

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING  
JUNE 14, 2022 @ 5:30 PM OR IMMEDIATELY FOLLOWING  
THE JOINT TOWN BOARD & PLAN COMMISSION MEETING**

**Video Link:** <https://www.youtube.com/watch?v=qTMMQo61d-M&t=1419s>

**First order of business:** Call to Order

Chairman Troy called the meeting to order at 6:55 p.m.

**Second order of business:** Pledge of Allegiance

**Third order of business:** Roll Call

Present: Supervisor Kranick, Supervisor Woelfle, Supervisor Michels, and Chairman Troy. Also present was Administrator Dan Green and Engineer Tim Barbeau.

Supervisor Miller was excused.

**Fourth order of business:** Citizen Comments:

Daniel Studer, W289N106 Elmhurst Road, stated he was in favor of his property being rezoned in the County zoning area. He stated the Plan Commission report had no objection, and gave some history into the drainage issues on the nearby properties.

**Fifth order of business:**

- A. Approval of the May 10, 2022, Town Board Minutes

*Motion by Supervisor Kranick to approve the minutes from May 24, 2022. Seconded by Supervisor Woelfle.  
Motion passed 4-0.*

**Sixth order of Business:** Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2021 budget
  
- B.1) Accounts payable; 2) Payroll

*Motion by Supervisor Kranick to approve payment of check #65742#65746 and checks #65749-#65781 in the amount of \$181,330.58, and payrolls dated June 10, 2022, in the amount of \$14,389.56. Seconded by Supervisor Michels. Motion passed 4-0.*

**Seventh order of Business:** Communications (*for discussion and possible action*)

**Eighth order of Business:** Unfinished Business: NONE

**Ninth order of Business:** New Business:

- a. Discussion and possible action on the approval of bartender licenses for Hailey Papa, Sierra Muth, and Justine Nordling-Wamser, for the licensing period of July 1, 2022, to June 30, 2024.

*Motion by Supervisor Kranick to approve bartender licenses for Hailey Papa, Sierra Muth, and Justine Nordling-Wamser, for the licensing period of July 1, 2022, to June 30, 2024. Seconded by Supervisor Woelfle. Motion passes 4-0.*

- b. Discussion and possible action on the approval of a chicken license for Courtney Berthelsen for the property located at N23W30661 Golf Hills Drive.

*Motion by Supervisor Michels to approve a chicken license for Courtney Berthelsen for the property located at N23W30661 Golf Hills Drive. Seconded by Supervisor Woelfle. Motion passed 4-0.*

- c. Discussion and possible action on the approval of purchasing a 4-ton Asphalt Hot Box and 18" Planer for a total cost not to exceed \$62,931.16.

Highway Superintendent Donald Roberts explained that the Town currently borrows the City of Pewaukee's asphalt box and planer for road repairs. This limits staff on when they can perform the work, usually within a one-to-two-week window. This would allow staff to do patch work all summer. Administrator Green explained this would come from ARPA funds.

*Motion by Supervisor Michels approve the purchasing a 4-ton Asphalt Hot Box and 18" Planer for a total cost not to exceed \$62,931.16. Seconded by Supervisor Woelfle. Motion passed 4-0.*

- d. Discussion and possible action on the sale of a John Deere zero-turn mower.

*Motion by Supervisor Kranick to approve the sale of a John Deere zero-turn mower with a final price to be set by the Town Administrator. Seconded by Supervisor Woelfle. Motion passed 4-0.*

- e. Discussion and possible action on a Direct Seller's Permit for Samuel Marcus, Randy Ruelas, Dylan Heim, Gus Marcus, Griffin Freret, and Jonathan Sherman, dba Ecoshield Pest Control, 16540 W. Rogers Drive, New Berlin.

