

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**AUGUST 23, 2022 @ 6:30 PM**

**Video Link:** <https://www.youtube.com/watch?v=msw9l7t-GT4&t=2147s>

**First order of business:** Call to Order

Chairman Troy called the meeting to order at 6:30 p.m.

**Second order of business:** Pledge of Allegiance

**Third order of business:** Roll Call

Present: Supervisor Kranick, Supervisor Woelfle, Supervisor Michels, and Chairman Troy. Also present were Administrator Dan Green and Engineer Barbeau.

Excused: Supervisor Miller

**Fourth order of business:** Citizen Comments:

Jim Frett, N19W29056 Golf Ridge N., stated the ordinance for the Thomas Farm is making progress. He had concerns about the asking price for the property, but wanted to see compromise on the 250-unit count, as this is 200% greater density than the neighborhood surrounding it.

Lynn Snyder, W291N4207 Prairie Wind Circle, stated she is a resident of the Prairie Wind subdivision and an original settler of the neighborhood. The neighborhood used to have stop signs at each intersection, but a committee from their subdivision worked with the Town on a traffic study that removed those stop signs. They also narrowed the road to discourage speeders. She stated the new repaving project did not stick with these plans, with a stop sign added and lanes widened. There have been two accidents, one where a car flipped three times. She explained these accidents could have resulted in deaths to residents walking by. She stated she would like to see speed humps put in on Imperial Drive.

**Fifth order of business:**

- A. Approval of the July 26, 2022, Town Board Minutes

*Motion to approve the July 26, 2022, minutes by Supervisor Michels. Seconded by Supervisor Kranick. Motion passes 4-0.*

**Sixth order of Business:** Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2021 budget

- B.1) Accounts payable; 2) Payroll

*Motion by Supervisor Kranick to approve payment of checks #65782-#65783 and checks #65787-#65807 in the amount of \$38,916.13, and checks #65888-#65907 and checks #65914-#65996 in the amount of \$3,183,430.96 and payrolls dated August 5, 2022, in the amount of \$16,500.50 and August 19, 2022, in the amount of \$17,079.84. Seconded by Supervisor Michels. Motion passed 4-0.*

**Seventh order of Business:** Communications (for discussion and possible action)

- a. Lake Country Fire and Rescue Update

Update given by the Fire Chief Matt Fennig on funding concerns for the Lake Country Fire 2023 Budget. He proposed different approaches including a fire fee. He reviewed what the dollar amounts for a fire fee might

look like over the next five years. A fire fee would be based on actual costs, and would be more beneficial than a referendum, as it is a fixed dollar amount that does not address future needs of the department.

Chairman Troy pointed at the original cost saving projections from 2020, when the Town agreed to join LCFR. She showed the projected costs for 2026 are almost at that amount in the proposed 2023 budget. Chief Fennig explained that the projection was based on a formula that has worked for LCFR for the past 10 years. With record inflation and a collapse in the paid-on call model of staffing, they're concerned about operating at a level of service that can be effective. Chairman Troy stated his concern with the fire fee. It is circumventing the State Statutes whereas you cannot raise taxes without a referendum, and public input. Chief Fennig stated he would be willing to do day or night listening sessions with the neighborhood to solicit feedback.

Supervisor Kranick stated that there seems to be three options, exceeding the levy limit, a referendum, and a fire fee. The fire fee, he considered a tool that the State allows to provide funds to support public safety. He said there are two types of people, those that use the fire service and are willing to pay, and those who will not. He explained he gets concerned when the Chief tells him they are not running at full staff on the weekends. Our mutual aid municipalities are also struggling with staffing.

Supervisor Woelfle questioned what the process is of flexing the fire fee to meet future needs. He questioned how the fire fee is determined to go up or down. Chief Fennig stated that the fire fee would be handled at the Town Board level. It is simply a tool for municipalities to use to fund the LCFR budget. Other municipalities may opt to exceed the levy limit. The fire fee formula would need to be tweaked to ensure larger businesses are paying more than a simple flat fee. He explained that the biggest part of their payroll is full time firefighters and EMS.

