



A PERFECT ENVIRONMENT

Residential Recreational Responsible

Chair
Ron Troy
Supervisors
Edward Kranick
Christie Dionisopoulos
Steve Michels
Joe Woelfle
Clerk/Treasurer
Dan Green

SPECIAL TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
TUESDAY, MARCH 29, 2022
2:00 PM
DELAFIELD TOWN HALL – W302 N1254 MAPLE AVENUE, DELAFIELD, WI

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Citizen Comments: Public comments from citizens regarding items on, or not on the agenda. The Board may not engage in a discussion with the citizen making the comments. Individual presentations are limited to three minutes and citizens shall follow the rules set forth in Section 2.04(1)(d) of the Town Code.
5. Approval of Minutes:
 - A. March 8, 2022, Town Board Minutes
6. Action on vouchers submitted for payment:
 - A. Report on budget sub-accounts and action to amend 2021 budget
 - B. 1) Accounts payable; 2) Payroll
7. Communications (for discussion and possible action)
8. Unfinished Business - None
9. New Business
 - a. Discussion and possible action on the approval of a contract for the Sports Commons paving project.
10. Announcements and Planning items
 - A. Spring Election – Tuesday, April 5th (7 am to 8 pm)
 - B. Plan Commission – Tuesday, April 12th @ 6:30 PM
 - C. Annual Meeting of Electors – Tuesday, April 19th @ 6:30 PM
11. Adjournment

Dan Green
Town of Delafield Clerk/Treasurer

PLEASE NOTE:

- ✓ It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Town Clerk Dan Green (262) 646-2398.

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
MARCH 8, 2022 @ 6:30 PM

Video Link: <https://www.youtube.com/watch?v=j08M0YINd48&t=231s>

First order of business: Call to Order

Administrator Green called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Roll Call

Present: Supervisor Dionisopoulos, Supervisor Kranick, Supervisor Michels, and Supervisor Woelfle. Also present was Administrator Dan Green.

Chairman Troy was excused

Motion by Supervisor Michels to nominate Supervisor Kranick as the chairperson for the March 8, 2022, Town Board meeting. Seconded by Supervisor Dionisopoulos. Motion passed 4-0.

Fourth order of business: Citizen Comments:

Talvin Przanowski, 3409 Ridge Drive, submitted a records request to Lake Country Fire Department in December about getting demographics for the department, specifically veterans. The Delafield Police Department responded right away. He claims to have been thrown aside multiple times. He explained that 21 veterans a day commit suicide, which is an issue he is concerned about. He stated he appreciates the transparency from all other departments.

Fifth order of business:

- A. Approval of February 24, 2022, Town Board Minutes

Motion by Supervisor Dionisopoulos to approve the minutes from February 24, 2022. Seconded by Supervisor Woelfle. Motion passed 4-0.

Sixth order of Business: Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2021 budget

- B.1) Accounts payable; 2) Payroll

Motion by Supervisor Woelfle to approve payment of check #65484 and checks #65487-#65508 in the amount of \$126,173.56, and payrolls dated March 4, 2022, in the amount of \$17,297.94. Seconded by Supervisor Dionisopoulos. Motion passed 4-0.

Seventh order of Business: Communications (*for discussion and possible action*)

Eighth order of Business: Unfinished Business: NONE

Ninth order of Business: New Business:

- a. Discussion and possible action on the approval and authorization of an application and resolution to the Board of Commissioner of Public Lands, State of Wisconsin, for a \$250,000 loan to finance a portion of the roadway improvement project as outlined in the 2022 budget.

Administrator Green explained that this loan was approved through the budgeting process to pay for a portion of the roadway maintenance budget. Supervisor Michels read the following into the record:

By the provisions of Section 24.66 of the Wisconsin Statute, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the Town of Delafield, in the County of Waukesha, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00) for the purpose of financing road improvement projects for 2022 and for no other purpose.