*Motion by Supervisor Michels to Direct Seller's Permits for Samuel Marcus, Randy Ruelas, Dylan Heim, Gus Marcus, Griffin Freret, and Jonathan Sherman, dba Ecoshield Pest Control, 16540 W. Rogers Drive, New Berlin. Seconded by Supervisor Kranick. Motion passed 4-0.*

- f. Discussion and possible action on the following recommendations from Plan Commission:
  - i. Establishment of Waukesha County Shoreland and Floodland Protection Ordinance jurisdiction and establishment of proposed zoning districts to include A-2 Rural Home, EC Environmental Corridor Overlay, C-1 Conservancy Overlay, HG High Groundwater, and A-1 Agricultural Districts, all located in the SE  $\frac{1}{4}$  and SW  $\frac{1}{4}$  of the SW  $\frac{1}{4}$  of Section 25 and the NE  $\frac{1}{4}$  and NW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Section 36, T7N, R18E, Town of Delafield. (Recommendation was approved by the Plan Commission, 4-1).

Engineer Barbeau showed the board the area of the Town the County zoning is taking over. Prior to the rezoning request, the land A-1, A-2, and C-1/Environmental Corridor. The delineation of a wetland in the area determined this to be a navigable pond, extending the County zoning 1000 feet from that area. This area is already in County jurisdiction, and this change puts a zoning to those areas.

*Motion by Supervisor Kranick to approve and recommend to the County the establishment of zoning districts to include A-2 Rural Home, EC Environmental Corridor Overlay, C-1 Conservancy Overlay, HG High Groundwater and A-1 Agricultural Districts, located in the SE  $\frac{1}{4}$  and SW  $\frac{1}{4}$  of the SW  $\frac{1}{4}$  of Section 25 and the NE  $\frac{1}{4}$  and NW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Section 36, T7N, R18E, Town of Delafield and as drawn on the map provided by the engineer. Seconded by Supervisor Woelfle. Motion passes 4-0.*

- ii. Zoning amendment under Waukesha County Shoreland and Floodland Zoning from C-1 Conservancy Overlay District to A-2 Rural Home District on a property located at W289 N106 Elmhurst Road. (Recommendation failed, 3-2).

Engineer Barbeau explained the property petitioning the rezone is Daniel Studer's property. There is a 66' strip of land to the east of Sylvan Trail that the petitioner would like to use as an access point to his property. The plan is to eventually split the parcel in two and build a home on that site.

*Motion by Supervisor Kranick to recommend changing the Waukesha County zoning from C-1 to A-2, contingent on any easement issues being cleared up and any permits with the DNR and county be current and enforced. Seconded by Supervisor Michels. Motion passes 4-0.*

- g. Discussion and possible action on the purchase of an iron curtain and water softener for the Highway Department for a total cost of \$5,496.00.

*Motion by supervisor Michels to the purchase of an iron curtain and water softener for the Highway Department for a total cost of \$5,496.00. Seconded by Supervisor Kranick. Motion passes 4-0.*

- h. Discussion and possible action on the adoption of Ordinance 2022-01, an ordinance to repeal and re-create Section 12.03(3)(f) regarding the issuance of operator's licenses.

Motion by Supervisor Woelfle to approve Ordinance 2022-01, an ordinance to repeal and re-create Section 12.03(3)(f) regarding the issuance of operator's licenses. Seconded by Supervisor Kranick. Passed 4-0.

**Tenth order of Business:** Announcements and Planning items

- A. Board of Review – Monday, June 20<sup>th</sup> @ 5:00 PM
- B. Plan Commission – Tuesday, July 12<sup>th</sup> @ 6:30 PM
- C. The following Town Board meetings will be cancelled: June 28, 2022, July 12, 2022, and August 9, 2022.

Engineer Barbeau explained the road program will be starting on June 25<sup>th</sup>, including milling on Elmhurst, Imperial, and Prairie Wind Farms. After, they will start on Bryn Drive.

Supervisor Kranick reminded the board that GFL will be changing garbage scheduled, and referred to the Town website for more information.

**Thirteenth order of Business:** Adjournment:

*Motion by Supervisor Kranick to adjourn the Tuesday, June 14, 2022, Town Board meeting at 7:34 PM. Seconded by Supervisor Woelfle. Motion passed 4-0.*

Respectfully submitted:

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Dan Green, CMC/WCMC  
Administrator - Town Clerk/Treasurer