Anthony Arbucias, Fire Board member, explained that typically fire departments are funded 80% by tax levy, and 20% self-funded. The Lake Country Fire Department is funded 60% by municipal tax levy, and 40% self-funded. He explained they are looking at other self-funding options, including raising inspection fees. He explained that as you add more full-time staff, you need to have available personnel to cover sick and paid leave for those employees. He estimated the cost of a full-time employee would be \$125,000, including benefits.

Supervisor Michels stated there was no question that the Town wants high service levels. The question was how the service can be funded the appropriate way. He questioned the time the Town had to solicit input from residents. In order to support a fire fee, changes will need to be made to the intermunicipal agreement, and questioned if those changes could be made in time.

Chief Fennig explained that the IMA will need to be amended to reflect the change in CPI time frames that were changed at the State level. He explained that this was brought to the Village of Oconomowoc Lake and their board unanimously supported the increased budget. Supervisor Michels stated he did not think it was prudent to impose a new fee on its residents, until a full review of the budget was made. He urged the board not to support a fee until CPI plus 2% budget was presented. He also stressed the time frame for getting a fire fee implemented, without first getting comments from the Town residents.

**Eighth order of Business:** Unfinished Business: NONE

**Ninth order of Business:** New Business:

- a. Discussion and possible action on the approval of a Mutual Cooperation Agreement between Waukesha County and the Town of Delafield regarding the CDBG Entitlement Program and the HOME Consortium Program for Federal Fiscal Years 2023-2025.

*Motion to table "Discussion and possible action on the approval of a Mutual Cooperation Agreement between Waukesha County and the Town of Delafield regarding the CDBG Entitlement Program and the HOME Consortium Program for Federal Fiscal Years 2023-2025" by Supervisor Woelfle. Seconded by Supervisor Kranick. Motion passed 4-0.*

b. Discussion and possible action on the following recommendations from Plan Commission:

- i. Tom Beaudry, 229 Lynndale Road, LLC, Re: Consideration and possible action on a Certified Survey Map to split the land into two parcels (Recommendation was approved by the Plan Commission, 5-0)

*Motion by Supervisor Kranick to approve the Certified Survey Map for 229 Lyndale Road, LLC, for the property located at N47W28229 Lyndale Road, subject to incorporation of any and all Waukesha County review comments and subject to submission and approval (by the town Engineer and Administrator) of a shared driveway agreement prior to execution of the CSM by Town officials. Seconded by Supervisor Michels. Motion passed 4-0.*

- ii. Tom Beaudry, 229 Lynndale Road, LLC, Re: Consideration and possible action on a Conditional Use Amendment for construction of an addition to the showroom at Cassandra's Motorsports and to update the property description (Recommendation was approved by the Plan Commission, 5-0)

*Motion by Supervisor Kranick to approve granting a condition use amendment for Cassandra's Motorsports, LLC as presented by the Plan Commission, to be filed after the CSM and shared driveway agreement have been recorded. Seconded by Supervisor Woelfle.*

- c. Discussion and possible action on the sale of a Reserve "Class B" license to the City of Delafield and approval of a Liquor License Transfer Agreement.

*Motion by Supervisor Woelfle to approve the sale of a Reserve "Class B" license to the City of Delafield and approve the Liquor License Transfer Agreement. Seconded by Supervisor Kranick. Motion passes 4-0.*

- d. Discussion and possible action on code enforcement options for the property located at N13W28907 Silvernail Road.

Administrator Green explained the owner has filed a raze permit for the property.

**Tenth order of Business:** Announcements and Planning items

- A. Plan Commission – Tuesday, September 6, 2022 @ 6:30 PM
- B. Budget Workshop – Tuesday, September 13, 2022 @ 4:30 PM
- C. Town Board – Tuesday, September 13, 2022 @ 6:30 PM
- D. Budget Workshop – Tuesday, September 27, 2022 @ 5:00 PM
- E. Town Board – Tuesday, September 27, 2022 @ 6:30 PM

**Thirteenth order of Business:** Adjournment:

*Motion by Supervisor Kranick to adjourn the Tuesday, August 23, 2022, Town Board meeting at 8:03 PM. Seconded by Supervisor Michels. Motion passed 4-0.*

Respectfully submitted:

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Dan Green, CMC/WCMC  
Administrator - Town Clerk/Treasurer