNED BY TRICIA M. TETZLAFF, AT _____, WISCONSIN, THIS _____

DAY OF _____, 2021.

STATE OF WISCONSIN) SS
WAUKESHA COUNTY)

TRICIA M. TETZLAFF

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2021 TRICIA M. TETZLAFF, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC
STATE OF WISCONSIN
MY COMMISSION EXPIRES: _____

CONSENT OF MORTGAGE

NORTH AMERICAN SAVINGS BANK, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS MORTGAGEE OF THE ABOVE DESCRIBED LAND, DOES HEREBY CONSENT TO THE ABOVE CERTIFICATION OF GERALD L. TETZLAFF AND TRICIA M. TETZLAFF, AS OWNERS OF SAID LAND.

IN WITNESS WHEREOF, NORTH AMERICAN SAVINGS BANK, HAS CAUSED THESE PRESENTS TO BE SIGNED BY [BANK OFFICER] AND ITS CORPORATE SEAL HEREUNTO AFFIXED, THIS _____ DAY OF _____, 2021.

[BANK OFFICER]

STATE OF WISCONSIN) SS
COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2021, THE ABOVE NAMED [BANK OFFICER], TO ME KNOWN AS THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC
STATE OF WISCONSIN
MY COMMISSION EXPIRES: _____



CERTIFIED SURVEY MAP NO.

PARCEL A OF CSM 2787, LOT 1 OF CSM 5854, AND LANDS, IN THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 1, TOWN 7 NORTH, RANGE 18 EAST, IN THE TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN

OWNER'S CERTIFICATE

DAVID G. VALENTE, AS OWNER, CERTIFY THAT I HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS MAP IN ACCORDANCE WITH THE ORDINANCES OF THE TOWN OF DELAFIELD.

IN WITNESS WHEREOF, DAVID G. VALENTE HAS CAUSED THESE PRESENTS TO BE SIGNED BY TRICIA M.

TETZLAFF, HIS POWER OF ATTORNEY AT _____, WISCONSIN, THIS _____

DAY OF _____, 2021.

STATE OF WISCONSIN) SS
WAUKESHA COUNTY)

TRICIA M. TETZLAFF

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2021 TRICIA M. TETZLAFF, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC
STATE OF WISCONSIN
MY COMMISSION EXPIRES: _____

CONSENT OF MORTGAGE

A.A.G., A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS MORTGAGEE OF THE ABOVE DESCRIBED LAND, DOES HEREBY CONSENT TO THE ABOVE CERTIFICATION OF DAVID G. VALENTE, AS OWNER OF SAID LAND.

IN WITNESS WHEREOF, A.A.G., HAS CAUSED THESE PRESENTS TO BE SIGNED BY [BANK OFFICER] AND ITS CORPORATE SEAL HEREUNTO AFFIXED, THIS _____ DAY OF _____, 2021.

[BANK OFFICER]

STATE OF WISCONSIN) SS
COUNTY)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2021, THE ABOVE NAMED [BANK OFFICER], TO ME KNOWN AS THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC
STATE OF WISCONSIN
MY COMMISSION EXPIRES: _____



CERTIFIED SURVEY MAP NO.

PARCEL A OF CSM 2787, LOT 1 OF CSM 5854, AND LANDS, IN THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 1, TOWN 7 NORTH, RANGE 18 EAST, IN THE TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN

PLAN COMMISSION APPROVAL

APPROVED BY THE PLAN COMMISSION OF TOWN OF DELAFIELD ON THIS _____ DAY OF _____, 2021.

KEVIN FITZGERALD, PLAN COMMISSION CHAIRMAN

DAN GREEN,
ADMINISTRATOR – CLERK/TREASURER

TOWN BOARD APPROVAL

THIS CERTIFIED SURVEY MAP, BEING PARCEL A OF CSM 2787, LOT 1 OF CSM 5854, AND LANDS, IN THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 1, TOWN 7 NORTH, RANGE 18 EAST, IN THE TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN, HAVING BEEN APPROVED BY THE PLANNING COMMISSION BEING THE SAME, IS HEREBY APPROVED AND ACCEPTED

BY THE TOWN BOARD OF THE TOWN OF DELAFIELD ON THIS _____ DAY OF _____, 2021.

