

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
OCTOBER 12, 2021 @ 6:30 PM**

Video Link: <https://www.youtube.com/watch?v=FKhktg2vxrg>

First order of business: Call to Order

Chairman Troy called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Roll Call

Present: Chairman Troy, Supervisor Dionisopoulos, Supervisor Kranick, Supervisor Woelfle and Supervisor Michels. Also, present was Administrator Dan Green and Engineer Tim Barbeau.

Fourth order of business: Citizen Comments:

Jim Frett, N19W29056 Golf Ridge North, asked if the board would consider putting the Thomas Farm back on the agenda for the next meeting for an update.

Fifth order of business:

- A. Approval of September 28, 2021, Town Board Minutes

Motion by Supervisor Dionisopoulos to approve the minutes from September 28, 2021. Seconded by Supervisor Woelfle. Motion passed 5-0.

Sixth order of Business: Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2021 budget
- B.1) Accounts payable; 2) Payroll

Motion by Supervisor Kranick to approve payment of #65046-#65054 and #65057-#65086 in the amount of \$235,034.53, and payrolls dated October 15, 2021, in the amount of \$13,781.21. Seconded by Supervisor Dionisopoulos. Motion passed 5-0.

Seventh order of Business: Communications (*for discussion and possible action*) - None

- A. Waste Hauler Services – Waukesha County RFP process (Discussion Only)
Administrator Green explained the results of the RFP were discussed by the municipalities involved. The Town will need to follow up on pricing and get back to the board at a later meeting.
- B. Town's Association District Meeting – Wednesday, October 27, 2021
Supervisor Kranick stated the Town will be hosting the Town's Association meeting on October 27th. This was asked of the Town because we are centrally located for other municipalities. Someone from the Town's Association will be speaking on the American Rescue Plan Act funding. The meeting begins at 6:30 PM.

Eighth order of Business: Unfinished Business: NONE

Ninth order of Business: New Business:

- A. Discussion and possible action on the approval of a Certified Survey Map to create three parcels of land located at W334 S828 Cushing Park Road for John and Theresa Singer.

Motion by Supervisor Kranick to approve a Certified Survey Map to create three parcels of land located at W334 S828 Cushing Park Road for John and Theresa Singer dated February 4, 2021. Seconded by Supervisor Woelfle. Motion passed 5-0.

- B. Jon Spheeris, developer, The Retreat subdivision, Re: Consideration and possible action on the approval of the Final Plat for The Retreat.

Engineer Barbeau gave an updated on the subdivision located off Norms Road, just off Elmhurst. He explained the developer is putting in roads this year. The Final Plat will be recorded with the declaration of restrictions. The deed restrictions are not approved by the Town, but they are in order. The preliminary plat was approved in November of 2020 and the final plat conforms to the preliminary plat. The Plan Commission made a unanimous recommendation to the Town Board. The only updates from the preliminary plat are some comments that Waukesha County had regarding the environmental corridor.

Motion by Supervisor Kranick to approve the Final Plat dated September 3, 2021, for The Retreat subdivision. Seconded by Supervisor Michels. Motion passed 5-0.

- C. Discussion and possible action on the adoption of Resolution 21-650, a resolution to define the ward map for the Town of Delafield.

Motion by Supervisor Woelfle to approve Resolution 21-650, a resolution to define the ward map for the Town of Delafield. Seconded by Supervisor Dionisopoulos. Motion passed 5-0.

- D. Discussion and possible action on the approval of the sale of land through a quit claim deed to John and Julie Kita for the property located on Hillcrest Drive, tax key DELT 0773.980, contingent on the filing of a deed restriction.

Engineer Barbeau explained that this property is located off Hillcrest Drive. Last November the Town Board of Electors approved the sale of this small parcel which was acquired by the Town in 2016 while reconstructing the culvert along Hillcrest. The Kita residents are interested in purchasing back this property, but had issues trying to get a CSM because it is within shoreland zoning. The cost for a CSM was too much to make the property worth purchasing. The Kitas have asked that the Town allow the purchase through a quick claim deed. The Town attorney prefers that the Town still require a CSM, but asked that a deed restriction be filed with the quick claim deed, so the property owner cannot sell this parcel to someone else.

Motion to approve by Supervisor Kranick to approve the sale of land through a quit claim deed to John and Julie Kita for the property located on Hillcrest Drive, tax key DELT 0773.980, contingent on the filing of a deed restriction. Seconded by Supervisor Michels. Motion passed 5-0.

- E. Discussion and possible action on the audit proposal from Rotroff Jeanson, S.C. for the 2021 financial audit.

Motion by Supervisor Kranick to approve the audit proposal from Rotroff Jeanson, S.C. for the 2021 financial audit. Seconded by Supervisor Dionisopoulos. Motion passed 5-0.

Tenth order of Business: Announcements and Planning items

- A. Town Board – Tuesday, October 26, 2021 @ 6:30 PM
- B. Plan Commission – Tuesday, November 2, 2021 @ 6:30 PM
- C. Budget Public Hearing – Tuesday, November 16, 2021 @ 5:30 PM
- D. Town Board of Electors – Tuesday, November 16, 2021, immediately following budget public hearing

Eleventh order of Business: Adjournment

Motion by Supervisor Michels to adjourn the October 12, 2021, Town Board meeting at 6:56 p.m. Seconded by Supervisor Woelfle. Motion carried 5-0.

Respectfully submitted:

Dan Green, CMC/WCMC

Administrator - Town Clerk/Treasurer