



*Pewaukee
Lake*

POLICE

PEWAUKEE LAKE ADVISORY
COMMITTEE MEETING NOTICE &
AGENDA

October 6, 2022, 6:00pm
Delafield Town Hall
W302 N1254 Maple Avenue
Delafield, WI 53018

1. Call to Order
2. Pledge of Allegiance; Moment of Silence
3. Roll Call
4. Citizen Comments
5. Introduction of the Pewaukee Lake Water Ski Show Team:
 - a. 2023 Show Theme, Schedule, and Equipment
6. Approval of Minutes from February 23rd, 2022
7. Citizen Comments
8. New Business
 - a. Discussion and possible action on the 2023 Lake Patrol Budget
 - b. Discussion and possible action on the purchase of a new UTV
 - c. Discussion on Equipment Updates, including body cameras for Lake Officers
 - d. Discussion on Season Updates
 - e. Recognition of Sgt. Sutter Retirement
 - f. Discussion and possible action on replacing open sergeant position
 - g. Discussion and possible action on hiring an additional officer
9. Schedule next meeting as needed
10. Adjournment

NOTICE

It is possible that members of other governmental bodies of the municipalities may be in attendance to gather information that may form a quorum at the above stated meeting. No action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk Office at (262) 691-5660 three business days prior to the meeting so that arrangements may be made to accommodate your request.

In Attendance:

Police Chief T. Heier (Village of Pewaukee), Sergeant L. Twelmeyer (Village of Pewaukee), Alderman I. Clark (City of Pewaukee), Trustee E. Hill (Village of Pewaukee), Supervisor J. Woelfle (Town of Delafield)

Also in Attendance:

Clerk/Treasurer K. Tarczewski.

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

Alderman Clark called the meeting to order at 6:01 p.m. and asked everyone to stand for the Pledge of Allegiance and a moment of silence.

2. Discussion and Possible Action Related to the Meeting Minutes Dated November 16, 2021

A motion was made and seconded (E. Hill, J. Woelfle) to approve the Lake Patrol Advisory Committee meeting minutes dated November 16, 2021. Motion Passed: 3-For, 0-Against.

3. Public Comment

None.

4. Discussion and Possible Action Regarding Concerns Related to:

- 4.1 Buoy Deployment Apparatus. Exploring options relating to a joint venture with the Sanitary District and/or private businesses

Sergeant Twelmeyer stated he was notified by Tom Koepp of the Pewaukee Lake Sanitary District that their barge would not be available to put in or take out the buoys this upcoming season.

Sergeant Twelmeyer stated he researched other lakes in the area to see what other potential options there may be to getting the buoys in and out. He learnt that Pewaukee Lake has a significantly higher number of buoys compared to the surrounding communities. He reminded the Committee that the Lake Patrol manages 180 buoys annually. He said the buoy deployments take two days, using four officers each day. It roughly costs \$3,000 in wages but excludes fringe benefits.

Sergeant Twelmeyer stated he has developed a relationship with the owner of Lake Country Barge and thought that perhaps they would be able to assist. Sergeant Twelmeyer suggested that possibly Lake Country Barge could assist in the buoy deployment this spring and it would cost approximately \$3,500. He stated this was a short-term resolution and something needs to be done long-term.

Sergeant Twelmeyer stated he also looked into purchasing a stainless-steel barge as well. He also mentioned that the Sanitary District is currently refurbishing a barge.

Tom Koepp from the Lake Pewaukee Sanitary District was present. He stated they have a flat barge that was refurbished about 11 years ago and is nothing more than scrap steel now. He said the Lake Patrol was always welcome to use it. He said they were in the process of

converting an old transporter into a flat barge. Mr. Koepp stated he thought it would be complete within a month's time. He said the Commission would now like to charge the Lake Patrol \$1,000 - \$1,200 each time they use it so that the funds can be put aside to save for another barge in the next 10 years.

Mr. Hill asked if the DNR would reimburse us for this. Sergeant Twelmeyer stated the DNR only reimburses for patrol hours.

Mr. Hill asked what Lake Country Barge would charge. Sam, the owner of Lake Country Barge, was also present. Sergeant Twelmeyer stated it was hard to calculate.

Mr. Woelfle asked if there would be other uses for the barge. Sergeant Twelmeyer stated there were no additional intended uses at this time but added in previous years they were used for fireworks. He said potentially it could be used if there were ever a large-scale boat accident on the lake.

Mr. Clark asked whether or not the number of buoys the Lake Patrol sets up annually is specifically stated within the intermunicipal agreement and if not how was that number determined. He also asked if the Committee should be discussing whether or not to decide on which option to get the buoys in this spring.