RONALD A. TROY, TOWN CHAIRMAN

DAN GREEN,
ADMINISTRATOR – CLERK/TREASURER



A. Revision Date

To be updated by official submitter

B. Reporting Agency

Reporting Agency: Change to State per instructions

Part II Railroad Information**1. Estimated number of daily train movements:**

Spoke with Canadian Pacific Milwaukee office on 08Oct2020. Data provided was that the daily traffic ranges from 8 to 30 trains, evenly distributed between day and night. As of the time of conversation, there were 15 trains on the schedule for the pending 24 hour period. It was suggested to estimate **11 per day 6am-6pm and 11 per day 6pm-6am.**

2. Year of train count data:

2020

PART III Highway or Pathway Traffic Control Device Information**2.A Crossbuck Assemblies**

With the installation of the 4 Quad Gates, there are now 4 Crossbuck Assemblies (previously 2).

(Photo taken 30Jan2021)



Waukesha County Hwy KE Northbound

2.B Stop Signs

Current Inventory says Qty 2 but there are no R1-1 style stop signs present at the crossing.

Type Reference:



R1-1

2.D Advance Warning Signs:

Type W10-1, Qty is 2, northbound and southbound on Hwy KE

Type reference:



W10-1 GRADE CROSSING
ADVANCE WARNING

Photos of signs on Hwy KE taken 08Oct2020:



Waukesha County Hwy KE Northbound



Waukesha County Hwy KE Southbound

Type W10-4 Qty 1 was installed on Glacier Drive westbound in December 2020.



Town of Delafield Glacier Drive Westbound

Type Reference:



W10-4(L&R)

2.E Low Ground Clearance Sign W10-5

Current inventory says yes but there are none present

Type reference:



**W10-5 LOW GROUND
CLEARANCE GRADE CROSSING**

2.F Pavement Markings

Both Stop Lines and RR Xing Symbols are present, northbound and southbound on Hwy KE.

Photos taken 08Oct2020



Waukesha County Hwy KE Northbound, RR Xing Symbol



Waukesha County Hwy KE Southbound, RR Xing Symbol



Waukesha County Hwy KE Northbound, Stop Line



Waukesha County Hwy KE Southbound, Stop Line

3.A Gate Arms

Previously 2, now 4 with 4-Quad Gate installation



Waukesha County Hwy KE Northbound

3.B Gate Configuration

Now 4-Quad (see previous photo)

3.D Mast Mounted Flashing Lights

Now 4 with installation of 4-quad gates.

Back Lights Included – current inventory says No, but there are two pair per photos.

3.E Total Count of Flashing Light Pairs

Total Count was 5, is now 7.

Summary:

Northwest mast – Front, Back, and Side Lights

Northeast mast – Front Lights

Southwest mast – Front lights

Southeast mast – Front and Back Lights



Waukesha County Hwy KE Northbound



Waukesha County Hwy KE Southbound

Part IV: Physical Characteristics

5. Crossing Surface

Current inventory says Timber but actual is Rubber.



Reference photo for rubber surface from

https://www.michigan.gov/documents/mdot/RC1606B_470324_7.pdf

Report cover page:

NURail Research Project:
Highway-Rail Grade Crossing Surface Material Performance



Final Report
Project Number: 2010-0295

National University Rail Center
Michigan Department of Transportation
Student Researchers: Christopher Blessing, Charles Fobbs, Nathaniel Jarmu, John Klieber, Alex Summers
Faculty Advisor: Lynn Artman, PE, Lecturer, School of Technology, Construction Management

Michigan Technological University
Rail Transportation Program
1400 Townsend Drive
Houghton, MI 49931

Prepared for:
Michigan Department of Transportation
Office of Research and Best Practices
425 West Ottawa
Lansing, MI 48933

From page 3:



Figure 4 - Rubber Crossing Surface

Photo of crossing surface at 390535X, taken 08Oct2020:



Crossing surface at crossing 390535X

7. Annual Average Daily Traffic (AADT)

Data taken from wisconsin.gov traffic counts map. Data is from 2018 which is more than 12 months prior to the pending application for Quite Zone status.

Site:670882

Site Type: Short Duration

AADT: 8,700 (Final)

AADT Date: 5/14/2018

County: Waukesha

Location: CTH KE BTWN GLACEIR RD & IMPERIAL DR HARTLAND

[Street View](#) Lat,Long: 43.09,-88.31

In consultation with Waukesha County Public Works engineer Kevin Yanny and WisDOT Freight Railroad Engineer Lisa Stern, AADT data collected during the COVID-19 pandemic would yield skewed results and would not be representative of pre- or post-pandemic conditions. 4 data sets have been collected between Sep 2009 and May 2018. The data suggests minimal change in traffic over a 9 year period and it can be reasonably assumed that 2020 data is similar.

