

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
DECEMBER 13, 2022 @ 6:30 PM**

Video Link: <https://www.youtube.com/watch?v=Jm5IP51HM7g>

First order of business: Call to Order

Chairman Troy called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Roll Call

Present: Supervisor Kranick, Supervisor Miller, Supervisor Woelfle, Supervisor Michels and Chairman Troy. Also present was Administrator Dan Green, Engineer Tim Barbeau, Fire Chief Matt Fennig, and Assistant Fire Chief Mark Hoppe.

Fourth order of business: Citizen Comments: None

Fifth order of business:

- A. Approval of the November 15, 2022, Town Board Minutes

Motion by Supervisor Kranick to approve the November 15, 2022, minutes. Seconded by Supervisor Michels. Motion passed 5-0.

Sixth order of Business: Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2022 budget
 - B.1) Accounts payable; 2) Payroll

Motion by Supervisor Kranick to approve payment of checks #66201-66202 and checks #66210-66255 in the amount of \$168,324.12, and payrolls dated November 25, 2022, in the amount of \$16,796.92 and payrolls dated December 9, 2022, in the amount of \$14,545.45. Seconded by Supervisor Michels. Motion passed 5-0.

Seventh order of Business: Communications

Engineer Barbeau reviewed the federal funding request for the Maple Avenue road construction project. The funding was not awarded to the Town. Most of the projects that were granted funds were Milwaukee area projects and other urbanized areas.

Eighth order of Business: Unfinished Business: NONE

Ninth order of Business: New Business:

- a. Discussion and possible action on the recommendation from the Plan Commission for approval of a Certified Survey Map to combine two lots into one lot at W334S1010 Cushing Park Road. Cormac and Tanya Palmer, applicant.

Engineer Barbeau explained the applicant is combining two parcels, a 7 acre parcel and a 1 acre parcel. The Plan Commission recommended approval contingent on Waukesha County and Village of Summit comments.

Motion by Supervisor Kranick to approve the recommendation from the Plan Commission for a CSM prepared by Land Tech Surveying, dated November 28, 2022, subject to satisfaction of any outstanding comments from the Village of Summit or Waukesha County prior to the execution by the Town. Seconded by Supervisor Woelfle. Motion passed 5-0.

- b. Discussion and possible action on the Intergovernmental Agreement between the Town of Delafield and Waukesha County regarding the Municipal Recycling Dividend Program.

Motion by Supervisor Woelfle to approve the Intergovernmental Agreement between the Town of Delafield and Waukesha County regarding the Municipal Recycling Dividend Program. Seconded by Supervisor Michels. Motion passed 5-0.

- c. Discussion and possible action on the future funding of the Lake Country Fire and Rescue joint fire department.

Chairman Troy stated that the issue going forward is at what level of service, and funding do we believe our residents are requesting for fire and ambulance service. We have 3 options, approve moving forward with a referendum tonight, and determine the dollar amount of the referendum on January 10th. The second option is not doing a referendum and work on a fire fee, as an alternative source of funding. If that is what we decide, that doesn't have to be done until the summer. He explained that the dollar amounts in the memo have changed because of the values associated with commercial properties in the model for a flat fee. The third option is the Town could do nothing.

Supervisor Michels stated he is in favor of going to a referendum in April. He is opposed to a fee for a lot of reasons. He believes the flat fee will hurt the Town of Delafield residents and give breaks to the City of Delafield and other municipalities. He stated he is very opposed to a per parcel flat fee. We should not raise taxes on lower income properties, while the highest values pay less. He used Oconomowoc Lake residents as an example of getting a break in what their residents pay, while Town residents will pay more.

Supervisor Kranick stated he is concerned about deciding on a referendum tonight because we do not know what the dollar amount is. We also are in LCFR with 6 other communities. He understands each municipality has their choice on going to referendum. He is not getting the feeling that other communities are rushing to go to a referendum. He stated it is a shame that all 7 communities cannot sit in a room and discuss their options. Chairman Troy stated we do not need a dollar amount at this meeting.

Supervisor Woelfle has concerns about the quality of service we are providing. There are multiple considerations where this is going. Whether you live in a big home or a small home, we are all getting the same service. He stated it would hurt his soul to add a fee. A fee is another form of tax. One of the questions is if the referendum fails, do we let 6 people go, or do we institute a fee? There is an opportunity to have a second referendum in August, or wait until August. Administrator Green stated that the advantage to having a referendum in August is it gives staff time to calculate an accurate dollar figure. The downside is that it puts a tight timeline on options if an August referendum fails. It also would be the only item on the ballot, which may bring more opposition to a tax increase.

