

A PERFECT ENVIRONMENT

Residential ♦ Recreational ♦ Responsible

Chair  
Larry Krause  
Supervisors  
Pete Van Horn  
Christopher Smith  
Edward Kranick  
Ron Troy  
Clerk/Treasurer  
Mary Elsner

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING  
TUESDAY, JULY 24, 2018 – 7:00 P.M.  
DELAFIELD TOWN HALL – W302 N1254 MAPLE AVENUE, DELAFIELD, WI**

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Citizen Comments – During the Public Comment period of the agenda, the Town Board welcomes comment from any member of the public, other than an elected Town Board member, on any matter not on the agenda. Please be advised that pursuant to State law, the Board cannot engage in a discussion with you but may ask questions. The Board may decide to place the issue on a future agenda for discussion and possible action. Each person wishing to address the Board will have up to five (5) minutes to speak. Speakers are asked to submit to the Town Clerk, a card providing their name, address, and topic for discussion.

The Board will also take comment from the public on agenda items as called by the Chair, but not during the Public Comment. Please note that once the Board begins its discussion of an agenda item, no further comment will be allowed from the public on that issue.

4. Approval of July 10, 2018, Town Board Minutes
5. Action on vouchers submitted for payment:
  - A. Report on budget sub-accounts and action to amend 2018 budget regarding the purchase of the ambulance and ACT 102 Savings
  - B. 1) Accounts payable; 2) Payroll
6. Communications (*for discussion and possible action*)
  - A. Jim Kunz (7/19/18), Re: Community Tree/Shrub Summary
7. Unfinished Business
  - A. Review of Maple Avenue speed/traffic study
  - B. Discussion and possible action on deer management
  - C. Discussion and possible action on path plan between KE and North Shore Park parking lot
  - D. Discussion and possible action on wall work and painting at the highway garage

Town of Delafield Board of Supervisors Meeting Agenda

July 24, 2018

Page 2

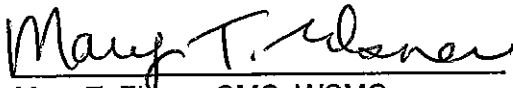
8. New Business

- A. Highway Garage Roof Project bid award
- B. Discussion re: Yard Waste program
- C. Approval of Reduction in Letter of Credit for Hawks Haven
- D. Discussion and Possible Action on Plan Commission's Recommendation to approve a Certified Survey Map to combine two parcels into one parcel located at W297 N2917 Oakwood Grove Road
- E. Consideration and possible action on Operator's License for the period of 7/1/18 to 6/30/20:  
*Aleena Tjugum – St. Anthony on the Lake*

9. Announcements and Planning items

- A. Next WI Towns Association Waukesha County Unit Meeting July 25 – Town of Oconomowoc – W359N6812 Brown Street - 7:00 p.m.
- B. Next Plan Commission Meeting – August 7
- C. Next Park and Recreation Commission Meeting – August 13
- D. Next Town Board Meeting – August 14

10. Adjournment



Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin. The Town Board may take action on any item on the agenda. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the Town Board of Supervisors. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Elsner, Town Clerk, at W302 N1254 Maple Avenue, Delafield, WI 53018-7000. This agenda is for informational purposes only. Posted – 7/20/2018

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**July 10, 2018**

**Members Present:** L. Krause, P. Van Horn, E. Kranick, R. Troy, C. Smith  
**Others Present:** D. Robinson, DNR, K. Smith, Waukesha Freeman, 11 citizens

**First order of business:** Call to Order  
*Chairman Krause called the meeting to order at 7:00 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*Jim Kunz, W295N1738 Prairiewood Ct., stated that residents in the Golf Ridge Subdivision have been discussing adopting a tree and shrub disposal program in the Town. The idea was presented to purchase a permit for annual disposal.*

**Fourth order of business:** Approval of June 26, 2018, Town Board Minutes  
**MOTION MADE BY MR. SMITH, SECONDED BY MR. KRANICK TO APPROVE THE MINUTES AS PRESENTED BY THE CLERK. MOTION CARRIED.**

**Fifth order of business:** Action on vouchers submitted for payment:  
A. Report on budget sub-accounts and action to amend 2018 budget  
B. 1) Accounts payable; 2) Payroll  
Accounts Payable  
**MOVED TO APPROVE PAYMENT OF CHECKS #60465 – #60498 IN THE AMOUNT OF \$79,636.91**  
Payroll  
**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$27,756.82**  
**MR. TROY/MR. KRANICK** **MOTION CARRIED.**

**Sixth order of business:** Communications (*for discussion and possible action*)  
A. None

**Seventh order of business:** Unfinished Business  
A. Discussion of deer population in the town  
1. Dianne Robinson, WDNR Biologist

