



**A PERFECT ENVIRONMENT**

**Residential      Recreational      Responsible**

**Chair**  
Ron Troy  
**Supervisors**  
Edward Kranick  
Steve Michels  
Joe Woelfle  
Magalie Miller  
**Clerk/Treasurer**  
Dan Green

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING  
TUESDAY, JULY 26, 2022**

**6:30 PM**

**DELAFIELD TOWN HALL – W302 N1254 MAPLE AVENUE, DELAFIELD, WI**

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Citizen Comments: Public comments from citizens regarding items on, or not on the agenda. The Board may not engage in a discussion with the citizen making the comments. Individual presentations are limited to three minutes and citizens shall follow the rules set forth in Section 2.04(1)(d) of the Town Code.
5. Approval of Minutes:
  - A. June 14, 2022, Town Board Minutes
6. Action on vouchers submitted for payment:
  - A. Report on budget sub-accounts and action to amend 2022 budget
  - B. 1) Accounts payable; 2) Payroll
7. Communications (for discussion and possible action)
8. Unfinished Business - None
9. New Business
  - a. Discussion and possible action on the approval of "Class B" Liquor and Beer license to FeNori Winery, N13W28643 Silvernail Road.
  - b. Discussion and possible action on the following recommendations from Plan Commission:
    - i. Dan Studer, W289 N106 Elmhurst Road, Re: Consideration and possible action on the approval of a Certified Survey Map to create two lots at W289 N106 Elmhurst Road. (Recommendation was approved by the Plan Commission, 4-0)
    - ii. Brian & Kathryn Jakel, 3615 Hawthorn Hill Drive, Waukesha, Re: Consideration and possible action on a Certified Survey Map to combine parcels located at the northeast corner of Hillcrest Drive and Orchard Avenue (Tax Key Nos. DELT 0764-026, DELT 0764-027 and DELT 0764-028) (Recommendation was approved by the Plan Commission, 4-0)
  - c. Discussion and possible action on setting dates for 2023 budget workshop meetings.
  - d. Discussion and possible action on the purchase of 3 solar speed limit signs.
  - e. Discussion and possible action on a Temporary Class "B" beer and wine license for the "Fall Feast" festival on September 18, 2022, for the property located at N130W294 Bryn Drive.
  - f. Discussion and possible action on code enforcement options for the property located at N13W28907 Silvernail Road.

10. Announcements and Planning items

- A. Plan Commission – Tuesday, August 2, 2022 @ 6:30 PM
- B. Fall Primary Election – Tuesday, August 9, 2022
- C. Town Board – Tuesday, August 23, 2022 @ 6:30 PM

11. Adjournment



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Dan Green  
Town of Delafield Clerk/Treasurer

**PLEASE NOTE:**

- ✓ It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Town Clerk Dan Green (262) 646-2398.

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING  
JUNE 14, 2022 @ 5:30 PM OR IMMEDIATELY FOLLOWING  
THE JOINT TOWN BOARD & PLAN COMMISSION MEETING**

**Video Link:** <https://www.youtube.com/watch?v=qTMMQo61d-M&t=1419s>

**First order of business:** Call to Order

Chairman Troy called the meeting to order at 6:55 p.m.

**Second order of business:** Pledge of Allegiance

**Third order of business:** Roll Call

Present: Supervisor Kranick, Supervisor Woelfle, Supervisor Michels, and Chairman Troy. Also present was Administrator Dan Green and Engineer Tim Barbeau.

Supervisor Miller was excused.

**Fourth order of business:** Citizen Comments:

Daniel Studer, W289N106 Elmhurst Road, stated he was in favor of his property being rezoned in the County zoning area. He stated the Plan Commission report had no objection, and gave some history into the drainage issues on the nearby properties.

**Fifth order of business:**

- A. Approval of the May 10, 2022, Town Board Minutes

*Motion by Supervisor Kranick to approve the minutes from May 24, 2022. Seconded by Supervisor Woelfle. Motion passed 4-0.*

**Sixth order of Business:** Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2021 budget
  
- B.1) Accounts payable; 2) Payroll

*Motion by Supervisor Kranick to approve payment of check #65742#65746 and checks #65749-#65781 in the amount of \$181,330.58, and payrolls dated June 10, 2022, in the amount of \$14,389.56. Seconded by Supervisor Michels. Motion passed 4-0.*

**Seventh order of Business:** Communications (*for discussion and possible action*)

**Eighth order of Business:** Unfinished Business: NONE

**Ninth order of Business:** New Business:

- a. Discussion and possible action on the approval of bartender licenses for Hailey Papa, Sierra Muth, and Justine Nordling-Wamser, for the licensing period of July 1, 2022, to June 30, 2024.

*Motion by Supervisor Kranick to approve bartender licenses for Hailey Papa, Sierra Muth, and Justine Nordling-Wamser, for the licensing period of July 1, 2022, to June 30, 2024. Seconded by Supervisor Woelfle. Motion passes 4-0.*

- b. Discussion and possible action on the approval of a chicken license for Courtney Berthelsen for the property located at N23W30661 Golf Hills Drive.

*Motion by Supervisor Michels to approve a chicken license for Courtney Berthelsen for the property located at N23W30661 Golf Hills Drive. Seconded by Supervisor Woelfle. Motion passed 4-0.*

- c. Discussion and possible action on the approval of purchasing a 4-ton Asphalt Hot Box and 18" Planer for a total cost not to exceed \$62,931.16.

Highway Superintendent Donald Roberts explained that the Town currently borrows the City of Pewaukee's asphalt box and planer for road repairs. This limits staff on when they can perform the work, usually within a one-to-two-week window. This would allow staff to do patch work all summer. Administrator Green explained this would come from ARPA funds.

*Motion by Supervisor Michels approve the purchasing a 4-ton Asphalt Hot Box and 18" Planer for a total cost not to exceed \$62,931.16. Seconded by Supervisor Woelfle. Motion passed 4-0.*

- d. Discussion and possible action on the sale of a John Deere zero-turn mower.

*Motion by Supervisor Kranick to approve the sale of a John Deere zero-turn mower with a final price to be set by the Town Administrator. Seconded by Supervisor Woelfle. Motion passed 4-0.*

- e. Discussion and possible action on a Direct Seller's Permit for Samuel Marcus, Randy Ruelas, Dylan Heim, Gus Marcus, Griffin Freret, and Jonathan Sherman, dba Ecoshield Pest Control, 16540 W. Rogers Drive, New Berlin.

*Motion by Supervisor Michels to Direct Seller's Permits for Samuel Marcus, Randy Ruelas, Dylan Heim, Gus Marcus, Griffin Freret, and Jonathan Sherman, dba Ecoshield Pest Control, 16540 W. Rogers Drive, New Berlin. Seconded by Supervisor Kranick. Motion passed 4-0.*

- f. Discussion and possible action on the following recommendations from Plan Commission:
  - i. Establishment of Waukesha County Shoreland and Floodland Protection Ordinance jurisdiction and establishment of proposed zoning districts to include A-2 Rural Home, EC Environmental Corridor Overlay, C-1 Conservancy Overlay, HG High Groundwater, and A-1 Agricultural Districts, all located in the SE ¼ and SW ¼ of the SW ¼ of Section 25 and the NE ¼ and NW ¼ of the NW ¼ of Section 36, T7N, R18E, Town of Delafield. (Recommendation was approved by the Plan Commission, 4-1).

Engineer Barbeau showed the board the area of the Town the County zoning is taking over. Prior to the rezoning request, the land A-1, A-2, and C-1/Environmental Corridor. The delineation of a wetland in the area determined this to be a navigable pond, extending the County zoning 1000 feet from that area. This area is already in County jurisdiction, and this change puts a zoning to those areas.

*Motion by Supervisor Kranick to approve and recommend to the County the establishment of zoning districts to include A-2 Rural Home, EC Environmental Corridor Overlay, C-1 Conservancy Overlay, HG High Groundwater and A-1 Agricultural Districts, located in the SE ¼ and SW ¼ of the SW ¼ of Section 25 and the NE ¼ and NW ¼ of the NW ¼ of Section 36, T7N, R18E, Town of Delafield and as drawn on the map provided by the engineer. Seconded by Supervisor Woelfle. Motion passes 4-0.*

- ii. Zoning amendment under Waukesha County Shoreland and Floodland Zoning from C-1 Conservancy Overlay District to A-2 Rural Home District on a property located at W289 N106 Elmhurst Road. (Recommendation failed, 3-2).

Engineer Barbeau explained the property petitioning the rezone is Daniel Studer's property. There is a 66' strip of land to the east of Sylvan Trail that the petitioner would like to use as an access point to his property. The plan is to eventually split the parcel in two and build a home on that site.

*Motion by Supervisor Kranick to recommend changing the Waukesha County zoning from C-1 to A-2, contingent on any easement issues being cleared up and any permits with the DNR and county be current and enforced. Seconded by Supervisor Michels. Motion passes 4-0.*

- g. Discussion and possible action on the purchase of an iron curtain and water softener for the Highway Department for a total cost of \$5,496.00.

*Motion by supervisor Michels to the purchase of an iron curtain and water softener for the Highway Department for a total cost of \$5,496.00. Seconded by Supervisor Kranick. Motion passes 4-0.*

- h. Discussion and possible action on the adoption of Ordinance 2022-01, an ordinance to repeal and re-create Section 12.03(3)(f) regarding the issuance of operator's licenses.

Motion by Supervisor Woelfle to approve Ordinance 2022-01, an ordinance to repeal and re-create Section 12.03(3)(f) regarding the issuance of operator's licenses. Seconded by Supervisor Kranick. Passed 4-0.

**Tenth order of Business:** Announcements and Planning items

- A. Board of Review – Monday, June 20<sup>th</sup> @ 5:00 PM
- B. Plan Commission – Tuesday, July 12<sup>th</sup> @ 6:30 PM
- C. The following Town Board meetings will be cancelled: June 28, 2022, July 12, 2022, and August 9, 2022.

Engineer Barbeau explained the road program will be starting on June 25<sup>th</sup>, including milling on Elmhurst, Imperial, and Prairie Wind Farms. After, they will start on Bryn Drive.

Supervisor Kranick reminded the board that GFL will be changing garbage scheduled, and referred to the Town website for more information.

**Thirteenth order of Business:** Adjournment:

*Motion by Supervisor Kranick to adjourn the Tuesday, June 14, 2022, Town Board meeting at 7:34 PM. Seconded by Supervisor Woelfle. Motion passed 4-0.*

Respectfully submitted:

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Dan Green, CMC/WCMC  
Administrator - Town Clerk/Treasurer



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**Clerk/Treasurer**  
Dan Green

**To:** Town Chairman  
Town Board Members  
**From:** Karen Nipko, Deputy Clerk  
**Date:** July 26, 2022  
**Subject:** Payroll and Accounts Payable

**Account Payable:**

**Recommendation:** Motion to approve payment of checks #65782-#65783 and checks #65787-#65807 in the amount of \$39,916.13, and approval of checks #65808-#65811 and checks #65817-#65856 in the amount of \$135,489.53.

**Payroll Checks:**

**Recommendation:** Motion to approve the payrolls dated July 8, 2022, in the amount of \$16,347.27 and payrolls dated July 22, 2022, in the amount of \$14,433.54.

# Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning July 1 20 22 ;  
 ending June 30 20 23 ;

TO THE GOVERNING BODY of the:  Town of } Delafield  
 Village of }  
 City of }

County of Waukesha Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  Individual  Partnership  Limited Liability Company  
 Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): FeNori Winery LLC


Applicant's WI Seller's Permit No.: <u>456-1030764761-02</u> FEIN Number: <u>87-1607382</u>	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ <u>600</u>
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>30</u>
<b>TOTAL FEE</b>	<b>\$ <u>630.00</u></b>

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	<u>Member Cepolski, Scott R.</u>	<u>N13W28643 Silvernail Rd.</u>	<u>WI 53072</u>
Vice President/Member	<u>Member Cepolski, Jodie N.</u>	<u>N13W28643 Silvernail Rd.</u>	<u>WI 53072</u>
Secretary/Member			
Treasurer/Member			
Agent ▶			
Directors/Managers			

3. Trade Name ▶ FeNori Winery Business Phone Number 414-931-1901
4. Address of Premises ▶ N13W28643 Silvernail Rd. Town of Delafield Post Office & Zip Code ▶ 53072
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 7/2/21 of registration.  
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
 (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 20x24 basement & 20x30 cellar attached
10. Legal description (omit if street address is given above): \_\_\_\_\_
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
 (b) If yes, under what name was license issued? \_\_\_\_\_
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]  Yes  No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

  
 (Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Cepolski		Scott		R	
Home Address (street/route)	Post Office	City	State	Zip Code	
N13W28643 Silvernail	Pewaukee	Town of Delafield	WI	53072	
Home Phone Number	Age	Date of Birth	Place of Birth		

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Member of FeNori Winery LLC of FeNori Winery LLC  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 8 yrs.
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. *(If more room is needed, continue on reverse side of this form.)*
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Yamaha	Milwaukee, WI	05/01/2017	07/15/2019
SCI	New Berlin, WI	04/15/2013	09/01/2016

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)



# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of Delafield County of Waukesha  
 City

The undersigned duly authorized officer/member/manager of FeNori Winery LLC  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as FeNori Winery  
(Trade Name)

located at N13W28643 Silvernail Rd.

appoints Scott Cepolski  
(Name of Appointed Agent)  
N13W28643 Silvernail Rd., Town of Delafield, WI. 53072  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 8 yrs.

Place of residence last year N13W28643 Silvernail Rd. Town of Delafield, WI, 53072

For: FeNori Winery LLC  
(Name of Corporation / Organization / Limited Liability Company)

By: \_\_\_\_\_  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

## ACCEPTANCE BY AGENT

I, Scott Cepolski, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 10/11/21 Agent's age       
(Signature of Agent) (Date)  
N13W28643 Silvernail Rd. town of Delafield, WI 53072 Date of birth       
(Home Address of Agent)

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



WISCONSIN DEPARTMENT OF REVENUE  
 PO BOX 8902  
 MADISON, WI 53708-8902

**Contact Information:**

2135 RIMROCK RD PO BOX 8902  
 MADISON, WI 53708-8902  
 ph: 608-266-2776 fax: 608-327-0235  
 email: DORBusinessTax@wisconsin.gov  
 website: revenue.wi.gov



FENORI WINERY LLC OWNED BY SCOTT R CEPOLSKI  
 N13W28643 SILVERNAIL ROAD  
 TOWN OF DELAFIELD WI 53072

Letter ID L0818653520



### Wisconsin Business Tax Registration Certificate



**Expiration date:** July 31, 2023  
**Legal/real name:** FENORI WINERY LLC OWNED BY SCOTT R CEPOLSKI



- This certificate confirms that you are registered with the Wisconsin Department of Revenue for the tax types shown below.
- This registration certificate is not a seller's permit, and should not be used as proof that you hold a seller's permit.
- You may not transfer this certificate to any other individual or business.

Tax Type	Account Type	Number
Sales & Use Tax	Sales & Use Tax	456-1030764761-02



WISCONSIN DEPARTMENT OF REVENUE  
 PO BOX 8902  
 MADISON, WI 53708-8902

**Contact Information:**

2135 RIMROCK RD PO BOX 8902  
 MADISON, WI 53708-8902  
 ph: 608-266-2776 fax: 608-224-5761  
 email: DORBusinessTax@wisconsin.gov  
 website: revenue.wi.gov

Letter ID L1355524432

FENORI WINERY LLC OWNED BY SCOTT R CEPOLSKI  
 N13W28643 SILVERNAIL ROAD  
 TOWN OF DELAFIELD WI 53072

**Wisconsin Department of Revenue Seller's Permit**

**Legal/real name:** FENORI WINERY LLC OWNED BY SCOTT R CEPOLSKI  
**Business name:** FENORI WINERY  
 N13W28643 Silvernail Road  
 Town of Delafield WI 53072

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	456-1030764761-02




WISCONSIN DEPARTMENT OF REVENUE  
 PO BOX 8902  
 MADISON, WI 53708-8902

**Contact Information:**

2135 RIMROCK RD PO BOX 8902  
 MADISON, WI 53708-8902  
 ph: 608-266-2776 fax: 608-327-0235  
 email: DORBusinessTax@wisconsin.gov  
 website: revenue.wi.gov

SCOTT R CEPOLSKI  
 N13W28643 SILVERNAIL RD  
 PEWAUKEE WI 53072-5107

Letter ID J.1886096592



May 27, 2022

## Wisconsin Business Tax Registration


Thank you for registering with the Wisconsin Department of Revenue. We hope you enjoy a prosperous and rewarding future in your new business. In this letter, we provide you with information and services about your tax filing and payment responsibilities. Please keep this letter as a reference guide.

**Included in this packet:**

- **Your account information and details**
- **Electronic filing (e-filing) requirements**
- **Business tax resources**, including making changes to your account, tax publications and forms
- **Registration certificate**
  - Review certificate information to make sure it's correct. See enclosed document.

**Account information and details**

Tax account type	Tax account number	Effective date	Filing frequency	First return due
WI Winery	315-1026908208-04	5/24/2022	Monthly	6/15/2022
Wine Direct Shipper	321-1026908208-06	5/24/2022	Quarterly	7/15/2022

<p><b>DEPARTMENT OF THE TREASURY – ALCOHOL AND TOBACCO TAX AND TRADE BUREAU</b></p> <p><b>BASIC PERMIT</b></p> <p>(Under Federal Alcohol Administration Act)</p>	<p>1. PERMIT NUMBER <b>WI-W-21158</b></p> <hr/> <p>2. DATE OF PERMIT <b>04/07/2022</b></p> <hr/> <p>3. REGISTRY NUMBER (if applicable) <b>BWN-WI-21148</b></p> <hr/> <p>4. DATE OF APPLICATION <b>03/24/2022</b></p>
<p>5. NAME AND ADDRESS OF PERMITTEE (Number and street, city or town, State and Zip Code)</p> <p><b>FENORI WINERY LLC</b></p> <p><b>N13W28643 SILVERNAIL RD</b> <b>TOWN OF DELAFIELD, WI 53072</b></p>	
<p>6. TRADE NAMES AUTHORIZED BY THIS PERMIT (Trade name approval does not constitute approval as a brand name for labeling purposes. If needed, list on reverse or use continuation sheet.)</p>	

7. PERMIT GRANTED FOR (ONE TYPE OF OPERATION ONLY)

Pursuant to the application of the date indicated in item 4, you are authorized and permitted to engage, at the above address, in the business of:

a.  Distilled Spirits -  distiller  rectifier (processor)  warehouseman and/or  warehouseman and bottler and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the distilled spirits so distilled or rectified, or warehoused and bottled, or the wines so rectified,

b.  Wine -  producer and blender  blender and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the wine so produced or blended,

c.  Importer - importing into the United States the following alcoholic beverages: while so engaged, to sell, offer to deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so imported,

d.  Wholesaler – Purchasing for resale at wholesale the following alcoholic beverages: while so engaged, to receive or to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so Purchased.

This Permit is conditioned upon your compliance with the Federal Alcohol Administration Act; the Twenty-first Amendment and laws relating to its enforcement; all other Federal laws relating to distilled spirits, wine, and malt beverages, including taxes with respect to them; the Federal Water Pollution Control Act; and, all applicable regulations made pursuant to law which are now, or may hereafter be, in force.

This basic permit is effective from the date shown above and will remain in force until suspended, revoked, annulled, voluntarily surrendered, or automatically terminated.

THIS PERMIT WILL AUTOMATICALLY TERMINATE THIRTY DAYS AFTER ANY CHANGE IN PROPRIETORSHIP OR CONTROL OF THE BUSINESS, unless an application for a new basic permit is made by the transferee or permittee within the thirty day period. If an application for a new basic permit is timely filed, the outstanding basic permit will continue in effect until the application is acted on by the District Director, Alcohol and Tobacco Tax and Trade Bureau.

THIS PERMIT IS NOT TRANSFERABLE. ANY CHANGE IN THE TRADE NAME, CORPORATE NAME, MANAGEMENT OR ADDRESS OF THE BUSINESS COVERED BY THIS PERMIT, OR ANY CHANGE IN STOCK OWNERSHIP (MORE THAN 10%) MUST BE REPORTED TO THE NATIONAL REVENUE CENTER OR PUERTO RICO FIELD OFFICE WITHOUT DELAY.

<p>THIS IS AN <input checked="" type="checkbox"/> ORIGINAL PERMIT <input type="checkbox"/> AMENDED PERMIT</p>	<p>DATE OF AMENDMENT</p>
<p>REASON FOR AMENDMENT</p>	

SIGNATURE AND TITLE OF AUTHORIZED TTB OFFICIAL *Kimm Rogers* Specialist

## Plan Commission Report for July 12, 2022

### **Studer Certified Survey Map Agenda Item No. 5. B.**

Applicant: Dan Studer  
Project: Studer Property  
Requested Action: Approval of Certified Survey Map  
Zoning: C-1, A-2, HG, (all County Zoning)  
Location: W289 N106 Elmhurst Road

### **Report**

Mr. Studer is requesting approval of a Certified Survey Map (CSM) to create two parcels of land from his existing 11.366 acre parcel. Lot 1 would contain his existing house, be 5.306 acres in area and have access via Elmhurst Road. Lot 2 would be 6.060 acres in area and be accessed off of the east end of Sylvan Trail. Approval of the CSM should be contingent on Waukesha County approving the pending rezoning request and land disturbance permits related to the Sylvan Trail access. Lot 2 will be served with a mound type septic system based on soil borings taken on the site. Since both lots are located in the Environmental Corridor, they are limited by County zoning to 5 acre minimum lot size and a disturbance limit. Therefore, no other land splits will take place on the parent parcel.

I have completed a review of the CSM and provided comments to the surveyor. The comments address minor technical items that will not substantially affect the lot configuration. One concern that I raised is the presence of an undefined access easement that was shown on the previous CSM, but not this CSM. If said access easement is present, I requested that it be clearly defined with the purpose, rights, who holds the rights and who maintains the access easement.

The Plan Commission may want to consider whether we should request a reservation or dedication of lands from the end of the built cul-de-sac and Mr. Studer's east property line for a future public road. From a planning and road connectivity standpoint, the potential extension makes sense, especially not knowing what the future development would look like to the east; however, consideration must be made due to the following:

- the presence of wetlands on the Studer property
- the presence of wetlands on the Schoenstatt Sisters property
- consideration of existing residents on Sylvan Trail by making a cul-de-sac into a through road in the future
- the question as to who would build the road
- there is a reserved roadway approximately 740 feet to the north of Sylvan Trail
- there is a road stub to the lot line approximately 2000 feet to the south.

## **Staff Recommendation:**

As of the date of this report, I have not received the updated CSM to review my technical comments.

In regards to the road dedication, I support road connections for emergency vehicle access and connectivity between neighborhoods within the Town; however, the disturbance of wetlands would be a difficult hurdle to overcome unless there is a clear public need. I have recently spoken to the Schoenstatt Sisters and they have no plans in the foreseeable future to sell their land for development. The Town has two locations where connections can be made without disturbance of wetlands and they also have access to USH 18 and to Northview Road if the land is developed in the future. Therefore, I do not recommend requiring a reservation of lands between Sylvan Trail cul-de-sac and the east line of Mr. Studer's property.

I recommend approval of the CSM dated 6/29/22, subject to satisfaction of all previous requirements associated with the rezoning of the lands, approval of a lot not abutting a public road by Waukesha County and addressing any and all Town and County technical comments.

Tim Barbeau, Town Engineer  
July 5, 2022



# TOWN OF DELAFIELD

## APPLICATION FOR PLAN COMMISSION AGENDA

*Plan Commission meetings are typically held the first Tuesday of every month. All applications must be submitted at least 3 weeks before a Plan Commission meeting to make the agenda. Any late submittals will be considered at the following meeting.*

(PLEASE PRINT)

Owner Information	Applicant
Name: <i>DANIEL STUDER</i>	Name:
Address: <i>W289 N106 ELMHURST Rd</i>	Address:
City: <i>WAUK</i> State: <i>WI</i> Zip: <i>53188</i>	City:      State:      Zip:
Telephone Number: [REDACTED]	Telephone Number:
Email: [REDACTED]	Email:

### APPLICATION TYPE AND FEE (CHECK ALL THAT APPLY)

\*Application fees are non-refundable. Fees cover costs associated with public notification, postage, copies, and document recording, however, applicants agree to pay all additional expenses that the Town may incur by virtue of contracted plan review services including but not limited to: legal, surveying and engineering costs.

