

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**APRIL 19, 2022 @ 6:30 PM**

**Video Link:** <https://www.youtube.com/watch?v=rDM3imkTweQ>

**First order of business:** Call to Order

Chairman Troy called the meeting to order at 6:47 p.m.

**Second order of business:** Pledge of Allegiance

**Third order of business:** Roll Call

Present: Supervisor Miller, Supervisor Kranick, Supervisor Michels, and Chairman Troy. Also present was Administrator Dan Green and Engineer Tim Barbeau.

Supervisor Woelfle was excused.

**Fourth order of business:** Citizen Comments:

Karen Nimz, W289S503 Elmhurst Road, stated she would like to have a direct mailer to all residents before each election notifying them of the election dates and who is on the ballot. She stated the website is not enough and would like to have this information mailed out. She stated she checked mailing options with the post office, and they advised her on mailing options for municipalities.

**Fifth order of business:**

- A. Approval of the March 29, 2022, Town Board Minutes

*Motion by Supervisor Michels to approve the minutes from March 29, 2022. Seconded by Supervisor Kranick. Motion passed 4-0.*

**Sixth order of Business:** Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2021 budget

- B.1) Accounts payable; 2) Payroll

*Motion by Supervisor Kranick to approve payment of checks #65547-#65573 and checks #65581-#65665 in the amount of \$678,867.43, and payrolls dated April 15, 2022, in the amount of \$15,704.19. Seconded by Supervisor Michels. Motion passed 4-0.*

**Seventh order of Business:** Communications (for discussion and possible action)

Chairman Troy explained that the Mixed Use Ordinance public hearing will not be on the May 3<sup>rd</sup> Plan Commission agenda. This has been pushed back so staff can work with Waukesha County on a joint public hearing. No date has been set at this time.

**Eighth order of Business:** Unfinished Business: NONE

**Ninth order of Business:** New Business:

- a. Discussion and possible action on the recommendation from the Plan Commission to approve a request from Joseph and Mary Esser for a Certified Survey Map to combine lots located at N26 W30255 Maple Avenue.

*Motion by Supervisor Michels to approve the request from Joseph and Mary Esser for a Certified Survey Map to combine lots located at N26W30255 Maple Avenue, subject to addressing the grammatical edits stated in the engineer's 4/4/2022 memo to the surveyor, prior to signing. Seconded by Supervisor Kranick. Motion passed 4-0.*

- b. Discussion and possible action on the approval of a bartender license to Danielle Merten.

*Motion by Supervisor Kranick to approve a bartender license to Danielle Merten. Seconded by Supervisor Michels. Motion passed 4-0.*

- c. Discussion and possible action non the approval of Resolution 22-659, a resolution authorizing the Town of Delafield's participation in and adoption of Lake country Fire & Rescue's Comprehensive Emergency Management Plan 2021.

Fire Chief Matt Fennig explained that the management plan is a roadmap to receiving state and federal dollars in the case of a disaster. It gives direction on who declares emergencies, who operates the EEOC, and points of contact. He used the example of the train derailment in Pewaukee as an example of where this could come into play. He stated the first 80 pages are the nuts and bolts of the operation. The remainder is a checklist for each department on what needs to be done. The plan is essential the same as the plan Waukesha County adopted, and originates from FEMA. He also explained that there will be a full-scale exercise on May 6<sup>th</sup> to simulate a train derailment and how emergency operations handles this type of scenario.

*Motion by Supervisor Kranick to approve Resolution 22-659, a resolution authorizing the Town of Delafield's participation in and adoption of Lake Country Fire & Rescue's Comprehensive Emergency Management Plan 2021. Seconded by Supervisor Michels. Motion passed 4-0.*

**Tenth order of Business:** Announcements and Planning items

- A. Town Board – Tuesday, April 26<sup>th</sup> @ 6:30 PM
- B. Plan Commission – Tuesday, May 3<sup>rd</sup> @ 6:30 PM
- C. Town Board – Tuesday, May 10<sup>th</sup> @ 6:30 PM

**Thirteenth order of Business:** Adjournment:

*Motion by Supervisor Kranick to adjourn the Tuesday, April 19, 2022, Town Board meeting at 7:33 PM. Seconded by Supervisor Michels. Motion passed 4-0.*

Respectfully submitted:

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Dan Green, CMC/WCMC  
Administrator - Town Clerk/Treasurer