*Chairman Krause introduced Dianne Robinson, and stated that deer management is a very "explosive" issue in the Town. We are here tonight to take this item up for discussion. This is not a public hearing.*

*Dianne Robinson, DNR Wildlife Biologist, provided a power point presentation on Urban Deer Management. She identified the specifics of Nonlethal and Lethal management.*  
*Nonlethal: Scare/hazing tactics (motion sensing lights/sprinkler system, hose) remove food source (baiting/feeding ban, taste/odor repellents, deer resistant landscaping) and fencing (4-6' range).*  
*Lethal: Sharpshooters (approximately \$100/deer, annual effort, DNR nuisance permit and an experienced professional).*  
*Hunters: broad hunting season, archery, gun, muzzleloader.*

*Ms. Robinson referenced 2013 Wisconsin Act 71, and suggested the Town review their current ordinance.*

*She provided information on additional hunting options: DMAP tags, nuisance permit tags (no cost), Learn to Hunt program and mentor events.*

*Ms. Robinson stated that the preferred deer population for a rural residential area is 20-25 per square mile. The population in Lake Country has become so large that the vegetation in state and county parks is being consumed faster than it can be replenished. Currently, Lapham Peak cannot be hunted but the DNR is*

exploring the possibility of allowing limited hunting in some portions of the park. Also, Waukesha County Parks are working to expand hunting.

The results of Chairman Krause's requested vote of those citizens in favor of nonlethal management was 2 and lethal removal management was 4.

This item will be placed on the next Town Board Agenda.

**Eighth order of business:** New Business

A. Steve Hogan, Hartland Lakeside School District, Re: Improvements at Old School House Rd.

Steve Hogan, spoke on behalf of the Hartland Lakeside School District expressing concerns re: traffic and speed on KE. Due to the development of Woodridge Subdivision and addition of Summerhill, there is a need for a safe passage to North Shore Middle School. The proposed plan includes the addition of a culvert and path between Hwy. KE and the North Shore Park parking lot. Hartland Lakeside School District is requesting funds from the Town to complete this project.

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO DIRECT ENGINEER BARBEAU TO COME UP WITH A SOLUTION FOR THE COST AND PLAN BETWEEN KE AND THE NORTH SHORE PARK PARKING LOT. MOTION CARRIED.**

B. Approval of Reduction in Letter of Credit for White Oak Conservancy

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO REDUCE THE LETTER OF CREDIT FOR WHITE OAK CONSERVANCY IN THE AMOUNT OF \$120,286.63, LEAVING A BALANCE OF \$1,161,763.37. MOTION CARRIED.**

C. Approval of Chicken Licenses:

Scott and Julie Cepolski, N3W28643 Silvernail Rd. (New)  
Robin Weiss, N11W31950 Phyllis Pkwy. (Renewal)

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO APPROVE BOTH CHICKEN LICENSES AS PRESENTED. MOTION CARRIED.**

D. Consideration and possible action on Alcohol Permit Application for an event to be held at the Sports Commons on August 4, 2018, 11:00 a.m. to 7:00 p.m.

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO APPROVE AN ALCOHOL PERMIT APPLICATION FOR AN EVENT TO BE HELD AT THE SPORTS COMMONS ON AUGUST 4, 2018 FOR COLLEEN LEAF. MOTION CARRIED.**

E. Discussion and possible action on wall work and painting at the highway garage

Mr. Van Horn stated that the railroad tie retaining wall, just east of the highway garage entrance, needs repair and the DPW garage needs to be painted. There are funds set aside in the 2018 budget for this work.

This item will be placed on the next Town Board Agenda.

**Ninth Order of Business:** Announcements and Planning Items

A. Board of Review – July 12 – 7:00 p.m.

B. Next Plan Commission Meeting – July 17

C. Next Town Board Meeting – July 24

D. Next WI Towns Association Waukesha County Unit Meeting July 25 – Town of Oconomowoc – 7:00 p.m.

**Tenth Order of business:** Adjournment

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO ADJOURN AT 8:35 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on:

DRAFT



JUL 24 2018

ITEM # 5A PAGE 1 of 1

Begin forwarded message:

**From:** Paul Kozlowski <[pkozlowski@townofdelafield.org](mailto:pkozlowski@townofdelafield.org)>  
**Subject:** Budget Amendment  
**Date:** July 18, 2018 at 11:38:31 AM CDT  
**To:** Ron Troy <[ratroy@mac.com](mailto:ratroy@mac.com)>  
**Cc:** Larry Krause <[lkrause2@wi.rr.com](mailto:lkrause2@wi.rr.com)>, Howard Jeanson <[howard@rotroffjeanson.com](mailto:howard@rotroffjeanson.com)>

Supervisor Troy,

Our new ambulance has arrived and the new engine is expected this August. When the board approved the purchase of the ambulance, they also decided to use Act 102 funds to help pay for it. Assuming that hasn't changed, the funds from ACT 102 savings (10-26120) of \$47,032.98 will need to be transferred into the 2018 budget.