- |   |  |
|---|--|
| <input type="checkbox"/> Site Plan.....\$150.00                       | <input type="checkbox"/> Home Occupation.....\$50.00           |
| <input type="checkbox"/> Site Grading Plan.....\$50.00                | <input type="checkbox"/> Zoning Amendment.....\$300.00         |
| <input type="checkbox"/> Lighting Plan.....\$50.00                    | <input type="checkbox"/> Land Use Amendment.....\$300.00       |
| <input type="checkbox"/> Signage Plan.....\$75.00                     | <input type="checkbox"/> Conditional Use.....\$225.00          |
| <input type="checkbox"/> Preliminary Plat.....\$300.00                | <input type="checkbox"/> Plan of Operation.....\$150.00        |
| <input type="checkbox"/> Final Plat.....\$150.00                      | <input type="checkbox"/> Planned unit Development.....\$225.00 |
| <input checked="" type="checkbox"/> Certified Survey Map.....\$250.00 | <input type="checkbox"/> Conceptual Plan Review.....\$50.00    |
| <input type="checkbox"/> Developer's Agreement.....\$100.00           | <input type="checkbox"/> Other.....\$50.00 minimum             |

**PROJECT NAME:** *STUDER DRIVEWAY/LOT DIVISION*

**Property Address:** *W289 N106 ELMHURST Rd*

**Tax ID/Parcel ID:** *DEL0819992001*      **Lot Size:** *11.3*

**Current Zoning:** \_\_\_\_\_      **Proposed Zoning (if applicable):** \_\_\_\_\_

**Present Use:** *RESIDENTIAL*      **Intended Use (if applicable):** *RESIDENTIAL*

A complete application along with the appropriate fees shall be submitted by the deadline outlined at the top of the application. In order for an application to be considered complete, the application shall include the required number of site plans/maps, and all of the necessary supporting information as indicated on the project review checklist. If applying for a conditional use or development agreement, a document showing vested interest in the property is required. The Town of Delafield reserves the right not to accept an application that is deemed incomplete.





# Required Forms for Submittal

### Required Forms Checklist:

- Legal Description (all applications)
- Professional Staff/Fees Chargeback Acknowledgement (all applications)
- Certification for Division of Land (Certified Survey Map land splits)

### Submittal Information:

- One (1) copy of this application (signed & dated)
- One (1) electronic copy of all supporting materials, i.e., drawings, plans and written documentation (via email to [dgreen@townofdelafield.org](mailto:dgreen@townofdelafield.org)).
- Two (2) full size hard copies of all supporting materials, i.e., drawings, plans and written documentation of plans 11"x17" and smaller.
- Seven (7) copies of supporting materials larger than 11"x17".

I understand that this form shall be on file in the office of the Town Administrator by 4:00 p.m. on the 21st day before the meeting on which I desire to be heard or as required in the Land Division or Zoning Ordinance, whichever is longer. Plan Commission meetings are held the first Tuesday of each month. Furthermore, I understand that any engineering or legal review fees associated with this project may be charged to me.

FAILURE TO PROVIDE ALL REQUIRED MATERIALS AND INFORMATION CAN RESULT IN THIS APPLICATION BEING WITHDRAWN FOR CONSIDERATION BY THE PLAN COMMISSION.

*Daniel Studer*  
Signature of Owner

6-23-22  
Date

DANIEL STUDER  
Print Name

## For Office Use Only

Application Received \_\_\_\_\_  
Date Received \_\_\_\_\_  
PC Meeting Date \_\_\_\_\_  
Public Hearing Date \_\_\_\_\_

Amount Received \_\_\_\_\_  
Received by \_\_\_\_\_  
Board Meeting Date \_\_\_\_\_

Publication Date (if required) \_\_\_\_\_

**Waukesha County  
Certified Survey Map Data Sheet & Submittal Form**

Owner Name Daniel + Sheyenne Studer  
 Owner Address W289N106 Elmhurst Rd  
Waukesha WI 53188  
 Owner Phone No. 414-405-1076  
 Email Address luckydons1@yahoo.com

Surveyor Name Matt O'Rourke  
 Surveyor Company LandTech Surveying  
 Surveyor Phone No. 262-367-7599  
 E-mail Address morourke@landtechwi.com

Town Delafield  
 Property Address W289N106 Elmhurst Rd  
 Tax Key No. DELT0819992001

Section 25

REASON FOR CSM: \_\_\_\_\_

**The enclosed submittal checklist must be completed prior to CSM review.**

**For Office Use Only:**

FORMAL SUBMITTAL				SIGNATURE SUBMITTAL		
Date Received	Due Date	Date of Approval	Date of Denial	Date Received	Date of Approval	Date of Denial

File No. \_\_\_\_\_ Review Fee: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

Notes:

**Cross references to other files (RZ, CU (esp. a PUD), BOA, WCDP amendment, etc.):**

## CSM SUBMITTAL CHECKLIST

PLEASE CHECK THE APPROPRIATE BOX

YES	NO	NA	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the Certified Survey Map <b>to scale</b> , signed, sealed, and dated by the Surveyor with the <u>same</u> revision dates on <u>all</u> pages?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you have a copy of the CSM Land Division Review Checklist indicating that all appropriate items have been completed by the Surveyor?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has the local municipality (Town) been contacted regarding their CSM submittal process?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do any villages or cities have extraterritorial review authority? If so, have they been contacted regarding their CSM submittal process?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Are there any utilities required? If so, plan accordingly and communicate with the utilities <u>early</u> in the process. Existing and proposed easements must be identified on the CSM.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the property contain wetlands that have been field verified? If yes, please submit a copy of the report and indicate the source and date of the delineation on the CSM. Written documentation of DNR concurrence shall also be submitted.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the property contain Primary Environmental Corridor, Secondary Environmental Corridor, or Isolated Natural Resource Area that have been field verified? If yes, please submit a copy of the report and indicate the source and date of the delineation on the CSM. <i>Shown per GIS (INRA)</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Has the Waukesha County Department of Public Works or the State Department of Transportation completed a review of the proposed highway accesses, <i>if applicable</i> ?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the property served by a private sewage system? If so, has the Waukesha County Environmental Health Division been contacted for review of all lots proposed to be served by septic systems? A soil test must be completed on every new lot created to ensure septic suitability, unless the lot will be served by sewer.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If there are any existing septic systems or wells, have you completed a Preliminary Site Evaluation (PSE) form or submitted abandonment reports to EHD?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has the Waukesha County Land Resources Division completed a review to determine if a Stormwater Permit is required? A Stormwater Permit is required if you create 3 new lots; disturb 1 acre or more of land; propose at least ½ acre of new impervious surface; or propose a road that will serve more than 2 homes. A County Stormwater Permit is not required in the Towns of Eagle or Brookfield; please coordinate with Eagle and Brookfield directly regarding stormwater management.

**The County has 90 days to review the CSM per Chapter 236 Wisconsin State Statutes.**

**Please contact the Planning and Zoning Division at (262) 548-7790 or go to [www.waukeshacounty.gov/planningandzoning](http://www.waukeshacounty.gov/planningandzoning) to determine review fees.**

Property Owner: Daniel + Shenyenne Studer

Tax Key No(s): DELT0819992001

Municipality: Town of Delafield

Submittal Date: \_\_\_\_\_

Review Date: \_\_\_\_\_

Review Deadline: \_\_\_\_\_

Reviewer: \_\_\_\_\_

**WAUKESHA COUNTY LAND DIVISION CHECKLIST**

**DEVELOPMENT IDENTIFICATION**

	Prelim. Plat	Final Plat	CSM	Notes
Development Title			—	
Property Location ( ¼ section, section, township, range, county)			X	
Location of map showing section or a government subdivision of section in which subdivision lies, nearby streets, water bodies, oriented the same as main drawing.			X	
Name, address and phone number of owner and subdivider			X	
Project Engineer, name, address and phone number			—	
Surveyor's certificate signed, dated and sealed and same revision dates on all pages			X	

**MAPPING FEATURES**

North arrow and graphic scale • verify scale			X	
Sheet numbers (total no. of sheets)			5	
Legend (well, septic, rod/stake, resource boundaries)			X	
Public access to water bodies • Min 60' wide at ½ mile intervals unless DNR exempts or public space already provided			—	
Survey monumentation or other attributes as required by s. 236. Wis. Stats.			X	
Lot number(s) and dimensions (including Outlots) • Verify measurements, as applicable			X	
Curve information on curve, or in a table			—	
Check for duplicate plat names (not allowed)			—	
Topographic contours (existing and proposed) not to exceed 2' interval			X	
Drain tile location disclosure and function				
All structures existing on-site and within 50 feet on adjoining property and use of structures to be retained			X	
Minimum shore frontage required • 100' for a lot served by septic • 65' for a lot served by sewer			—	

	Prelim. Plat	Final Plat	CSM	Notes
Existing easements, proposed easements – type and dimensions <ul style="list-style-type: none"> <li>• Drainage, SW, access, utility, conservancy, CRP, etc.</li> </ul>			X	
Bearings and length of exterior boundaries			X	
Owners of abutting unplatted lands, names of subdivisions and/or CSM Nos., parks, cemeteries, etc.			X	
<b>LOT STANDARDS</b>				
Approvals for lot not abutting a public road or a flag lot <ul style="list-style-type: none"> <li>• Town/County PC approval, note on Plat/CSM</li> <li>• Driveway Access and Maintenance Agreement reviewed and approved, as necessary</li> </ul>				
Average Lot width <ul style="list-style-type: none"> <li>• Verify District requirements are met</li> <li>• Corner lots 20% wider if less than 150'</li> </ul>				
Depth to width ratio compliance <ul style="list-style-type: none"> <li>• Avoid long/narrow, wide/shallow</li> <li>• Depth shall not be less than 150'</li> </ul>				
Building envelopes available on double or triple frontage lots				
Appropriate design and lot configuration				
Lot sizes (sq. ft. OR acres)			X	
Pre-planned building sites , including driveways and any preplanned waste disposal systems, when limited by existing physical features				
<b>PLANNING AND ZONING DOCUMENT CONSISTENCY</b>				
Consistency with land use density and natural resources standards set forth in the <b>County Development Plan and Town/Extraterritorial plans</b>				
Park and Open Space Plan <ul style="list-style-type: none"> <li>• Ownership (existing/proposed)</li> <li>• Trails, including bike trails</li> <li>• CC interested parties</li> <li>• Parks comments provided</li> <li>• Easement for recordation, as applicable</li> </ul>			—	
Local and County zoning <ul style="list-style-type: none"> <li>• Validate Town and County zoning are correct or remove from CSM</li> </ul>				
Verify SFPO/Zoning Code requirements <ul style="list-style-type: none"> <li>• Number of accessory structures</li> <li>• Accessory building footprint</li> <li>• Accessory structure w/o principal structure</li> <li>• Structure offsets and setbacks</li> <li>• One principal structure per lot, unless CU</li> <li>• Use complies with Zoning</li> </ul>				