Related records:

05/14/2018: 8,700 (Final)

07/28/2015: 8,400 (Final)

08/14/2012: 7,900 (Final)

09/28/2009: 8,000 (Final)

9. Regularly used by School Buses?

Form says No. I contacted Dousman Transport that provides busing services to Hartland Lakeside School District and Arrowhead School District. Per discussion with Sue on 20Oct2020, There are 3 bus crossings for Hartland Lakeside School District, and 1 bus crossing for Arrowhead School District daily at the crossing in question.

Submission Information

To be Updated by Official Submitter

U. S. DOT CROSSING INVENTORY FORM

DEPARTMENT OF TRANSPORTATION
FEDERAL RAILROAD ADMINISTRATION

OMB No. 2130-0017

Instructions for the initial reporting of the following types of new or previously unreported crossings: For public highway-rail grade crossings, complete the entire inventory Form. For private highway-rail grade crossings, complete the Header, Parts I and II, and the Submission Information section. For public pathway grade crossings (including pedestrian station grade crossings), complete the Header, Parts I and II, and the Submission Information section. For Private pathway grade crossings, complete the Header, Parts I and II, and the Submission Information section. For grade-separated highway-rail or pathway crossings (including pedestrian station crossings), complete the Header, Part I, and the Submission Information section. For changes to existing data, complete the Header, Part I Items 1-3, and the Submission Information section, in addition to the updated data fields. Note: For private crossings only, Part I Item 20 and Part III Item 2.K. are required unless otherwise noted. An asterisk * denotes an optional field.

A. Revision Date (MM/DD/YYYY) ____/____/____	B. Reporting Agency <input type="checkbox"/> Railroad <input type="checkbox"/> Transit <input type="checkbox"/> State <input type="checkbox"/> Other	C. Reason for Update (Select only one) <input type="checkbox"/> Change in Data <input type="checkbox"/> Re-Open <input type="checkbox"/> New Crossing <input type="checkbox"/> Date Change Only <input type="checkbox"/> Closed <input type="checkbox"/> Change in Primary Operating RR <input type="checkbox"/> No Train Traffic <input type="checkbox"/> Quiet Zone Update <input type="checkbox"/> Admin. Correction	D. DOT Crossing Inventory Number 000000
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Part I: Location and Classification Information

1. Primary Operating Railroad 000000 Railroad		2. State 000000		3. County 000000	
4. City / Municipality <input type="checkbox"/> In <input type="checkbox"/> Near 00R0000D		5. Street/Road Name & Block Number 000000R00000R00DR (Street/Road Name) * (Block Number)		6. Highway Type & No. 000000	
7. Do Other Railroads Operate a Separate Track at Crossing? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Specify RR _____			8. Do Other Railroads Operate Over Your Track at Crossing? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Specify RR _____		
9. Railroad Division or Region <input type="checkbox"/> None 0000		10. Railroad Subdivision or District <input type="checkbox"/> None 0000R0000		11. Branch or Line Name <input type="checkbox"/> None 0000000000000000	
12. RR Milepost 010810 (prefix) (nnnn.nnn) (suffix)		13. Line Segment * M108100		14. Nearest RR Timetable Station * 00000000	
15. Parent RR (if applicable) <input type="checkbox"/> N/A 00		16. Crossing Owner (if applicable) <input type="checkbox"/> N/A 00		17. Crossing Type <input type="checkbox"/> Public <input type="checkbox"/> Private	
18. Crossing Purpose <input checked="" type="checkbox"/> Highway <input type="checkbox"/> Pathway, Ped. <input type="checkbox"/> Station, Ped.		19. Crossing Position <input checked="" type="checkbox"/> At Grade <input type="checkbox"/> RR Under <input type="checkbox"/> RR Over		20. Public Access (if Private Crossing) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
21. Type of Train <input checked="" type="checkbox"/> Freight <input type="checkbox"/> Intercity Passenger <input type="checkbox"/> Commuter		22. Average Passenger Train Count Per Day <input type="checkbox"/> Less Than One Per Day <input checked="" type="checkbox"/> Number Per Day 12		23. Type of Land Use <input type="checkbox"/> Open Space <input type="checkbox"/> Farm <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Recreational <input type="checkbox"/> RR Yard	
24. Is there an Adjacent Crossing with a Separate Number? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Provide Crossing Number _____			25. Quiet Zone (FRA provided) <input type="checkbox"/> No <input type="checkbox"/> 24 Hr <input type="checkbox"/> Partial <input type="checkbox"/> Chicago Excused Date Established _____		
26. HSR Corridor ID <input type="checkbox"/> N/A		27. Latitude in decimal degrees (WGS84 std: nn.nnnnnnn) 00000000		28. Longitude in decimal degrees (WGS84 std: -nnn.nnnnnnn) 88010081	
29. Lat/Long Source <input checked="" type="checkbox"/> Actual <input type="checkbox"/> Estimated		30.A. Railroad Use *		31.A. State Use *	
30.B. Railroad Use *		31.B. State Use *		30.C. Railroad Use *	
31.C. State Use *		30.D. Railroad Use *		31.D. State Use *	
32.A. Narrative (Railroad Use) *			32.B. Narrative (State Use) *		
33. Emergency Notification Telephone No. (posted) 8000100002		34. Railroad Contact (Telephone No.) 8007100012		35. State Contact (Telephone No.) 08200118	