Below are the budget amendments I am proposing.

10-26120	Remove \$47,032.98 from Act 102 savings
10-43440	Add \$47,032.98 as "EMT Grant Revenue"
10-52300-810	Add funds to "Ambulance Capital" totaling \$47,032.98

Can you add this amendment to an upcoming board meeting?

Paul Kozlowski  
Fire Chief  
Town of Delafield Fire Department  
W302 N1208 Maple Avenue  
Delafield, WI 53018  
262-646-6666 Station #1  
262-646-6661 Direct Line  
262-968-9899 Mobile  
[pkozlowski@townofdelafield.org](mailto:pkozlowski@townofdelafield.org)

The contents of this e-mail are intended for the named addressee only. It contains information that may be confidential.

Unless you are the named addressee or an authorized designee, you may not copy or use it, or disclose it to anyone else. If you received it in error please notify us immediately and then destroy it.





RECEIVED

JUL 19 2018

Town of Delafield

### Community Tree/Shrub Summary

Presented below is a summary of Tree/Shrub disposal programs offered in local nearby communities along with resident cost information. The information was gathered from the community's web site.

The majority of the communities use an area within their public works yard or recycling center as a drop-off point. A number of them use a remote location. The service is offered generally from spring through fall. Most communities made the site available one to two days per week. The City of Waukesha was an exception, where their site was available 6 days a week. Two communities offer curbside pick-up. Cost information is summarized below.

- |                                |                                    |                         |
|--------------------------------|------------------------------------|-------------------------|
| 1. Town of Vernon              | No Charge                          | Roadside Twice Per Year |
| 2. Town of Waukesha            | Permit Required                    |                         |
| 3. Town of Oconomowoc          | \$10 Annual Permit                 |                         |
| 4. City of Pewaukee            | No Charge                          |                         |
| 5. City of Delafield           | No Charge                          |                         |
| 6. City of Brookfield          | No Charge                          |                         |
| 7. City of Mequon              | \$25 Annual Permit                 |                         |
| 8. City of New Berlin          | No Charge                          |                         |
| 9. City of Muskego             | No Charge                          |                         |
| 10. City of Waukesha           | Single load \$3.....\$25 unlimited |                         |
| 11. City of Franklin           | No Charge                          |                         |
| 12. Village of Menomonee Falls | No Charge Permit                   |                         |
| 13. City of Oconomowoc         | No Charge                          | Curbside                |

**AGENDA ITEM**

JUL 24 2018

ITEM #6A PAGE 1 of 1

When doing the search of community websites, I did not come across any communities that did not offer a tree/shrub disposal program. There may be some out there but none surfaced.

I would hope that our Public Works staff and Town Engineer can come up with a series of alternatives to evaluate and a suitable alternative can be established for tree and shrub trimming disposal in the Town in 2019.

In the survey that was recently completed in the High Ridge subdivision, 93% of the respondents favored a tree/shrub disposal site where residents can bring materials on select days, and 67% of the respondents indicated a willingness to purchase an annual disposal permit.

Jim Kunz, W295 N1738 Prairie Wood Ct., Pewaukee WI 53072

262-695-0923, jtkunz51@gmail.com





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## Industrial Roofing Services, Inc.

13000 West Silver Spring Drive

Butler, Wisconsin 53007

Phone: (262) 432-0500

Fax: (262) 432-0504

www.irsroof.com

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### AGENDA ITEM

July 18, 2018

JUL 24 2018

ITEM # 8A PAGE 1 of 2

Mr. Tim Barbeau  
Town of Delafield  
W302 N1254 Maple Avenue  
Delafield, Wisconsin 53018

SUBJECT: Highway Garage Roof Replacement  
N14 W30782 Golf Road  
Delafield, Wisconsin  
IRS Job No. 16815

Dear Mr. Barbeau:

Bids for the above referenced project were opened on Tuesday, July 17, 2018. 2 contractors submitted bids. Total Base Bids, including the \$4,000.00 Allowance, ranged from \$65,750.00 to \$76,400.00. Alternate Add #1 (Exterior Wall Repairs) bids ranged from \$2,085.00 to \$2,100.00.

