



A PERFECT ENVIRONMENT

Residential Recreational Responsible

Chair
Edward Kranick
Supervisors
Steve Michels
Joe Woelfle
Magalie Miller
Terri Mahoney-Ogden
Clerk/Treasurer
Dan Green

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
TUESDAY, May 23, 2023**

6:30 PM

**DELAFIELD TOWN HALL – W302 N1254 MAPLE AVENUE, DELAFIELD, WI
AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Citizen Comments: Public comments from citizens regarding items on, or not on the agenda. The Board may not engage in a discussion with the citizen making the comments. Individual presentations are limited to three minutes and citizens shall follow the rules set forth in Section 2.04(1)(d) of the Town Code.
5. Approval of Minutes:
 - a. April 25, 2023, Town Board Minutes
6. Action on vouchers submitted for payment:
 - a. Report on budget sub-accounts and action to amend 2022 and 2023 budget
 - b. 1) Accounts payable; 2) Payroll
7. Communications (for discussion and possible action)
 - a. Notice of Public Hearing before the City of Delafield Plan Commission to consider a Planned Unit Development Conditional Use at the Former St. John's Golf Course and to consider text amendments to Chapter 52 of the Municipal Code.
 - b. Special Event Permit – Cassandra's Motorsports 2nd Annual Car Show, June 10, 2023 from 10 a.m. to 5 p.m. and a Direct Sellers License to Double B's BBQ for a food truck for the event.
 - c. Sheriff's Department reminder to residents to take valuables out of cars and make sure they are locked.
8. Unfinished Business: None
9. New Business
 - a. Discussion and possible action on a Liquor License Transfer Agreement with the Village of Pewaukee.
 - b. Discussion and possible action on the adoption of the 2023 Fee Schedule.
 - c. Discussion and possible action on the sale of a 1999 Sterling plow truck and wing.
10. Announcements and Planning items
 - a. Plan Commission – Tuesday, June 6, 2023 @ 6:30 PM
 - b. Town Board - Tuesday, June 13, 2023 - CANCELLED
 - c. Town Board – Tuesday, June 27, 2023 @ 6:30 PM
 - d. Board of Review – Thursday, June 29, 2023 @ 5:00 PM
11. Adjournment

Dan Green
Town of Delafield Administrator/Clerk/Treasurer

PLEASE NOTE:

- ✓ It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Town Clerk Dan Green (262) 646-2398.

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
APRIL 25, 2023 @ 6:30 PM

Video Link: https://www.youtube.com/watch?v=cqE_oif2qO0

First order of business: Call to Order

Chairman Kranick called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Roll Call

Present: Supervisor Mahoney-Ogden, Supervisor Woelfle, Supervisor Miller, Supervisor Michels, and Chairperson Kranick. Also present was Administrator Dan Green and Attorney Larson

Fourth order of business: Citizen Comments: None

Arthur Scheuber, Director of Administrative Services for St. Anthony on the Lake, expressed concerns for the special event permit for Race Break Through. He stated he has 2200 members with mass on Saturdays at 5 pm and Sunday morning services. They have four entrances, two off Oakton, and two off Prospect. Typically, there are two hundred people in attendance at 7 a.m., 500 at the later services. They have had numerous complaints in the past about continuous participants passing by, with wait times in excess of 10 minutes. They have raised these concerns with organizers in the past. They previously have not been notified of these races. He asked that the organization changes the times and formats, so it does not interfere with traffic. He also asked them to send out notices to all the residents affected by the races.

Clare Dundon, a member of St. Anthony on the Lake, stated she had concerns about the races as well. Oakton Road is the only ingress or egress for the people who live on Beach Park, Beach, Angela, Stuart and Louis. There is no other way to get to and from their homes during these race times. She suggested moving the race dates to a Saturday when traffic is lower. She also suggested have the route follow the Lake Country Train instead of SS and Oakton to avoid safety issues. She explained that during Covid, there was a change to the race, and no notice was given. Some of the participants were rude as well.

