

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING  
NOVEMBER 18, 2020 @ 5:30 PM  
IMMEDIATELY FOLLOWING THE BOARD OF ELECTORS MEETING**

**Video Link:** <https://www.youtube.com/watch?v=me2PK2zzKVQ&t=3490s>

**Members Present:** Chairman Troy, Supervisor Kranick, Supervisor Cooley and Supervisor Dionisopoulos. Also present was Administrator/Clerk/Treasurer Dan Green.

**First order of business:** Call to Order  
Supervisor Troy called the meeting to order at 5:48 p.m.

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments:

Peter Ogden, W290N2171 Happy Hollow Road, expressed concerns about the proposed density of senior living on the Thomas property. The County recommended 12 units per acre which he was opposed to. The density of multi-family use on the property is 6 units per acre. He believes 12 units for senior living is too high.

**Fourth order of business:**

A. Approval of November 11, 2020 Town Board Minutes

*Motion made by Supervisor Dionisopoulos to approve the minutes from November 11, 2020 meeting with the correction of adding the appropriate motion under the Grotta contract. Supervisor Cooley seconded. Motion carried 4-0.*

**Fifth order of Business:** Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2020 budget
- B. 1) Accounts payable; 2) Payroll

*Motion by Supervisor Cooley to approve payment of checks #64161-#64182 in the amount of \$42,929.72. Seconded by Supervisor Kranick. Motion carried 4-0.*

**Sixth order of Business:** Communications (*for discussion and possible action*)

- A. The passing of Supervisor Van Horn

Chairman Troy informed the board of the passing of Supervisor Van Horn on Sunday morning. Mr. Van Horn served with Claire Dundon for many years. His wisdom and counsel will be missed. He explained the flags will be flying at half staff for the week in honor of Mr. Van Horn. Ms. Dundon wanted to clarify that Mr. Van Horn served on the board since 2000. Supervisor Kranick added that Mr. Van Horn would be missed and complimented his genuine nature and his spirit of volunteerism, not only to the board, but to the work he did in Haiti.

- B. Mixed Use Ordinance General Update (Discussion Only)

Jim Frett, N19W29056 Golf Ridge North, expressed concerns about the senior living density for this project. He explained the County brought good analysis and all senior living was around 12 units per acre. He thought the group had good give and take up to this point. He had concerns about a potential 600-unit development if the densities for each area are at their maximum (including senior living). He hopes some middle ground can be found with this issue.

- C. Town Board & Plan Commission Procedures

Chairman Troy explained he put this on the agenda as he was not aware that residents are not allowed to speak on specific agenda items. He explained this process may come back for further discussion and possible action in December.

D. "The Retreat" Preliminary Plat

Supervisor Kranick explained this preliminary plat was approved at the November Plan Commission.

**Seventh order of Business:** Unfinished Business - None

**Eighth order of Business:** New Business

- A. Discussion and possible action on the recommendation from the Plan Commission to approve an application by Al Haubner, N28 W29721 Oakwood Grove Road, for a Certified Survey Map combining multiple parcels and a pending roadway vacation into two lots.

Engineer Barbeau explained that two months ago the board approved the vacation of an unnamed road. There were originally 6 lots along with the road reservation. This CSM is the result of combining those small lots into a total of 2 lots and removing the road reservation. He explained Mr. Haubner has a private agreement with the French's to access Oakwood Grove Road through their property. The Plan Commission recommended approval as presented subject to Waukesha County's comments being addressed.

*Motion by Supervisor Kranick to approve a Certified Survey Map combining multiple parcels and a pending roadway vacation into two lots for the property located at N28W29721 Oakwood Grove Road. Seconded by Supervisor Cooley. Motion carried 4-0.*

- B. Discussion and possible action on the recommendation from the Plan Commission to approve an exception to the maximum cul-de-sac length requirement of 1,000 feet required in 18.06(1)(d)3 of the Town Code.

Engineer Barbeau explained this is related to "The Retreat" subdivision previously discussed. This property is east of Norms Road off Elmhurst Road. He explained there is a general requirement that cul-de-sacs are not to exceed 1,000 feet. This subdivision has no plans to extend roads to the north or east. They are 2,100 feet and 2,300 feet, including the entirety of Norms Road. The Town Code has a provision that allows a waiver from the 1,000 feet requirement by the Plan Commission and Town Board. The Plan Commission made a recommendation which passed 5-1.

*Motion by Supervisor Kranick to approve an exception to the maximum cul-de-sac length requirement of 1,000 feet required in 18.06(1)(d)3 of the Town Code. Seconded by Supervisor Cooley. Motion carried 4-0.*

- C. Discussion and possible action on the appointment of John Schroeder to the Lake Country Fire and Rescue Commission.

