

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
NOVEMBER 15, 2022 @ 6:30 PM**

Video Link: <https://www.youtube.com/watch?v=mUw0fUdih8U>

First order of business: Call to Order

Chairman Troy called the meeting to order at 6:44 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Roll Call

Present: Supervisor Kranick, Supervisor Miller, Supervisor Woelfle and Chairman Troy. Also present was Administrator Dan Green, Engineer Tim Barbeau, Fire Chief Matt Fennig, and Assistant Fire Chief Mark Hoppe.

Supervisor Michels was excused.

Fourth order of business: Citizen Comments: None

Fifth order of business:

- A. Approval of the October 25, 2022, Town Board Minutes

Motion by Supervisor Woelfle to approve the October 25, minutes. Seconded by Supervisor Miller. Motion passed 4-0.

Sixth order of Business: Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2022 budget
- B.1) Accounts payable; 2) Payroll

Motion by Supervisor Kranick to approve payment of checks #66103 - #66106 and #66110 - #66200 in the amount of \$201,864.04, and payrolls dated November 10, 2022, in the amount of \$14,724.15. Seconded by Supervisor Woelfle. Motion passed 4-0.

Seventh order of Business: Communications

Eighth order of Business: Unfinished Business: NONE

Ninth order of Business: New Business:

- a. Discussion and possible action on the recommendation from the Plan Commission to approve a request from SBA Network Services, LLC, to remove and replace T-Mobile antennas and related ground equipment on the SBA tower located on lands at S12W28925 Summit Avenue.

Motion by Supervisor Kranick to approve the recommendation from the Plan Commission for the removal and replacement of antennas and equipment at the tower located at S12W28925 Summit Avenue in accordance with the plans prepared by WT Group, dated 8/16/2022. Seconded by Supervisor Woelfle. Motion passed 4-0.

- b. Discussion and possible action on the recommendation from the Plan Commission to approve a request for Jacob Roy, W298N2808 Shady Lane, to approve a Certified Survey Map to eliminate an internal lot line (lot combination) to clarify lot line location in anticipation of house improvements.

Motion by Supervisor Woelfle to approve the CSM prepared by C3E Geomatics revised October 26, 2022, subject to the surveyor addressing any outstanding review comments raised by the Town and County staff prior to execution of the document. Seconded by Supervisor Kranick. Motion passed 4-0.

- c. Discussion and possible action on the following appointments and reappointments for the Plan Commission, Lake Country Fire Board, and Lake Country Fire Commission.
 - i. David Mihalovich to the Plan Commission, with a term effective immediately, and expiring October 31, 2025.
 - ii. Jennifer Janusiak to the Plan Commission, with a term expiring May 31, 2025
 - iii. Anthony Arbucias to the Lake Country Fire Board, with a term expiring April 30, 2024.
 - iv. John Schroeder to the Lake Country Fire Commission, with a term expiring April 30, 2024.

Motion by Supervisor Kranick to approve the list of appointments as presented. Seconded by Supervisor Woelfle. Motion passed 4-0.

- d. Discussion and possible action on the adoption of the of the 2023 Lake Country Fire and Rescue Operating Budget.

Supervisor Kranick stated he has concerns about adopting a budget based on what was approved at the Fire Board the previous week. Knowing the levy limit constraints forces the Town to have to pass a referendum. He explained that it took a long time to get the funds for the current Town Hall, and any referendum is a tough sell. He explained that if a referendum doesn't pass, the board has to consider the possibility of laying off 7 fire fighters.

Supervisor Woelfle explained the board discussed all options to fund the department and landed on the choice of a referendum. The board was all in favor of marketing for it. If everyone commits to it, he is cautiously optimistic. It seems no other options were palatable.

Chairman Troy explained that the Fire Chief will present a dollar amount for a referendum. The board may not agree that the dollar amount will be able to pass, and will have to consider what number we think will pass. If that number is under the chief's request, that is unfortunate. He explained the board has to determine what they want, and if it fails, they can consider if a fire fee is a good option. He stated he is opposed to a fire fee, but will work with the attorney to consider the possibility of two questions on the ballot, one for a levy increase, and another for a nonbinding referendum for a fire fee, with the dollar amount to be determined. He also stated that the expectation is the fire department will do the marketing for the levy increase.

Supervisor Miller stated that fire and EMS is an essential part of the community, and we cannot be shutting down stations. Supervisor Kranick agreed and explained he has always been a cheerleader for the department. The board also needs to show some fiscal restraint, given the Town is tied to levy limits. He suggested residents help market the referendum and avoid false information, that may come out with it. He explained that if a referendum fails, it makes it harder to implement a fire fee. He was happy to see Mukwonago pass their referendum, but by very slim margins. By passing the 2023 budget, he cautioned we are not guaranteed to pass a fire fee.