Joe Schmit, N18W29085 Golf Ridge, explained he reached out to Chairman Kranick and Dan Green about his interest in the Plan Commission, understanding there was a vacancy. He expressed interest and wanted to throw his hat in the ring. He also has talked to Clare Dundon and Peter Van Horn in the past about being on the Commission. He explained he is a professional engineer, working in construction and engineering for 40 years. He is looking to bring some of that experience to benefit the community. He handed out a brief resume to share with the board.

Spero Kemos, W304N2426 Maple, discussed the speed limit on Maple Avenue. The engineer explained to him that the state designated this to be a 55 MPH highway when it was HWY E, before the Town took over jurisdiction. He stated the 45 MPH speed limit we have is too high. There is a golf course a quarter mile down the road, along with a boat launch and a trail crossing. He stated the speed limit should be 35 MPH. He has asked the engineer for information on when the request was originally submitted in 2017, and has not received it. He thanked the Highway Department for the hours they put in this winter and the excellent job they did. They recently moved a speed board to a better location, which he appreciated as well. He also questioned why the Sheriff Deputy did not have the proper equipment to enforce speeding (radar gun).

Fifth order of business:

- A. Approval of the April 11, 2023, Town Board Minutes

Motion by Supervisor Woelfle to approve the April 11, 2023, minutes. Seconded by Supervisor Michels. Motion passed 5-0.

Sixth order of Business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2022 or 2023 budget.

- 1) Accounts payable; 2) Payroll

Motion by Supervisor Michels to approve payment of checks #66719- #66724 and checks #66726 - #66744 in the amount of \$46,055.93, and payrolls dated April 28, 2023, in the amount of \$15,446.07. Seconded by Supervisor Woelfle. Motion passed 5-0.

Seventh order of Business: Communications

- a. Special event permit for Race Break Through to hold four races that run through the Town of Delafield at Oakton Road, Elmhurst Road, Golf Road, Maple Avenue, HWY KE and Glacier Road for the following dates:
 - i. Sunday, May 13th Pewaukee Half Marathon & 5k
 - ii. Sunday, May 21st Pewaukee Duathlon & 1848 State Du Championships
 - iii. Saturday & Sunday, July 15th & 16th Pewaukee Triathlon
 - iv. Sunday, October 8th Pewaukee Duathlon & 1848 State Du Championships

Andrew Braun from Break Through Events was present to answer questions. He explained that athletes would be starting at 7:30 a.m., and would be past the church before the 7:30 a.m. mass gets out. The second event would start at 9:00 a.m. and would be past the church in the middle of the second mass. He stated he would be happy to move the events next year. Supervisor Ogden asked when the last wave started and how many participants were in the event. Mr. Braun stated 9:00 a.m. is when the last race started. There are 125 participants, and groups of five would have small gaps in time between starting times.

Supervisor Woelfle asked if using the bike path was an option. Mr. Braun stated it was not preference because this is a race. The bike path can create unsafe situations. He stated moving the route from Oakton to Golf Road would be a better solution for him. Supervisor Woelfle asked what the attendance for some of the larger races was. Mr. Braun stated anywhere between 300 to 750 people. He anticipated these being significantly smaller, but they are leaving registration open. He does not anticipate getting over 225 participants.

Chairman Kranick asked if the applicant would be willing to move the route for all races from Oakton to SS, down to Golf Road. Mr. Braun stated he would be 100% on board with moving the route to Golf Road from SS. Supervisor Ogden asked if these races are more competitive in nature, or more of a fun event. She questioned if some athletes would lose pace and might be slower than the main group. Mr. Braun stated there may be some athletes that are not as fast, but the change in the starting times should alleviate those issues. He also explained that they hired police to regulate traffic, so no volunteers would be interfering, and they would be abiding by all traffic laws.

Motion by Supervisor Michels to direct staff to incorporate comments from the board, specifically the route and time changes. Seconded by Supervisor Woelfle. Motion

- b. Thomas Farm Rezone Public Hearing – May 2, 2023 @ 6:30 PM

Chairman Kranick explained that there will be a public hearing for the rezone of the Thomas Farm on Tuesday, May 2nd at the Plan Commission. This will be a joint public hearing of the Plan Commission and Town Board.