	Prelim. Plat	Final Plat	CSM	Notes
<b>RESOURCE BOUNDARIES</b>				
100 year Floodplain limits (delineated elevation and contour) as made available by FEMA, DNR and SEWRPC <ul style="list-style-type: none"> <li>• Source and date of delineation</li> <li>• Boundary clearly marked</li> <li>• Directional arrows, as applicable</li> </ul>			—	
Wetlands on or adjacent to the site <ul style="list-style-type: none"> <li>• Source and date of delineation</li> <li>• Delineation report</li> <li>• DNR/ACOE concurrence if requested</li> <li>• Boundary clearly marked</li> <li>• Directional arrows, as applicable</li> <li>• Hydric Soils/Aerial indicators</li> </ul>			X	Per SEWRPC
Resource boundary legend			X	
Check prior converted wetland resources				
Wetland/Floodplain setbacks				
Designated primary and secondary environmental corridors and isolated natural resource areas, woodland features <ul style="list-style-type: none"> <li>• Source and date of delineation</li> <li>• Delineation report</li> <li>• Clearly identified woodland boundary</li> <li>• Directional arrows, as applicable</li> <li>• SEWRPC concurrence if requested</li> <li>• Building envelope, as applicable</li> </ul>			X	Shown INRA per GIS
Resource preservation restrictions <ul style="list-style-type: none"> <li>• Wetlands</li> <li>• Floodplain</li> <li>• PEC/SEC/INRA</li> </ul>			—	TO BE PROVIDED BY COUNTY
Ordinary high water mark on any navigable water body <ul style="list-style-type: none"> <li>• Source and date of delineation</li> <li>• Navigable waterway statutory note</li> </ul>			—	
Water features (lakes, rivers, ponds, streams, tributaries, drainage ditches) <ul style="list-style-type: none"> <li>• Navigability determinations</li> <li>• Intermittent/non-navigable water bodies</li> </ul>			—	
Delineated Shoreland jurisdiction <ul style="list-style-type: none"> <li>• "Waukesha County Shoreland and Floodland Protection Ordinance Jurisdictional Limits"</li> <li>• Boundary clearly marked</li> <li>• Provide directional arrows</li> </ul>			X	DELAFIELD
<b>SOILS AND ENVIRONMENTAL HEALTH</b>				
Soil types and boundaries			X	
Location of soil borings with numerical cross-reference to data (location and depth need to be determined) See Sec.5.1(C) of WCSCO <ul style="list-style-type: none"> <li>• One test per lot</li> </ul>			X	APPROX. AS PROVIDED BY STUDER

	Prelim. Plat	Final Plat	CSM	Notes
Soil boring and testing data or sewer service availability letter from municipality and SEWRPC			-	
Landfill, manure or other waste storage facility locations on site and consistent with existing Administrative rules or within 1200' (Registry of Waste Disposal Sites of Wisconsin) Y / N • If yes, contact Steve Todd for comments			-	
Foundation limitations due to: High groundwater Y / N Bedrock Y / N Stormwater facilities (vertical/horizontal separation) Y / N • Basement groundwater/bedrock note or identified elevations			-	
Location of wells (onsite and offsite within 50' of proposed septic or 100' of proposed stormwater facilities)			-	
Location of existing private sanitary facilities, if known			X	
PSE for existing septic systems				
Sanitary Permit for new private septic systems if building permitted prior to CSM				
Environmental Health Abandonment report				
Environmental Health letter				
<b>STORMWATER</b>				
Stormwater management facilities • Location and type				
Preliminary Stormwater Management and Erosion Control Plan Approval Letter  <b>If at least 1 acre of disturbance or ½ acre of impervious surface, the applicant must complete the following checklists:</b> <u>Site Plan Checklist</u> <u>Erosion Control Plan Checklist</u> <u>Stormwater Management Plan Checklist</u>  <b>If less than 1 acre of disturbance and less than ½ acre of impervious surface, only the Site Plan checklist shall be completed</b>				
Final Stormwater Management and Erosion Control Plat Approval Letter • Access Easement • Stormwater Easement • <u>Certificate of Compliance</u> • Horizontal and Vertical setbacks • Well setbacks • Groundwater elevation or notes • Ownership responsibility identified				

	Prelim. Plat	Final Plat	CSM	Notes
<b>TRANSPORTATION</b>				
Right-of-way and street locations, name, width, bearing, and existing access drives, including existing and proposed street extensions from adjacent parcels <ul style="list-style-type: none"> <li>• Verify Street and Highway Width Map</li> <li>• Road reduction source and date</li> <li>• Duplicate road names in same zip code (not allowed)</li> </ul>			X	
Road frontage requirements met Min 30' on a public road			X	
Identify Public dedication parcels and right-of-way dedications with note, "Dedicated to the public for roadway purposes".			-	
Vision corners and vision corner easement note			-	
Building or setback lines from state highways (when required by State through Trans 233)			-	
Cul de sac length <ul style="list-style-type: none"> <li>• Max 600' (County)</li> <li>• Check municipality length restrictions</li> </ul>			-	
Street extensions/temporary cul de sacs			-	
Access easements, limitations, restrictions to adjacent roads			X	
Streets follow natural terrain <ul style="list-style-type: none"> <li>• Review topography</li> </ul>			-	
Consistent with Jurisdictional Highway Systems Plan				
County or State Access Permit				
County DPW or State DOT Approval Letter <ul style="list-style-type: none"> <li>• Complies with min sight distance</li> </ul>				
<b>NATIONAL HISTORIC INVENTORY, NATURAL/CRITICAL SPECIES REVIEW</b>				
Natural area and critical species <ul style="list-style-type: none"> <li>• SEWRPC review</li> </ul>			-	
Historic or cultural features (i.e., Indian mounds) per State Historical Society of WI Division of Historian Preservation Archeological Site Inventory <ul style="list-style-type: none"> <li>• State Archaeologist review</li> </ul>			-	
<b>MISCELLANEOUS ORDINANCE REQUIREMENTS</b>				
Legal Lot(s) of Record <ul style="list-style-type: none"> <li>• Structure over a lot line</li> <li>• Substandard to NR 115 size requirements</li> </ul>				
Outlot ownership and purpose				
Letter of credit or financial assurance				
Deed restriction <ul style="list-style-type: none"> <li>• Accessory structure w/o principal structure</li> <li>• FLP density restriction</li> <li>• Additional reqs. per Ordinance</li> </ul>				
Remnant parcel waiver and note on CSM				



	Prelim. Plat	Final Plat	CSM	Notes
Open Space Maintenance Agreement				
Number of Accessory structures approved by Town Plan Commission				
Cross reference permits (Rezone, CU, etc.)				
<b>REVIEW ENTITIES/SIGNATURE CERTIFICATES</b>				
Signature Certificates			X	
Owner/Surveyor Certificate reference to Waukesha County Ordinances and correct municipalities			X	
Consent of Mortgagee <i>Only if mortgage on the property &amp; 1 of the following:</i> <ul style="list-style-type: none"> <li>• Dedication of streets/public areas</li> <li>• Creation of easement via CSM</li> <li>• Adding unplatted lands to a lot</li> </ul>			X	
Waukesha County signature block (Dale R. Shaver)			X	
Ottawa Planner review prior to signatures				
PLS Certification that states: <ul style="list-style-type: none"> <li>• Compliance with statute</li> <li>• Under whose direction</li> <li>• Legal description</li> <li>• Correct representation of all exterior boundaries</li> <li>• <b>PLS not RLS</b></li> </ul>			X	
Extra-territorial jurisdiction <ul style="list-style-type: none"> <li>• 1½ miles of all Villages and C. of Delafield</li> <li>• 3 miles of all Cities except Delafield and Pewaukee**</li> </ul> <b>**Pewaukee maintains jurisdiction within 1 mile of the Town of Lisbon only</b>			—	WAUKESHA ?

Note: shaded cells – not applicable

updated 11/1/2019

**Division Contacts**

**Environmental Health: (Septic Soil Tests, PSE, Abandonment Reports)**

Skylar Behm, [sbehm@waukeshacounty.gov](mailto:sbehm@waukeshacounty.gov), 262-896-8300

**(Landfills, Properties Dedicated to the County)**

Steve Todd, [stodd@waukeshacounty.gov](mailto:stodd@waukeshacounty.gov), 262-896-8300

**Public Works: (County Highway Access Permits, Restrictions, Right-of-way)**

Jason Mayer, [jmayer@waukeshacounty.gov](mailto:jmayer@waukeshacounty.gov), 262-548-7740

**Land Resources: (Groundwater Separation, Form A Soil Tests, Stormwater Certificate of Compliance)**

Alan Barrows, [abarows@waukeshacounty.gov](mailto:abarows@waukeshacounty.gov), 262-896-8300

**(Stormwater Engineering and Review)**

Leif Hauge, [lhauge@waukeshacounty.gov](mailto:lhauge@waukeshacounty.gov), 262-896-8300

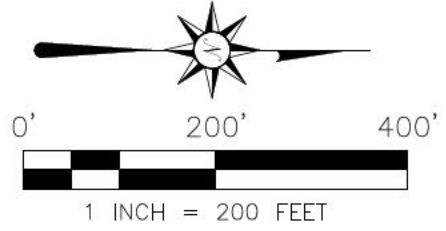
**Parks: (Park and Open Space Land Acquisitions)**

Rebecca Mattano, [rmattano@waukeshacounty.gov](mailto:rmattano@waukeshacounty.gov), 262-548-7790

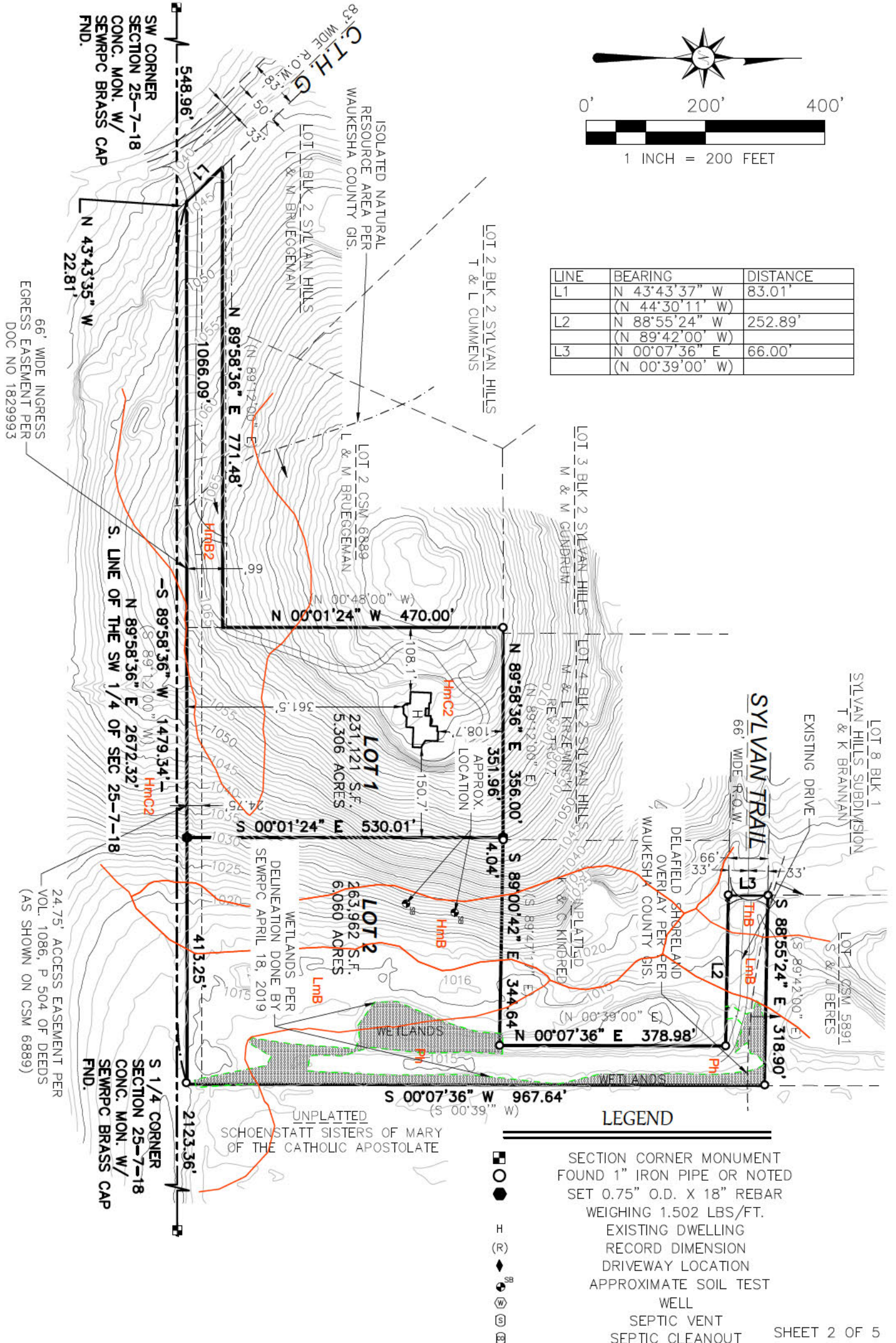


# WAUKESHA CO. CERTIFIED SURVEY MAP NO.

BEING A REDIVISION OF LOT 1 OF CSM 6889, RECORDED IN THE WAUKESHA COUNTY REGISTER OF DEEDS, VOL 57, P372-374, ON OCTOBER 26, 1992, AS DOCUMENT NO 1779007, BEING PART OF THE SW 1/4 AND PART OF THE SE 1/4 OF THE SW 1/4 OF SECTION 25, T7N., R18E., TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.