The loan is to be payable within 5 years from the 15th day of march preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 3.25 percent per annum from the date of making the loan to the 15th day of march next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the Town of Delafield, in the County of Waukesha, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the Town of Delafield by such loan from the state be applied or paid out for any purpose except financing road improvement projects for 2022 without the consent of the Board of Commissioner of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the chairman and clerk of the Town of Delafield, in the County of Waukesha, Wisconsin, are authorized and empowered, in the name of the Town to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the Town pursuant to this resolution. The chairman and clerk of the Town will perform all necessary action to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, by recorded, and that the clerk of this Town forward this certified record, along with the application for the loan, to the Board of Commissioner of Public Lands of Wisconsin.

Motion by Supervisor Michels approve and authorize an application and resolution to the Board of Commissioner of Public Lands, State of Wisconsin, for a \$250,000 loan to finance a portion of the roadway improvement project as outlined in the 2022 budget. Seconded by Supervisor Woelfle. Passed 4-0.

Tenth order of Business: Announcements and Planning items

- A. Town Board – Tuesday, March 22nd @ 6:30 PM
- B. Spring Election – Tuesday, April 5th (7 am to 8 pm)
- C. Plan Commission – Tuesday, April 12th @ 6:30 PM
- D. Annual Meeting of Electors – Tuesday, April 19th @ 6:30 PM

Supervisor Kranick asked to keep the Farrow family in people's prayers as Margaret Farrow passed away.

Thirteenth order of Business: Adjournment:

Motion by Supervisor Woelfle to adjourn the Tuesday, March 8, 2022, Town Board meeting at 6:41 PM. Seconded by Supervisor Michels. Motion passed 4-0.

Respectfully submitted:

Dan Green, CMC/WCMC

Administrator - Town Clerk/Treasurer



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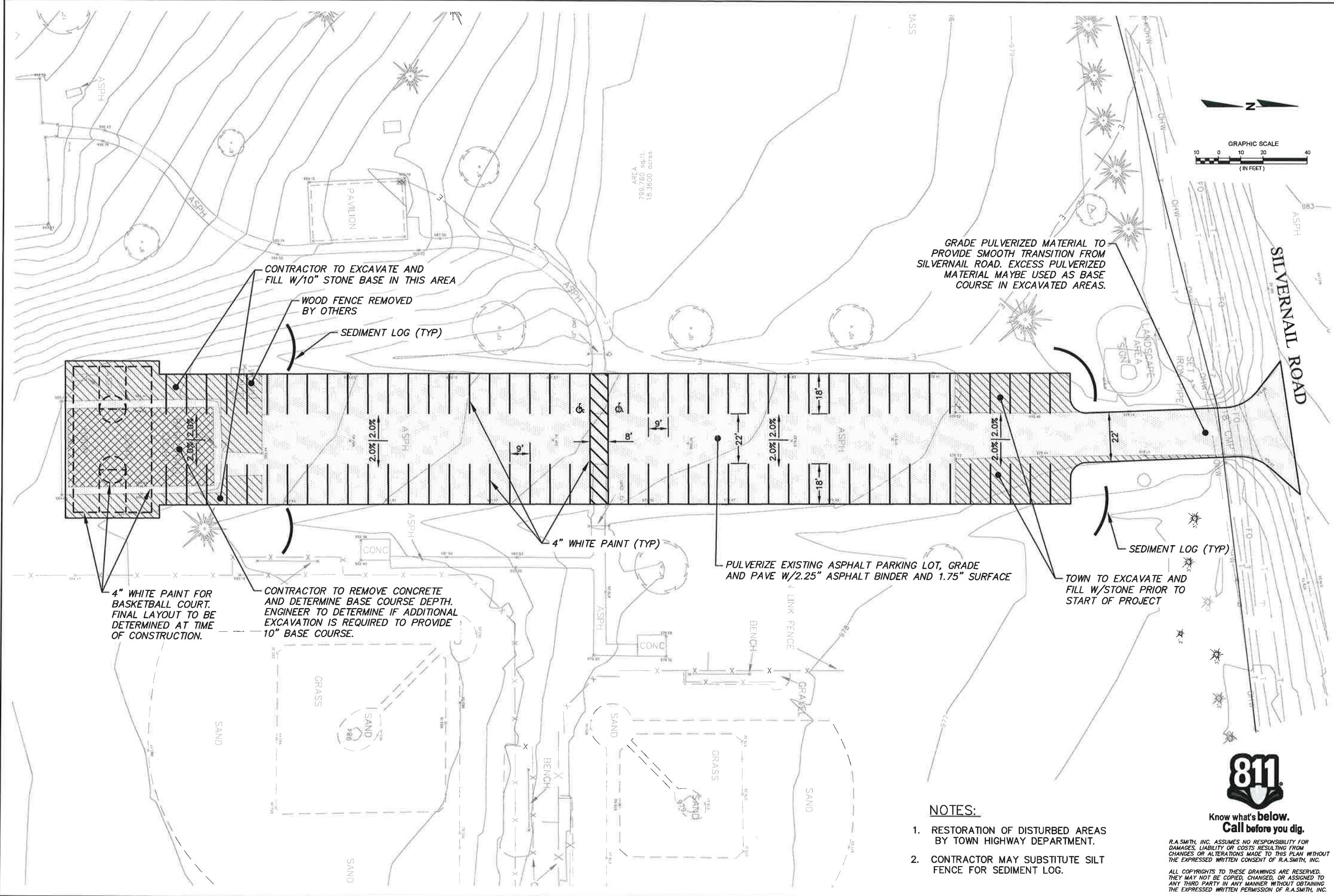
To: Town Chairman
Town Board Members
From: Karen Nipko, Deputy Clerk
Date: March 29, 2022
Subject: Payroll and Accounts Payable