It is recommended that you accept the low Total Base Bid from Langer Roofing & Sheet Metal Inc., in the amount of \$65,750.00. If budget allows we would then recommend that you also accept their Alternate Add No.1 Bid, in the amount of \$2,085.00, for a total contract amount of \$67,835.00

If you should have any questions regarding the above, please feel free to contact me.

Sincerely yours,  
INDUSTRIAL ROOFING SERVICES, INC.

*Dave Angove*

Dave Angove  
Project Manager

**IRS**

**TOWN OF DELAFIELD  
HIGHWAY GARAGE  
ROOF REPLACEMENT  
IRS JOB # 16815**

<b>CONTRACTOR</b>	<b>Langer Roofing &amp; Sheet Metal Inc.</b>	<b>Kaschak Roofing Inc.</b>
<b>BASE PRICES</b>		
<b>BASE BID</b>	\$61,750.00	\$72,400.00
<b>ALLOWANCE: (Unit Price Funding)</b>	\$4,000.00	\$4,000.00
<b>Total Base Bid (Base Bid + Allowance)</b>	\$65,750.00	\$76,400.00
<b>ALTERNATE ADD #1: (Exterior Wall Repairs)</b>	\$2,085.00	\$2,100.00
<b>UNIT PRICING</b>		
Replace 1/2" plywood blocking (per 4'x 8' sheet)	\$200.00	\$120.00
Replace 2" x 4" wood blocking (per lineal foot)	\$7.00	\$2.50
Replace 2" x 6" wood blocking (per lineal foot)	\$8.00	\$4.50
Replace 2" x 8" wood blocking (per lineal foot)	\$9.00	\$6.50
Replace 3/4" perlite insulation (per square foot)	\$1.50	\$3.00
Replace 6.25" EPS insulation (per square foot)	\$3.00	\$11.00
Repair additional CMU parapet wll per Detail 2/A6.0 (per lineal foot)	\$72.00	\$62.00
Route and seal additional cracking in CMU wall (per lineal foot)	\$14.00	\$12.50
Replace cast-iron roof drain head, including all interior piping, insulation and accessories (per drain)	\$3,000.00	\$1,800.00
<b>Time &amp; Material</b>		
<b>1. For repair of latent conditions or additional work:</b>		
Roofer - Time (per man-hour)	\$ 115.00	\$ 75.00
Material (Contractor cost) Plus %	10%	10%
<b>2. For repair of latent conditions or additional work</b>		
Mason - Time (per man-hour)	\$ 84.00	\$ 85.00
Material (Contractor cost)	10%	10%
<b>Acknowledge Receipt of Addendum 1? Y/N</b>	Y	Y
<b>Bid Bond Y/N</b>	Y	Y
<b>Attachments Y/N</b>	Y	Y

Bids Due: Tuesday, July 17, 2018 at 2:00pm

JUL 24 2018

ITEM # 8B PAGE 1 of 3



July 19, 2018

Although it's not something you think about every day, waste removal is an important part of the Town's operation. And when done correctly, by the right vendor, environmental service is something you should rarely have to spend time worrying about.

As your waste and recycling partner, Advanced Disposal thanks you for your business and looks forward to working with you into the future. Based on your existing service levels and your stated future needs, we know that your most pressing waste-related issues include efficient and economical service and local customer service.

As always, our goal is to continue to ensure you will rarely have to concentrate on waste removal services and can stay focused on meeting your core business objectives.

As always, our goal is to continue to ensure you will rarely have to concentrate on waste removal services and can stay focused on meeting other Town objectives.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

Jason Johnson  
Manager, Municipal Markets-SE Wisconsin

# **Yard Waste Drop-off Proposal**

PRESENTED TO:  
**Town of Delafield**

Presented by:  
**Jason Johnson**  
**Advanced Disposal**



## **SERVICE PROPOSAL**

### **YARD WASTE DROP-OFF SERVICES**

- 1. Advanced Disposal shall provide a rear-loading collection vehicle for yard waste material.**
  - a. Collection vehicle will be located at Public Works garage or other similarly central location as mutually agreed upon by Town and Contractor**
- 2. Advanced Disposal shall provide an attendant for loading of yard waste material into collection vehicle**
  - a. Attendant will ask for proof of residency within the Town of Delafield**
- 3. Drop-off hours will be between 7:30am-10am on Saturdays**
- 4. Yard waste materials will be limited to the following:**
  - a. Grass clippings**
  - b. Weeds and other vegetation**
  - c. Branches and brush**
  - d. Trees**
    - i. Must be cut to diameter less than 6 inches**
    - ii. Not to exceed five feet in length**
  - e. Excluded**
    - i. Root balls**
    - ii. Tree stumps**
- 5. Cost**
  - a. \$500 per collection event**
  - b. Processing cost of \$25 per ton**