LINE	BEARING	DISTANCE
L1	N 43°43'37" W (N 44°30'11" W)	83.01'
L2	N 88°55'24" W (N 89°42'00" W)	252.89'
L3	N 00°07'36" E (N 00°39'00" W)	66.00'



## LEGEND

- SECTION CORNER MONUMENT FOUND 1" IRON PIPE OR NOTED
- SET 0.75" O.D. X 18" REBAR WEIGHING 1.502 LBS/FT.
- EXISTING DWELLING
- RECORD DIMENSION
- DRIVEWAY LOCATION
- APPROXIMATE SOIL TEST
- WELL
- SEPTIC VENT
- SEPTIC CLEANOUT

**WAUKESHA CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING A REDIVISION OF LOT 1 OF CSM 6889, RECORDED IN THE WAUKESHA COUNTY REGISTER OF DEEDS, VOL 57, P372-374, ON OCTOBER 26, 1992, AS DOCUMENT NO 1779007, BEING PART OF THE SW 1/4 AND PART OF THE SE 1/4 OF THE SW 1/4 OF SECTION 25, T7N., R18E., TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE:**

I, MATTHEW T. O'ROURKE, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED A DIVISION OF LAND BEING A REDIVISION OF LOT 1 OF CSM 6889, RECORDED IN THE WAUKESHA COUNTY REGISTER OF DEEDS, VOL 57, P372-374, ON OCTOBER 26, 1992, AS DOCUMENT NO 1779007, BEING PART OF THE SOUTHWEST 1/4 AND PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 25, T7N., R18E., TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN DESCRIBED AS FOLLOWS:

LOT 1 OF CSM 6889, RECORDED IN THE WAUKESHA COUNTY REGISTER OF DEEDS, VOL 57, P372-374, ON OCTOBER 26, 1992, AS DOCUMENT NO 1779007, BEING PART OF THE SOUTHWEST 1/4 AND PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 25, T7N., R18E., TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.

DESCRIBED LANDS HAVING AN AREA OF 495,083 SQUARE FEET OR 11.366 ACRES.

THAT I HAVE MADE SAID SURVEY BY THE DIRECTION OF DANIEL & SHEYENNE STUDER OWNERS OF SAID LANDS.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

THAT I HAVE FULLY COMPLIED WITH PROVISIONS OF S. 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION CONTROL ORDINANCE OF WAUKESHA COUNTY AND THE TOWN OF DELAFIELD IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
MATTHEW T. O'ROURKE, S-2771

**NOTES:**

- CONTOURS, SHORELAND AND INRA ARE SHOWN PER WAUKESHA COUNTY GIS.
- WETLAND SHOWN PER DELINEATION COMPLETED BY SEWRCP ON APRIL 18, 2019.
- THIS PARCEL IS ALSO SUBJECT TO ALL OTHER EASEMENTS, INCLUDING UTILITY EASEMENTS AND RESTRICTIONS, EITHER RECORDED OR UNRECORDED, IF ANY.

**WAUKESHA CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING A REDIVISION OF LOT 1 OF CSM 6889, RECORDED IN THE WAUKESHA COUNTY REGISTER OF DEEDS, VOL 57, P372-374, ON OCTOBER 26, 1992, AS DOCUMENT NO 1779007, BEING PART OF THE SW 1/4 AND PART OF THE SE 1/4 OF THE SW 1/4 OF SECTION 25, T7N., R18E., TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.

**OWNER'S CERTIFICATE:**

AS OWNERS DANIEL & SHEYENNE STUDER HEREBY CERTIFY THAT WE CAUSED SAID LANDS TO BE SURVEYED, DIVIDED AND MAPPED AS SHOWN ON THIS MAP. WE ALSO CERTIFY THAT THIS CSM IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: WAUKESHA COUNTY, TOWN OF DELAFIELD. WITNESS THE HAND AND SEAL OF SAID OWNERS:

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
DANIEL STUDER

\_\_\_\_\_  
SHEYENNE STUDER

STATE OF WISCONSIN )SS  
COUNTY OF \_\_\_\_\_)

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_, THE ABOVE NAMED DANIEL & SHEYENNE STUDER, TO ME KNOWN TO BE THE SAME PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

**CONSENT OF CORPORATE MORTGAGEE**

\_\_\_\_\_, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF \_\_\_\_\_, MORTGAGEE OF THE ABOVE DESCRIBED LAND, DOES HEREBY CONSENT TO THE SURVEYING, DIVIDING AND MAPPING OF THE LAND DESCRIBED ON THIS PLAT, AND DOES HEREBY CONSENT TO THE ABOVE CERTIFICATE OF DANIEL & SHEYENNE STUDER OWNERS.

IN WITNESS WHEREOF, THE SAID SEAL OF \_\_\_\_\_, CORPORATE MORTGAGEE, THIS, \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_. IN THE PRESENCE OF:

\_\_\_\_\_  
NAME/TITLE

\_\_\_\_\_  
NAME/TITLE

**CORPORATE MORTGAGEE NOTARY CERTIFICATE**

STATE OF \_\_\_\_\_ )  
\_\_\_\_\_ COUNTY)SS

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_, \_\_\_\_\_, AND \_\_\_\_\_, \_\_\_\_\_ OF THE ABOVE NAMED CORPORATION, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND TO ME KNOWN TO BE SUCH \_\_\_\_\_ AND \_\_\_\_\_ OF SAID CORPORATION, AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH OFFICERS AS THE DEED OF SAID CORPORATION, BY ITS AUTHORITY.

NOTARY SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

**WAUKESHA CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING A REDIVISION OF LOT 1 OF CSM 6889, RECORDED IN THE WAUKESHA COUNTY REGISTER OF DEEDS, VOL 57, P372-374, ON OCTOBER 26, 1992, AS DOCUMENT NO 1779007, BEING PART OF THE SW 1/4 AND PART OF THE SE 1/4 OF THE SW 1/4 OF SECTION 25, T7N., R18E., TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.

**TOWN OF DELAFIELD PLAN COMMISSION APPROVAL**

APPROVED BY THE PLAN COMMISSION OF THE TOWN OF DELAFIELD, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
KEVIN FITZGERALD – CHAIRPERSON

**TOWN OF DELAFIELD BOARD APPROVAL**

APPROVED BY THE TOWN BOARD OF THE TOWN OF DELAFIELD, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
RON TROY – CHAIRPERSON

\_\_\_\_\_  
DAN GREEN – CLERK/TREASURER

**CITY OF WAUKESHA PLANNING COMMISSION (EXTRATERRITORIAL)**

THIS LAND DIVISION IS HEREBY APPROVED BY THE CITY OF WAUKESHA PLAN COMMISSION THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
MAYOR SHAWN REILLY, CHAIRMAN

**CITY OF WAUKESHA COMMON COUNCIL (EXTRATERRITORIAL)**

THIS LAND DIVISION IS HEREBY APPROVED BY THE CITY OF WAUKESHA COMMON COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
SHAWN REILLY, MAYOR

\_\_\_\_\_  
GINA KOZLIK, CLERK/TREASURER

**WAUKESHA COUNTY DEPARTMENT OF PARKS & LAND USE**

THE ABOVE, WHICH HAS BEEN FILED FOR APPROVAL AS REQUIRED BY CHAPTER 236 OF THE WISCONSIN STATE STATUTES, IS HEREBY APPROVED ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
DALE R. SHAVER, DIRECTOR

## Plan Commission Report for July 12, 2022

### **Jakel Certified Survey Map Agenda Item No. 5. C.**

Applicant:	Brian and Kathryn Jakel
Project:	Land Combination
Requested Action:	Approval of Certified Survey Map
Zoning:	R-3 (County Zoning)
Location:	Vacant lot at northeast corner of Hillcrest Drive and Orchard Avenue

### **Report**

The Jakel's are requesting approval of a Certified Survey Map (CSM) to combine three lots into one 0.456 acre lot for development of a house. The CSM includes dedication of right-of-way on Hillcrest to meet the required 15 foot half-width. The surveyor has addressed all my technical comments. The lot is within the Village of Hartland extraterritorial plat jurisdiction, so they have been notified to get Hartland's approval. They are also in the Lake Pewaukee Sanitary District and have been directed to contact them for sanitary sewer hook-up coordination.

### **Staff Recommendation:**

All Town technical comments have been addressed on the CSM dated July 5, 2022.

I recommend approval of the CSM dated July 5, 2022, subject to addressing all comments from the Village of Hartland and Waukesha County.

Tim Barbeau, Town Engineer  
July 5, 2022



# TOWN OF DELAFIELD

## APPLICATION FOR PLAN COMMISSION AGENDA

*Plan Commission meetings are typically held the first Tuesday of every month. All applications must be submitted at least 3 weeks before a Plan Commission meeting to make the agenda. Any late submittals will be considered at the following meeting.*

(PLEASE PRINT)

Owner Information	Applicant
Name: <u>Brian &amp; Kathryn Jakel</u>	Name: <u>&lt;same as owner&gt;</u>
Address <u>3615 Hawthorn Hill Dr.</u>	Address
City                      State                      Zip <u>Waukesha                      WI                      53188</u>	City                      State                      Zip
Telephone Number [REDACTED]	Telephone Number
Email: [REDACTED]	Email:

### APPLICATION TYPE AND FEE (CHECK ALL THAT APPLY)

\*Application fees are non-refundable. Fees cover costs associated with public notification, postage, copies, and document recording, however, applicants agree to pay all additional expenses that the Town may incur by virtue of contracted plan review services including but not limited to: legal, surveying and engineering costs.

Site Plan.....	\$150.00	Home Occupation.....	\$50.00
Site Grading Plan.....	\$50.00	Zoning Amendment.....	\$300.00
Lighting Plan.....	\$50.00	Land Use Amendment.....	\$300.00
Signage Plan.....	\$75.00	Conditional Use.....	\$225.00
Preliminary Plat.....	\$300.00	Plan of Operation.....	\$150.00
Final Plat.....	\$150.00	Planned unit Development.....	\$225.00
<input checked="" type="checkbox"/> Certified Survey Map.....	\$250.00	Conceptual Plan Review.....	\$50.00
Developer's Agreement.....	\$100.00	Other.....	\$50.00 minimum

PROJECT NAME: CSM to Combine Pewaukee Highlands lots 27, 28 & 29  
 Property Address: Above  
 Tax ID/Parcel ID: DEL0764026, 4027, 4028 Lot Size: Approx. half acre 144' x 141'  
 Current Zoning: residential Proposed Zoning (if applicable) n/a  
 Present Use: vacant land Intended Use (if applicable): residence.

A complete application along with the appropriate fees shall be submitted by the deadline outlined at the top of the application. In order for an application to be considered complete, the application shall include the required number of site plans/maps, and all of the necessary supporting information as indicated on the project review checklist. If applying for a conditional use or development agreement, a document showing vested interest in the property is required. The Town of Delafield reserves the right not to accept an application that is deemed incomplete.





# TOWN OF DELAFIELD PLAN COMMISSION APPLICATION

## Project Description

Please answer the questions below that pertain to your request. If necessary, please attach a separate sheet.

### PETITION FOR REZONING

In the space below, please describe the purpose of the rezoning.

NIA

### PETITION FOR LAND USE AMENDM

In the space below, please describe the purpose of the Land Use Amendment.

NIA

### PETITION FOR CONDITIONAL USE

In the space below, please describe the purpose of the Conditional Use.

NIA

### PETITION FOR CERTIFIED SURVEY MAP / PRELIMINARY PLAT / FINAL PL

In the space below, please describe the intention of the land division.

