

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING  
NOVEMBER 14, 2023 @ 6:30 PM**

**Video Link:** <https://www.youtube.com/watch?v=KHIdg6F8yLY&t=24s>

**First order of business:** Call to Order

Chairperson Kranick called the meeting to order at 6:43 p.m.

**Second order of business:** Pledge of Allegiance

**Third order of business:** Roll Call

Present: Supervisor Mahoney-Ogden, Supervisor Miller, Supervisor Woelfle, and Chairperson Kranick. Also present was Administrator Dan Green.

Supervisor Michels was excused.

**Fourth order of business:** Citizen Comments: None

**Fifth order of business:**

- a. Approval of the October 10, 2023, Town Board Minutes

*Motion by Supervisor Mahoney-Ogden to approve the October 10, 2023, minutes. Seconded by Supervisor Woelfle. Motion passed 4-0.*

**Sixth order of Business:** Action on vouchers submitted for payment:

- a. Report on budget sub-accounts and action to amend 2023 budget.
- b. 1) Accounts payable; 2) Payroll

*Motion by Supervisor Woelfle to payment of checks #67107-#67111 and #67113-#67140 in the amount of \$144,766.62 and checks #67088-#67106 in the amount of \$40,159.53, and payrolls dated October 27, 2023, in the amount of \$15,354.51, and payrolls dated November 10, 2023, in the amount of \$15,571.05. Seconded by Supervisor Mahoney-Ogden. Motion passed 4-0.*

**Seventh order of Business:** Communications

- a. Department of Revenue Notice of Non-Compliance Letter – Assessment Ratio

**Eighth order of Business:** Unfinished Business:

- a. Discussion and possible action on the 2024 Lake Country Fire and Rescue Operating Budget.

Chairman Kranick explained the partnering communities raised questions about the calculation of the City's ESE count. The City did work on their end and corrected their ESE count which resulted in additional funds for the 2024 LCFR budget. The total municipal contribution equates to \$4.146 million. The budget proposes using an additional \$53,000 to get to the desired \$4.2 million budget. This budget will fund three new hires and maintain seven hires that were budgeted for this year using reserve funds.

*Motion by Supervisor Woelfle to approve the 2024 Lake Country Fire and Rescue operating budget for \$4,200,000 with a municipal contribution of \$4,146,586, and the Town's contribution of \$938,361.67, and approve the capital budget of \$883,000, with the Towns contribution of \$211,920. Seconded by Supervisor Miller. Motion passed 4-0.*

- b. Discussion and possible action on a Liquor License Agreement with the City of Delafield Brunch, LLC. (tabled 9/12/2023)

*Motion by Supervisor Woelfle to remove from the table. Seconded by Supervisor Mahoney-Ogden. Motion passed 4-0.*

*Motion by Supervisor Mahoney-Ogden to approve the Liquor License Agreement with the City of Delafield Brunch, LLC. Seconded by Supervisor Woelfle. Motion passed 4-0.*

**Ninth order of Business:** New Business:

- a. Discussion and possible action on the approval of an amended Intermunicipal Agreement with Lake Country Fire and Rescue to exceed the CPI plus 2% restriction to the operating budget for 2024.

Chairman Kranick stated the amendment is very similar to other amendments proposed by other communities. This creates an exception to the CPI plus 2% rule in the current IMA. This amendment references the operating budget among in appendix A of the agreement. The appendix has a revenue line and a fund balance line.

*Motion by Supervisor Woelfle to approve the amendment to the Intermunicipal Agreement with Lake Country Fire and Rescue to exceed the CPI plus 2% restriction to the operating budget for 2024. Seconded by Supervisor Miller. Motion passed 4-0.*

- b. Discussion and possible action on the renewal of a line of credit for Lake Country Fire and Rescue as established in Article V Section R of the Intermunicipal Agreement.

*Motion by Supervisor Woelfle to approve the line of credit renewal for Lake Country Fire and Rescue. Seconded by Supervisor Mahoney Ogden. Motion passed 4-0.*

- c. Discussion and possible action on the adoption of a Resolution for Inclusion Under Group Life Insurance, to be included under ETF's basic Group Life Insurance program.

*Motion by Supervisor Woelfle to adopt a Resolution for Inclusion Under Group Life Insurance, to be included under the ETF's basic Group Life Insurance program. Seconded by Supervisor Miller. Motion passed 4-0.*

- d. Discussion and possible action on the adoption of an Employer Resolution to pay the entire premium of basic group life insurance for qualified full-time employees, effective January 1, 2024.

*Motion by Supervisor Mahoney-Ogden to adopt an Employer Resolution to pay the entire premium of basic group life insurance for qualified full-time employees, effective January 1, 2024. Seconded by Supervisor Miller. Motion passed 4-0.*

- e. Discussion and possible action on the adoption of a Resolution for Inclusion Under the Income Continuation Insurance Plan.

*Motion by Supervisor Woelfle to adopt a Resolution for Inclusion Under the Income Continuation Insurance Plan. Seconded by Supervisor Miller. Motion passed 4-0.*

- f. Discussion and possible action on the adoption of the Town of Delafield 2024 Operating and Capital Budget.

*Motion by Supervisor Woelfle to adopt the Town of Delafield 2024 Operating and Capital Budget. Seconded by Supervisor Miller. Motion passed 4-0.*

**Tenth order of Business:** Announcements and Planning items

- a. Town Hall Closed – Thursday, November 23<sup>rd</sup> & Friday, November 24<sup>th</sup> (Thanksgiving)
- b. Town Board – Tuesday, November 28, 2023
- c. Plan Commission – Tuesday, December 5, 2023
- d. Town Board – Tuesday, December 12, 2023

**Eleventh order of Business:** Adjournment:

*Motion by Supervisor Woelfle to adjourn the Tuesday, November 14, 2023, Town Board meeting at 7:05 PM. Seconded by Supervisor Miller. Motion passed 4-0.*

Respectfully submitted:

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Dan Green, CMC/WCMC, Administrator - Town Clerk/Treasurer