Sergeant Twelmeyer stated there are currently a total of 180 buoys and that number has increased over the years based on permit applications with the DNR. He believes it was based off of what the citizens have requested. He said most are "slow no wake" buoys. Sergeant Twelmeyer stated the residents would want more if there was an opportunity. In response to Mr. Clark's second question, Sergeant Twelmeyer stated he'd rather use Lake Country Barge at this point because the LPSD barge refurbishing project is not fully completed and he would hate to have to scramble to find another alternative at the time of need.

Mr. Woelfle stated purchasing a new barge is not viable. On top of the cost of the barge, it would need an engine, and there are the additional costs associated with maintenance and possibly storage. Mr. Woelfle stated he wants to make sure if the Lake Patrol is paying LPSD for the use of their barge, there are guarantees that the money will be set aside for a replacement barge in the future.

Mr. Koepp stated they would always have something available for the Lake Patrol to use. He also discussed the history of the buoys. He said at one point he and Sergeant Bonesteel went out on the lake and marked a map where they both thought a buoy would be beneficial. They tried to have a buoy every 400 feet, and at the points so that water skiers are cutting corners. He stated 170 'slow no wake' buoys were needed along with 12 buoys marking rocks, and then there were buoys for the beach and dam. The map was made official by SEWRPC and the Lake Management Plan.

Mr. Hill stated there is development around 80 percent of the lake. He said no one is going to argue with the number of buoys that are out there. He said purchasing a barge is not in the best interest of the taxpayers. He stated there were two options available for spring that should be considered.

Sam Bonnell from Lake Country Barge was present. He stated he was willing to help out with the buoys and stated it is not a money-making venture. He said he is currently working with

MSOE to develop an automatic removal apparatus that attaches to service boats that would be significantly less expensive than hiring him year to year.

Mr. Bonnell stated for \$3,000 - \$3,500 he would use his team, his boat, his equipment, take the buoys and prep them, they would band them, do the entire service and check them for damage deficiencies and clean them.

Sergeant Twelmeyer stated he would go with Sam's crew to tell them where to place the buoys, but no other staff from the Lake Patrol would be needed. He recommended using Lake Country Barge for the spring deployment and revisiting the situation afterwards to determine how to move forward.

A motion was made and seconded (J. Woelfle, E. Hill) directing Sergeant Twelmeyer to present the Committee with an agreement with the Lake Country Barge for the deployment of spring buoys. Motion Passed: 3-For, 0-Against.

4.2 General Updates

Sergeant Twelmeyer stated there have been six ATV shifts on the lake this year. He said the biggest issues were that some of the ice shanties were not properly marked with the owner's address and they didn't have the proper reflectors on them.

Sergeant Twelmeyer stated that the Lake Patrol will be training on the ice this weekend with the Pewaukee Fire Department.

Sergeant Twelmeyer stated they will be asking to replace an ATV with a new UTV in the 2023 budget. He will get prices beforehand but there may be an issue with supply chain issues.

Sergeant Twelmeyer stated the Department has extended an employment offer to Ms. Kelsey Michaelson. She is currently licensed as a police officer and firefighter for the Village of Palmyra. He said she is committed, and her long-term goal is to be a full-time paramedic and continue working on the Lake Patrol and have a supervisory spot.

Chief Heier stated she is currently undergoing a background check and has ties to the community.

Sergeant Twelmeyer stated there will be training pertaining to DNR legal updates from the Warden on April 30th, 2022.

Sergeant Twelmeyer reported the grant cycle for buoys is July 1st and is an every-other-year opportunity. He plans on working with Parks & Recreation.

Sergeant Twelmeyer shared pictures of the motor recently purchased.

5. Schedule Next Meeting as Needed

It was determined that the Town of Delafield will host the next meeting mid-May. Sergeant Twelmeyer will reach out to members to find a convenient date and time.

6. Adjournment

A motion was made and seconded (J. Woelfle, E. Hill) to adjourn the meeting at 6:53 p.m.

