

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
FEBRUARY 24, 2022 @ 6:30 PM**

Video Link: <https://www.youtube.com/watch?v=1Sr89SIMouE>

First order of business: Call to Order

Chairman Troy called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Roll Call

Present: Chairman Troy, Supervisor Dionisopoulos, Supervisor Kranick, Supervisor Michels, and Supervisor Woelfle. Also present were Administrator Dan Green, Engineer Tim Barbeau and Baseball Coordinator Alyssa Vaughan.

Fourth order of business: Citizen Comments:

Fifth order of business:

- A. Approval of February 8, 2022, Town Board Minutes

Motion by Supervisor Woelfle to approve the minutes from February 8, 2022. Seconded by Supervisor Dionisopoulos. Motion passed 5-0.

Sixth order of Business: Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2021 budget

Motion by Supervisor Kranick to amend the 2021 Budget to increase the Highway capital account, 10-53310-810 by \$161,012, the Inspection Contracted Services account, 10-52400-299, by \$15,323, and the Refuse Collection account, 10-53620-291, by \$6,487. Seconded by Supervisor Michels. Motion passed 5-0.

- B.1) Accounts payable; 2) Payroll

Motion by Supervisor Kranick to approve payment of #65410-#65483 in the amount of \$5,081,169.04, and payrolls dated February 18, 2022, in the amount of \$15,500.19. Seconded by Supervisor Dionisopoulos. Motion passed 5-0.

Seventh order of Business: Communications (for discussion and possible action)

Supervisor Woelfle update the board on the last Lake Pewaukee Patrol Board meeting. He explained that they are contracting with Lake Country Barge this year to install buoys. The LPSD barge will be repaired, and the lake patrol will rent the barge from them moving forward. They considered purchasing their own barge, but the cost was too great.

Eighth order of Business: Unfinished Business: NONE

Ninth order of Business: New Business:

- a. Discussion and possible action on a vacation rental application for Andy and Shayla Fallon, N28W29868 Oakwood Grove Road.

Engineer Barbeau there are two applicants that can be addressed together. The Town has a code that requires an application with 18 requirement that must be met. The petitioners have responded to all 18 items and have provided a tourist license. The engineer asked that boundary lines be staked on the property and that a map be provided to the renters of the property lines. Engineer Barbeau recommended approval of both applications, as they met the requirements of our ordinance.

Supervisor Woelfle asked if there was a threshold for how many times, they can rent out each year. Engineer Barbeau explained if they rent their home out more than once per year, a vacation rental application is required.

Motion by Supervisor Kranick on a vacation rental application for Andy and Shayla Fallon for the property located at N28W29868 Oakwood Grove Road. Seconded by Supervisor Woelfle. Passed 5-0.

- b. Discussion and possible action on a vacation rental application for Kyle Miller, W304N2501 North Maple Avenue.

Motion by Supervisor Kranick to approve a rental application for Kyle Miller for the property located at W304N2501 North Maple Avenue. Seconded by Supervisor Michels. Motion passed 4-0.

- c. Discussion and possible action on improvement to the Sports Commons to install two scoreboards, fencing and expand and repave the parking lot.

Administrator Green gave an overview of the Sports Commons improvement project, which included two scoreboards, repaving, and expanding the current parking lot, adding homerun fencing to the smaller field, and installing a flagpole between the two fields. Baseball Coordinator, Alyssa Vaughan, reviewed the sponsorships for 2022 and the advertising revenue for both the scoreboards and the fencing. Supervisor Kranick asked that staff ensure the scoreboards are not a violation of our sign ordinance.

Motion by Supervisor Michels to approve the purchase and installation of two scoreboards from Varsity Scoreboards, a flagpole by FLAG Center, extending electricity to the flagpole and scoreboards by Wolf Electric, and outfield fencing by Sentry Fence, for a total cost of \$49,040, with project funds to come from Impact Fees (\$28,610) and park Donation Funds (\$20,430). Seconded by Supervisor Dionisopoulos. Motion passed 5-0.

Motion by Supervisor Michels to approve bidding out the expansion and repaving of the Sports Commons parking lot, with the final bid being subject to approval by the Town Board. Seconded by Supervisor Kranick. Motion passed 5-0.

- d. Discussion and possible action non the issuance of a Direct Seller's License to Anthony Butz and Craig Kowalczyk, doing business as Lime Painting of Milwaukee.

Motion by Supervisor Michels to approve the issuance of Direct Seller's licenses to Anthony Butz and Craig Kowalczyk, doing business as Lime Painting of Milwaukee. Seconded by Supervisor Kranick. Motion passed 5-0.

Tenth order of Business: Announcements and Planning items

- A. Plan Commission – March 1st @ 6:30 PM
- B. Town Board – March 8th @ 6:30 PM
- C. Town Board – Tuesday, March 22nd @ 6:30 PM

Thirteenth order of Business: Adjournment:

Motion by Supervisor Kranick to adjourn the Tuesday, February 24, 2022, Town Board meeting at 7:08 PM. Seconded by Supervisor Woelfle. Motion passed 5-0.

Respectfully submitted:

Dan Green, CMC/WCMC
Administrator - Town Clerk/Treasurer