Part II: Railroad Information

1. Estimated Number of Daily Train Movements				
1.A. Total Day Thru Trains (6 AM to 6 PM) 11	1.B. Total Night Thru Trains (6 PM to 6 AM) 11	1.C. Total Switching Trains 0	1.D. Total Transit Trains 0	1.E. Check if Less Than One Movement Per Day <input type="checkbox"/> How many trains per week? _____
2. Year of Train Count Data (YYYY) 2020		3. Speed of Train at Crossing 3.A. Maximum Timetable Speed (mph) 7 3.B. Typical Speed Range Over Crossing (mph) From 10 to 7		
4. Type and Count of Tracks Main 1 Siding 0 Yard 0 Transit 0 Industry 0				
5. Train Detection (Main Track only) <input checked="" type="checkbox"/> Constant Warning Time <input type="checkbox"/> Motion Detection <input type="checkbox"/> AFO <input type="checkbox"/> PTC <input type="checkbox"/> DC <input type="checkbox"/> Other <input type="checkbox"/> None				
6. Is Track Signaled? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		7.A. Event Recorder <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		7.B. Remote Health Monitoring <input type="checkbox"/> Yes <input type="checkbox"/> No

U. S. DOT CROSSING INVENTORY FORM

A. Revision Date (MM/DD/YYYY)		PAGE 2		D. Crossing Inventory Number (7 char.)	
Part III: Highway or Pathway Traffic Control Device Information					
1. Are there Signs or Signals? <input type="checkbox"/> Yes <input type="checkbox"/> No	2. Types of Passive Traffic Control Devices associated with the Crossing				
	2.A. Crossbuck Assemblies (count) <input type="checkbox"/>	2.B. STOP Signs (R1-1) (count) 0	2.C. YIELD Signs (R1-2) (count) 0	2.D. Advance Warning Signs (Check all that apply; include count) <input type="checkbox"/> None <input type="checkbox"/> W10-1 2 <input type="checkbox"/> W10-3 <input type="checkbox"/> W10-11 <input type="checkbox"/> <input type="checkbox"/> W10-2 <input type="checkbox"/> W10-4 1 <input type="checkbox"/> W10-12	
2.E. Low Ground Clearance Sign (W10-5) <input type="checkbox"/> Yes (count) <input type="checkbox"/> No	2.F. Pavement Markings <input type="checkbox"/> Stop Lines <input type="checkbox"/> Dynamic Envelope <input type="checkbox"/> RR Xing Symbols <input type="checkbox"/> None		2.G. Channelization Devices/Medians <input type="checkbox"/> All Approaches <input type="checkbox"/> Median <input type="checkbox"/> One Approach <input type="checkbox"/> None		2.H. EXEMPT Sign (R15-3) <input type="checkbox"/> Yes <input type="checkbox"/> No
2.I. ENS Sign (I-13) Displayed <input type="checkbox"/> Yes <input type="checkbox"/> No			2.L. LED Enhanced Signs (List types)		
2.J. Other MUTCD Signs <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify Type _____ Count _____ Specify Type _____ Count _____ Specify Type _____ Count _____			2.K. Private Crossing Signs (if private) <input type="checkbox"/> Yes <input type="checkbox"/> No		
3. Types of Train Activated Warning Devices at the Grade Crossing (specify count of each device for all that apply)					
3.A. Gate Arms (count) Roadway <input type="checkbox"/> Pedestrian _____	3.B. Gate Configuration <input type="checkbox"/> 2 Quad <input type="checkbox"/> Full (Barrier) Resistance <input type="checkbox"/> 3 Quad <input type="checkbox"/> Median Gates <input type="checkbox"/> 4 Quad	3.C. Cantilevered (or Bridged) Flashing Light Structures (count) Over Traffic Lane 0 <input type="checkbox"/> Incandescent Not Over Traffic Lane 0 <input type="checkbox"/> LED		3.D. Mast Mounted Flashing Lights (count of masts) _____ <input type="checkbox"/> Incandescent <input type="checkbox"/> LED <input type="checkbox"/> Back Lights Included <input type="checkbox"/> Side Lights Included	3.E. Total Count of Flashing Light Pairs 7
3.F. Installation Date of Current Active Warning Devices: (MM/YYYY) ____/____/____ <input type="checkbox"/> Not Required		3.G. Wayside Horn <input type="checkbox"/> Yes Installed on (MM/YYYY) ____/____/____ <input type="checkbox"/> No		3.H. Highway Traffic Signals Controlling Crossing <input type="checkbox"/> Yes <input type="checkbox"/> No	3.I. Bells (count) 1
3.J. Non-Train Active Warning <input type="checkbox"/> Flagging/Flagman <input type="checkbox"/> Manually Operated Signals <input type="checkbox"/> Watchman <input type="checkbox"/> Floodlighting <input checked="" type="checkbox"/> None				3.K. Other Flashing Lights or Warning Devices Count 2 Specify type <input type="checkbox"/> D <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