Mr. Schroeder explained retired from the Army after 33 years. During that time, he commanded troops of over 100. His final assignment was being Chief of Staff for the Wisconsin Army National Guard. He also served as a contract negotiator for union contracts and federal government furloughs. He currently owns and operates his own stone cleaning business. Chairman Troy explained that the Lake Country Fire Commission primarily deals with personnel issues, and given Mr. Schroeder's experience, would be a great asset to the Commission.

*Motion by Supervisor Kranick to approve the appointment of John Schroeder to the Lake Country Fire and Rescue Commission. Seconded by Supervisor Dionisopoulos. Motion passed 4-0.*

- D. Discussion and possible action on the approval of a contract for Police Patrol Services with Waukesha County Sheriff's Department from 2021 to 2025.

Supervisor Kranick stated, it is disappointing that we are only renewing a 14-hour contract. He stated that before the Thomas property issue, the only reason the board room would fill up for meetings was due to speeding issues. Chairman Troy added that the key issue with "The Retreat" subdivision was speeding/traffic concerns.

*Motion by Supervisor Kranick to approve a contract for Police Patrol Services with Waukesha County Sheriff's Department from 2021 to 2025. Seconded by Supervisor Dionisopoulos. Motion carried 4-0.*

E. Discussion and possible action on the approval of the 2021 Budget

*Motion by Supervisor Kranick to approve the 2021 Budget. Seconded by Supervisor Dionisopoulos. Motion passed 4-0.*

F. Discussion and possible action on appointing Steve Michels to serve as Town Board Supervisor for the remainder of late Supervisor Van Horn's term, expiring April 19, 2022.

Steve Michels explained he has lived in the areas most of his life, growing up by Kurt's Steakhouse in the City of Delafield. His wife also grew up in the City and have lived in the Town with their three kids for almost ten years. He is a graduate of Marquette Law School. After law school, he worked for the Walker Administration. He also served under the Department of Administration, where he worked with local governments, oversaw HR, annexations, local police and population estimates. He has a passion for government and feels called to serve at whatever capacity.

Kathy Gutenkunst, N20W29668 Glen Cove Road, stated that with all respect to Mr. Michels, she feels it is too early to replace Mr. Van Horn. She thought the Town should give it some time before moving forward.

Claire Dundon, N11W28910 Northview Road, stated this is something that the Town Board has not experienced before. She explained that most Town residents don't yet know of Mr. Van Horn's passing. She suggested publicizing the vacancy and allowing others the same chance to fill the position.

Supervisor Cooley stated he agreed with those who spoke. He stated the board needs to pause and see if anyone else is interested in the position.

Chairman Troy stated he does not think the Town is moving too fast. He stated that if Mr. Van Horn were here, he would not think it was too fast. He also explained that there is precedent, in that Ms. Dionisopoulos was appointed to the Board after Mr. Smith's resignation. Mr. Troy explained that the Town is in the middle of a critical merger of the Fire Department and is fortunate to get someone on the board with Mr. Michel's experience and demographics. He stated the decisions made by this board will impact someone like Mr. Michels the most.

Supervisor Kranick stated that the operation of the Town needs to go on, and even more so with Supervisor Cooley leaving. He stated that holding these crowded meetings every other week is the riskiest thing he does. He stated Supervisor Van Horn put in a lot of time on this board and was a mentor to him. He stated he also struggles with the idea of replacing him, but in order to continue doing business, he feels the position needs to be filled.

*Motion by Supervisor Kranick to appoint Steven Michels to serve as Town Board Supervisor for the remainder of the late Supervisor Van Horn's term, expiring April 19, 2022. Seconded by Supervisor Dionisopoulos. Roll Call Vote:*

*Supervisor Cooley – Nay*

*Supervisor Kranick – Yay*

*Chairman Troy - Yay*

*Supervisor Dionisopoulos – Yay*

*Administrator/Clerk Green – Yay*

*Motion passed 4-1.*

- G. Discussion and possible action on the appointment of Steve Michels to the Lake Country Fire and Rescue Board, with a term expiring April 30, 2021.

*Motion by Supervisor Kranick to approve the appointment of Steve Michels to the Lake Country Fire and Rescue Board, with a term expiring April 30, 2021. Seconded by Supervisor Dionisopoulos. Motion passed 5-0.*

**Ninth order of Business:** Announcements and Planning items

- A. Plan Commission – Tuesday, December 8, 2020 @ 5:30 PM
- B. Town Board – Tuesday, December 8, 2020 @ 6:00 PM following the Plan Commission
- C. Town Board – Tuesday, December 22, 2020 @ 6:30 PM

**Tenth order of Business:** Adjournment

*Motion by Supervisor Dionisopoulos to adjourn the November 18, 2020 Town Board meeting at 6:36 p.m. Seconded by Supervisor Kranick. Motion carried 4-0.*

Respectfully submitted:

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Dan Green, CMC/WCMC  
Administrator - Town Clerk/Treasurer