

RESOLUTION TO ESTABLISH A FEE SCHEDULE  
FOR THE TOWN OF DELAFIELD

RESOLUTION NO: 10-593

WHEREAS, the Town of Delafield is obligated pursuant to State laws and Town of Delafield ordinances, to establish fees for numerous services provided by the Town; and

WHEREAS, it appears that the most recent update to the Town of Delafield fee schedule was adopted on or about the year 2002, and the Town Board finds that it is necessary and appropriate to review the fee schedule to ensure that the amounts charged are appropriate in order to recover the costs incurred by the Town in relation to the purpose of the fee, and to ensure that the fee bears a reasonable relationship to the service for which the fee is imposed; and

WHEREAS, the Town Board, in conjunction with Town Staff, has conducted a comprehensive review of the Town of Delafield fee schedule and hereby intends to establish new fee schedule amounts as described in attached Exhibit A, and the Town Board finds that the fee amounts shown in attached Exhibit A bear a reasonable relationship to the service for which the fee is imposed.

NOW THEREFORE, BE IT RESOLVED by the Town Board of the Town of Delafield, Waukesha County, Wisconsin, that the fee schedule shown in Exhibit A which is attached hereto and incorporated herein by reference is hereby adopted.

BE IT FURTHER RESOLVED that all prior fee schedules and fee resolutions that conflict with the fee schedule shown in Exhibit A, to the extent of such conflict, are hereby rescinded.

PASSED AND ADOPTED by the Town Board of the Town of Delafield, Waukesha County, Wisconsin, this 10<sup>th</sup> day of August, 2010.

TOWN BOARD, TOWN OF DELAFIELD

By:   
Paul Kanter, Town Chair

ATTEST:

  
Mary Elsher, Town Clerk

**TOWN OF DELAFIELD FEE SCHEDULE**

**Exhibit A (Res. 10-593)**

<b>MISC. LICENSES</b>	<b>Type</b>	<b>units</b>	<b>2010 Fee</b>	<b>Notes</b>
	Beer Class "A"		\$ 50.00	
	Beer Class "B"		\$ 100.00	
	Liquor "Class B"		\$ 250.00	
	Cigarette		\$ 100.00	
	Wine "Class C"		\$ 100.00	
	Picnic (Special Class "B")		\$ 10.00	
	Soda		\$ 5.00	
	Publication Fee/Administrative(Liquor)		\$ 30.00	
	Bartender's License - 2 year		\$ 40.00	plus cost of background check
	Direct Seller/Peddler (90 Day)		\$ 100.00	
<b>APPLICATION FEES FOR ZONING &amp; DEVELOPMENT</b>				
	Zoning Review for New Homes and Additions		\$ 1,000.00	deposit - if not all needed, balance returned
	Zoning Review for remodels, accessory, pools, drives, landscape		\$ 500.00	deposit - if not all needed, balance returned
	Annexation to LPSD		\$ 225.00	plus professional fees
	Board of Appeals (code variances)		\$ 415.00	plus professional fees
	Conditional Use		\$ 225.00	plus professional fees
	Request for Hobby Kennel License		\$ 225.00	plus professional fees
	Rezoning		\$ 225.00	plus professional fees
	Land Splits/Certified Survey Maps/Subdivision Plats		\$ 100.00	plus professional fees
	Home Occupation		\$ 50.00	plus professional fees
	Holding Tank Agreement Recording Fee		\$ 20.00	
	Permit to Open Road		\$ 100.00	plus professional fees
	Sign Variances (17.08 13)		\$ 75.00	plus professional fees
	Zoning Code (Chapter 17)		\$ 50.00	
	Plating Book (Chapter 18)		\$ 20.00	
	Town Map/Zoning Map		\$ 20.00	
	Park Impact Fee	per lot	\$ 1,687.94	adjusted on an annual basis per impact fee ordinance
	Duplicate House Plans		\$ 35.00	
	Other Misc. Permits - site plan, retaining wall, landscaping		\$ 50.00	plus professional fees
	Concrete Drive Permits		\$ 50.00	
<i>Professional Fees include engineering fees, attorney fees, outside consultant fees, etc.</i>				

