

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
JULY 25, 2023 @ 6:30 PM

Video Link: <https://www.youtube.com/watch?v=GGd7PEIWpYk>

First order of business: Call to Order

Chairperson Kranick called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Roll Call

Present: Supervisor Mahoney-Ogden, Supervisor Woelfle, Supervisor Michels, and Chairperson Kranick. Also present was Administrator Dan Green.

Excused: Supervisor Miller

Fourth order of business: Citizen Comments: None

Fifth order of business:

- a. Approval of the June 27, 2023, Town Board Minutes

Motion by Supervisor Michels to approve the June 27, 2023, minutes. Seconded by Supervisor Woelfle. Motion passed 4-0.

Sixth order of Business: Action on vouchers submitted for payment:

- a. Report on budget sub-accounts and action to amend 2023 budget.
- b. 1) Accounts payable; 2) Payroll

Motion by Supervisor Michels to payment of checks #66871-#66876 and checks #66879 - #66903 in the amount of \$181,783.39, and payments of checks #66904-#66906 and checks #66908-#66926 in the amount of \$131,361.27, and payrolls dated July 7, 2023, in the amount of \$16,725.54 and payrolls dated July 21, 2023, in the amount of \$17,450.80. Seconded by Supervisor Miller. Motion passed 4-0.

Seventh order of Business: Communications

- a. Wisconsin Town's Association Meeting: Wednesday, July 26 @ 6:30 PM
Chairman Kranick stated Joe Ruth from the Town's Association Advocacy Committee will be present to talk about shared revenue and transportation aids.
- b. Newsletter and Town Communications Update
The board discussed possible updates to the website once Chairman Kranick and Administrator Green have a discussion with the website vendor on getting metrics and understand who is using the site. Dan is working on what we want to put in the 1-page insert. Supervisor Woelfle discussed using a QR code to direct people to sign up online. He also suggested a generic email account they can use to sign up. Supervisor Mahoney-Ogden called a group of municipalities to see what they do with their tax inserts. She stated the Town has their one chance to get it right. She is interested in education and the only way to do that is to get them to the website. She stated she doesn't think we need to do a newsletter, but some communities did seasonal emails. The board discussed tax mailers that could be put on people's refrigerators with information for the year. This item will remain on the agenda.
- c. Lake Country Fire & Rescue Update
Chairman Kranick gave an update to the board on the City of Delafield Council meeting and the Fire Board meeting.

Eighth order of Business: Unfinished Business:

Ninth order of Business: New Business:

- a. Discussion and possible action on a contract with Waukesha County for tax assessment and billing for 2024-2025.

Motion by Supervisor Woelfle to approve a contract with Waukesha County for tax assessment and billing for 2024-2025. Seconded by Supervisor Mahoney-Ogden. Motion passed 4-0.

- b. Discussion and possible action on approving a quote from Toepfer Security for the purchase and installation of a 4-image IP Dome Camera and mount for the northern parking lot and skate park.

Chairman Kranick stated this item came up because of the recent vandalism to the skate park. There is currently a gap in our camera system that needs to be closed. Administrator Green explained the company who quoted the project installed all of the other cameras on the building. Supervisor Mahoney-Ogden suggested getting additional quotes, and to possibly tie in any virtual meeting upgrades to the Town Hall infrastructure with the camera install. Supervisor Woelfle stated he was concerning about timing if this item was not approved.

Motion by Supervisor Woelfle to approve the quote from Toepfer Security quote. Seconded by Supervisor Michels. Motion passed 3-1 with Supervisor Mahoney-Ogden opposing.

- c. Supervisor Mahoney-Ogden's request for discussion on residential lighting.

Supervisor Mahoney-Ogden stated this was something she ran on and is grateful to have a chance to talk about it. She spent a number of hours retrieving some preliminary information. In terms of lighting, there is a sense that Lake Country has changed, and lights are everywhere. There are movements around the Country to monitor lighting. She stated she is glad the Town is monitoring businesses. She described the Town of Delafield as the gateway for Lake Country. She stated the Town has made mistakes, but they have an opportunity to restrict the residences. She reviewed notes, including information from Jeff Hermann from the Town of Oconomowoc. They have an ordinance that was adopted a number of years ago. They restrict lights to 11 pm, with no lights on the lake. They regulate their ordinance by a complaint basis. Oconomowoc gave a couple of years for existing homes to come into compliance. Chenequa has a long list of rules regarding light. Supervisor Mahoney-Ogden asked Sharon Lear from Genesee, who stated she is interested in what the Town decides to do.

