

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
SEPTEMBER 8, 2020 @ 6:30 PM

Members Present: Chairman Troy, Supervisor Kranick, Supervisor Van Horn, Supervisor Cooley and Supervisor Dionisopoulos. Also present was Administrator/Clerk/Treasurer Dan Green and Engineer Tim Barbeau.

First order of business: Call to Order
Chairman Troy called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments:

Fourth order of business:
A. Approval of August 25, 2020 Town Board Minutes

Motion made by Supervisor Kranick to approve the minutes as presented by the clerk. Supervisor Dionisopoulos seconded. Motion carried unanimously.

Fifth order of Business: Action on vouchers submitted for payment:
A. Report on budget sub-accounts and action to amend 2020 budget
B. 1) Accounts payable; 2) Payroll

Motion by Supervisor Kranick to approve payment of checks #63871-#63878 and #63879-#63915 in the amount of \$390,341.65 and payrolls dated September 4, 2020 in the amount of \$22,420.34. Seconded by Supervisor Dionisopoulos. Motion carried unanimously.

Sixth order of Business: Communications (for discussion and possible action)

A. Mixed Use Ordinance General Update (Discussion Only)

No Update at this time.

B. Correspondence from Thomas Schroeder regarding the Carini Residence

Supervisor Kranick explained that the Town lost its shoreland jurisdiction from the Supreme Court case and the County took over. He stated that when the County gets involved, sometimes things get missed and we need better coordination with the County. Engineer Barbeau explained there used to be an exception to homes being built closer than 20 feet to another near the lake. This was removed due to the fact that everyone who came to the board requesting an exception was granted. He also explained that the properties on Maple Avenue are wedged very close to one another. The board asked that Mr. Schroeder come to the next Town Board meeting to discuss this issue and determine what he is requesting the Town do.

C. Website Update

Administrator Green explained the website is up and running. There were a few small issues in the beginning but those have been worked out. He encouraged board members and residents to utilize the "Notify Me" feature which gives alerts to news, agendas and minutes.

Seventh order of Business: Unfinished Business
A. Discussion and possible action to share the cost of Attorney John Macy reviewing the consolidated fire contract with Lake Country Fire and Rescue with the Town of Genesee, and the Village of Oconomowoc Lake. (Tabled 8/13/2020)

Eighth order of Business: New Business

- A. Discussion and possible action on the Plan Commission's recommendation to approve a request from James Horneck, S23 W33769 Morris Road, Oconomowoc, for an amendment to a Conditional Use Permit to allow a veterinary clinic at W314 N720 STH 83, Delafield.

Engineer Barbeau explained that the use of this property in the past had been a taxidermy studio for many years. After it was used as a wellness/counseling center. The Plan Commission approved the Conditional Use to use this as a veterinary clinic and determined the use to still be office. He explained the only major change to the original document was condition B on page two. Also, the times of operation changed. The Plan Commission gave a unanimous recommendation and a public hearing was held on September 1, 2020. Chairman Troy added that the Plan Commission was satisfied with the new use and there were no major parking concerns due to the little amount of traffic it would add to HWY 83.

Motion by Supervisor Kranick to approve the Plan Commission's recommendation to approve a request from James Horneck, S23 W33769 Morris Road, Oconomowoc, for an amendment to a Conditional Use Permit to allow a veterinary clinic at W314 N720 STH 83, Delafield. Seconded by Supervisor Dionisopoulos. Motion carried unanimously.

- B. Discussion and possible action to reconsider the action taken by the Town Board on August 25, 2020 concerning the sale of Fire Department's fleet truck #3187.

Chairman Troy explained that at the last meeting the board decided to sell the truck. Don Roberts contacted the Administrator and Chairman, stating he would like to retain the truck for his department. Mr. Roberts stated he had been interested in the truck for a while since he heard the Fire Department was going to sell it. He explained a lot of his fleet trucks are getting older and he would like to have a backup for one of his trucks that has over 300,000 miles on it. He stated the repair estimates are for \$1600 to \$2400 but he believes he can fix the truck at his shop for a fraction of the cost. Chairman Troy stated that if the truck is retained by the HWY Department, the cost of repairs will come out of the operating budget with no additional request for funds. Don stated that if it turns out the cost is too high for repairs, we can always sell the truck as initially intended. Supervisor Cooley stated the HWY Department should not spend too much time with repairs.

Motion by Supervisor Kranick to reconsider the motion at the Town Board meeting on August 25, 2020 to direct the Town Administrator and Fire Chief to sell Fire Department's fleet truck #3187. Seconded by Supervisor Cooley. Motion carried unanimously.

- B. Discussion on ClearGov Budget Marketing software.

Supervisor Kranick and Administrator Green put on a presentation of the budgeting software. The board discussed the cost of the software and the purpose. The software is designed as a transparency tool for residents to see where their tax dollars go and compares rates with other municipalities in the state. No action was taken on this item.

- C. Discussion and possible action on setting dates for budget workshop meetings.

The board agreed to Tuesday, September 15, 2020 and Tuesday, September 29, 2020 for budget workshop meetings.

- D. Discussion on Trick or Treat Hours

The board agreed to set the Trick-or-Treat date and time for Saturday, October 31, 2020 from 4:00 pm to 7:00 pm.

Ninth order of Business: Announcements and Planning items

- A. Town Board – Tuesday, September 22, 2020 @ 6:30 pm
- B. Joint Plan Commission & Town Board Meeting – Tuesday, October 6, 2020 @ 6:30 pm
- C. Town Board – Tuesday, October 13, 2020 @ 6:30 pm

Tenth order of Business: Adjournment

Motion by Supervisor Kranick to adjourn the September 8, 2020 Town Board meeting at 6:57 p.m. Seconded by Supervisor Dionisopoulos. Motion carried unanimously

Respectfully submitted:

Dan Green, CMC/WCMC
Administrator - Town Clerk/Treasurer