4.A. Does nearby Hwy Intersection have Traffic Signals? <input type="checkbox"/> Yes <input type="checkbox"/> No	4.B. Hwy Traffic Signal Interconnection <input type="checkbox"/> Not Interconnected <input type="checkbox"/> For Traffic Signals <input type="checkbox"/> For Warning Signs	4.C. Hwy Traffic Signal Preemption <input type="checkbox"/> Simultaneous <input type="checkbox"/> Advance	5. Highway Traffic Pre-Signals <input type="checkbox"/> Yes <input type="checkbox"/> No Storage Distance * _____ Stop Line Distance * _____	6. Highway Monitoring Devices (Check all that apply) <input type="checkbox"/> Yes - Photo/Video Recording <input type="checkbox"/> Yes - Vehicle Presence Detection <input checked="" type="checkbox"/> None	
Part IV: Physical Characteristics					
1. Traffic Lanes Crossing Railroad <input type="checkbox"/> One-way Traffic <input type="checkbox"/> Two-way Traffic Number of Lanes 2 <input type="checkbox"/> Divided Traffic		2. Is Roadway/Pathway Paved? <input type="checkbox"/> Yes <input type="checkbox"/> No		3. Does Track Run Down a Street? <input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Is Crossing Illuminated? (Street lights within approx. 50 feet from nearest rail) <input type="checkbox"/> Yes <input type="checkbox"/> No					
5. Crossing Surface (on Main Track, multiple types allowed) Installation Date * (MM/YYYY) ____/____/____ Width * _____ Length * _____ <input type="checkbox"/> 1 Timber <input type="checkbox"/> 2 Asphalt <input type="checkbox"/> 3 Asphalt and Timber <input type="checkbox"/> 4 Concrete <input type="checkbox"/> 5 Concrete and Rubber <input type="checkbox"/> 6 Rubber <input type="checkbox"/> 7 Metal <input type="checkbox"/> 8 Unconsolidated <input type="checkbox"/> 9 Composite <input type="checkbox"/> 10 Other (specify) _____					
6. Intersecting Roadway within 500 feet? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Approximate Distance (feet) 7 _____			7. Smallest Crossing Angle <input type="checkbox"/> 0° - 29° <input type="checkbox"/> 30° - 59° <input checked="" type="checkbox"/> 60° - 90°		8. Is Commercial Power Available? * <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Part V: Public Highway Information					
1. Highway System <input type="checkbox"/> (01) Interstate Highway System <input type="checkbox"/> (02) Other Nat Hwy System (NHS) <input type="checkbox"/> (03) Federal AID, Not NHS <input type="checkbox"/> (08) Non-Federal AID		2. Functional Classification of Road at Crossing <input type="checkbox"/> (0) Rural <input type="checkbox"/> (1) Urban <input type="checkbox"/> (1) Interstate <input type="checkbox"/> (5) Major Collector <input type="checkbox"/> (2) Other Freeways and Expressways <input type="checkbox"/> (3) Other Principal Arterial <input type="checkbox"/> (6) Minor Collector <input type="checkbox"/> (4) Minor Arterial <input type="checkbox"/> (7) Local		3. Is Crossing on State Highway System? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
		4. Highway Speed Limit _____ MPH <input checked="" type="checkbox"/> Posted <input type="checkbox"/> Statutory		5. Linear Referencing System (LRS Route ID) *	
		6. LRS Milepost *			
7. Annual Average Daily Traffic (AADT) Year 2018 AADT 8700		8. Estimated Percent Trucks _____ %		9. Regularly Used by School Buses? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Average Number per Day _____	
				10. Emergency Services Route <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Submission Information - This information is used for administrative purposes and is not available on the public website.					
Submitted by _____ Organization _____ Phone _____ Date _____					
Public reporting burden for this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. According to the Paperwork Reduction Act of 1995, a federal agency may not conduct or sponsor, and a person is not required to, nor shall a person be subject to a penalty for failure to comply with, a collection of information unless it displays a currently valid OMB control number. The valid OMB control number for information collection is 2130-0017. Send comments regarding this burden estimate or any other aspect of this collection, including for reducing this burden to: Information Collection Officer, Federal Railroad Administration, 1200 New Jersey Ave. SE, MS-25 Washington, DC 20590.					