REVIEW OF CERTIFIED SURVEY MAP COMBINING OGLT076A026, 4027, 4028.

### PETITION FOR SITE PLAN / PLAN OF OPERATION / OTHER APPLICATION

In the space below, please describe the intention for the site plan, plan of operation, or other application.

NIA



**TOWN OF DELAFIELD**

**PROFESSIONAL STAFF FEES CHARGEBACK ACKNOWLEDGEMENT**

**PLEASE BE ADVISED**

That pursuant to the Town of Delafield Code of Ordinances, the Town of Delafield Town Board has determined that whenever the services of the Town Attorney, Town Engineer or any of the other Town's professional staff results in a charge to the Town for that professional's time and services, and such service is not a service supplied to the Town as a whole, the Town Clerk shall charge that service and the fees incurred by the Town to the owner of the property. Also be advised that pursuant to the Town of Delafield Code of Ordinances certain other fees, costs and charges are the responsibility of the property owner.

\*\*\*\*\*

I, the undersigned, have been advised that, pursuant to the Town of Delafield Code of Ordinances, if the Town Attorney, Town Engineer or any other Town professional provides services to the Town as a result of my activities, whether at my request or at the request of the Town, I shall be responsible for the fees incurred by the Town. Also, I have been advised that pursuant to the Town of Delafield Code of Ordinances, certain other fees, costs and charges are my responsibility.

 Kathryn Jakel  
Signature of Owner

10/15/2022  
Date

Brian + Kathryn Jakel  
Owner's name (please print)

Form received by: \_\_\_\_\_

Date: \_\_\_\_\_



# Required Forms for Submittal

### Required Forms Checklist:

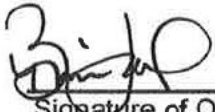
- Legal Description (all applications)
- Professional Staff/Fees Chargeback Acknowledgement (all applications)
- Certification for Division of Land (Certified Survey Map land splits)

### Submittal Information:

- One (1) copy of this application (signed & dated)
- One (1) electronic copy of all supporting materials, i.e., drawings, plans and written documentation (via email to [dgreen@townofdelafield.org](mailto:dgreen@townofdelafield.org)).
- Two (2) full size hard copies of all supporting materials, i.e., drawings, plans and written documentation of plans 11"x17" and smaller.
- Seven (7) copies of supporting materials larger than 11"x17".

I understand that this form shall be on file in the office of the Town Administrator by 4:00 p.m. on the 21st day before the meeting on which I desire to be heard or as required in the Land Division or Zoning Ordinance, whichever is longer. Plan Commission meetings are held the first Tuesday of each month. Furthermore, I understand that any engineering or legal review fees associated with this project may be charged to me.

**FAILURE TO PROVIDE ALL REQUIRED MATERIALS AND INFORMATION CAN RESULT IN THIS APPLICATION BEING WITHDRAWN FOR CONSIDERATION BY THE PLAN COMMISSION.**

  
Signature of Owner

Kathryn Jakes

10/15/2022  
Date

Brian & Kathryn Jakes  
Print Name

### For Office Use Only

Application Received \_\_\_\_\_  
Date Received \_\_\_\_\_  
PC Meeting Date \_\_\_\_\_  
Public Hearing Date \_\_\_\_\_

Amount Received \_\_\_\_\_  
Received by \_\_\_\_\_  
Board Meeting Date \_\_\_\_\_

Publication Date (if required) \_\_\_\_\_

**PRELIMINARY**

**WAUKESHA CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

ALL OF LOTS 27, 28 AND 29 OF PEWAUKEE HIGHLANDS BEING A PART OF THE NE 1/4 OF SECTION 14, T7N, R18E, TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.

N 1/4 CORNER  
SECTION 14-7-18  
CONC. MON. W/ SEWRPC  
BRASS CAP FND.

LOT 2 CSM 11859  
R. SESSNER

LOT 1 CSM 11859  
J.&J. BRODY

N. LINE OF THE NE 1/4 OF SEC 14-7-18  
S 88°30'03" E 2655.19'

1887.14'  
N 1/4 CORNER  
SECTION 14-7-18  
CONC. MON. W/ SEWRPC  
BRASS CAP FND.

BLK A  
PEWAUKEE HIGHLANDS  
R. & L. WANKOWSKI

ORCHARD AVE.  
50' WIDE R.O.W.

IP. F. 1.6' N.  
1.2' W.

(N 73°15' E)  
N 74°08'36" E 144.00'

IP. F. 1.8' S.

EX SHED

11.6'  
EXISTING DWELLING

BLK B  
PEWAUKEE HIGHLANDS  
R. & L. WANKOWSKI

**LOT 1**  
19,154 S.F.  
0.440 ACRES

DEDICATED TO THE PUBLIC  
FOR ROADWAY PURPOSES  
814 S.F. OR 0.019 ACRES

LOT 30  
PEWAUKEE HIGHLANDS

ORCHARD AVE.  
R.O.W. WIDTH VARIES  
(N 04° W)

N 04°06'24" W 141.00'  
135.23'

S 04°06'24" E 141.00'  
135.23'

5.77' S 74°08'36" W 144.00'  
S 74°08'36" W 144.00'  
(N 73°15' E)

HILLCREST DR.  
R.O.W. WIDTH VARIES  
(FORMERLY ZINN'S PRIVATE RD.)

UNPLATTED  
HORNING REV. TRUST

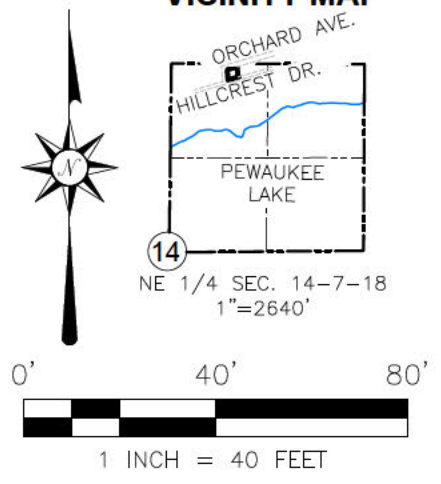
PLATTED LAKE LANE  
T. KRANICK

BEARINGS BASED ON GRID NORTH OF THE WISCONSIN COUNTY COORDINATE SYSTEM, WAUKESHA COUNTY ZONE (NAD 83 WISCORS 2011) AND REFERENCED TO THE NORTH LINE OF THE NE 1/4 OF SEC. 14-7-17 MEASURED AS S 88°30'03"E.

VERTICAL DATUM IS NAVD 88 (GEOID 12A)

**LEGEND**

- SECTION CORNER MONUMENT
- FOUND 3/4 REBAR" OR NOTED
- FOUND 1" IRON PIPE OR NOTED
- SET 0.75" O.D. X 18" REBAR
- WEIGHING 1.502 LBS/FT.
- Ⓢ SANITARY MANHOLE



PREPARED FOR:  
BRIAN & KATHRYN JAKEL  
3615 HAWTHORN HILL DRIVE  
WAUKESHA, WI 53188

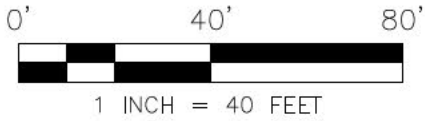
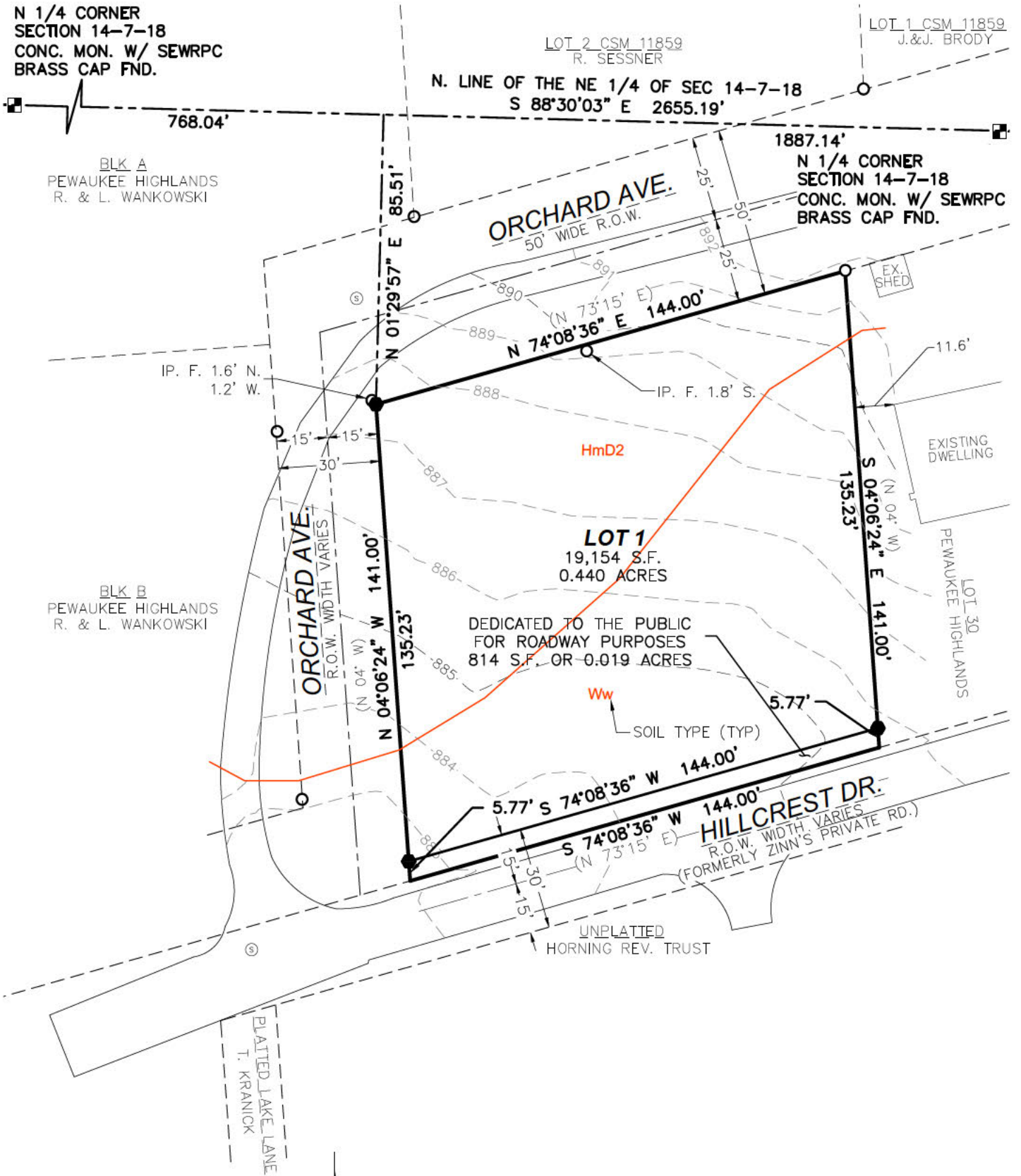
LAND SURVEYING • LAND PLANNING  
111 W. 2ND STREET  
000N0M0W00, WI 53066  
WWW.LANDTECHWI.COM  
(262) 367-7599

REV 07/05/2022  
DATED 06/13/2022  
JOB# 22138

THIS INSTRUMENT WAS DRAFTED BY MATTHEW T. O'ROURKE, S-2771 SHEET 1 OF 5

# WAUKESHA CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_

ALL OF LOTS 27, 28 AND 29 OF PEWAUKEE HIGHLANDS BEING A PART OF THE NE 1/4 OF SECTION 14, T7N, R18E, TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.



- CONTOURS SHOWN PER FIELD SURVEY COMPLETED BY LANDTECH SURVEYING 5/23/2022.
- SOILS SHOWN PER WAUKESHA COUNTY GIS.