Supervisor Woelfle asked what the ramifications are of a violation in Oconomowoc. Supervisor Mahoney-Ogden stated they receive a letter. Supervisor Michels thought restricting lighting in residential neighborhoods was a heavy-handed government restriction. He had concerns about the darkness and the time limits. He used an example of not being able to leave a light on for a child coming home late. These restrictions would be putting the Town in the middle of neighbor disputes that the State's nuisance laws already address. He stated the ultimate goal of a residential community with a low standard he is in favor of, and agrees with Supervisor Mahoney-Ogden's goal. He explained a lighting ordinance would feel like we are becoming an HOA. Rural areas are different than other denser areas. He stated there are some tweaks we can make, but had concerns about telling people they can't have a light on at a certain time.

Supervisor Woelfle stated he would love to see some places with less lights, but thinks the better option is educating residents. He was not interested in a scenario where every Monday the Administrator comes into an inbox full of lighting complaints. There should be a fine line and appropriate balance. Supervisor Michels added that perhaps the CUP for the Yacht Club may need to be changed to fit this ordinance. He also brought

up fireworks being a potential issue. Soft lighting concepts are good goals, but he was not interested in wholesale dark sky concepts.

Chairman Kranick explained it comes down to education and guidelines for new construction. We are a little different than Chenequa given our location. We are right in the middle of big cities. The Town is still not as bright, but there are some offenders that would be great to educate. The board asked that more research was done by Supervisor Mahoney-Ogden to be discussed at a later meeting.

d. Supervisor Mahoney-Ogden's request for discussion on virtual attendance of board meetings

Supervisor Mahoney-Ogden reviewed the research she did with other municipalities, some who have zoom video attendance, and some who do not. She used Lisbon and Genesee as examples of technology that has worked for their communities. Those that use zoom meetings are typically hybrid, so attendance is not required. Lisbon recommended the OWL system where the camera moves around the room, making it feel like a real meeting. Chenequa does all virtual meetings. The reason she is bringing it up is because of how hard it is to find people to do this job. People are too busy to be a board supervisor. She mentioned a resident who was interested in running for the board, but was retired, and was traveling a lot.

Supervisor Michels stated he is not interested in snowbirds serving on the Town Board. Supervisor Woelfle added that those people only reside in the Town half the year. Joe stated he does not think it is a necessity. We have 18 to 20 meetings in a year. If you are putting yourself out there to serve the community, you can make it to these meetings. If things come up, we are an accommodating board. There is a concern that if you are streaming live, but no one can see what you are doing, it opens up questions. Supervisor Michels expressed concern about audience participation. He agreed there is a discourse when we have people speaking virtually opposed to being present in the room. He stated he enjoys coming to Town Hall and communicating directly with residents. He thinks it is a good standard that people have to come to Town Hall. Supervisor Michels also did not want meetings to be like an internet forum where people can come yell at their government. He explained that it took an IT expert to run the background of a public hearing hybrid on the Thomas Farm in 2021, which we don't have the staff to do.

Chairman Kranick explained that the attorney's concern was licensing. Supervisor Mahoney-Ogden stated that Eric Larson worked with Genesee on their policy to make virtual meeting work. Supervisor Woelfle stated that the attorney may have made a recommendation to them as well, but they chose not to follow it. He reiterated his concerns of participation and transparency. He explained if any of us miss a meeting here and there, no one gets upset. He stated he does not have an appetite for exploring the concept much further. Administrator Green stated that the other communities mentioned had clerks present, as well as their administrators. The Town has an Administrator and Clerk combined position, and does not have staff to run the zoom program, take minutes, control the cameras, and give updates.

Tenth order of Business: Announcements and Planning items

- a. Plan Commission – Tuesday, August 1, 2023 @ 6:30 PM
- b. Town Board – Tuesday, August 15, 2023 @ 6:30 PM (Combined August 8th & August 22nd meetings)
- c. Plan Commission – Tuesday, September 5, 2023 @ 6:30 PM

Eleventh order of Business: Adjournment:

Motion by Supervisor Woelfle to adjourn the Tuesday, June 27, 2023, Town Board meeting at 7:36 PM. Seconded by Supervisor Michels. Motion passed 4-0.

Respectfully submitted:

Dan Green, CMC/WCMC, Administrator - Town Clerk/Treasurer