

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
SEPTEMBER 27, 2022 @ 5:30 PM**

Video Link: <https://www.youtube.com/watch?v=iz4aVhLNObl&t=25s>

First order of business: Call to Order

Chairman Troy called the meeting to order at 5:53 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Roll Call

Present: Supervisor Kranick, Supervisor Miller, Supervisor Woelfle, Supervisor Michels, and Chairman Troy. Also present was Administrator Dan Green.

Fourth order of business: Citizen Comments: None

Fifth order of business:

- A. Approval of the September 13, 2022, Town Board Minutes

*Motion to approve the September 13, 2022, minutes by Supervisor Michels. Seconded by Supervisor Woelfle.
Motion passes 5-0.*

Sixth order of Business: Action on vouchers submitted for payment:

- A. Report on budget sub-accounts and action to amend 2021 budget

- B.1) Accounts payable; 2) Payroll

Motion by Supervisor Kranick to approve payment of #66037 & #66039-#66060 in the amount of \$159,054.36 and payrolls dated September 30, 2022, in the amount of \$14,722.46. Seconded by Supervisor Woelfle. Motion passed 5-0.

Seventh order of Business: Communications (for discussion and possible action)

Eighth order of Business: Unfinished Business: NONE

- a. Discussion and possible action on code enforcement options for the property located at N13W28907 Silvernail Road.

Administrator Green explained he has been in contact with the contractor who has a destruction date set for October 1st.

Ninth order of Business: New Business:

- a. Discussion and possible action on a Temporary Class "B" beer and wine license to St. Anthony on the Lake School Committee for the Mostaccioli Madness event on November 12, 2022.

Motion to by Supervisor Michels to approve a Temporary Class "B" beer and wine license to St. Anthony on the Lake School Committee for the Mostaccioli Madness event on November 12, 2022. Seconded by Supervisor Woelfle. Motion passed 5-0.

- b. Discussion and possible action on a service agreement with Waukesha County for 2022 Tax Collection.

Motion by Supervisor Michels to approve a service agreement with Waukesha County for 2022 Tax Collection. Seconded by Supervisor Woelfle. Motion passed 5-0.

***It was noted that tax collection for 2022, to be collected in 2023, will only be through Waukesha County. All payments must be mailed or dropped off to the Waukesha County Treasurer for the upcoming tax year.**

- c. Discussion and possible action on a scope of services and agreement letter for the 2022 Audit performed by Rotroff & Jeanson, S.C.

Motion by Supervisor Michels to approve a scope of services and agreement letter for the 2022 Audit performed by Rotroff & Jeanson, S.C. Seconded by Supervisor Kranick. Motion passed 5-0.

- d. Discussion and possible action on a revised Liquor License Transfer Agreement with the City of Delafield for the transfer of a Reserve "Class B" license for Los Paisa, LLC, d/b/a Contento.

Motion by Supervisor Michels to approve a revised Liquor License Transfer Agreement with the City of Delafield for the transfer of a Reserve "Class B" license for Los Paisa, LLC, d/b/a Contento. Seconded by Supervisor Woelfle. Motion passed 5-0.

- e. Discussion and possible action on the 2022 Trick-or-Treat hours for the Town of Delafield.

Motion by Supervisor Kranick to set 2022 Trick-or-Treat hours for Monday, October 31, 2022, from 4:00 PM to 7:00 PM. Seconded by Supervisor Woelfle. Motion passed 5-0.

Tenth order of Business: Announcements and Planning items

- a. Plan Commission – Tuesday, October 4, 2022 @ 6:30 PM
- b. Town Board – Tuesday, October 11, 2022 @ 6:30 PM
- c. Town Board – Tuesday, October 25, 2022 @ 6:30 PM
- d. Plan Commission – Tuesday, November 1, 2022 @ 6:30 PM

Thirteenth order of Business: Adjournment:

Motion by Supervisor Woelfle to adjourn the Tuesday, September 27, 2022, Town Board meeting at 6:11 PM. Seconded by Supervisor Michels. Motion passed 5-0.

Respectfully submitted:

Dan Green, CMC/WCMC
Administrator - Town Clerk/Treasurer