Eighth order of Business: Unfinished Business:

Ninth order of Business: New Business:

- a. Discussion and possible action on the appointment of a Town Board representative to the Plan Commission.

Chairman Kranick motioned to nominate Supervisor Michels as the Town Board representative on the Plan Commission. Seconded by Supervisor Woelfle. Motion passed 5-0. Ed to nominate Steve Michels. Seconded by Joe

- b. Discussion and possible action on the appointment of Mike Cummings to the Plan Commission with a term beginning May 1, 2023, and expiring April 30, 2024.

Chairman Kranick stated there has been an opening on the Plan Commission for some time. He believes Mr. Cummings will be a good representative on the Plan Commission. He received a lot of phone calls regarding this issue. If you read the ordinance, the nominations come from the Town Chair. Mr. Cummings was willing to participate.

Motion by Supervisor Woelfle to approve the appointment of Mike Cummings to the Plan Commission with a term beginning May 1, 2023, and expiring April 30, 2024. Seconded by Supervisor Michels.

Supervisor Ogden stated that Mr. Schmit has also expressed interest. She felt this should be a group decision by the Town Board. She also stated that on the Town website, it does not say that there is an opening. She stated she could not vote for this person when she does not know anything about him. She explained that these are important decisions, and she would like to know more about him.

Supervisor Woelfle explained that the Chair appoints board positions, and is not in the scope of a Town Supervisor. It is part of the Chairman's duties to bring someone forward to either approve or deny. The board has the ability to say no. This is the time to fill those vacant positions which is what the Chairman is doing.

Chairman Kranick stated this is not something that has changed in the Town. The Town has not historically advertised these positions on the website. He stated it is frustrating to hear chatter from residents that what he is doing is not above board. Supervisor Ogden questioned why the board would not want to get to know him more first, before appointing him. Supervisor Michels questioned if Supervisor Ogden wanted to change the rules of the Town Code. He explained that it is not in the Supervisor's scope to present alternative appointments.

Chairman Troy asked Mr. Cummings to come forward and introduce himself.

Mr. Cumming stated he has lived in the Town for 30 years, and has never served on a local board. He would like to give back to the community, and has spoken with Clare Dundon and learned some of the things past boards have done in the community, and is excited to serve as well.

Motion to approve the appointment of Mike Cummings passed, passed 3-2, with Supervisors Ogden and Miller voting no.

- c. Discussion and possible action on the reappointment of the following Board of Appeals members:
- i. Robert Schieble for a three-year term expiring 4/30/2026.
 - ii. Heather Shaw for a three-year term expiring 4/30/2026.
 - iii. Pat Frigo for a three-year term (alternate) expiring 3/31/2026.
 - iv. Dave Mihalovich for a three-year term (alternate) expiring May 31, 2026

Supervisor Ogden stated she could not vote on this matter considering she did not know all of them.

Motion by Supervisor Michels approve the reappointments as presented on the agenda. Seconded by Supervisor Woelfle. Motion passes 4-0, with Supervisor Mahoney Ogden abstaining.

- d. Discussion and possible action on the appointment of Supervisor Miller to the Fire Board with a term expiring April 30, 2025.

Motion by Supervisor Michels to approve the appointment of Supervisor Miller to the Fire Board with a term expiring April 30, 2025. Seconded by Supervisor Woelfle. Motion passed 5-0.

- e. Discussion and possible action on the reappointment of Mike Borel to the Fire Commission with a term expiring 4/30/2025.

Motion by Supervisor Woelfle to reappoint Mike Borel to the Fire Commission with a term expiring April 30, 2025. Seconded by Supervisor Michels. Motion passed 5-0.

- f. Discussion and possible action on a vacation rental application from Lindgren Properties LLC for the property located at N33W29625 Millridge Road.

Motion by Supervisor Michels to approve the rental application from Lindgren Properties LLC for the property located at W298 N2788 Locust Lane. Seconded by Supervisor Woelfle. Motion passed 5-0.

- g. Discussion and possible action on the adoption of Resolution 23-662, a resolution to change the Town of Delafield Polling Location for Wards 3 & 4 to The Church of the Resurrection.