WAUKESHA CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_

ALL OF LOTS 27, 28 AND 29 OF PEWAUKEE HIGHLANDS BEING A PART OF THE NE 1/4 OF SECTION 14, T7N, R18E, TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE:**

I, MATTHEW T. O'ROURKE, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED A DIVISION OF LAND BEING ALL OF LOTS 27, 28 AND 29 OF PEWAUKEE HIGHLANDS BEING A PART OF THE NE 1/4 OF SECTION 14, TOWN 7 NORTH, RANGE 18 EAST, TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SECTION 14, TOWN 7 NORTH, RANGE 18 EAST; THENCE S 88°30'03" E, ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SECTION 17, 768.04 FEET; THENCE S 01°29'57" W, 85.51 FEET TO THE NORTHWEST CORNER OF LOT 27 OF PEWAUKEE HIGHLANDS SUBDIVISION; THENCE N 74°08'36" E, ALONG THE NORTH LINE OF LOT 27, LOT 28 AND LOT 29, 144.00 FEET TO THE NORTHEAST CORNER OF LOT 29 OF PEWAUKEE HIGHLANDS SUBDIVISION; THENCE S 04°06'24" E, ALONG THE EAST LINE OF LOT 29 OF PEWAUKEE HIGHLANDS SUBDIVISION, 141.00 FEET TO THE SOUTHEAST CORNER OF LOT 29 OF PEWAUKEE HIGHLANDS SUBDIVISION; THENCE S 74°08'36" W, ALONG THE SOUTH LINE OF LOT 29, LOT 28 AND LOT 27, 144.00 FEET TO THE SOUTHWEST CORNER OF LOT 27 OF PEWAUKEE HIGHLANDS SUBDIVISION; THENCE N 04°06'24" W, ALONG THE WEST LINE OF LOT 27 OF PEWAUKEE HIGHLANDS SUBDIVISION, 141.00 FEET TO THE POINT OF BEGINNING.

DESCRIBED LANDS HAVING AN AREA OF 19,879 SQUARE FEET OR 0.456 ACRES.

THAT I HAVE MADE SAID SURVEY BY THE DIRECTION OF BRIAN & KATHRYN JAKEL OWNERS OF SAID LANDS.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

THAT I HAVE FULLY COMPLIED WITH PROVISIONS OF S. 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION CONTROL ORDINANCE OF WAUKESHA COUNTY AND THE TOWN OF DELAFIELD IN SURVEYING AND MAPPING THE SAME.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
MATTHEW T. O'ROURKE, S-2771

**NOTES:**

- THE ENTIRE PARCEL FALLS WITHIN THE JURISDICTIONAL LIMITS OF THE WAUKESHA COUNTY SHORELAND AND FLOODLAND PROTECTION ORDINANCE.
- THIS PARCEL IS ALSO SUBJECT TO ALL OTHER EASEMENTS, INCLUDING UTILITY EASEMENTS AND RESTRICTIONS, EITHER RECORDED OR UNRECORDED, IF ANY.
- PER DOCUMENT 4660236 THE OWNER OF LOT 1 HAS THE PRIVILEGE OVER A RIGHT-OF-WAY TO BE FOR EGRESS AND INGRESS TO THE LAKE AND THAT ONLY.

WAUKESHA CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_

ALL OF LOTS 27, 28 AND 29 OF PEWAUKEE HIGHLANDS BEING A PART OF THE NE 1/4 OF SECTION 14, T7N, R18E, TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.

**OWNER'S CERTIFICATE:**

AS OWNERS BRIAN & KATHRYN JAKEL HEREBY CERTIFY THAT WE CAUSED SAID LANDS TO BE SURVEYED, DEDICATED AND MAPPED AS SHOWN ON THIS MAP. WE ALSO CERTIFY THAT THIS CSM IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: WAUKESHA COUNTY, TOWN OF DELAFIELD. WITNESS THE HAND AND SEAL OF SAID OWNERS:

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
BRIAN JAKEL

\_\_\_\_\_  
KATHRYN JAKEL

STATE OF WISCONSIN )SS  
COUNTY OF \_\_\_\_\_)

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_, THE ABOVE NAMED BRIAN & KATHRYN JAKEL, TO ME KNOWN TO BE THE SAME PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

WAUKESHA CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_

ALL OF LOTS 27, 28 AND 29 OF PEWAUKEE HIGHLANDS BEING A PART OF THE NE 1/4 OF SECTION 14, T7N, R18E, TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.

**TOWN OF DELAFIELD PLAN COMMISSION APPROVAL**

APPROVED BY THE PLAN COMMISSION OF THE TOWN OF DELAFIELD, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
KEVIN FITZGERALD – CHAIRPERSON

\_\_\_\_\_  
DAN GREEN – CLERK/TREASURER

**TOWN OF DELAFIELD BOARD APPROVAL**

CSM AND ROADWAY DEDICATION APPROVED BY THE TOWN BOARD OF THE TOWN OF DELAFIELD, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
RON TROY – CHAIRPERSON

\_\_\_\_\_  
DAN GREEN – CLERK/TREASURER

**VILLAGE OF HARTLAND PLAN COMMISSION APPROVAL (EXTRATERRITORIAL)**

APPROVED BY THE VILLAGE OF HARTLAND PLAN COMMISSION, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
JEFFREY PFANNERSTILL – PRESIDENT

\_\_\_\_\_  
DARLENE IGL – CLERK/TREASURER

**VILLAGE OF HARTLAND BOARD APPROVAL (EXTRATERRITORIAL)**

APPROVED BY THE VILLAGE OF HARTLAND BOARD, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
JEFFREY PFANNERSTILL – PRESIDENT

\_\_\_\_\_  
DARLENE IGL – CLERK/TREASURER

**WAUKESHA COUNTY DEPARTMENT OF PARKS & LAND USE**

THE ABOVE, WHICH HAS BEEN FILED FOR APPROVAL AS REQUIRED BY CHAPTER 236 OF THE WISCONSIN STATE STATUTES, IS HEREBY APPROVED ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
DALE R. SHAVER, DIRECTOR





# SafePace<sup>®</sup> Evolution 12

The Traffic Logix SafePace<sup>®</sup> The TL SafePace Evolution 12 driver feedback sign is the compact, economical sign with MUTCD approved 12" digits.

The SafePace Evolution 12 is a compact, portable sign with the cost benefit and small footprint of an entry-level sign but larger 12" digits that meet MUTCD approval. Offering speed activated digit color changes as well as the ability to display up to 3 digits, the SafePace Evolution 12 is a small sign with big impact.



EV 12 Specifications	
Digit Size	12"
Height	29"
Weight	20 lbs
24/7, 365 Scheduling	✓
Data Collection	✓
Solar Compatibility	✓
Battery Operated	✓
Universal Mounting	✓
Cloud Compatibility	✓
Trailer Compatibility	✓
Dolly Compatibility	✓
Hitch Compatibility	✓
Warranty	2 Years

Features
<b>Enlarged Sign Digits:</b> The bestselling, compact SafePace sign, now available with slightly larger digits for improved visibility.
<b>Dual Color Display:</b> LED digit color can be programmed to change based on driver speed.
<b>User-Friendly:</b> Software interface is user friendly and can be programmed to set sign parameters quickly and easily. Optional data collection allows you to download traffic data and generate statistical reports from anywhere with SafePace Cloud.
<b>Stealth Mode:</b> Baseline traffic data can be collected for comparison and analysis while speed display appears blank to motorists.
<b>Speed Violator Strobe:</b> Programmable flashing strobe alerts drivers to slow down when they exceed the threshold speed you choose.
<b>Universal Mounting:</b> Optional mounting brackets let you use one sign at multiple locations with the turn of a key.
<b>Superior construction</b> and durability for long-lasting performance.



Feature	Specifications
<b>Dimensions</b>	
Digits	First digit: 12"(h) x 1.125"(w), 64 LEDs (3-digit signs only) Other digits: 12"(h) x 6.4"(w), 224 LEDs per digit
Unit with "YOUR SPEED" sign mounted	Full size sign: 29.0"(h) x 23.0"(w) x 5.625"(d)
<b>Sign Weight (includes "YOUR SPEED" sign (2 lbs) mounted)</b>	
AC Powered	20 lbs
Battery Powered Model	20 lbs (not including batteries)
Solar powered model	20 lbs (does not include batteries, solar panel or bracket)
<b>General Specifications</b>	
Operating Temperatures F (C):	-40° (-40°) to 185° (85°)
3-Digit Speed Display	Miles per hour (mph) 3-99. Kilometers per hour (km/h) 5-160.
Faceplate	High-Intensity prismatic reflective sheeting on "YOUR SPEED" signs with black colored text. MUTCD approved colors and format
Communications	Bluetooth, GSM/GPRS
Programming	SafePace® Pro management software SafePace® Cloud remote management 24/7 365 day unlimited programming and scheduling

Feature	Specifications
<b>Power Options (Electrical Specifications)</b>	
AC power input	100~240 V AC
DC power input	12 V DC
Solar panel option	50W solar panel
<b>Radar</b>	
Internal Radar:	Doppler (FCC approved)
Model	DF 600
Radar RF out	5 mW maximum
Radar f-center	24.125 GHz or 24.200 GHz
Pickup distance	Up to 400 feet
Beam angle	24° (vertical) x 12° (horizontal)
Beam polarization	Linear
CE Mark (Radar)	Yes
<b>Display</b>	
LEDs	524
Digits	256 LEDs: Color: Yellow (590 nm) Viewing angle at 50% IV: 30° Partial Flux (Brightness): 7100 – 18000 Ev,[lux]/LED 256 LEDs: Color: Red (590 nm) Viewing angle at 50% IV: 30° Partial Flux (Brightness): 7100 – 18000 Ev,[lux]/LED
Speed Violator Strokes	12 LEDs: Color: White (2700 K – 6500 K) Viewing angle at 50% IV: 150° Luminous Flux: typically 33lm @ 4000 K Luminous Efficacy: typically 176 lm/W @4000 K
Ambient light sensor	1 sensor and automatic brightness adjustment
<b>Enclosure</b>	
Construction	Vandal resistant, lightweight polymer. Matte black front for reduced glare and maximum contrast. Light gray body to minimize heat absorption
Weatherproof Rating	Weatherproof, NEMA 4X-12, IP65 level compliant. Non-sealed and ventilated
<b>Warranty</b>	
Sign	2 years
Batteries	1 year

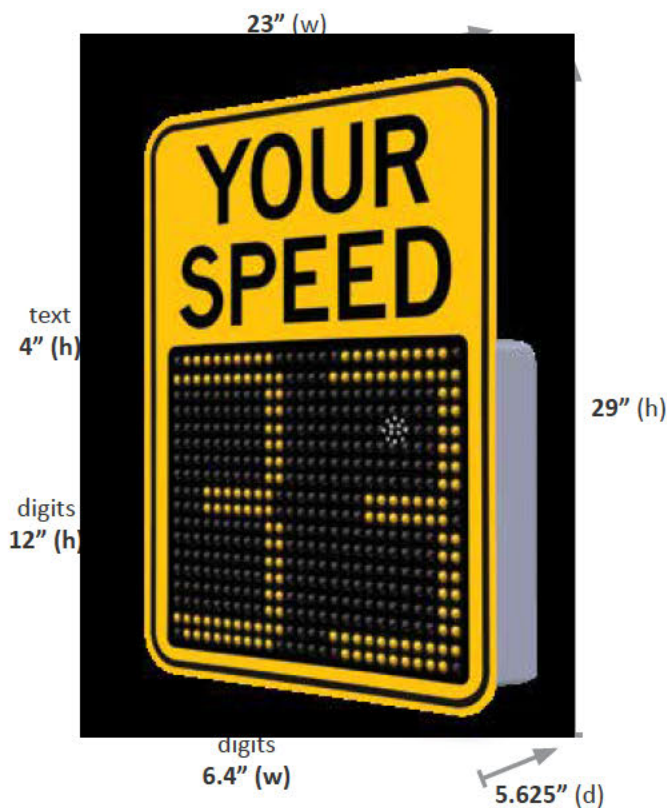
The SafePace Evolution 12FM variable message sign is a compact, portable solution offering adjustable driver-responsive messages.

The compact yet robust Traffic Logix SafePace Evolution 12FM offers the flexible, customizable messaging options you'd expect from a larger sign. The sign includes a full matrix for text, graphics, or 12" speed display, including speed activated digit color changes and choice of messaging color. The Evolution 12FM sign is the sign with a small footprint yet wide range of messaging options.



