

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
JULY 26, 2022 @ 6:30 PM

Video Link: <https://www.youtube.com/watch?v=1FWRC8hZFRw>

First order of business: Call to Order

Chairman Troy called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Roll Call

Present: Supervisor Kranick, Supervisor Miller, Supervisor Michels, and Chairman Troy. Also present was Administrator Dan Green.

Excused: Supervisor Woelfle

Fourth order of business: Citizen Comments:

Clare Dundon, N11W28910 Northview Road, stated she was there to address item 9f. The property abuts her's from the rear property line. The property burned down over 3 years ago and has been sitting. It is an invitation for vermin. She is ashamed when neighbors call and ask for help to clean up the property. She referenced Chapter 10.05 of the Town's code, citing public nuisances dealing with dilapidated buildings and blighted property. She strongly requested the Town ordinances be enforced.

Jon Spheeris, 175 E. Wisconsin Ave. Suite A, Oconomowoc, explained the Plan Commission approved Mr. Studer's CSM, and last Thursday Waukesha County also approved the CSM.

Fifth order of business:

- A. Approval of the June 14, 2022, Town Board Minutes

Motion by Supervisor Kranick to approve the minutes from June 14, 2022. Seconded by Supervisor Michels. Motion passed 4-0.

Sixth order of Business: Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2021 budget

- B.1) Accounts payable; 2) Payroll

Motion by Supervisor Kranick to approve payment of checks #65782-#65783, and approval of checks #65808-#65811, checks #65817-#65856 in the amount of \$135,489.53, and check #65857, and checks #65860-#65886 in the amount of \$581,665.06., and payrolls dated July 8, 2022, in the amount of \$16,347.27 and payrolls dated July 22, 2022, in the amount of \$14,433.54. Seconded by Supervisor Michels. Motion passed 4-0.

Seventh order of Business: Communications (*for discussion and possible action*)

Eighth order of Business: Unfinished Business: NONE

Ninth order of Business: New Business:

- a. Discussion and possible action on the approval of "Class B" Liquor and Beer license to FeNori Winery, N13W28643 Silvernail Road.

Motion by Supervisor Michels to approve a "Class B" Liquor and Beer license to FeNori Winery at N13W28643 Silvernail Road. Seconded by Supervisor Kranick. Motion passes 4-0.

- b. Discussion and possible action on the following recommendations from Plan Commission:
- i. Dan Studer, W289 N106 Elmhurst Road, Re: Consideration and possible action on the approval of a Certified Survey Map to create two lots at W289 N106 Elmhurst Road. (Recommendation was approved by the Plan Commission, 4-0)

Engineer Barbeau presented the proposed CSM. The total lot area is 11.4 acres, with the land being split into 5.3- and 6.1-acre parcels. The Plan Commission approved, and the County approved a lot not abutting a public road. The surveyor has addressed all technical comments, and recommends approval with the condition of a 25-foot easement for access to allow the two closest neighbors access to their property.

Motion by Supervisor Kranick to approve a Certified Survey Map dated 6/29/2022, subject to a 25' easement at the end of Sylvan Trail. Seconded by Supervisor Michels. Motion passed 4-0.

- ii. Brian & Kathryn Jakel, 3615 Hawthorn Hill Drive, Waukesha, Re: Consideration and possible action on a Certified Survey Map to combine parcels located at the northeast corner of Hillcrest Drive and Orchard Avenue (Tax Key Nos. DELT 0764-026, DELT 0764-027 and DELT 0764-028) (Recommendation was approved by the Plan Commission, 4-0)

Engineer Barbeau said this lot is made up of 3 small lots. This is just north of Hillcrest Drive off Orchard Avenue. The purpose of the combination is to put a single-family home on the lot. They did provide a dedication on Hillcrest to meet the ROW requirement. He has not received comments from Waukesha County, so those comments should be subject to, in the motion.

Motion by Supervisor Kranick to approve a Certified Survey Map to combine parcels located at the northeast corner of Hillcrest Drive and Orchard Avenue, subject to comment by the Village of Hartland and Waukesha County. Seconded by Supervisor Michels. Motion passed 4-0.

- c. Discussion and possible action on setting dates for 2023 budget workshop meetings.

Budget workshop dates will be September 13th and September 27th at 5:00 PM.

- d. Discussion and possible action on the purchase of 3 solar speed limit signs.

Administrator Green explained these signs would be used to enforce speed limits on Imperial Drive and Maple Avenue. The third sign will be used at locations as needed.

Motion by Supervisor Kranick to approve the purchase of 3 solar speed limit signs for a cost not to exceed \$9,112.00. Seconded by Supervisor Michels. Passed 4-0.

- e. Discussion and possible action on a Temporary Class "B" beer and wine license for the "Fall Feast" festival on September 18, 2022, for the property located at N130W294 Bryn Drive.

Motion by Supervisor Michels to approve a Temporary Class "B" beer and wine license for the "Fall Feast" festival on September 18, 2022, for the property located at N130W294 Bryn Drive. Seconded by Supervisor Kranick. Motion passes 4-0.

- f. Discussion and possible action on code enforcement options for the property located at N13W28907 Silvernail Road.

Makini Triplet, N13W28907 Silvernail Road, explained that she contracted with two demolition companies. The first was a month after the fire occurred. She gave the contractor a 30% deposit, and the contractor never followed up with her or the Town. She then entered into another contract, but they were too busy, and they were passing her by for bigger jobs. They said they weren't able to take care of it until January of 2023. She has since entered into a contract with a company out of Minocqua. They explained they would be able to begin work in the next 30 days.

Chairman Troy explained the building has to be demolished. If it is not taken down in the next 30 days, the Town will assess fees. He explained that the Town will be turning this matter over to our attorney, in any case.

Motion by Supervisor Kranick to turn this matter over to the Town attorney for resolution. Seconded by Supervisor Miller. Motion passed 4-0.

Tenth order of Business: Announcements and Planning items

- A. Plan Commission – Tuesday, August 2, 2022 @ 6:30 PM
- B. Fall Primary – Tuesday, August 9, 2022
- C. Town Board – Tuesday, August 23, 2022 @ 6:30 PM

Thirteenth order of Business: Adjournment:

Motion by Supervisor Kranick to adjourn the Tuesday, July 26, 2022, Town Board meeting at 7:03 PM. Seconded by Supervisor Michels. Motion passed 4-0.

Respectfully submitted:

Dan Green, CMC/WCMC
Administrator - Town Clerk/Treasurer