Motion by Supervisor Woelfle to adopt Resolution 23-662, a resolution to change the Town of Delafield Polling Location for Wards 3 & 4 to The Church of the Resurrection. Seconded by Supervisor Michels. Motion passed 5-0.

- h. Open Meeting Law and Ethics training by Attorney Eric Larson

Attorney Larson reviewed an Ethics and Open Meetings Law training with the Town Board.

Tenth order of Business: Announcements and Planning items

- a. Plan Commission – Tuesday, May 2, 2023 @ 6:30 PM
- b. Town Board - Tuesday, May 9, 2023 @ 6:30 PM
- c. Town Board – Tuesday, May 23, 2023 @ 6:30 PM

Eleventh order of Business: Adjournment:

Motion by Supervisor Woelfle to adjourn the Tuesday, April 25, 2023, Town Board meeting at 7:42 PM. Seconded by Supervisor Michels. Motion passed 5-0.

Respectfully submitted:

Dan Green, CMC/WCMC
Administrator - Town Clerk/Treasurer



NOTICE OF PUBLIC HEARINGS BEFORE THE CITY OF DELAFIELD PLAN COMMISSION TO CONSIDER A PLANNED UNIT DEVELOPMENT CONDITIONAL USE AT THE FORMER ST. JOHN'S GOLF COURSE AND TO CONSIDER TEXT AMENDMENTS TO CHAPTER 52 OF MUNICIPAL CODE (ZONING)

Please take notice that a public hearing will be held by the Plan Commission of the City of Delafield, Waukesha County, Wisconsin, on Wednesday, May 31, 2023, at 7:00 P.M. in the Common Council Chambers at City Hall, 500 Genesee St., Delafield, Wisconsin, at which time the Plan Commission will consider a Planned Unit Development Conditional Use – General Development Plan specific to a proposed single-family residential conservation design subdivision (St. John's Estates) on property formerly known as the St. John's Golf Course. The public hearing pertains to the following properties:

Part of DELC0792990: Part of the NW ¼ and SW ¼ of the SE 1/4 of Section 18, T7N, R18E with frontage on Oakwood Drive

DELC0793997: Part of the NE ¼ of Section 19, T7N, R18E with frontage on Main Street

Immediately following the above noticed public hearing, another public hearing will be held by the Plan Commission of the City of Delafield in the Common Council Chambers at City Hall, 500 Genesee St., Delafield, Wisconsin, at which time the Plan Commission will consider amending the text of Article I of the City of Delafield Zoning Code by removing Section 52-11 Definition for Guesthouse and 52-23 Pier Length and Placement and updating Section 52-12 Compliance and Use Restrictions, Section 52-13 Building Location Requirements, and Section 52-17 Height Regulations.

The proposed applications and full legal description of the Conditional Use request may be viewed in the Clerk's Office at City Hall, 500 Genesee St., during business hours, or on the City website at www.cityofdelafield.com. All interested parties will be heard. Citizens with written comments regarding the public hearing may email those comments to the City Clerk at clerksoffice@ci.delafield.wi.us and those comments will be included in the meeting packet. **The deadline to receive written comments for forwarding is noon on Wednesday, May 24, 2023. Written comments received after the deadline will not be considered as part of the record. Verbal comments may be provided at the meeting.**

Molly Schneider
City of Delafield Clerk

Publication Dates: May 16, 2023 and May 23, 2023.





OFFICE OF THE SHERIFF



515 W. Moreland
Blvd.
Box 1488
Waukesha, WI 53187

Waukesha County
Jail
Box 0217
Waukesha, WI 53187

ERIC SEVERSON, *Sheriff*

Waukesha County
Huber
1400 Northview
Road
Waukesha, WI 53188

News Release

May 17, 2023

Waukesha County Vehicle Thefts

The Waukesha County Sheriff's Office is investigating a recent string of vehicle thefts and entry into unlocked vehicles. The Sheriff's Office has responded to multiple calls for entry into unlocked vehicles resulting in at least five vehicles being stolen from the Town of Delafield, City of Pewaukee, Village of Sussex, Village of Merton, and the Village of Lannon. We have also been in communication with other local Waukesha County police agencies reporting similar activity. Nearly all these vehicles were taken after the vehicle's keys or key fobs were left inside of the unlocked vehicle.