*The foregoing rate quotation is for services which may be provided by Advanced Disposal, at its discretion, for the Customer specifically requesting the quotation. The quotation is confidential and shall not be disseminated by the Customer to any person or for any purpose except as may be necessary to the Customer's evaluation thereof. The parties expressly agree that the issuance and delivery of this quotation shall create no legal rights or obligations on the part of either party, except the confidentiality restriction described above. In particular, Advanced Disposal may modify or revoke this quotation at any time prior to the execution by the parties of a comprehensive written agreement for its services. No other legal rights or obligations can be created except by the parties' execution of such comprehensive written agreement.*





**CERTIFICATION OF WORK COMPLETED AND AUTHORIZATION  
FOR REDUCTION IN LETTER OF CREDIT**

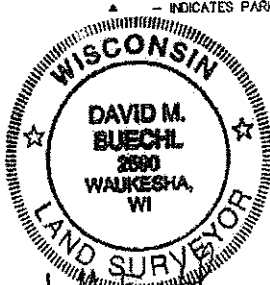
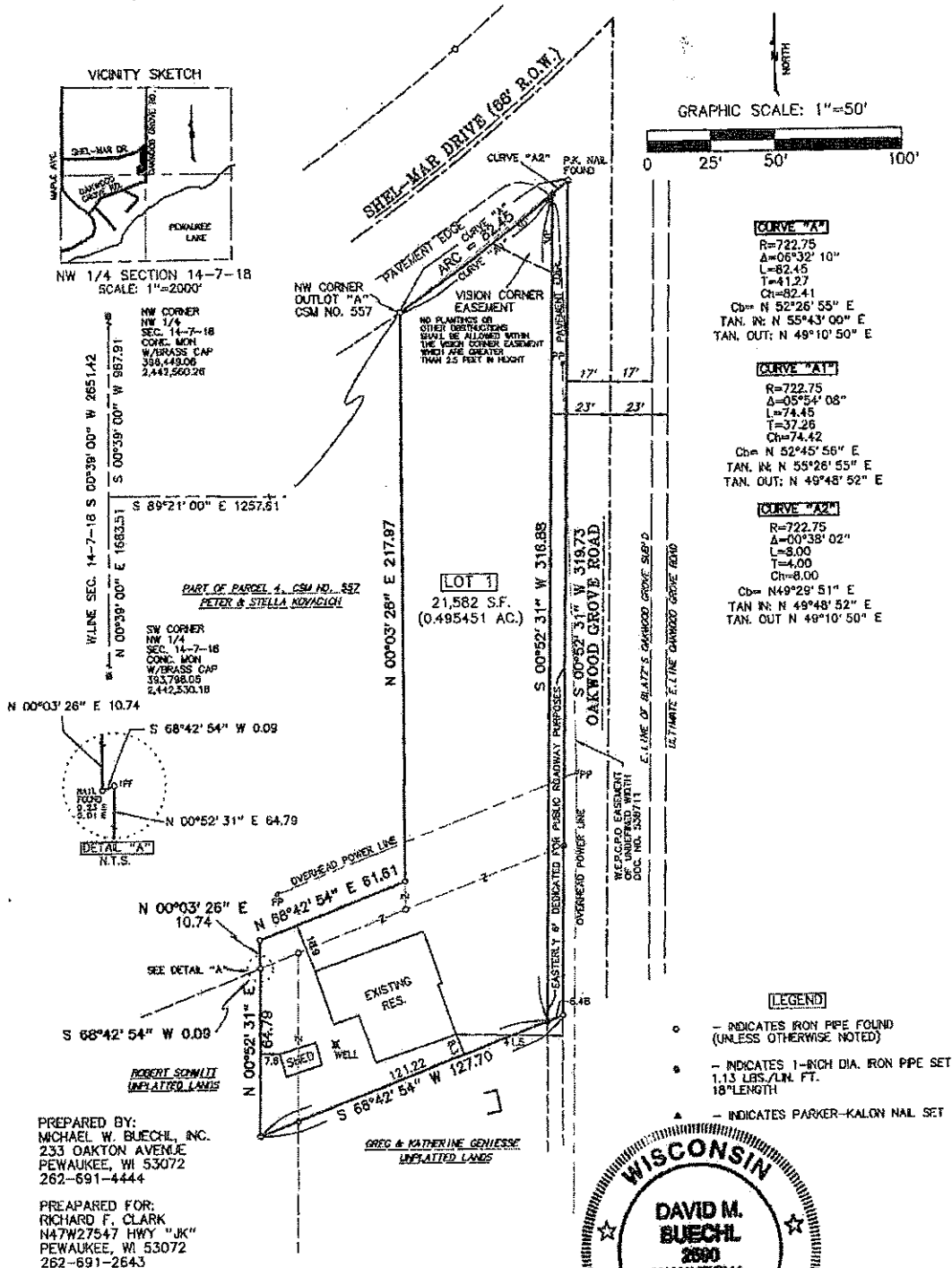
**TOWN OF DELAFIELD**