Account Payable:

Recommendation: Motion to approve payment of checks #65511-#65533 in the amount of \$151,322.18.

Payroll Checks:

Recommendation: Motion to approve the payrolls dated March 18, 2022, in the amount of \$15,309.64.



GRADE PULVERIZED MATERIAL TO PROVIDE SMOOTH TRANSITION FROM SILVERNAIL ROAD. EXCESS PULVERIZED MATERIAL MAYBE USED AS BASE COURSE IN EXCAVATED AREAS.

CONTRACTOR TO EXCAVATE AND FILL W/10" STONE BASE IN THIS AREA
WOOD FENCE REMOVED BY OTHERS
SEDIMENT LOG (TYP)

4" WHITE PAINT FOR BASKETBALL COURT. FINAL LAYOUT TO BE DETERMINED AT TIME OF CONSTRUCTION.

CONTRACTOR TO REMOVE CONCRETE AND DETERMINE BASE COURSE DEPTH. ENGINEER TO DETERMINE IF ADDITIONAL EXCAVATION IS REQUIRED TO PROVIDE 10" BASE COURSE.

4" WHITE PAINT (TYP)

PULVERIZE EXISTING ASPHALT PARKING LOT, GRADE AND PAVE W/2.25" ASPHALT BINDER AND 1.75" SURFACE

TOWN TO EXCAVATE AND FILL W/STONE PRIOR TO START OF PROJECT

SEDIMENT LOG (TYP)

NOTES:

1. RESTORATION OF DISTURBED AREAS BY TOWN HIGHWAY DEPARTMENT.
2. CONTRACTOR MAY SUBSTITUTE SILT FENCE FOR SEDIMENT LOG.



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DESCRIPTION	
DATE	
16745 W. Bluemound Road Brookfield, WI 53005-5938 (262) 781-1000 raSmith.com	
raSmith CREATIVITY BEYOND ENGINEERING	
Brookfield, WI Milwaukee, WI Appleton, WI Madison, WI Cedarburg, WI Naperville, IL Irvine, CA	
TOWN OF DELAFIELD WAUKESHA COUNTY, WISCONSIN	
SPORTS COMMONS PARKING LOT REPAVING PLAN	
© COPYRIGHT 2022 R.A. Smith, Inc. DATE: 3/08/2022 SCALE: 1" = 20' JOB NO. 1221600 PROJECT MANAGER: TIN G. BARBEAU, P.E., PLS DESIGNED BY: SAR CHECKED BY: TGB	
SHEET NUMBER 1	