The Waukesha County Sheriff's Office will be increasing patrols to assist with the apprehension of these criminals. We strongly encourage our community to secure your vehicles and ensure all valuables are out of sight, to include garage door openers which could provide access to the residence. If you observe suspicious activity or believe you have surveillance video that would assist with this investigation, please report it immediately to the Waukesha County Sheriff's Office at 262-548-7122 or to the Waukesha County Communications Center at 262-446-5070.

Captain Aaron I. Bogie
Waukesha County Sheriff's Office

An Accredited Law Enforcement Agency

PIO CONTACT: Lieutenant Nicholas Wenzel 262-548-7123 or Shift Supervisor 262-548-7122

Administration: 262-548-7126 Records: 262-548-7156 Process: 262-548-7151 Jail: 262-548-7170 Huber: 262-548-7181
Fax: 262-548-7887



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LIQUOR LICENSE TRANSFER AGREEMENT

THIS TRANSFER AGREEMENT ("Agreement"), is made and entered into by and between the Village of Pewaukee, a municipal corporation ("Village") and the Town of Delafield, a municipal corporation ("Town") as of the date this Agreement is fully executed.

WHEREAS, the Village and Town are both municipal corporations entitled to issue a predetermined number of allocated "Class B" regular combination licenses and "Class B" reserve combination licenses pursuant to the quota system established by Wis. Stat. 125.51(4); and

WHEREAS, the Village has met its quota of allocated "Class B" regular combination licenses and "Class B" reserve combination licenses, and as a result, has no further "Class B" combination licenses available to applicants who petition them; and

WHEREAS, the Town has not yet met its quota of allocated "Class B" regular combination licenses and "Class B" reserve combination licenses; and

WHEREAS, pursuant to Wis. Stat. 125.51(4)(br)1.g. the quota limit for reserve "Class B" Licenses issued by a municipality is increased by the number of licenses transferred to it under Wis. Stat. 125(4)(e); and

WHEREAS, pursuant to Wis. Stat. 125.51(4)(e), a municipality may transfer its allocated "Class B" reserve combination licenses to another municipality under certain conditions, provided that certain distance and pricing restrictions are met; and

WHEREAS, the Village is within 2 miles of the Town; and therefore meets a requirement of Wis. Stat. 125.51(4)(e)(1); and

WHEREAS, the Village Board has requested one (1) "Class B" reserve combination license from the Town for use in the future; and

WHEREAS, The Town wishes to transfer one (1) allocated "Class B" reserve combination license to the Village as a reserve license to be used in the future.

NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. License. The Town agrees to transfer to the Village on the terms hereinafter stated, without other condition or limitation, one (1) "Class B" reserve combination license, (hereinafter referred to as "License"). The Village further acknowledges and agrees that the License will be in excess of its allotted quota as set by Wisconsin Statutes and that all requirements of State Law and Village of Pewaukee Ordinances shall apply to issuance of the License.
2. Compensation. The total and sole transfer fee to be paid by the Village to the Town for the License is the amount of Thirty Thousand Dollars (\$30,000.00) ("Transfer Fee"). The Transfer Fee shall be paid in a form acceptable to the Town and shall be paid immediately upon the execution of this Agreement.