Supervisor Miller stated a referendum is her preference, should be on an ongoing basis. The board discussed increasing amounts each year on one referendum, which is not allowed under state statutes. According to the Town's attorney. Administrator Green stated you can do a one time referendum for the total 3 year funding plan, but not take the entire levy each year. This would essentially phase in the plan. He explained the board could approve a referendum question for \$500,000, that would cover the 2023 and 2024 hires. If it passes, and it is determined that more funding is required, do another referendum to fund 2025, and another to fund 2026. Supervisor Michels added that we determine after 2024 if the service levels are adequate enough for our Town residents, and make a decision after seeing service levels. Supervisor Miller agreed to that approach because it shows transparency and spending restraint.

Supervisor Michels stated he does not think this body should change the IMA. He also thinks the Town should not change the CPI plus 2% increase in the IMA. He used the Highway Department as an example of not being

able to come to the Town and ask for a million dollars. He stated the Town should not come forward in its second budget with LCFR and agree to pay more for their portion.

Supervisor Kranick stated that a \$500,000 referendum does not solve the long term problem. He does not want to have to do a referendum every year for three years. Supervisor Michaels stated that the Town is only two years into this process of looking at this issue. He stated that in two years things may change drastically. He explained that the Town should look at the Fire operations in two-year windows. Supervisor Woelfle considered asking the entire 2026 funding in one referendum question, and only utilizing the levy in stages. By doing a levy increase, the Town taxpayers are saving money based on the negative levy adjustment not being taken. Supervisor Michels stated he did not think a \$1,000,000 plus referendum was passable, and he wanted something that had a chance of passing. Chairman Troy agreed that a million-dollar referendum is wasting time and resources and has no chance of passing.

Supervisor Kranick stated that \$500,000 does not solve the problem. Supervisor Michels stated that it gives a two-year window. He argued that nothing in the Town's plan is looking beyond a two-year time frame. He also argued that a new shared revenue model is coming. The referendum increases the bottom line levy and the net new construction number continues to grow Town revenue.

Chairman Troy and Administrator Green reminded the board that in their capacity, board members cannot advocate for a referendum. Only facts can be shared with residents, but they cannot promote voting one way or the other on a referendum.

Lake Country Fire Chief Matt Fennig stated he disagrees with the referendum approach. He stated that no other communities are acting on this. He also explained that what is currently developed is a conceptual plan based on feedback from the administrator meetings. He explained that the Fire Board approved the 4-year hiring plan, including the Town of Delafield. Supervisor Michels stated he voted yes to that plan at the Fire Board level to get this in front of the 7 communities, but did not endorse every aspect of that plan. Chief Fennig stated he is getting pulled in 7 different directions. At the end of the day, the 7 communities need to get together in a room and come up with a plan. Supervisor Michels stated he is promoting doing exactly what the plan says, through 2024.

Motion by Supervisor Kranick to direct staff to put a referendum question together and submit to the Department of Revenue for approval for the January 10, 2023, meeting. Seconded by Supervisor Michels. Motion passed 5-0.

- d. Discussion and possible action on an amended letter of credit for Lake Country Fire and Rescue.

Supervisor Woelfle left the meeting at 7:16 PM

Motion by Supervisor Michels to approve an amended letter of credit for the Lake Country Fire and Rescue. Seconded by Supervisor Kranick. Motion passed 4-0.

Tenth order of Business: Announcements and Planning items

- a. Town Hall Closed – December 23rd & 26th for Christmas
- b. Town Hall Closed – December 30th & January 2nd for New Years
- c. Plan Commission – Tuesday, January 3, 2022 @ 6:30 PM
- d. Town Board – Tuesday, January 10, 2022 @ 6:30 PM

Eleventh order of Business: Adjournment:

Motion by Supervisor Kranick to adjourn the Tuesday, December 13, 2022, Town Board meeting at 7:18 PM. Seconded by Supervisor Michels. Motion passed 4-0.

Respectfully submitted:

Dan Green, CMC/WCMC

Administrator - Town Clerk/Treasurer