RESOLUTION NO. 21-646

**A RESOLUTION FOR THE DESIGNATION OF A QUIET ZONE AT THE CP
RAILROAD CROSSING AT CTH KE AND GLACIER ROAD**

WHEREAS, in November of 2018, a representative of the Somerset Moors subdivision petitioned the Town to designate a Quiet Zone for the railroad crossing located at CTH KE at Glacier Road, and

WHEREAS, the Town was made aware that the Federal Railroad Agency (FRA) granted the Wisconsin Department of Transportation (WisDOT) money for safety enhancements of 10 railroad crossings in the Lake Country area, and

WHEREAS, one of the crossings included in the grant and proposed improvements was the CP Railroad crossing on CTH KE at Glacier Road, and

WHEREAS the Town took no action at the meeting in November, 2018 regarding designation of a quiet zone, in anticipation of the improvements to the crossing, and

WHEREAS, improvements to the CP Railroad crossing, which included a quad-gate crossing system, were completed by the railroad in January, 2021, and

WHEREAS, the improvements will provides the safety features that make the quiet zone attainable at no additional cost, and

WHEREAS, a representative of the Somerset Moors subdivision has gathered all pertinent application information for submission to State and Federal authorities to designate the crossing to be a quiet zone, and

WHEREAS, as part of the submission materials, the Town of Delafield, being the public agency in which the railroad crossing is located, must indicate cooperation with the request put forth by the residents, and

WHEREAS, the Town of Delafield must, in accordance with 49 CFR 222.43 (a)(1), provide a Notice of Intent for installation of a Quiet Zone to all railroads operating over the highway-rail grade crossings within the quiet zone, the State agency responsible for highway and road safety; and the State agency responsible for grade crossing safety,

NOW THEREFORE, BE IT HEREBY RESOLVED that the Town Board of the Town of Delafield is in full support of the designation of a quiet zone for the CP Railroad crossing on CTH KE at Glacier Road.

BE IT FURTHER RESOLVED that Town Board directs the Town Chairman to sign any application documents, and Town staff is directed to prepare and send out the required Notice of Intent and submit application materials necessary to complete the designation process to the proper agencies.

PASSED AND ADOPTED by the Town Board of the Town of Delafield, Waukesha County, Wisconsin this 23rd day of February, 2021.

TOWN OF DELAFIELD

Ron Troy, Town Chairman

ATTEST:

Dan Green, Administrator-Clerk/Treasurer

Town of Delafield

Keeping of Chickens License Application

\$75 Application Fee/\$25 Renewal Fee

Instructions

1. Please complete and sign this form
2. Prepare supplemental information to submit with the application: Survey showing the location of the proposed chicken coop and chicken run, setback distance from the road right-of-way to the chicken coop and chicken run, offset distance from the chicken coop and chicken run, size of the chicken coop
3. Submit it with a \$75 application fee and the supplemental information to the Town Clerk
4. Keeping of chickens is subject to compliance with all requirements of the Town of Delafield Town Code, Including, but not limited to, Section 17.06 5, entitled "Keeping of Chickens" and Section 12.09, entitled "License for Keeping Chickens."
5. After review by staff and approval by the Town Board, the Town Clerk will provide you with a signed copy of the license indicating all conditions under which the license is issued.