3. **No Waiver.** The failure of either party to enforce, at any time, the provisions of this Agreement shall not constitute a waiver of such provisions in any way, or of the right of the parties to demand strict compliance with the terms of this Agreement. Waiver of any specific provision or requirement of this Agreement shall be in writing signed by both parties. The waiver of any specific provision or requirement of this Agreement shall not constitute a waiver of any other provision or requirement.
4. **Indemnification.** The Village shall indemnify and hold harmless the Town from all liability from claims for damages arising out of the issuance of the Licenses, provided, however, this hold harmless and indemnification clause is subject to the immunities, provisions, and limitations of state law, including but not limited to Wisconsin Statute Sec. 893.80, Sec. 345.05, and Sec. 895.52.
5. **Severability of Provisions.** In case any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof, and to the extent possible without affecting the intent of the parties, this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained herein.
6. **Entire Agreement.** This document contains the entire agreement between the Town and the Village with respect to the License and it shall inure to the benefit of and shall bind the parties hereto, their respective heirs, executors, successors, or assigns.
7. **Governing Law.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of Wisconsin.
8. **Modifications.** This Agreement may be amended or modified only by written instrument duly executed by both of the parties hereto.
9. **Notices.** Any notice required hereunder shall be given in writing, signed by the party giving notice, personally delivered or mailed by certified or registered mail, return receipt requested, to the parties' respective addresses as set forth below:

To Town: Town of Delafield W302N1254 Maple Avenue Delafield, Wisconsin, 53018
To Village: Village of Pewaukee 235 Hickory Street, Pewaukee, WI 53072
10. **Notice shall be deemed delivered** (a) in the case of personal delivery, on the date when personally delivered; or (b) in the case of certified or registered mail, on the date when deposited in the United States mail with sufficient postage to affect such delivery. Either party may change the address to which notice must be given by delivery of written notice to the other party in accordance with this Section.
11. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original.
12. **Headings.** Descriptive headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Agreement.

13. Effective Date. This Agreement shall be in full force and effect upon (1) full execution by the parties upon authorization duly granted by their governing bodies, respectively, and (2) upon Town's receipt of payment in full of the compensation described herein. This Agreement is not binding and may be withdrawn at any time by either party until such effective date conditions are met. The License is automatically and irrevocably transferred from the Town to the Village immediately upon the effective date as described herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the dates set forth below.

TOWN OF DELAFIELD

VILLAGE OF PEWAUKEE

Edward Kranick, Chairman

Jeff Knutson, President

Date

Date

Daniel Green, Administrator

Scott Gosse, Administrator

Date

Date

Town of Delafield Fee Schedule

Clerk's Office Fees

Licenses

Class "A" Beer.....	\$100.00
Class "B" Beer.....	\$100.00
"Class A" Liquor.....	\$500.00
"Class B" Liquor.....	\$500.00
"Class C" Wine.....	\$100.00
Special Class "B" (Picnic).....	10.00
Reserve "Class B" Liquor.....	\$10,000.00
Cigarette.....	\$100.00
Soda.....	\$5.00
Bartender's License (2-year).....	\$40.00
Direct Seller/Peddler (90 day).....	\$100.00
<i>(\$25.00 Registration fee & \$75.00 License Fee)</i>	

Administrative Fees

Publication/Administrative Fee Liquor/Beer).....	\$30.00
Background Check (Liquor/Beer/Bartender).....	\$10.00

Dog/Chicken License

Male/Female (unaltered).....	\$15.00
Neutered/Spayed.....	\$10.00
Hobby Kennel (4 or more dogs).....	\$25.00
<i>(Conditional Use Permit Required. See Engineering Fees below)</i>	
Chicken License.....	\$75.00 new/\$25 renewal
Dog at Large – 1 st offense.....	\$50.00
Dog at Large – 2 nd offense.....	\$75.00
Dog at Large – 3 rd offense.....	\$100.00

Miscellaneous Fees

Photo Copies.....	\$.25/page
Poll List.....	Visit Wisconsin Election Commission website
Special Assessment Letters.....	\$25.00 (\$40.00 for 48 hr. notice)
Returned Check (NSF)	\$25.00
Garbage/Recycle pick up (New construction)	\$213.00

Plan Commission Fees

Site Plan/Plan of Operation.....	\$150.00
Site Grading Plan.....	\$50.00
Lighting Plan.....	\$50.00
Signage Plan.....	\$50.00
Preliminary Plat.....	\$300.00
Final Plat.....	\$150.00
Certified Survey Map.....	\$250.00
Developer's Agreement.....	\$100.00
Home Occupation.....	\$50.00
Zoning Amendment.....	\$300.00
Land Use Amendment.....	\$300.00
Conditional Use.....	\$225.00
Planned Unit Development.....	\$225.00
Conceptual Plan Review.....	\$100.00
Other.....	\$50.00 min