**INSPECTION SERVICES**

**RESIDENTIAL - 1 & 2 FAMILY**

	2010 Fee	2010 Fee Minimums and Notes
<b>New Structure ** Addition</b>	\$ 0.19	\$105.00 minimum
Erosion Control	\$ 105.00	
	\$ 70.00	
Remodel	\$ 9.50	\$55.00 minimum
Accessory Structure	\$ 0.19	\$55.00 minimum
Occupancy	\$ 40.00	
Pools	\$ 54.00	
Early Start	\$ 70.00	
Plumbing	\$ 50.00 base	
1 & 2 Family New Building/Addition/Alterations	per square foot plus base fee	\$50.00 minimum
<i>(Alterations based on sq. ft. of alteration area)</i>		
Replacement & Misc. Items	per thousand of plumbing project valuation	\$ 13.50
Outside Sewer & Water	\$ 70.00	
Electrical	\$ 50.00 base	
1 & 2 Family New Building/Addition/Alterations	per square foot plus base fee	\$50.00 minimum
<i>(Alterations based on sq. ft. of alteration area)</i>		
Replacement & Misc. Items	per thousand of electrical project valuation	\$ 13.50
HVAC	\$ 50.00 base	
1 & 2 Family New Building/Addition/Alterations	per square foot plus base fee	\$50.00 minimum
<i>(Alterations based on sq. ft. of alteration area)</i>		
Replacement & Misc. Items	per thousand of HVAC project valuation	\$ 13.50
Razing Fee	per 1st 1000 sq. ft. of floor area	\$ 70.00
	per 1000 sq. ft. of floor area thereafter	\$ 35.00
Completion Deposit Inspection	for each new residential unit	\$ 70.00
Other	\$ 40.00	

**INSPECTION SERVICES**

**COMMERCIAL**

2010 Fee      2010 Fee Minimums and Notes

<b>New Structure ** Addition</b>				
Multi-Family (3 family or more), Motels, CBRF	per square foot	\$ 0.21	\$175.00 minimum	
Mercantile, Restaurants, Taverns, Assembly Halls, Offices	per square foot	\$ 0.19	\$175.00 minimum	
Schools, Institutional, Hospitals	per square foot	\$ 0.22	\$175.00 minimum	
Manufacturing and Industrial	per square foot	\$ 0.18	\$175.00 minimum	
Vehicle Repair and Vehicle Storage	per square foot	\$ 0.21	\$175.00 minimum	
Warehouse, Mini Warehouse, Building Shells				
Multi-Tenant Buildings	per square foot	\$ 0.14	\$175.00 minimum	
Build-Out				same as new structure addition fees
Special Occupancies (Outdoor Pools, Towers, Tents, etc.)	per square foot	\$ 0.14	\$175.00 minimum	
Erosion Control	for the first acre	\$ 240.00		
	per acre or portion thereof after the first acre	\$ 105.00		
Remodel ** Reroof ** Residing	per thousand of valuation	\$ 11.00	\$105.00 minimum	
Occupancy, Temporary Occupancy, Change of Use	per unit	\$ 70.00		
<b>Plumbing</b>				
New Building/Addition/Alterations	per square foot plus base fee	\$50.00 base fee + \$0.055	\$65.00 minimum	
<i>(Alterations based on sq. ft. of alteration area)</i>				
Replacement & Misc. Items	per thousand of plumbing project valuation	\$ 14.00	\$65.00 minimum	
Outside Sewer & Water	each	\$ 70.00		
<b>Electrical</b>				
New Building/Addition/Alterations	per square foot plus base fee	\$50.00 base fee + \$0.055	\$65.00 minimum	
<i>(Alterations based on sq. ft. of alteration area)</i>				
Replacement & Misc. Items	per thousand of electrical project valuation	\$ 14.00	\$65.00 minimum	
<b>HVAC</b>				
New Building/Addition/Alterations	per square foot plus base fee	\$50.00 base fee + \$0.055	\$65.00 minimum	
<i>(Alterations based on sq. ft. of alteration area)</i>				
Replacement & Misc. Items	per thousand of HVAC project valuation	\$ 14.00	\$65.00 minimum	

