

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
OCTOBER 10, 2023 @ 6:30 PM**

Video Link: <https://www.youtube.com/watch?v=uWlmvRsWzfQ>

First order of business: Call to Order

Chairperson Kranick called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Roll Call

Present: Supervisor Mahoney-Ogden, Supervisor Miller, Supervisor Woelfle, Supervisor Michels, and Chairperson Kranick. Also present was Administrator Dan Green.

Fourth order of business: Citizen Comments: None

Fifth order of business:

- a. Approval of the September 26, 2023, Town Board Minutes

Motion by Supervisor Michels to approve the September 26, 2023, minutes. Seconded by Supervisor Woelfle. Motion passed 5-0.

Sixth order of Business: Action on vouchers submitted for payment:

- a. Report on budget sub-accounts and action to amend 2023 budget.
- b. 1) Accounts payable; 2) Payroll

Motion by Supervisor Michels to payment of checks #67059-#67084 in the amount of \$118,930.31, and payrolls dated October 13, 2023, in the amount of \$15,224.29. Seconded by Supervisor Woelfle. Motion passed 5-0.

Seventh order of Business: Communications

- a. Communications Update

Chairman Kranick sent thoughts and prayers for Tyler Meyer who started his career at the Town of Delafield. He passed away due to illness.

Eighth order of Business: Unfinished Business:

- a. Discussion and possible action on the 2024 Lake Country Fire and Rescue Operating Budget.
- b. Discussion and possible action on a Liquor License Agreement with the City of Delafield Brunch, LLC. (tabled 9/12/2023)

Ninth order of Business: New Business:

- a. Discussion and possible action on the adoption of a Resolution of Inclusion Under the Wisconsin Retirement System, to approve the participation in the Wisconsin Retirement System, effective January 1, 2024.

Motion by Supervisor Woelfle to adopt a resolution of inclusion under the Wisconsin Retirement System, to approve the participation in Wisconsin Retirement System, effective January 1, 2024. Seconded by Supervisor Mahoney-Ogden. Motion passed 5-0.

- b. Discussion and possible action on a letter of credit reduction for The Retreat.

Engineer Barbeau explained the property is located off of Norms Road, two miles south of Silvernail, near Elmhurst Road. Jon Sphieris started this subdivision 3 years ago. The developer has made all the

improvements including the final lift and shouldering. The Town holds a base amount, with an additional 10% for anything that is incomplete. When everything is done and the Town gives final acceptance, there is a two-year guarantee period that begins. We can hold 10% for that guarantee period. The Town leaves a balance of \$87k for two years.

Motion by Supervisor Mahoney-Ogden to approve the final acceptance in accordance with Section VII of the developer's agreement, with a remaining balance of the letter of credit to be \$87,946. Seconded by Supervisor Michels. Motion passed 5-0.

- c. Discussion and possible action on the request from Tom Beaudry, 229 Lynndale Road, LLC, to re-approve a Certified Survey Map to split land at N47W28229 Lynndale Road into two parcels.

Engineer Barbeau explained the CSM is for Cassandra's Motorsports. Last year the owner came in to split the land, to create a lot for the Toy Boxes garage condo project. Part of the split required a stormwater pond, shared by both parcels. The pond would be under the ownership of lot one. This CSM was approved in August of 2022, but requires the Town to approve it again, if the original is not recorded within one year of the initial approval. Engineer Barbeau stated he recommends approval conditioned on a shared driveway agreement being recorded with the CSM. The County also has to submit their conditions, and the approval should be subject to those comments as well.

Motion by Supervisor Mahoney-Ogden to re-approve the Certified Survey Map to split land at N47W28229 Lynndale Road, subject to the driveway agreement being recorded with the CSM, and subject to comments by Waukesha County Parks & Land Use. Seconded by Supervisor Woelfle. Motion passed 5-0.

Tenth order of Business: Closed Session

- a. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(e) of the Wisconsin State Statutes. (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically, the City of Delafield IMA Amendment to Lake Country and Fire.

- i. Motion to enter closed session (roll call vote)

Motion by Supervisor Woelfle to enter closed session. Seconded by Supervisor Miller.

Supervisor Mahoney-Ogden - aye

Supervisor Miller - aye

Supervisor Woelfle - aye

Supervisor Michels - aye

Chairperson Kranick - aye

Motion passed 5-0.

- ii. Motion to reconvene from closed session (roll call vote)

Motion by Supervisor Michels to reconvene to open session. Seconded by Supervisor Woelfle.

Supervisor Mahoney-Ogden - aye

Supervisor Miller - aye

Supervisor Woelfle - aye

Supervisor Michels - aye

Chairperson Kranick - aye

Motion passed 5-0.

- iii. Discussion and possible action regarding items discussed in closed session.

No Discussion.

Eleventh order of Business: Announcements and Planning items

- a. Town Board – Tuesday, October 24, 2023 @ 6:30 PM
- b. Halloween Trick or Treat – Tuesday, October 31, 2023 – 4 PM to 7 PM
- c. Plan Commission – Tuesday, November 7, 2023 – 6:30 PM

Twelfth order of Business: Adjournment:

Motion by Supervisor Woelfle to adjourn the Tuesday, October 10, 2023, Town Board meeting at 7:30 PM. Seconded by Supervisor Miller. Motion passed 5-0.

Respectfully submitted:

Dan Green, CMC/WCMC, Administrator - Town Clerk/Treasurer