Owner Information

Owner's Name:	Megan Novak
Owner's Address:	N3W31747 Twin Oaks Dr.
City/Zip Code:	Delafield, 53018
Telephone:	XXXXXXXXXXXXXXXXXXXX
E-mail:	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Anticipated Number of Chickens:	6
Size of Chicken Coop:	Coop is 3x3' Run is 9x5'

Check One:

NEW

RENEWAL

Signature: 

Date: 2-16-2021

FOR OFFICE USE

License Number: _____

Receipt No. _____

Section 17.06 5.

4. Letters of approval or disapproval from neighboring property owners shall be considered by the Code Enforcement Officer or Plan Commission in making their determinations hereunder.

5. **KEEPING OF CHICKENS.** (created 2012-02)

Certain zoning districts describe within their use regulations that the keeping of chickens is allowed subject to the requirements of this section. In all such cases, the use is subject to all of the following requirements:

- A. No more than 8 chickens shall be allowed per lot.
 - B. Roosters shall be prohibited.
 - C. Owners shall acquire and maintain in effect an annual license from the Town of Delafield in accordance with Chapter 12 of the Town Code of Ordinances. The license shall apply to the individual applicant, to authorize keeping of chickens on the parcel that is subject to the application, and shall not be transferable to new persons or entities, or to new properties. The license shall apply to all chickens on the parcel, not to particular chickens which may change over the term of the license.
 - D. Chickens shall be kept in a chicken coop and/or chicken run as defined in this code. Slaughtering may take place in an enclosed area on the property. No more than one chicken coop and run shall be allowed on any one property. The chicken coop shall be equal to or less than 50 square feet and shall not be included in the open space calculations, composite area of all accessory buildings or be included in the number of accessory buildings requirement of the district in which they are located.
 - E. All chicken coops must meet double the required setback and offset provisions for structures in the district in which they are located; or if said doubled setbacks and offsets cannot be met due to lot dimensions, must be located the maximum distance as far off the property lines as is feasible. Chicken runs shall meet the required setback and offset provisions of the district in which it is located.
 - F. No commercial activities shall be permitted by the homeowner, such as sale of eggs at a roadside stand, sale of live or dressed chickens, sale of live chicks, feathers, etc.
 - G. Owners shall exercise proper care and control of the chickens to prevent them from becoming a public nuisance.
 - H. Chicken coops and chicken runs shall be removed no later than 12 months after the keeping of chickens is no longer a use on the property.
6. **WIRELESS TELECOMMUNICATIONS MOBILE SERVICE FACILITIES.** (created 2013-10)
 - A. **Purpose.** This section is intended to regulate mobile service facilities to the full extent allowed by Wisconsin Statutes Section 66.0404 and other applicable laws. Nothing herein is intended to regulate or to authorize the regulation of mobile service facilities in a manner that is preempted or prohibited by Wisconsin Statutes Section 66.0404 or other applicable laws.
 - B. **Definitions.** All terms used herein shall have the meaning described in Wisconsin Statutes

(b) VIOLATIONS.

1. **PENALTIES.** Any Person who violates this Section will be subject to a monetary forfeiture in the amount of \$500.00 plus the costs of prosecution for each violation. Each day that each violation exists shall constitute a separate violation and be punishable as such.
2. **INJUNCTION.** Compliance with the provisions of this Section may also be enforced by an injunction properly issued by a court of competent jurisdiction upon the request of the Town.
3. **NON-EXCLUSIVITY.** The imposition of any penalty under this Section or the seeking of an injunction shall not impair the right of the Town to seek a non-renewal, suspension or revocation of a license as provided in this Section.