EV 12FM Specifications	
Digit Size	12"
Height	29"
Weight	20 lbs
24/7, 365 Scheduling	✓
Data Collection	✓
Solar Compatibility	✓
Battery Operated	✓
Universal Mounting	✓
Cloud Compatibility	✓
Trailer Compatibility	✓
Dolly Compatibility	✓
Hitch Compatibility	✓
Warranty	2 Years

Features
Compact design offers <b>all the features</b> and visibility you'd expect from a full size variable message sign.
Allows for <b>animated text or graphics</b> such as moving arrows or a scrolling message.
<b>Universal Mounting:</b> Optional mounting brackets let you use one sign at multiple locations with the turn of a key.
<b>Dual-Color Display:</b> Display color can be programmed to change based on driver speed.
<b>Ultra-low power consumption</b> including the most power-efficient radar technology available and optional solar power.
Includes <b>integrated flashing speed violator strobe</b> to alert speeding drivers.
<b>Stealth Mode</b> allows the sign to collect baseline traffic data while speed display appears blank to motorists.



Feature	Specifications
<b>Dimensions</b>	
Digits	12"(h) x 6.4"(w), 936 LEDs
Variable Message Matrix mode	13"(h) x 18.25"(w), 936 LEDs
Unit with "YOUR SPEED" sign mounted	Full size sign: 29.0"(h) x 23.0"(w) x 5.625"(d)
<b>Sign Weight (includes "YOUR SPEED" sign (2 lbs) mounted)</b>	
AC Powered	20 lbs
Battery Powered Model	20 lbs (not including batteries)
Solar powered model	20 lbs (does not include batteries, solar panel or bracket)
<b>General Specifications</b>	
Operating Temperatures F (C):	-40° (-40°) to 185° (85°)
3-Digit Speed Display	Miles Per Hour (mph): 3-99 mph Kilometers Per Hour (km/h): 5-160 km/h
Faceplate	High-Intensity prismatic reflective sheeting on "YOUR SPEED" signs with black colored text. MUTCD approved colors and format
Communications	Bluetooth, GSM/GPRS
Programming	SafePace® Pro management software SafePace® Cloud remote management 24/7 365 day unlimited programming and scheduling
<b>Power Options (Electrical Specifications)</b>	
AC power input	100~240 V AC

Feature	Specifications
DC power input	12 V DC
Solar panel options	50W or 90W solar panel
<b>Radar</b>	
Internal Radar:	Doppler (FCC approved)
Model	DF 600
Radar RF out	5 mW maximum
Radar f-center	24.125 GHz or 24.200 GHz
Pickup distance	Up to 400 feet
Beam angle	24° (vertical) x 12° (horizontal)
Beam polarization	Linear
CE Mark (Radar)	Yes
<b>Display</b>	
LEDs	948
Digits	468 LEDs: Color: Yellow (590 nm) Viewing angle at 50% IV: 30° Partial Flux (Brightness): 9000 – 22400 Ev,[lux]/LED 468 LEDs: Color: Red (633 nm) Viewing angle at 50% IV: 30° Partial Flux (Brightness): 7100 – 18000 Ev,[lux]/LED
Speed Violator Strobe	12 LEDs: Color: White (2700 K – 6500 K) Viewing angle at 50% IV: 150° Luminous Flux: typically 33lm @ 4000 K Luminous Efficacy: typically 176 lm/W @4000 K
Ambient light sensor	1 sensor and automatic brightness adjustment
Characters	Max Lines of text = 2 Max height of text = 5" Max characters/line= 4
<b>Enclosure</b>	
Construction	Vandal resistant, lightweight polymer. Matte black front for reduced glare and maximum contrast. Light gray body to minimize heat absorption
Weatherproof Rating	Weatherproof, NEMA 4X-12, IP65 level compliant. Non-sealed and ventilated
<b>Warranty</b>	
Sign	2 years
Batteries	1 year



**Traffic Logix Corporation**  
 3 Harriett Lane  
 Spring Valley, NY 10977 USA  
**Tel:** (866) 915-6449  
**Fax:** (844) 405-6449  
[www.trafficlogix.com](http://www.trafficlogix.com)

Quote Number QUO-23544-F2Y5K5  
 Created Date 7/14/2022  
 Expiration Date 8/15/2022  
 Prepared by Patrick Mathieu

## QUOTATION

**Contact: Daniel Green**  
 Phone: 262-269-9666  
 Email: [dgreen@townofdelafield.org](mailto:dgreen@townofdelafield.org)

**Town of Delafield, IA**  
 W 302 N1254 Maple Ave.  
 Delafeild, Iowa 53018  
 United States

**Shipping Address:**  
 30782 Golf Rd #14  
 Delafeild, Iowa 53018  
 United States

### Standard Features (Included) – Evolution Signs

- **The Evolution radar feedback signs come with 1 year of unlimited SafePace Cloud access. SafePace Cloud is renewable annually with bundling and multi-year term discounts available.**
- Sign powers down when no traffic present
- Programmable Speed Violator Flashing Strobe Light
- Ambient Light Sensor and Automatic Brightness adjustment
- Banding Mount Bracket
- Safe Pace Management Software
- Bluetooth

### Quote Line Items – All Prices shown are in \$ US Dollar

Product	Product Code	Quantity	Sales Price	Total Price
Evolution 12" Digit - Solar - Includes Strobe, BT, Data - modem and 12 month network access to cloud	EV12EYL-SOLLA	1.00000	\$2,649.00	\$2,649.00
Evolution 12 Solar - Full Matrix - Inc. Solar panel and battery	EV12FMEYL-SOLLA	2.00000	\$2,899.00	\$5,798.00
Evolution 11 and 12 - Universal Mount Kit - Full Set	EVL Bracket (EVL 11 and 12 ONLY)	3.00000	\$125.00	\$375.00



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Quote Number QUO-23544-F2Y5K5  
 Created Date 7/14/2022  
 Expiration Date 8/15/2022  
 Prepared by Patrick Mathieu

**Totals**

Subtotal:	\$8,822.00
Freight:	\$290.00
Sales Tax (if applicable):	\$0.00
<b>Grand Total:</b>	<b>\$9,112.00</b>

**Terms: 1% - 10 days – Net 30**

**Payment:** MC, VISA, AMEX. Credit card payments over \$10K will include an additional 2% fee.

**Tax: IF TAX EXEMPT, Please Provide Tax Exempt Certificate with Order**

**Freight: Freight quotation is valid for a period of 21 days after it is issued. Beyond that, freight quotations will require confirmation or adjustment.**

**Delivery Requirements**

Please Indicate the availability of the following as this determines the freight costs:

1. Do you have a loading dock? - Yes/No
2. Do you have a forklift and pallet jack to unload? - Yes/No
3. Can access be gained by a 53-foot truck for delivery? - Yes/No
4. The delivery address is a construction site? - Yes/No
5. The delivery address is a military site? - Yes/No
6. If shipping to military site, is a U.S. driver required? - Yes/No

**Quote Acceptance Information**

Signature \_\_\_\_\_  
 Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_

**Thank you for choosing Traffic Logix. Please sign and return to:**

[pmathieu@trafficlogix.com](mailto:pmathieu@trafficlogix.com)  
 Patrick Mathieu  
 Account Manager  
 1-866-915-6449 x 242

Please complete to set up new account: <https://trafficlogix.com/business-application-form/>



**TOWN OF DELAFIELD**  
 W302N1254 Maple Avenue, Delafield, WI 53018  
 Tel: (262) 646-2398 Fax: (262) 646-8687  
[www.townofdelafield.org](http://www.townofdelafield.org)

**BARTENDER / OPERATOR LICENSE APPLICATION**

To serve fermented malt beverages/intoxicating liquors in the Town of Delafield

For license period ending \_\_\_\_\_.

**Applicant Information**

Applicant's Full Name Michael F. Jezo  
 Date of birth [REDACTED] Check One:  Male  Female  
 Phone Number [REDACTED] Email [REDACTED]  
 Home Address 717 S. East Avenue  
 City, State & Zip Wausau, WI 53186

**Violations**

I understand that failure to list all violations may result in the rejection of this application. \_\_\_\_\_ (please initial)

1. Have you ever been arrested, cited or convicted of charges related to activities performed while bartending?  Yes  No  
 2. Have you had any arrests, charges or citations related to controlled substance or involving alcoholic beverages?  Yes  No  
 3. Have you ever been convicted of a felony?  Yes  No

\*If you answered yes to any questions above, please provide date and details: \_\_\_\_\_

4. List all arrests, convictions, dismissals and pending cases from age 18 to present below (do not include speeding and parking violations).

Violation	City	Date

\*(List additional offenses on back of form)

**Employment**

Place of Employment as a bartender or seller of alcohol: Tall Pines Conservancy Event  
on September 18 @ Green Hill Farm

**Applicant Signature**

I, the undersigned do hereby make application to the Town of Delafield for an Operator's License to serve fermented malt beverages and intoxicating liquors subject to Wisconsin Statutes and Town of Delafield Ordinances.

I give the Town of Delafield permission to conduct a background check to verify the information I have provided and authorize the release of all information regarding my record.

Signature [Signature] Date 4/4/22



Fee: \$50.00

## TOWN OF DELAFIELD SPECIAL EVENT APPLICATION

### I. ORGANIZATION INFORMATION

Name of Organization <b>Tall Pines Conservancy</b>			
Street Address <b>P.O. Box 65</b>	City <b>Nashotah</b>	State <b>WI</b>	Zip <b>53058</b>
Phone Number <b>262-369-0500</b>	Are you a 501(c)3 Organization?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Event Contact Person (First & Last Name) <b>Susan Buchanan</b>			

### II. EVENT INFORMATION

Name of Event <b>Fall Feast</b>	Date(s) of Event <b>Sunday, September 18</b>		
Event Start Time <b>4 pm</b>	Event End Time <b>8 pm</b>		
Location of Event <b>Gwenyn Hill Farm - N130W294, Bryn Dr. Town of Delafield</b>			
a. Will your event take place in a residential neighborhood? <i>If yes, you will be required to notify all adjacent property owners of the event date and time.</i>			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Attach a detailed map/sketch of your event indicating the specific location, including a layout and a route, if applicable.			
c. Describe your event and its purpose (use separate sheet if needed). <b>We will be hosting a farm to table dinner for approximately 80 attendees. Appetizers will be hosted outdoors and the dinner will be held inside the barn. One tent will be located outside near the barn to serve pre-dinner refreshments and for registration. Small 10 x 10 pop up tents will be used for appetizer stations.</b>			
d. Will there be music on site?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	What times will music play?	<b>4 pm - 8 pm</b> am/pm
e. Will there be on site parking, confined to the location of the event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If parking is not contained to site, provide a parking plan including: off site parking, shuttle information or right-of-way parking.			
f. How many people will be attending the event?	<b>90</b>	g. Will there be alcohol served?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
h. Will there be vendors on site?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Does this event require portable toilets on site?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

#### For Staff Review

Application Received By:			
Plan Commission Approval Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Town Board Approval Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is this location allowed to hold special events under their plan of operation or conditional use permit?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Highway Department Notified?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Police Department Notified?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Fire Department Notified?	<input type="checkbox"/> Yes <input type="checkbox"/> No		



# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 15-

Application Date: \_\_\_\_\_

Town  Village  City of Delafield

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

Non-profit 501c3

1. **Organization** (check appropriate box) →
- Bona fide Club  Church  Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization  Fair Association

(a) Name Tall Pines Conservancy

(b) Address P.O. Box 65 Nashotah, WI  
(Street)  Town  Village  City

(c) Date organized 1999

(d) If corporation, give date of incorporation 1999

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

- (f) Names and addresses of all officers:
- President John Koepke
  - Vice President Kyle Zwieg
  - Secretary Tom Hoffbauer
  - Treasurer Mark Wierman

(g) Name and address of manager or person in charge of affair:  
Susan Buchanan P.O. Box 65 Nashotah, WI 53058

2. **Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number N130 W294 Bryn Dr. (Gwenyn Hill farm)

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: barn, outside tent and adjacent farm field

3. **Name of Event**

(a) List name of the event Fall Feast

(b) Dates of event September 18, 2022

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Susan Buchanan, EX-DIRECTOR  
(Signature/date)

Tall Pines Conservancy  
(Name of Organization)  
 Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_