Supervisor Miller asked if the board was seriously questioning Lake Country Fire's budget numbers for the next three years. She asked what direction the board wanted to take. Supervisor Kranick stated that the board all agrees that there is a staffing problem. We can all agree with the 2023 budget, knowing we have to go to referendum to make sure we can staff this moving forward. The biggest concern he has is the three-year plan, and how big that dollar amount is, whether it is too big to pass a referendum.

Chairman Troy, agreed with Supervisor Kranick, but the three-year plan has a total increase of over \$900,000. He stated he cannot conceive the residents approving that amount. If the consequences of a failed referendum are clearly explained to the residents, including decreased response times and less service, and they still vote no; they are telling us, they are okay with longer response times. Supervisor Woelfle explained that the shift in the labor market from part time to full time, is not exclusive to LCFR, but many fire departments across the state. The question is whether the Town residents want to vote in favor of a better response time. If they vote no, they will deal with those response times. Supervisor Miller stated that Town should work with LCFR on promoting the referendum. Chairman Troy said it would carry more weight having the fire department push the referendum, since they are in the uniform. He explained that the board doesn't have a lot of choice, but to approve the 2023 budget. They need to work on a referendum, push it hard, and see what hand is dealt.

Motion by Supervisor Kranick to approve the Lake Country Fire and Rescue total operating budget of \$3,234,826 while allocating the 2023 capital expenses of \$458,273 into the operating budget and allocating \$400,671 of the fund balance to be used for the remaining operating budget, with the Town's contribution to LCFR being \$736,078.02. Seconded by Supervisor Woelfle. Motion passed 4-0.

- e. Discussion and possible action on the renewal of a line of credit for Lake Country Fire and Rescue as established in Article V Section R of the Intermunicipal Agreement.

Motion by Supervisor Kranick to approve the renewal of a line of credit for Lake Country Fire and Rescue as established in Article V Section R of the Intermunicipal Agreement. Seconded by Supervisor Woelfle. Motion passed 4-0.

- f. Discussion and possible action on the approval of the 2023 lake Pewaukee Patrol Budget.

Supervisor Kranick questioned Lt. Twelmeyer on the enforcement of the slow no wake zones in the Town. Lt. Twelmeyer explained that the patrol sites for safety, including careless operations, and no wake zones. The leeway comes in the form of registration infractions. He explained that the audit has information on how many slow no wake citations have been issued. Supervisor Kranick also questioned the purchase of the UTV and expressed concerns about how it will be used to benefit the Town of Delafield. Supervisor Woelfle explained that the 4-wheelers are being used for winter patrol and are often on the Town's side of the lake. The Lake Patrol Board voted to continue winter patrol of the lake with the current 4-wheelers being 20 years old, the UTV was more appropriate considering there has to be two people on patrol at all times.

Motion by Supervisor Kranick to approve the 2023 Lake Pewaukee Patrol Budget. Seconded by Supervisor Woelfle. Motion passed 4-0.

- g. Discussion and possible action on the approval of a contract with the Waukesha County Sheriff's Office for 40-hour per week service.

Motion by Supervisor Kranick to approve a contract with the Waukesha County Sheriff's Office for 40-hour per week service. Seconded by Supervisor Miller. Motion passed 4-0.

- h. Discussion and possible action on the adoption of Resolution 22-659, a resolution for exceeding the State imposed levy, described in Wis. Stat. 66.0602(3)(h), for the Town of Delafield.

Motion by Supervisor Kranick to adopt Resolution 22-659, a resolution for exceeding the State imposed levy, described in Wis. Stat. 66.0602(3)(h), for the Town of Delafield. Seconded by Supervisor Woelfle. Motion passed 4-0.

- i. Discussion and possible action on the adoption of the Town of Delafield 2023 Operating and Capital Budget.

Motion by Kranick to adopt the Town of Delafield 2023 Operating and Capital Budget. Seconded by Supervisor Woelfle. Motion passed 4-0.

- j. Discussion and possible action on the sale of a 1992 F-250 pickup truck.

Motion by Supervisor Kranick to approve the sale of a 1992 F-250 pickup truck. Seconded by Supervisor Woelfle. Motion passed 4-0.

Tenth order of Business: Announcements and Planning items

- a. Town Hall Closed – November 24th & 25th for Thanksgiving
- b. Plan Commission – Tuesday, December 6, 2022 @ 6:30 PM
- c. Town Board – Tuesday, December 13, 2022 @ 6:30 PM

Eleventh order of Business: Adjournment:

Motion by Supervisor Michels to adjourn the Tuesday, November 15, 2022, Town Board meeting at 7:26 PM. Seconded by Supervisor Woelfle. Motion passed 4-0.

Respectfully submitted:

Dan Green, CMC/WCMC
Administrator - Town Clerk/Treasurer