<b>Subdivision:</b> Hawks Haven <b>Developer:</b> Hawks Haven, LLC, Dale Bergman <b>Subdivision Agreement Date:</b> May 23, 2017 <b>Total Letter of Credit:</b> \$383,900			<b>Date:</b> July 13, 2018 <b>Report No.:</b> 2 <b>Covering Period:</b> 11/21/17 - 7/12/18 <b>Calculated By:</b> Tim Barbeau			
Description of Improvements Required	Contractor	Letter of Credit Amount <small>(amount + 10%)</small>	Amount of Work Completed			
			Previous Report	During This Period	To Date	Amount to Remain
A. Demolition/Site grading Storm water pond/ Erosion Control/ Restoration Landscaping	DF Tomasini	\$203,500	\$104,000	\$81,000	\$185,000	\$18,500
B. Base course, asphalt binder pavement, curb and gutter	DF Tomasini	\$85,800	\$78,000	\$0	\$78,000	\$7,800
C. Asphalt surface course	DF Tomasini	\$19,800	\$0	\$0	\$0	\$19,800
D. Culverts/Storm Sewer	DF Tomasini	\$36,300	\$33,000	\$0	\$33,000	\$3,300
E. Fire Cistern	DF Tomasini	\$38,500	\$35,000	\$0	\$35,000	\$3,500
<b>Totals</b>		<b>\$383,900</b>	<b>\$250,000</b>	<b>\$81,000</b>	<b>\$331,000</b>	<b>\$52,900</b>
<b>Summary</b> Original Letter of Credit ..... \$383,900 Amount Completed this Period ..... \$81,000 Amount Previously Approved ..... \$250,000 Total Completed to Date ..... \$331,000  Required Letter of Credit Balance.....\$52,900			This is to certify that authorization for a reduction in the Letter of Credit is in accordance with the approved subdivision development agreement and with the regulations and ordinances of the Town of Delafield, furthermore, that the computations are true and correct and indicate the amount which can be deducted from the Letter of Credit of the developer.			
R. A. Smith, Inc. (Town Engineer) recommends a reduction in the Letter of Credit by \$81,000.  By: <u>Timothy A Barbeau</u> Date: <u>7/13/18</u>			Authorized By: _____ Lawrence G. Krause, Town Chairman			



CERTIFIED SURVEY MAP NO. \_\_\_\_\_

A COMBINATION OF OUTLOT "A" AND A PART OF PARCEL 4 OF CERTIFIED SURVEY MAP NO. 557  
RECORDED APRIL 21, 1987 IN VOLUME 3 OF CERTIFIED SURVEY MAPS ON PAGES 304-306 AS  
DOCUMENT NO. 682560, AND OTHER LANDS ALL A PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4  
OF SECTION 14, TOWNSHIP 7 NORTH, RANGE 18 EAST, IN THE TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN



David M. Buechl  
7-16-18

THIS PROPERTY LIES ENTIRELY WITHIN THE WALK COUNTY  
SHORELAND AND FLOODLAND JURISDICTIONAL LIMITS

BEARINGS REFERENCED TO THE W.LINE OF THE NW 1/4  
OF SECTION 14-7-18 HAVING A BEARING OF N00°39'00" E

THIS INSTRUMENT WAS DRAFTED BY KEITH D. MALKOWSKI

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

**A COMBINATION OF OUTLOT "A" AND PART OF PARCEL 4 OF CERTIFIED SURVEY MAP NO. 557 RECORDED APRIL 21, 1967 IN VOLUME 3 OF CERTIFIED SURVEY MAPS ON PAGES 304-306 AS DOCUMENT NO. 682560, AND OTHER LANDS ALL A PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 14, TOWNSHIP 7 NORTH, RANGE 18 EAST, IN THE TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN**

State of Wisconsin)

Waukesha County)

I, David M. Buechl, a professional land surveyor, do hereby certify: That I have surveyed, divided and mapped a combination of Outlot "A" and a part of Parcel 4 of Certified Survey Map No. 557 recorded April 21, 1967 in Volume 3 of Certified Survey Maps on Pages 304-306 as Document No. 682560, and other lands all a part of the Northwest 1/4 of the Northwest 1/4 of Section 14, Township 7 North, Range 18 East, in the Town of Delafield, Waukesha County, Wisconsin bounded and described as follows:

Commencing at the Northwest corner of said Northwest 1/4; thence South 00°39'00" West, along the West line of said Northwest 1/4, 967.91 feet; thence South 89°21'00" East 1257.61 feet to the Northwest corner of said Outlot "A" and the place of beginning of the lands to be described; thence Northeasterly 82.45 feet along the Southerly line of Shel-Mar Drive and the arc of a curve, its center lying to the Northwest and having a radius of 722.75 feet and a chord which bears North 52°26'55" East 82.41 feet, to the Westerly line of Oakwood Grove Road; thence South 00°52'31" West, along said Westerly line, 319.73 feet; thence South 68°42'54" West 127.70 feet; thence North 00°52'31" East 64.79 feet; thence South 68°42'54" West 0.09 feet; thence North 00°03'26" East 10.74 feet; thence North 68°42'54" East 61.61 feet to the Westerly line of said Outlot "A"; thence North 00°03'26" East, along said Westerly line, 217.97 feet to the place of beginning.

EXCEPTING the Easterly 6 feet for public roadway purposes.

Containing 21,582 square feet (0.495451 acres) more or less.

That I have made this survey, land division and map by the direction of the owners of said land. That such map is a correct representation of all exterior boundaries of the land surveyed and the division thereof made. That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and the Subdivision Control Ordinance of the Town of Delafield and the ordinances of Waukesha County, in surveying, dividing and mapping the same.

\_\_\_\_\_  
Date

\_\_\_\_\_  
David M. Buechl, Professional Land Surveyor (S-2590)

OWNER'S CERTIFICATE OF DEDICATION

I, Richard F. Clark, hereby certify that I have caused the land described in this document to be surveyed, divided, mapped and dedicated as represented on this map in accordance with the requirements of Chapter 236 of the Wisconsin Statutes pertaining to Certified Survey Maps (Section 236.34) and the Regulations of the Town of Delafield and Waukesha County.

\_\_\_\_\_  
Richard F. Clark

WITNESS the hand and seal of said owner this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

State of Wisconsin )

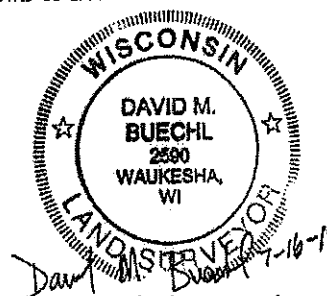
: ss

Waukesha County )

PERSONALLY came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, to me known to be the person who executed the Owner's Certificate and acknowledged the same.

\_\_\_\_\_  
Notary Public:

\_\_\_\_\_  
My commission expires:



**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

**A COMBINATION OF OUTLOT "A" AND PART OF PARCEL 4 OF CERTIFIED SURVEY MAP NO. 557 RECORDED APRIL 21, 1967 IN VOLUME 3 OF CERTIFIED SURVEY MAPS ON PAGES 304-306 AS DOCUMENT NO. 682560, AND OTHER LANDS ALL A PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 14, TOWNSHIP 7 NORTH, RANGE 18 EAST, IN THE TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN**

TOWN BOARD APPROVAL

APPROVED by the Town Board of the Town of Delafield this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
*Lawrence G. Krause, Town Chairman*

\_\_\_\_\_  
*Mary T. Elsner, Town Clerk*

TOWN PLAN COMMISSION APPROVAL

APPROVED by the Plan Commission of the Town of Delafield this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
*Thomas Oberhaus, Plan Commission Chairman*

\_\_\_\_\_  
*Mary T. Elsner, Town Clerk*

VILLAGE OF HARTLAND PLAN COMMISSION EXTRA-TERRITORIAL APPROVAL

RESOLVED, that this Certified Survey Map, in the Town of Delafield, Waukesha County, Wisconsin, is hereby approved by the Village of Hartland on this \_\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
*Jeff Pfannerstill, Chairman*

\_\_\_\_\_  
*Darlene Igl, Village Clerk*

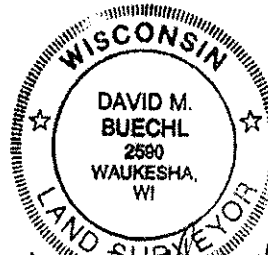
WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE APPROVAL

The above, which has been filed for approval as required by Chapter 236 of the Wisconsin State Statutes, is hereby approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
*Dale R. Shaver, Director*

BASEMENT RESTRICTION – GROUNDWATER

This Certified Survey Map is located in an area with mapped soils that may have seasonal high groundwater. The Waukesha County Shoreland and Floodland Protection Ordinance currently requires that the lowest level of any residence must be at an elevation that is at least one (1) foot higher than the highest seasonal groundwater level, unless a variance from that requirement is obtained from the Waukesha County Board of Adjustment. Therefore, additional soil testing in the vicinity of any proposed residence or addition will be required to ensure compliance with this requirement. If the requirement regarding vertical separation distance from the highest seasonal groundwater level is modified by a future amendment to the Waukesha County Shoreland and Floodland Protection Ordinance, the requirement at the time of construction shall apply. All groundwater separation requirements set forth by the Town of Delafield must also be complied with.