Motion Passed: 3-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer

GeneralLedgerPeriod.ID = 526 & GLBudget.ID = 16

Acct#	Title	Step	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
950 - LAKE PATROL FUND								
Revenue								
9500043521000000	STATE GRANTS/POLICE TRAINING	Budget Workshop #1	0.00	0.00	0.00	0.00	0.00	0.00
9500046710000000	FINES/CITATIONS	Budget Workshop #1	0.00	4,520.00	4,320.00	0.00	0.00	0.00
9500048110000000	INTEREST INCOME	Budget Workshop #1	0.00	16.98	16.98	0.00	0.00	0.00
9500048309000000	SALE OF EQUIP/PROPERTY	Budget Workshop #1	3,500.00	0.00	0.00	0.00	0.00	0.00
	ATV Trade-ins (Honda & Suzuki)		3,500.00					
9500048500000100	DONATIONS/MISC REVENUES	Budget Workshop #1	0.00	25.21	25.21	0.00	40.99	0.00
9500048500000200	DESIGNATED GRANTS	Budget Workshop #1	0.00	39,191.07	39,191.07	0.00	27,017.09	0.00
9500048900000000	MISC REVENUES	Budget Workshop #1	0.00	0.00	0.00	0.00	0.00	0.00
9500049000000000	CITY OF PEWAUKEE PAYMENTS	Budget Workshop #1	25,525.00	25,525.00	19,143.60	25,525.00	25,524.80	25,525.00
9500049001000000	TOWN OF DELAFIELD PAYMENTS	Budget Workshop #1	25,525.00	25,525.00	19,143.60	25,525.00	25,524.80	25,525.00
9500049002000000	VILLAGE OF PEWAUKEE PAYMENTS	Budget Workshop #1	8,310.00	8,310.40	8,310.40	8,310.00	8,310.40	8,310.00
9500049200000000	TRANSFER IN FROM MUNICIPALITY	Budget Workshop #1	0.00	0.00	0.00	0.00	0.00	60,000.00
9500049300000000	PREV YR FUND BALANCE APPLIED	Budget Workshop #1	16,000.00	0.00	0.00	0.00	0.00	0.00
	UTV- Partial Purchase (Use of Reserves)		16,000.00					
TOTAL: 950 - LAKE PATROL FUND Revenue			78,860.00	103,113.66	90,150.86	59,360.00	86,418.08	119,360.00
Expenditure								
9500051938000000	INSURANCE EXPENSE	Budget Workshop #1	3,600.00	1,900.00	1,877.73	3,600.00	2,496.04	3,600.00
9500051940000000	DISABILITY/UNEMPLOYMENT	Budget Workshop #1	0.00	0.00	0.00	0.00	0.00	0.00
9500052000000000	ADMINSTRATION EXPENSE	Budget Workshop #1	2,500.00	4,100.00	4,096.00	2,500.00	601.28	2,500.00
9500052100000110	LAKE PATROL SALARIES/WAGES	Budget	39,160.00	29,000.00	22,449.76	39,160.00	28,018.14	39,160.00

GeneralLedgerPeriod.ID = 526 & GLBudget.ID = 16

Acct#	Title	Step	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
9500052100000130	LAKE PATROL FRINGE BENEFITS	Workshop #1 Budget	4,600.00	2,500.00	1,717.46	4,600.00	2,143.36	4,600.00
9500052100000140	OFFICE SUPPLIES	Workshop #1 Budget	500.00	760.00	452.26	500.00	430.80	500.00
9500052100000145	LAKE PATROL TRAINING	Workshop #1 Budget	1,500.00	450.00	372.48	1,500.00	55.17	1,500.00
9500052100000300	EQUIPMENT AND MAINTENANCE	Workshop #1 Budget	2,700.00	11,336.00	5,314.36	2,700.00	1,483.80	2,700.00
9500052100000310	VEHICLE MAINTENANCE	Workshop #1 Budget	4,200.00	3,700.00	1,660.48	4,200.00	3,644.71	4,200.00
9500052100000400	LEGAL COUNSEL EXPENSE	Workshop #1 Budget	600.00	0.00	0.00	600.00	0.00	0.00
9500052100000410	LAKE PATROL UNIFORM EXP	Workshop #1 Budget	0.00	0.00	0.00	0.00	274.20	600.00
9500052100000500	GRANT/DONATION FUNDED EXPENSE	Workshop #1 Budget	0.00	0.00	0.00	0.00	0.00	0.00
9500052100000600	REVENUE DISTRIBUTION EXPENSE	Workshop #1 Budget	0.00	39,032.00	34,514.07	0.00	27,058.06	0.00
9500057610000000	LAKE PATROL OUTLAY	Workshop #1 Budget	21,913.00	12,864.22	12,864.22	0.00	76,036.27	60,000.00
	UTV Purchase (replaces 2 ATV's)		19,913.00					
	UTV Upfit		2,000.00					
TOTAL: 950 - LAKE PATROL FUND Expenditure			(81,273.00)	(105,642.22)	(85,318.82)	(59,360.00)	(142,241.83)	(119,360.00)
TOTAL: 950 - LAKE PATROL FUND			(2,413.00)	(2,528.56)	4,832.04	0.00	(55,823.75)	0.00
			(2,413.00)	(2,528.56)	4,832.04	0.00	(55,823.75)	0.00