<b>INSPECTION SERVICES</b>		2010 Fee	2010 Fee Minimums and Notes
Commercial Plan Review - Certified Muni. per COMM 2.31			
Fire Suppression Systems	per square foot plus base fee	\$50.00 base fee + \$0.055	\$105.00 minimum
Early Start Permit (Footings/Foundations per COMM 61.32)		\$ 105.00	
Razing Fee	first 1000 sq. ft. per 1000 sq. ft after first 1000 sq. ft.	\$ 135.00	
Completion Deposit Inspection for each new condo unit		\$ 70.00	
Other		\$ 70.00	
<b>AGRICULTURAL BUILDINGS (unheated)</b>			
New Buildings	per sq. ft. all floor areas	\$ 0.06	
Remodel	per thousand of valuation	\$ 7.00	\$55.00 minimum
Other		\$ 40.00	\$40.00 minimum
<b>MISCELLANEOUS</b>			
Re-inspection Fee	each	\$ 55.00	
Failure to call for inspection	each	\$ 55.00	
<i>Double Fees are due if work is started before the permit is issued.</i>			
Permit Renewal		see note	50% of the original permit fee amount, but not less than the minimum fee.
Occupancy Bond		\$ 1,000.00	
Temporary Occupancy Cash Deposit		\$ 560.00	\$350 refundable, Town keeps \$105, (III, \$105 see next line item)
Temporary Occupancy		\$ 105.00	
Ditch Bond		\$ 300.00	
Ditch & Occupancy Bond Inspection		\$ 70.00	
State Seal, New Single Family Homes		\$ 35.00	
Engineering, Grade Set		\$ 35.00	
New Construction Set		\$25.00*	*Includes house #, holders, recycle bin
<b>ZONING/LAND USE FEES</b>			
New 1 & 2 Family Dwelling		\$ 130.00	
1 & 2 Family Addition		\$ 90.00	
1 & 2 Family Accessory Building, Fence, Deck and Pool		\$ 55.00	
New Commercial Building		\$ 240.00	
Commercial Building/Addition/Alteration		\$ 165.00	
Commercial Change in Use/Occupancy		\$ 70.00	
Signs - Base fee plus square footage of sign face per sign		\$70.00 base fee + \$0.70	

**PARKS**

Park Shelter or Field			
Resident - 0 to 50 persons		\$ 100.00	Includes \$50.00 refundable deposit
Non Resident - 0 to 50 persons		\$ 120.00	Includes \$50.00 refundable deposit
51-100 persons		\$ 125.00	Includes \$50.00 refundable deposit
Non Resident - 51 to 100 persons		\$ 145.00	Includes \$50.00 refundable deposit
Over 100 persons		\$ 150.00	Includes \$50.00 refundable deposit
Non Resident - Over 100 persons		\$ 170.00	Includes \$50.00 refundable deposit
Alcohol Permit Deposit - Resident or Non-Resident		\$ 50.00	

**DOGS**

Male/Female		\$ 13.00	\$5.00 late fee will be assessed if registered after April 1
Neutered or spayed		\$ 8.00	\$5.00 late fee will be assessed if registered after April 1
Hobby Kennel (3 or more dogs)		\$ 25.00	plus cost to license each dog & public hearing (CU)
Dog at Large			
Fine - 1st offense		\$ 50.00	
Fine - 2nd offense		\$ 75.00	
Fine - 3rd and subsequent		\$ 100.00	

**OTHER MISCELLANEOUS FEES**

Send a Fax	first page	\$ 4.00	\$3.00 each additional page
Photo Copies	per page	\$ 0.25	
Replacement House Numbers		\$ 1.75	plus tax
House Number Holder - 2 digit		\$ 2.25	plus tax
House Number Holder - 3 digit		\$ 2.75	plus tax
House Number Holder - 4 digit		\$ 3.25	plus tax
House Number Holder - 5 digit		\$ 3.75	plus tax
House Number Holder - 6 digit		\$ 4.25	plus tax
Poll List		\$ 50.00	
Special Assessment Tax Letters		\$ 25.00	\$40.00 - If less than 48 hr notice
Returned Check (NSF)		\$ 25.00	