This instrument was drafted by Keith D. Malkowski

*David M. Buechl 7-16-18* Sheet 3 of 3





**TOWN OF DELAFIELD**  
 W302N1254 Maple Avenue, Delafield, WI 53018  
 Tel: (262) 646-2398 Fax: (262) 646-8687  
[www.townofdelafield.org](http://www.townofdelafield.org)

AGENDA ITEM

JUL 24 2018

ITEM #8E PAGE 1 of 3

**BARTENDER / OPERATOR LICENSE APPLICATION**

To serve fermented malt beverages/intoxicating liquors in the Town of Delafield

For license period ending 6/30/20

**Applicant Information**

Applicant's Full Name Aleena Tjugum  
 Date of birth \_\_\_\_\_ Check One:  Male  Female  
 Phone Number 262-490-8012 Email al.tjugum@gmail.com  
 Home Address W347N5225 Elm Ave  
 City, State & Zip Okauchee, WI 53069

**Violations**

I understand that failure to list all violations may result in the rejection of this application. AT (please initial)  
 1. Have you ever been arrested, cited or convicted of charges related to activities performed while bartending?  Yes  No  
 2. Have you had any arrests, charges or citations related to controlled substance or involving alcoholic beverages?  Yes  No  
 3. Have you ever been convicted of a felony?  Yes  No  
 \*If you answered yes to any questions above, please provide date and details: \_\_\_\_\_

4. List all arrests, convictions, dismissals and pending cases from age 18 to present below (do not include speeding and parking violations).

Violation	City	Date

\*(List additional offenses on back of form)

**Employment**

Place of Employment as a bartender or seller of alcohol: Western Lakes Golf Course

**Applicant Signature**

I, the undersigned do hereby make application to the Town of Delafield for an Operator's License to serve fermented malt beverages and intoxicating liquors subject to Wisconsin Statutes and Town of Delafield Ordinances.

I give the Town of Delafield permission to conduct a background check to verify the information I have provided and authorize the release of all information regarding my record.

Signature  Date 7/17/18







STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

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Request Date: 7/17/2018

Report Date: 7/17/2018

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

Name: **TJUGUM, ALEENA**

Date of Birth: .

Alias Names:

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### NOTICE TO EMPLOYERS

It may be a violation of state law to discriminate against a job applicant because of an arrest or conviction record. Generally speaking, an employer may refuse to hire an applicant on the basis of a conviction record only if the circumstances of the offense for which the applicant was convicted substantially relate to the circumstances of the particular job. For more information, see [Statute 111.335](#) and the Department of Workforce Development's publication, *Arrest and Conviction Records Under the Law*.

Before you make a final decision adverse to an applicant based on the following arrest record, in addition to any other opportunity you offer the applicant to explain the following arrest record, please notify the applicant of:

1. His or her right to challenge the accuracy and completeness of any information contained in a arrest record, and
2. The process for submitting a challenge

The applicant should submit his or her challenge to CIB on Form DJ-LE-247. Form DJ-LE-247 is available free of charge on [The Department of Justice website](#) or by calling (608) 266-7314. A challenge may include a request for comparison of the fingerprints of the person submitting the challenge to the fingerprints on file that are associated with the Wisconsin arrest record below.

### NO RECORD FOUND

An arrest record search based only on a name, date of birth, and other identifying data that is not unique to a particular person (like "sex" or "race") may result in:

1. Identification of criminal history records for multiple persons as potential matches for the identifying data submitted, or
2. Identification of an arrest history record belonging to a person whose identifying information is similar in some way to the identifying data that was submitted to be searched, but is not the same person whose identifying data was submitted for searching. The Crime Information Bureau (CIB) therefore cannot guarantee that the response below pertains to the person in whom you are interested without a fingerprint submission.

Based on the above identifying data provided for this search, no matching Wisconsin arrest records were found at this time. These search results do not preclude an individual from having an arrest record at a local law enforcement agency that was not reported to the Department of Justice or in another state, or juvenile records

that are confidential by law. The results of this search are effective and current for the date of this search only. A new search should be submitted if an updated response is needed at a later time.