12.09 LICENSE FOR KEEPING CHICKENS. (created 2012-04)

- (1) **LICENSE REQUIRED.** The keeping of chickens in residential districts is subject to Section 17.06 5. of this code, as and to the extent described therein and within the zoning regulations of the Zoning Code. Such use is subject to payment of a fee as described in Section 12.01, the general provisions as to licenses as described in Section 12.02 and the additional and different license regulations of this section.
- (2) **APPLICATION OF GENERAL PROVISIONS.** The general provisions as to licenses described in Section 12.02 of this Code shall apply, except as follows. No bond or insurance shall be required for a license to keep chickens. The term of this license shall be for one calendar year, to end on December 31 of each year, rather than June 30th.
- (3) **LICENSE APPROVAL OR DENIAL.** Upon receipt of a completed license application and upon payment of the required fee, the Town Clerk shall place the license application on an upcoming agenda of the Town board for consideration and possible action. The Town Board shall have discretion to determine whether issuance of the license, and/or renewal of a license that has previously been issued, is in the best interests of the Town of Delafield and in particular the neighborhood where the use is located. The Town Board may approve, deny or conditionally approve the issuance of license subject to reasonable conditions.
- (4) **RENEWAL.** The license may be renewed for a subsequent year upon petition to the Town Clerk and approval of the Town Board. Such application and accompanying fee must be filed prior to the expiration of the license. To avoid a lapse in the license term, the licensee must apply for renewal at least sixty (60) days prior to the expiration of the license.
- (5) **OBLIGATIONS UPON EXPIRATION/TERMINATION.** No chicken shall be kept on the property following the expiration or termination of the license, unless and until a new license is obtained for the keeping of chickens. All chicken coops, fences, chicken runs, and other structures and facilities associated with the keeping of chickens shall be removed from the property no later than twelve (12) months after the expiration or termination of the license or cessation of the use, whichever shall occur first.
- (6) **DISCLAIMER.** The grant of a license for keeping of chickens by the Town of Delafield does not supersede or abrogate any private deed restrictions, homeowner's association regulations or bylaws, or other private restrictions that may apply and may be more restrictive. Persons requesting a license to keep chickens are solely responsible to know and to comply with any such private limitations.
- (7) **PUBLIC NUISANCE.** Keeping of chickens in violation of chapter 12 and/or chapter 17 of the Town of Delafield Municipal Code shall constitute a public nuisance.



Megan Novak
 N3W31747 Twin Oaks Dr.
 Delafield, 53018

~~XXXXXXXXXXXXXXXXXXXX~~

~~XXXXXXXXXXXXXXXXXXXX~~

**CERTIFICATION OF WORK COMPLETED AND AUTHORIZATION
FOR REDUCTION IN LETTER OF CREDIT**

TOWN OF DELAFIELD

Subdivision: Woodridge Estates II Developer: Neumann Properties Subdivision Agreement Date: May 27, 2015 Total Letter of Credit: \$844,685			Date: February 19, 2021 Report No.: 5 Covering Period: 10/17/19 – 2/19/21 Calculated By: Tim Barbeau			
Description of Improvements Required	Contractor	Letter of Credit Amount ((\$767,895 + 10%)	Amount of Work Completed			
			Previous Reports	During This Period	To Date	Amount to Remain
A. Site grading/storm water ponds	Super Western	\$228,448	\$228,448	\$0	\$228,448	\$0
B. Erosion Control	Super Western	\$145,470	\$145,470	\$0	\$145,470	\$0
C. Restoration	Super Western	\$52,120	\$52,120	\$0	\$52,120	\$0
D. Storm Sewer/Culverts	Super Western	\$54,219	\$54,219	\$0	\$54,219	\$0
E. Base course, asphalt binder pavement, curb and gutter	Payne & Dolan	\$214,946	\$195,405	\$19,541	\$214,946	\$0
F. Asphalt surface course	Payne & Dolan	\$66,124	\$60,113	\$6,011	\$66,124	\$0
F. Landscaping	MJS Landscaping	\$83,358	\$83,358	\$0	\$83,358	\$0
G. Shoulder restoration (separate payment)						
Totals		\$844,685	\$819,133	\$25,552	\$844,685	\$0
Summary Original Letter of Credit \$844,685 Amount Completed this Period\$25,552 Amount Previously Approved \$819,133 Total Completed to Date \$844,685 Letter of Credit for guarantee (10% of total costs).....\$0			This is to certify that authorization for a reduction in the Letter of Credit is in accordance with the approved subdivision development agreement and with the regulations and ordinances of the Town of Delafield, furthermore, that the computations are true and correct and indicate the amount which can be deducted from the Letter of Credit of the developer.			
Current Letter of Credit amount \$25,552 Required Letter of Credit amount \$0 Allowable reduction \$25,552 R. A. Smith, Inc. recommends a reduction in the LOC by \$25,552. By: _____ Date: _____ Timothy G. Barbeau, Town Engineer			Authorized By: _____ Ronald A. Troy, Town Chairman			