Building Inspector Fees

Residential

Zoning Permit Fees

New Dwelling	\$290.00
Addition/Alteration	\$180.00
Accessory Building, Fence, Decks, Pools	\$140.00

Building Permit Fees

New Dwelling	<i>\$.41/square foot of all floor areas</i>
Additions.....	<i>\$.41/square foot of all floor areas</i>
Remodels.....	<i>\$14.00 per \$1,000 of evaluation for remodels</i> <i>(Plus \$.33/square foot for accessory structures)</i>
Decks (less than 100 square feet).....	\$90.00
Decks (100 square feet or more).....	\$175.00
Sheds and Commercial Tents (400 square feet or more, 50+ occupants).....	\$70.00
Razing Fee.....	\$95.00 plus \$.13/S.F. of all areas
Completion Deposit Inspection.....	\$80.00/unit
Other.....	\$105 min

Early Start..... \$230.00

Commercial

Zoning Permit Fees

New Structure Application Fee.....	\$410.00
Addition/Alteration Application Fee	\$360.00

Building Permit Fees

Multi-Family (3 family or more) Motels, CBRF.....	\$.43/sq. ft.
Mercantile, Restaurants, Taverns Assembly Halls, Offices.....	\$.41/sq. ft.
Schools, Institutional, Hospitals.....	\$.41/sq. ft.
Manufacturing and Industrial.....	\$.41/sq. ft.
Vehicle Repair and Vehicle Storage.....	\$.41/sq. ft.
Warehouse, Mini Warehouse, Building Shells for	\$.41/sq. ft.
Multi-Tenant Buildings.....	\$.41/sq. ft.
Build-Out.....	\$.41/sq. ft.
Signage Plan.....	\$165.00 plus \$1.25/sq. ft.
Special Occupancies (Outdoor Pools, Towers, Tents, etc.).....	\$14.00 per \$1,000 eval
Erosion Control.....	\$275/first acre, \$135/second + acres
Remodel, Reroof, Residing.....	\$70.00 plus \$.06 S.F. feet of all areas
Occupancy, Change of Use.....	\$75.00/unit
Razing Fee.....	\$95.00 plus \$.13/S.F. of all areas
Completion Deposit Inspection.....	\$80.00/unit
Early Start Permit (Footings/Foundations per SPS 361.32).....	\$80.00
Other.....	\$105 min

Plan Review Fees

One and Two Family Residence.....	\$275.00
Apartment, 3-Family Residence, Row Housing, Multi-Family Building.....	\$300.00
Plus \$33/unit	
Commercial/Industrial.....	Per SBD 118
Additions to One & Two Family Dwellings.....	\$95.00
Alterations to One & Two Family Dwellings.....	\$70.00
Accessory Buildings, greater than 300 square feet.....	\$75.00
Decks, Swimming Pools.....	\$65.00
Heating, lighting and energy plans, including calcs to heating plans.....	\$65.00 each

Occupancy Permit

Single-family/Multi-family Residential.....	\$55.00/unit
Additions, Alterations or accessory buildings less than \$300 sq. ft.....	\$55.00/unit
Commercial/Industrial building, Alterations & Additions.....	\$230.00
Temporary Occupancy Permit (6 months or less).....	\$580.00

Erosion Control Permit

New Home.....\$190.00
Addition.....\$95.00

Plumbing Permit

Residential

One & Two Family New Building/Addition.....\$75.00 plus \$.10 S.F. feet of all areas
One & Two Family Alteration.....\$75.00 plus \$.10 per S.F. Alteration area
Replacement & Miscellaneous Items.....\$75.00
Outside Sewer & Water.....90.00

Commercial

New Building/Addition.....\$75.00 plus \$.10 S.F. feet of all areas
Alterations.....\$75.00 plus \$.10 per S.F. Alteration area
Replacement & Miscellaneous Items.....\$75.00
Outside Sewer & Water.....\$90.00

