

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**MAY 23, 2023 @ 6:30 PM**

**Video Link:** There is no video link available for this meeting.

**First order of business:** Call to Order

Chairman Kranick called the meeting to order at 6:30 p.m.

**Second order of business:** Pledge of Allegiance

**Third order of business:** Roll Call

Present: Supervisor Mahoney-Ogden, Supervisor Woelfle, Supervisor Miller, Supervisor Michels, and Chairperson Kranick. Also present was Administrator Dan Green.

**Fourth order of business:** Citizen Comments: None

**Fifth order of business:**

- A. Approval of the April 25, 2023, Town Board Minutes

*Motion by Supervisor Michels to approve the April 25, 2023, minutes. Seconded by Supervisor Woelfle. Motion passed 5-0.*

**Sixth order of Business:** Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2022 or 2023 budget.  
1) Accounts payable; 2) Payroll

*Motion by Supervisor Michels to approve payment of checks #66745- #66746 and checks #667749 - #66779 in the amount of \$118,262.40, and payments of checks #66780-#66783 and checks #66786-#66802 in the amount of \$56,683.00, and payrolls dated May 12, 2023, in the amount of \$15,584.65 and payrolls dated May 26, 2023 in the amount of \$16,756.05. Seconded by Supervisor Woelfle. Motion passed 5-0.*

**Seventh order of Business:** Communications

- a. Notice of Public Hearing before the City of Delafield Plan Commission to consider a Planned Unit Development Conditional Use at the Former St. John's Golf Course and to consider text amendments to Chapter 52 of the Municipal Code.
- b. Special Event Permit – Cassandra's Motorsports 2<sup>nd</sup> Annual Car Show, June 10, 2023 from 10 a.m. to 5 p.m. and a Direct Sellers License to Double B's BBQ for a food truck for the event.
- c. Sheriff's Department reminder to residents to take valuables out of cars and make sure they are locked.

**Eighth order of Business:** Unfinished Business:

**Ninth order of Business:** New Business:

- a. Discussion and possible action on a Liquor License Transfer Agreement with the Village of Pewaukee.

Administrator Green explained the Town has three reserve licenses available. The Town sold one to the City of Delafield last year. There are two remaining that can be sold according to State Statutes. This agreement would sell the license directly to the Village of Pewaukee for them to use at their discretion for \$30,000.00.

*Motion by Supervisor by Woelfle to approve a Liquor License Transfer Agreement with the Village of Pewaukee. Seconded by Supervisor Mahoney-Ogden. Motion passed 5-0.*

- b. Discussion and possible action on the adoption of the 2023 Fee Schedule.

Administrator Green stated this amendment is for a road cut in permit fee of \$250.00 and an associated bond between \$1,000 and \$10,000, at the discretion of the Highway Superintendent. This came about because of utility companies cutting open Town roads and not repairing them properly or in a timely manner.

*Motion by Supervisor Woelfle to adopt Resolution 23- 663, a Resolution to update the fee schedule for the Town of Delafield. Seconded by Supervisor Michels. Motion passed 5-0.*

c. Discussion and possible action on the sale of a 1999 Sterling plow truck and wing.

Administrator Green explained that the Town Board approved purchasing two trucks from ARPA funds in the past. Now that these trucks are being completed, the Town can sell the vehicles they are replacing.

*Motion by Supervisor Woelfle to approve the sale of a 1999 Sterling plow truck and wing with the price to be determined by the Town Administrator. Seconded by Supervisor Michels. Motion approved 5-0.*

**Tenth order of Business:** Announcements and Planning items

- a. Plan Commission – Tuesday, June 6, 2023 @ 6:30 PM
- b. Town Board - Tuesday, June 13, 2023 - CANCELLED
- c. Town Board – Tuesday, June 27, 2023 @ 6:30 PM
- d. Board of Review – Thursday, June 29, 2023 @ 5:00 PM

**Eleventh order of Business:** Adjournment:

*Motion by Supervisor Woelfle to adjourn the Tuesday, May 23, 2023, Town Board meeting at 6:43 PM. Seconded by Supervisor Michels. Motion passed 5-0.*

Respectfully submitted:

---

Dan Green, CMC/WCMC  
Administrator - Town Clerk/Treasurer