

ORDINANCE NO. 2020-02

**AN ORDINANCE TO CREATE THE POSITION OF TOWN ADMINISTRATOR,
CLERK/TREASURER**

WHEREAS, the Town Board of the Town of Delafield has authority under Wisconsin state statutes 60.37(3) to create the position of Town Administrator (hereinafter referred to as "Administrator") and establish the qualifications, compensation and terms of employment for the positions; and

WHEREAS, the Town Board desires to provide the Town of Delafield with a more efficient, effective and responsible government under a system of a part-time Town Chairperson and part-time Supervisors Board (hereinafter referred to as "Board") at a time when Town government has become increasingly complex and expensive; and

WHEREAS, the Town Board of the Town of Delafield intends to separately establish the qualifications and a job description of the Administrator to be reviewed by the Board at its discretion.

WHEREAS, the Town Administrator is established as an at-will employee of the Town of Delafield.

The Town Board of the Town of Delafield, Waukesha County, Wisconsin, does ordain as follows:

SECTION 1: Section 1.04 of the Town of Delafield Municipal Code, subsection (3) is hereby repealed and recreated as follows:

1.04 APPOINTED OFFICIALS. (Rep. & rec. 98-467)

...

(3) Town Administrator

(a) Position Creation. The position of Town Administrator is hereby created in order to provide the Town of Delafield with a more efficient, effective and responsible government.

(b) Selection; Conditions of Employment. The Administrator shall be appointed by the Town Board to hold office at the pleasure of the Town Board, as an at-will employee.

(c) Multiple Positions. The Town Board may appoint the same person to the Administrator position, as the person who serves as Town Clerk and Town Treasurer.

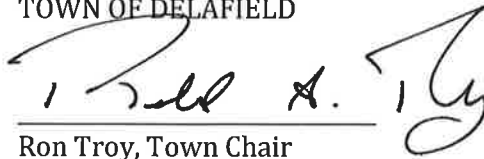
(d) Powers and Duties. The Town Administrator shall have such powers and duties as may be delegated from time to time by the Town Board. The Town Board may create a job description for the Town Administrator, which may be modified by the Town Board from time to time.

SECTION 3: All ordinances or parts of ordinances conflicting with or contravening the provisions of this ordinance are hereby repealed.

SECTION 4: This ordinance shall take effect upon passage and posting as provided by law.

PASSED AND ADOPTED by the Town Board of the Town of Delafield, Waukesha County, Wisconsin this 28th day of January, 2020.

TOWN OF DELAFIELD

A handwritten signature in black ink, appearing to read "Ron Troy", written over a horizontal line.

Ron Troy, Town Chair

ATTEST:

A handwritten signature in black ink, appearing to read "Dan Green", written over a horizontal line.

Dan Green, Town Clerk/Treasurer