Electrical Permit

Residential

One & Two Family New Building/Addition.....\$75.00 plus \$.10/S.F. feet of all areas
One & Two Family Alteration.....\$75.00 plus \$.10/S.F. Alteration area
Replacement & Miscellaneous Items.....\$75.00

Commercial

New Building/Addition.....\$75.00 plus \$.10/S.F. feet of all areas
Alterations.....\$75.00 plus \$.10/S.F. Alteration area
Replacement & Miscellaneous Items.....\$70.00

HVAC Permit

Residential

One & Two Family New Building/Addition.....\$75.00 plus \$.10/S.F. feet of all areas
One & Two Family Alteration.....\$75.00 plus \$.10/per S.F. Alteration area
Replacement & Miscellaneous Items.....\$75.00

Commercial

New Building/Addition.....\$70.00 plus \$.10/S.F. feet of all areas
Alterations.....\$70.00 plus \$.10/S.F. Alteration area
Replacement & Miscellaneous Items.....\$75.00
Commercial Plan Review - Certified Muni. Per SPS 302.31.....See SBD Form
Commercial/Industrial Exhaust Hoods and Exhaust Systems.....\$195/unit
Fire Suppression Systems.....\$75.00 plus \$.06/S.F. feet of all areas

Agricultural Buildings (Unheated)

New Buildings.....\$.08/sq. ft. all floor areas

Remodel.....	\$7.00/thousand of valuation
Other.....	\$70.00

Miscellaneous

Re-inspection Fee.....	\$70.00
Failure to call for inspection.....	\$70.00
<i>(Quad fees due if work is started before permit is issued)</i>	
<i>(Permit Renewal – 50% of the original permit fee amount)</i>	
Temporary Occupancy.....	\$115.00
Ditch & Occupancy Bond Inspection.....	\$70.00
State Seal.....	\$65.00
Occupancy Bond.....	\$1,000.00
Temporary Occupancy Bond.....	\$580.00
Ditch Bond.....	\$1,000.00
Engineering, Grade Set.....	\$40.00
New Construction Address Number Set.....	\$30.00
Impact Fee.....	\$1,993.00

Highway Department

Culvert Installation.....	\$23.65/foot
20 Foot Culvert.....	\$472.95
22 Foot Culvert.....	\$520.25
24 Foot Culvert.....	\$567.54
Labor.....	\$225.00
Weed/Grass Cutting.....	\$75.00/hour
Opening in Streets & Highways Permit.....	\$50.00
Roadway Cut-in Permit.....	\$250.00
Roadway Cut-in Permit Bond.....	\$1,000.00 - \$10,000.00
After the Fact Roadway Cut-in Permit.....	\$300.00

Parks (All fees include \$100.00 refundable deposit)

Resident – 0 to 50 persons.....	\$150.00
Non Resident - 0 to 50 persons.....	\$170.00
Resident - 51-100 persons.....	\$175.00
Non Resident - 51 to 100 persons.....	\$195.00
Resident - Over 100 persons.....	\$200.00
Non Resident - Over 100 persons.....	\$220.00
Alcohol Permit Deposit - Resident or Non-Resident.....	\$100.00



A PERFECT ENVIRONMENT

Residential Recreational Responsible

Chair
Edward Kranick
Supervisors
Steve Michels
Joe Woelfle
Magalie Miller
Terri Mahoney-Ogden
Administrator
Dan Green

To: Town Board Members
From: Dan Green, Administrator
Date: May 23, 2023
Subject: Discussion and possible action on the sale of a plow truck and wing

RE: Discussion and possible action on the sale of a 1999 Sterling Plow truck and wing

Description

In anticipation of receiving a new plow truck, the Highway Superintendent would like to have permission to see our oldest plow truck which the new one will be replacing. The chassis is completed and has been delivered to Burk for installation of plow equipment. The expected completion will be in October of 2023. The plan would be to sell the truck in September, when we think we will get the best price for it.

Fiscal Impact

Staff anticipates the truck selling for \$10,000, but depending on the market at the time, could be more or less. This revenue was not budgeted for in 2023.

Request

Town Staff is looking for a motion to approve the sale of a 1999 Sterling plow truck and wing, with a price and method of sale to be determined by the Town Administrator.